



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD MEETING MINUTES

DATE/TIME: August 22, 2024, 9:30am

LOCATION: The Landing at MIA, 5-Star Conference Center
 7415 Corporate Center, Suite H
 (Key Biscayne Room)
 Miami, FL 33126

Zoom: https://us02web.zoom.us/webinar/register/WN_wjgmIoTtSEu4r3ERRDichg

1. **CALL TO ORDER:** Chairman Gibson called to order the regular meeting of the South Florida Workforce Investment Board at 9:48AM on August 22, 2024.

ROLL CALL: 25 members; 13 required; 19 present: Quorum established

SFWIB Members Present	SFWIB Members Absent	SFWIB Staff
<ol style="list-style-type: none"> 1. Brecheisen, Bruce 2. Canales, Dequasia 3. Chi, Joe (Zoom) 4. Clayton, Lovey 5. Datorre, Roberto 6. Ferradaz, Gilda 7. Garza, Eddie 8. Gazitua, Luis 9. Gibson, Charles, Chair 10. Glean-Jones, Camela (Zoom) 11. Grice, Sonia (Zoom) 12. Mantilla, Rene' 13. Palacios, Carol (Zoom) 14. Perez, Andy (Zoom) 15. Piedra, Obdulio (Zoom) 16. Pintado, Kirenia 17. Rolle, Andrei (Zoom) 18. Rod, Denis 19. Scott, Kenneth 	<ol style="list-style-type: none"> 20. Androver, Bernado <p style="text-align: center;">SFWIB Members Excused</p> <ol style="list-style-type: none"> 21. Bridges, Jeff 22. Brown, Clarence 23. del Valle, Juan-Carlos, Vice Chair 24. Loynaz, Oscar, MD 25. Whitaker, David 	<ol style="list-style-type: none"> 1. Beasley, Rick 2. Bennett, Renee 3. Morgan, Ebony 4. Parson, Robert 5. Perrin, Yian 6. Petro, Basil 7. Smith, Robert 8. Vice, Karlisha 9. Washington, Jarvis <p style="text-align: center;">SFWIB Administration</p> <ol style="list-style-type: none"> 10. Gonzalez, Yoandy 11. McFarland, Casandra <p style="text-align: center;">Miami-Dade County Attorney's Office</p>
Guest Attendees		
<ol style="list-style-type: none"> 1. Gutierrez, Maria, Miami-Dade County Public Schools 2. Lanuza, Ivania, Miami-Dade County Public Schools 3. Mitchell, Carlana, Miami-Dade County Public Schools 4. Perez, Christopher, The Academy 		

Agenda items are displayed in the order they are discussed.



The Chairman acknowledged a SFWIB member birthday – Mr. Joe Chi.

2. Public Comments

Public comments should be two minutes or less.

No requests to speak were received by the Executive Office. Chairman Gibson opened the floor for comments from the public. None were presented. Item closed.

4A. Executive Directors Report

Mr. Beasley provided an overview of the following items in the Executive Director's Report:

- WIOA Reauthorization under considered in Congress. A letter was submitted to Congress by a coalition of organizations that have an interest in workforce development. It specifically advocates for the following:
 - Sufficient resources for public workforce systems;
 - Training requirements for adult and dislocated worker funds;
 - Local Workforce Development Area Single State Re-designation;
 - State and Local Set Asides; and
 - Training Provider Lists.
- State Appropriations
- State Workforce Consolidation

No questions or comments were presented. Item closed.

5. Consent Agenda Items

Chairman Gibson introduced the following consent agenda items for review:

- 5A: SFWIB Meeting Minutes – June 20, 2024
- 5B: Acceptance of Additional Workforce System Funding (\$651,878)
- 5C: Take Stock in Children Scholarship Administration Allocation

Chairman Gibson inquired whether any member desired to pull an item for additional discussion prior to the vote. None of the consent agenda items were selected for deliberation.

Motion: by Mr. Chi to approve all consent agenda items. Mr. Piedra seconded the motion; **item is passed without dissent.**



No further questions or comments were presented. Item closed.

6. Executive Committee Update

Chairman Gibson gave an overview of the items discussed during the July 11th Executive Committee meeting which included the following:

- 2025-2029 Workforce Innovation and Opportunity Act (WIOA) Local Plan
- CareerSource Florida's Administrative Policy 074 – Individual Training Account Expenditure Requirements and Waiver Requests
- The Stronger Workforce for America Act (WIOA Reauthorization) Issues
- New or Subsequent Application for Designation or Re-designation
- Two SFWIB resignations – Mr. Bill Diggs and Mr. Tom Roth
- Florida Commerce Grantee/Sub-Grantee Agreement – Under review by M-DC Attorney's Office
- Re-appointment Letters – Please return them to Ms. Morgan as soon as possible.

No questions or comments were presented. Item closed.

7. SFWIB Finance and Efficiency Council Update

SFWIB Chairman Gibson provided an overview provided an overview of the items discussed and approved during today's FEC meeting.

Following the resignation of FEC Chairman Thomas Roth, Mr. Charles Gibson, Chairman of the SFWIB, will preside over FEC meetings until a new Chair and Vice-Chair are appointed.

No questions or comments were presented. Item closed.

8. SFWIB Global Talent and Competitiveness Council Update

Mr. Brecheisen provided an overview of the items discussed and approved during today's GTCC meeting.

No questions or comments were presented. Item closed.



9. Performance Council Update

Chairwoman Canales provided an overview of the items discussed and approved during today's Performance Council meeting.

No questions or comments were presented. Item closed.

10. Action Items

Chairman Gibson introduced agenda items 10A–10E, permitting staff to go over each item with the members and answer any questions presented.

10A. SFWIB Bylaws

Mr. Beasley provided a concise overview of the sections requiring updates in the SFWIB Bylaws as a result of gaps in the board member recruiting, vetting, and nomination process and the final draft of the 2024-2027 Florida Commerce Grantee/Sub-grantee Agreement namely:

- Section 3.3: Board Member Recruiting, Vetting, and Nominating: Language added to clarify that not all board vacancies will be filled; in consultation with the Executive Director, the CLEO has the discretion to fill or hold a non-required board seat.
- Section 3.7: New Member Orientation and Annual Training (c): "Failure to attend mandatory new hire orientation and/or annual "refresher" training may result in removal from the Board..."
- Section 3.8: Removal (h): Failure to complete mandatory new member orientation and/or annual 'refresher' training..."

Motion: by Mr. Gatizua to approve to the updated SFWIB By-laws. Ms. Canales seconded the motion; **item is passed without dissent.**

No further questions or comments were presented. Item closed.

10B. Related Party Training Vendor Agreements

Chairman Gibson introduced the item. Mr. Beasley opened the agenda item by notifying the Board that Mr. Andy Perez, Mr. Rene Mantilla, and Ms. Carol Palacios will be excluded from the discussion and vote on this item due to their status as related parties. Dr. Oscar Loynaz is also a related party for this item; however, he is not at present at today's meeting.



[Throughout the discussion, consideration, and voting process for this item, Mr. Manilla, Mr. Perez, and Ms. Palacios were either temporarily placed on hold or removed from the room.]

After removing the aforementioned members from the session, Mr. Beasley presented the request for the approval of Training Vendor Agreements (TVA) for training vendors represented on the Board, which include Miami Dade College, Miami-Dade County Public Schools, Atlantis University. Mr. Beasley informed the board that The Academy of South Florida was not included on the agenda item, but it should be included for consideration.

Motion: Ms. Canales to approve the Training Vendor Agreements (TVAs) for Miami Dade College, Miami-Dade County Public Schools, Atlantis University, and the addition of The Academy of South Florida.

Mr. Garza seconded the motion; **item is passed without dissent.**

No further questions or comments were presented. Item closed.

[All members were returned to the meeting before moving to the next agenda item.]

10C. One-Stop Operator Memorandum of Understanding

Chairman Gibson introduced the item; Mr. Beasley shared an overview of the history of the appointment of SFWIB staff to serve as the One-Stop Operator for Local Workforce Development Area 23 under the new designation. In accordance with federal regulations and CareerSource Florida Administrative Policy 097, a Memorandum of Understanding between the board and the CLEO is required to delineate how the organization will carry out its responsibilities and ensure compliance with WIOA, Florida State Statutes, and the OMB.

Motion: Mr. Rolle approved the One-Stop Operator Memorandum of Understanding under the new designation. Ms. Pintado seconded the motion; **item is passed without dissent.**

No further questions or comments were presented. Item closed.

10D. External Independent Auditor

Chairman Gibson introduced the item; Mr. Beasley presented the request to renew the contract with our existing independent auditor, BCA Watson and Rice, LLP.



Motion: Mr. Datorre to approve the renewal of the BCA Watson and Rice, LLP contract for independent auditing services. Mr. Mantilla seconded the motion; **item is passed without dissent.**

No further questions or comments were presented. Item closed.

10E. Culinary Skills Training

Chairman Gibson introduced the item; Mr. Beasley presented the recommendation for approval to allocate an amount not to exceed \$120,000 in Workforce System funds to Youth Co-Op, Inc. for the Culinary and Catering Skills Training at Miami Dade College (Miami Dade College Culinary Institute).

Mr. Beasley further advised the board that this initiative is a partnership with the Agape Center; we will be training up to 45 individuals associated with the organization.

Motion: Mr. Gatizua to approve an amount not to exceed \$120,000 funding allocation for the Culinary and Catering Skills Training Program. Mr. Rolle seconded the motion; **item is passed without dissent.**

No further questions or comments were presented. Item closed.

New Business

Summer Youth Internship Program

The Finance and Efficiency Council discussed the Summer Youth Internship Program and its accessibility for students currently enrolled in virtual classes. It was determined that clarification was needed regarding the feasibility of these students' participation. Mr. Rene Mantilla will look into it further and provide additional guidance.

The Automated Monitoring Tool

Mr. Beasley reported on the allocation of funds from the State of Florida and Missouri for access to the Automated Monitoring Tool, the goal being to ensure compliance. The ultimate goal is to get these three states (Florida, Missouri, and Nevada) to make a recommendation to the National Association of State Workforce Agencies, to adopt one standard monitoring tool across the nation.



Next Meeting

The next SFWIB meeting is scheduled to take place on October 17, 2024 at The Landing at MIA, 5-Star Conference Center, 7415 Corporate Center Drive, Suite H, Miami, FL 33126 **(Key Biscayne Room)**. Notifications will be forwarded to all members in advance of the session.

Being as there were no further questions or concerns, the SFWIB Meeting adjourned at 10:20am.



RELATED PARTY FORMS

CONTRACT INFORMATION FORM

This form is to disclose a conflict or potential conflict and to seek approval of a contract involving a conflict or potential conflict of interest of board members or employees. All requested information is required. Failure to provide complete information may result in disapproval of the contract.

I, Charles A. Gibson, hereby certify the following information regarding a contract that was approved by a two-thirds (2/3) vote of a quorum of CareerSource South Florida will be executed and implemented immediately after receiving the State's approval in compliance with section 445.007 (11), Florida Statutes.

Identification of all parties to the contract: The SFWIB and Atlantis University.

Contractor Name & Address: Atlantis University, 1011 Sunnybrook Rd, Miami, FL 33136

Contractor Contact Phone Number: 305-693-3030

Contract Number or Other Identifying Information, if any: _____

Contract Term: 7/1/2024 to 6/30/2025

Value of the Contract with no extensions or renewals exercised: TBD based on individual training vouchers

Value of the Contract with all extensions and renewals exercised: TBD based on individual training vouchers

Description of goods and/or services to be procured: Atlantis University will be the training vendor

Method of procurement for the goods and/or services to be procured: Florida Commerce FTPL/SFWIB Application

Name of board member or employee whose conflict of interest required the board's approval of the contract by two-thirds (2/3) vote: Carol Palacios

The nature of the conflicting interest in the contract: Board member does not benefit financially from the contract, Board Member did not participate in the vote.

The board member or employee with the conflict of interest did did not (check one) attend the meeting(s), including subcommittee meetings, at which the board discussed or voted to approve the contract. **If the board member or employee with the conflict of interest attended the meeting(s), including subcommittee meetings, at which the board discussed or voted on the contract, the board member or employee abstained from voting.**

I further attest that the following is being provided with this form:

- A certified board membership roster listing all members on the board at the time of the vote on the approval of the contract with a vote tally indicating attendance or absence at the meeting(s), including subcommittee meetings, and for those in attendance, the affirmative and negative votes and abstentions for each member.
- Consistent with the procedures outlined in section 112.3143, Florida Statutes, the dated and executed conflict of interest form that was submitted at or before the board meeting(s) in which a vote related to the contract took place, for board member/ employee who has any relationship with the contracting vendor.
- A draft copy of the related party contract and amendments, as applicable.
- Documentation supporting the method of procurement of the related party contract.
- A copy of the board meeting and committee meeting minutes that document the discussion and approval of the related party contract

I certify that the information above is true and correct.



Signature of Board Chair / Vice Chair*

Charles A. Gibson

Print Name

8/22/2024

Date

* Must be certified and attested to by the board's Chair or Vice Chair.

DISCLOSURE AND CERTIFICATION OF CONFLICT OF INTEREST IN A CONTRACT

I, Carol Palacios, a board member an employee of the board (circle one) hereby disclose that I, myself / my employer / my business / my organization / OR "Other" (describe) _____ (circle one or more) could benefit financially from the contract described below:

Local Workforce Development Board: South Florida Workforce Investment Board dba CareerSource South Florida

Contractor Name & Address: Atlantis University, 1011 Sunnybrook Rd, Miami, FL 33136

Contractor Contact Phone Number: 305-693-3030

Description or Nature of Contract: Training Vendor Contract

Description of Financial Benefit*: None

For purposes of the above contract the following disclosures are made:

The contractor's principals** / owners***: (check one)

have no relative who is a member of the board or an employee of the board; OR

have a relative who is a member of the board or an employee of the board, whose name is: _____

The contractor's principals** / owners*** is is not (check one) a member of the board. If applicable, the principal's / owner name is: _____



Signature of Board Member/Employee

Carol Palacios

Print Name

08/22/2024

Date

* "Benefit financially from a contract" means the special private financial gain to a member, a special private financial gain to any principal which retains the member, the special private financial gain of the parent organization or subsidiary of a corporate principal which retains the member or the special private financial gain to any member's relatives or business associate or to a board employee and such benefit is not remote or speculative. ** "Principal" means an owner or high-level management employee with decision-making authority. *** "Owner" means a person having any ownership interest in the contractor.

NOTICE: CONFLICTS OF INTEREST REGARDING BOARD MEMBERS AND BOARD EMPLOYEES MUST BE DISCLOSED PRIOR TO THE BOARD'S DISCUSSION OR VOTING TO APPROVE THE CONTRACT. BOARD MEMBERS BENEFIT FINANCIALLY OR BOARD MEMBERS OR EMPLOYEES OF THE BOARD WHO HAVE A RELATIONSHIP WITH THE CONTRACTING VENDOR MUST ABSTAIN FROM VOTING DURING THE PERIOD OF TIME THE VOTES ARE CAST, AND THE CONTRACT MUST BE APPROVED BY A TWO-THIRDS VOTE OF THE BOARD WHEN A QUORUM HAS BEEN ESTABLISHED. COMPLETION OF THIS FORM DOES NOT IN ANY WAY SUPERSEDE OR SUBSTITUTE FOR COMPLIANCE WITH CONFLICT OF INTEREST DISCLOSURE REQUIREMENTS OF SECTION 112.3143, FLORIDA STATUTES, OR SECTION 101 (f), WIOA.

CONTRACT INFORMATION FORM

This form is to disclose a conflict or potential conflict and to seek approval of a contract involving a conflict or potential conflict of interest of board members or employees. All requested information is required. Failure to provide complete information may result in disapproval of the contract.

I, Charles A. Gibson, hereby certify the following information regarding a contract that was approved by a two-thirds (2/3) vote of a quorum of CareerSource South Florida will be executed and implemented immediately after receiving the State's approval in compliance with section 445.007 (11), Florida Statutes.

Identification of all parties to the contract: The SFWIB and Miami Dade College.

Contractor Name & Address: Miami Dade College, Miami Dade College, 627 SW 27th Ave, Miami, FL 33135

Contractor Contact Phone Number: 305-237-6000

Contract Number or Other Identifying Information, if any: _____

Contract Term: 7/1/2024 to 6/30/2025

Value of the Contract with no extensions or renewals exercised: TBD based on individual training vouchers

Value of the Contract with all extensions and renewals exercised: TBD based on individual training vouchers

Description of goods and/or services to be procured: Miami Dade College will be the training vendor

Method of procurement for the goods and/or services to be procured: Florida Commerce ETPL/SFWIB Application.

Name of board member or employee whose conflict of interest required the board's approval of the contract by two-thirds (2/3) vote: Dr. Oscar Loynaz


The nature of the conflicting interest in the contract: Board member does not benefit financially from the contract, Board Member did not participate in the vote.

The board member or employee with the conflict of interest did did not (check one) attend the meeting(s), including subcommittee meetings, at which the board discussed or voted to approve the contract. **If the board member or employee with the conflict of interest attended the meeting(s), including subcommittee meetings, at which the board discussed or voted on the contract, the board member or employee abstained from voting.**

I further attest that the following is being provided with this form:

- A certified board membership roster listing all members on the board at the time of the vote on the approval of the contract with a vote tally indicating attendance or absence at the meeting(s), including subcommittee meetings, and for those in attendance, the affirmative and negative votes and abstentions for each member.
- Consistent with the procedures outlined in section 112.3143, Florida Statutes, the dated and executed conflict of interest form that was submitted at or before the board meeting(s) in which a vote related to the contract took place, for board member/ employee who has any relationship with the contracting vendor.
- A draft copy of the related party contract and amendments, as applicable.
- Documentation supporting the method of procurement of the related party contract.
- A copy of the board meeting and committee meeting minutes that document the discussion and approval of the related party contract

I certify that the information above is true and correct.


Signature of Board Chair / Vice Chair*

Charles A. Gibson

Print Name

Date

8/22/2024

* Must be certified and attested to by the board's Chair or Vice Chair.

DISCLOSURE AND CERTIFICATION OF CONFLICT OF INTEREST IN A CONTRACT

I, Dr. Oscar Loynaz, a board member / an employee of the board (circle one) hereby disclose that I, myself (my employer / my business / my organization / OR "Other" (describe)) _____
_____(circle one or more) could benefit financially from the contract described below:

Local Workforce Development Board: South Florida Workforce Investment Board dba CareerSource South Florida

Contractor Name & Address: Miami Dade College, 627 SW 27th Ave, Miami, FL 33135

Contractor Contact Phone Number: 305-237-6000

Description or Nature of Contract: Training Vendor Contract

Description of Financial Benefit*: None


For purposes of the above contract the following disclosures are made:

The contractor's principals** / owners***: (check one)

X have no relative who is a member of the board or an employee of the board; OR

have a relative who is a member of the board or an employee of the board, whose name is:

The contractor's principals** / owners*** is X is not (check one) a member of the board. If applicable, the principal's / owner name is: _____


Signature of Board Member/Employee

Dr. Oscar Loynaz
Print Name

10/7/2024
Date

* "Benefit financially from a contract" means the special private financial gain to a member, a special private financial gain to any principal which retains the member, the special private financial gain of the parent organization or subsidiary of a corporate principal which retains the member or the special private financial gain to any member's relatives or business associate or to a board employee and such benefit is not remote or speculative. ** "Principal" means an owner or high-level management employee with decision-making authority. *** "Owner" means a person having any ownership interest in the contractor.

NOTICE: CONFLICTS OF INTEREST REGARDING BOARD MEMBERS AND BOARD EMPLOYEES MUST BE DISCLOSED PRIOR TO THE BOARD'S DISCUSSION OR VOTING TO APPROVE THE CONTRACT. BOARD MEMBERS BENEFIT FINANCIALLY OR BOARD MEMBERS OR EMPLOYEES OF THE BOARD WHO HAVE A RELATIONSHIP WITH THE CONTRACTING VENDOR MUST ABSTAIN FROM VOTING DURING THE PERIOD OF TIME THE VOTES ARE CAST, AND THE CONTRACT MUST BE APPROVED BY A TWO-THIRDS VOTE OF THE BOARD WHEN A QUORUM HAS BEEN ESTABLISHED. COMPLETION OF THIS FORM DOES NOT IN ANY WAY SUPERSEDE OR SUBSTITUTE FOR COMPLIANCE WITH CONFLICT OF INTEREST DISCLOSURE REQUIREMENTS OF SECTION 112.3143, FLORIDA STATUTES, OR SECTION 101 (f), WIOA.

CONTRACT INFORMATION FORM

This form is to disclose a conflict or potential conflict and to seek approval of a contract involving a conflict or potential conflict of interest of board members or employees. All requested information is required. Failure to provide complete information may result in disapproval of the contract.

I, Charles A. Gibson, hereby certify the following information regarding a contract that was approved by a two-thirds (2/3) vote of a quorum of CareerSource South Florida will be executed and implemented immediately after receiving the State's approval in compliance with section 445.007 (11), Florida Statutes.

Identification of all parties to the contract: The SFWIB and Youth Co-Op Inc.

Contractor Name & Address: Youth Co-Op, 7875 NW 12th Street, Suite 200, Miami, FL 33126

Contractor Contact Phone Number: 305-643-6730

Contract Number or Other Identifying Information, if any: _____

Contract Term: 7/1/2024 to 6/30/2025

Value of the Contract with no extensions or renewals exercised: \$120,000.00

Value of the Contract with all extensions and renewals exercised \$120,000.00

Description of goods and/or services to be procured: Miami Dade College will be the training vendor for the program

Method of procurement for the goods and/or services to be procured: Youth Co-Op is a competitively procured workforce services contract for SFWIB.

Name of board member or employee whose conflict of interest required the board's approval of the contract by two-thirds (2/3) vote: Dr. Oscar Loynaz

The nature of the conflicting interest in the contract: Board member does not benefit financially from the contract, Board Member did not participate in the vote.

The board member or employee with the conflict of interest ___ did did not (check one) attend the meeting(s), including subcommittee meetings, at which the board discussed or voted to approve the contract. **If the board member or employee with the conflict of interest attended the meeting(s), including subcommittee meetings, at which the board discussed or voted on the contract, the board member or employee abstained from voting.**

I further attest that the following is being provided with this form:

- A certified board membership roster listing all members on the board at the time of the vote on the approval of the contract with a vote tally indicating attendance or absence at the meeting(s), including subcommittee meetings, and for those in attendance, the affirmative and negative votes and abstentions for each member.
- Consistent with the procedures outlined in section 112.3143, Florida Statutes, the dated and executed conflict of interest form that was submitted at or before the board meeting(s) in which a vote related to the contract took place, for board member/ employee who has any relationship with the contracting vendor.
- A draft copy of the related party contract and amendments, as applicable.
- Documentation supporting the method of procurement of the related party contract.
- A copy of the board meeting and committee meeting minutes that document the discussion and approval of the related party contract

I certify that the information above is true and correct.


Signature of Board Chair / Vice Chair*

Charles A. Gibson

Print Name

Date

8/22/2024

* Must be certified and attested to by the board's Chair or Vice Chair.

DISCLOSURE AND CERTIFICATION OF CONFLICT OF INTEREST IN A CONTRACT

I, Dr. Oscar Loynaz, a board member / an employee of the board (circle one) hereby disclose that I, myself my employer / my business / my organization / OR "Other" (describe) _____
(circle one or more) could benefit financially from the contract described below:

Local Workforce Development Board: South Florida Workforce Investment Board dba CareerSource South Florida

Contractor Name & Address: Miami Dade College, 627 SW 27th Ave, Miami, FL, 33135

Contractor Contact Phone Number: 305-643-6730

Description or Nature of Contract: Culinary Training Program

Description of Financial Benefit*: None

For purposes of the above contract the following disclosures are made:

The contractor's principals** / owners***: (check one)

have no relative who is a member of the board or an employee of the board; OR

have a relative who is a member of the board or an employee of the board, whose name is:

The contractor's principals** / owners*** is is not (check one) a member of the board. If applicable, the principal's / owner name is: _____

O. A. Z.
Signature of Board Member/Employee

Dr. Oscar Loynaz
Print Name

10/7/2024
Date

* "Benefit financially from a contract" means the special private financial gain to a member, a special private financial gain to any principal which retains the member, the special private financial gain of the parent organization or subsidiary of a corporate principal which retains the member or the special private financial gain to any member's relatives or business associate or to a board employee and such benefit is not remote or speculative. ** "Principal" means an owner or high-level management employee with decision-making authority. *** "Owner" means a person having any ownership interest in the contractor.

NOTICE: CONFLICTS OF INTEREST REGARDING BOARD MEMBERS AND BOARD EMPLOYEES MUST BE DISCLOSED PRIOR TO THE BOARD'S DISCUSSION OR VOTING TO APPROVE THE CONTRACT. BOARD MEMBERS BENEFIT FINANCIALLY OR BOARD MEMBERS OR EMPLOYEES OF THE BOARD WHO HAVE A RELATIONSHIP WITH THE CONTRACTING VENDOR MUST ABSTAIN FROM VOTING DURING THE PERIOD OF TIME THE VOTES ARE CAST, AND THE CONTRACT MUST BE APPROVED BY A TWO-THIRDS VOTE OF THE BOARD WHEN A QUORUM HAS BEEN ESTABLISHED. COMPLETION OF THIS FORM DOES NOT IN ANY WAY SUPERSEDE OR SUBSTITUTE FOR COMPLIANCE WITH CONFLICT OF INTEREST DISCLOSURE REQUIREMENTS OF SECTION 112.3143, FLORIDA STATUTES, OR SECTION 101 (f), WIOA.

CONTRACT INFORMATION FORM

This form is to disclose a conflict or potential conflict and to seek approval of a contract involving a conflict or potential conflict of interest of board members or employees. All requested information is required. Failure to provide complete information may result in disapproval of the contract.

I, Charles A. Gibson, hereby certify the following information regarding a contract that was approved by a two-thirds (2/3) vote of a quorum of CareerSource South Florida will be executed and implemented immediately after receiving the State's approval in compliance with section 445.007 (11), Florida Statutes.

Identification of all parties to the contract: The SF'WIB and Miami Dade Public Schools.

Contractor Name & Address: Miami Dade Public Schools, 10151 NW 19th Avenue, Miami, FL 33147

Contractor Contact Phone Number: 305-693-3030

Contract Number or Other Identifying Information, if any: _____

Contract Term: 7/1/2024 to 6/30/2025

Value of the Contract with no extensions or renewals exercised: TBD based on individual training vouchers

Value of the Contract with all extensions and renewals exercised: TBD based on individual training vouchers

Description of goods and/or services to be procured: Miami Dade Public Schools will be the training vendor

Method of procurement for the goods and/or services to be procured: Sole source, only public school system in the workforce region.

Name of board member or employee whose conflict of interest required the board's approval of the contract by two-thirds (2/3) vote: Dr. Rene Mantilla

The nature of the conflicting interest in the contract: Board member does not benefit financially from the contract, Board Member did not participate in the vote.

The board member or employee with the conflict of interest did _____ did not (check one) attend the meeting(s), including subcommittee meetings, at which the board discussed or voted to approve the contract. **If the board member or employee with the conflict of interest attended the meeting(s), including subcommittee meetings, at which the board discussed or voted on the contract, the board member or employee abstained from voting.**

I further attest that the following is being provided with this form:

- A certified board membership roster listing all members on the board at the time of the vote on the approval of the contract with a vote tally indicating attendance or absence at the meeting(s), including subcommittee meetings, and for those in attendance, the affirmative and negative votes and abstentions for each member.
- Consistent with the procedures outlined in section 112.3143, Florida Statutes, the dated and executed conflict of interest form that was submitted at or before the board meeting(s) in which a vote related to the contract took place, for board member/ employee who has any relationship with the contracting vendor.
- A draft copy of the related party contract and amendments, as applicable.
- Documentation supporting the method of procurement of the related party contract.
- A copy of the board meeting and committee meeting minutes that document the discussion and approval of the related party contract

I certify that the information above is true and correct.


Signature of Board Chair / Vice Chair*

Charles A. Gibson

Print Name

8/22/2024
Date

* Must be certified and attested to by the board's Chair or Vice Chair.

DISCLOSURE AND CERTIFICATION OF CONFLICT OF INTEREST IN A CONTRACT

I, Rene Mantilla, a board member / an employee of the board (circle one) hereby disclose that I, myself / my employer / my business / my organization / OR "Other" (describe) _____
(circle one or more) could benefit financially from the contract described below:

Local Workforce Development Board: South Florida Workforce Investment Board dba CareerSource South Florida

Contractor Name & Address: Miami Dade Public Schools, 10151 NW 19th Avenue, Miami, FL 33147

Contractor Contact Phone Number: 305-693-3030

Description or Nature of Contract: Training Vendor Contract

Description of Financial Benefit*: None

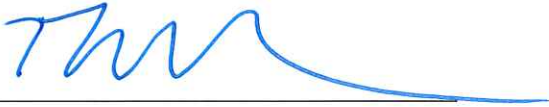
For purposes of the above contract the following disclosures are made:

The contractor's principals** / owners***: (check one)

have no relative who is a member of the board or an employee of the board; OR

have a relative who is a member of the board or an employee of the board, whose name is:

The contractor's principals** / owners*** is is not (check one) a member of the board. If applicable, the principal's / owner name is:



Signature of Board Member/Employee

Dr. Rene Mantilla

Print Name

8/22/24

Date

* "Benefit financially from a contract" means the special private financial gain to a member, a special private financial gain to any principal which retains the member, the special private financial gain of the parent organization or subsidiary of a corporate principal which retains the member or the special private financial gain to any member's relatives or business associate or to a board employee and such benefit is not remote or speculative. ** "Principal" means an owner or high-level management employee with decision-making authority. *** "Owner" means a person having any ownership interest in the contractor.

NOTICE: CONFLICTS OF INTEREST REGARDING BOARD MEMBERS AND BOARD EMPLOYEES MUST BE DISCLOSED PRIOR TO THE BOARD'S DISCUSSION OR VOTING TO APPROVE THE CONTRACT. BOARD MEMBERS BENEFIT FINANCIALLY OR BOARD MEMBERS OR EMPLOYEES OF THE BOARD WHO HAVE A RELATIONSHIP WITH THE CONTRACTING VENDOR MUST ABSTAIN FROM VOTING DURING THE PERIOD OF TIME THE VOTES ARE CAST, AND THE CONTRACT MUST BE APPROVED BY A TWO-THIRDS VOTE OF THE BOARD WHEN A QUORUM HAS BEEN ESTABLISHED. COMPLETION OF THIS FORM DOES NOT IN ANY WAY SUPERSEDE OR SUBSTITUTE FOR COMPLIANCE WITH CONFLICT OF INTEREST DISCLOSURE REQUIREMENTS OF SECTION 112.3143, FLORIDA STATUTES, OR SECTION 101 (f), WIOA.

CONTRACT INFORMATION FORM

This form is to disclose a conflict or potential conflict and to seek approval of a contract involving a conflict or potential conflict of interest of board members or employees. All requested information is required. Failure to provide complete information may result in disapproval of the contract.

I, Charles A. Gibson, hereby certify the following information regarding a contract that was approved by a two-thirds (2/3) vote of a quorum of CareerSource South Florida will be executed and implemented immediately after receiving the State's approval in compliance with section 445.007 (11), Florida Statutes.

Identification of all parties to the contract: The SFWIB and The Academy of South Florida

Contractor Name & Address: The Academy of South Florida, 3721-1 NW 7th Street, Miami, FL 33126

Contractor Contact Phone Number: (305)-648-2000

Contract Number or Other Identifying Information, if any: _____

Contract Term: 7/1/2024 to 6/30/2025

Value of the Contract with no extensions or renewals exercised: TBD based on individual training vouchers

Value of the Contract with all extensions and renewals exercised TBD based on individual training vouchers

Description of goods and/or services to be procured: The Academy of South Florida will be the training vendor

Method of procurement for the goods and/or services to be procured: Florida Commerce ETPL, SFWIB Application

Name of board member or employee whose conflict of interest required the board's approval of the contract by two-thirds (2/3) vote: Andre "Andy" Perez

The nature of the conflicting interest in the contract: Board member does not benefit financially from the contract, Board Member did not participate in the vote.

The board member or employee with the conflict of interest did did not (check one) attend the meeting(s), including subcommittee meetings, at which the board discussed or voted to approve the contract. **If the board member or employee with the conflict of interest attended the meeting(s), including subcommittee meetings, at which the board discussed or voted on the contract, the board member or employee abstained from voting.**

I further attest that the following is being provided with this form:

- A certified board membership roster listing all members on the board at the time of the vote on the approval of the contract with a vote tally indicating attendance or absence at the meeting(s), including subcommittee meetings, and for those in attendance, the affirmative and negative votes and abstentions for each member.
- Consistent with the procedures outlined in section 112.3143, Florida Statutes, the dated and executed conflict of interest form that was submitted at or before the board meeting(s) in which a vote related to the contract took place, for board member/ employee who has any relationship with the contracting vendor.
- A draft copy of the related party contract and amendments, as applicable.
- Documentation supporting the method of procurement of the related party contract.
- A copy of the board meeting and committee meeting minutes that document the discussion and approval of the related party contract

I certify that the information above is true and correct.


Signature of Board Chair / Vice Chair*

Charles A. Gibson

Print Name

Date

8/22/2024

* Must be certified and attested to by the board's Chair or Vice Chair.

DISCLOSURE AND CERTIFICATION OF CONFLICT OF INTEREST IN A CONTRACT

I, Andy Perez a board member / an employee of the board (circle one) hereby disclose that I, myself / my employer / my business / my organization (OR "Other" (describe)) Mr. Perez is the brother of the principal owner _____ (circle one or more) could benefit financially from the contract described below:

Local Workforce Development Board: South Florida Workforce Investment Board dba CareerSource South Florida

Contractor Name & Address: The Academy of South Florida, 3721-1 NW 7th Street, Miami, FL 33126

Contractor Contact Phone Number: (305) 648-2000

Description or Nature of Contract: Training Vendor Contract

Description of Financial Benefit*: None

For purposes of the above contract the following disclosures are made:

The contractor's principals** / owners***: (check one)

X have no relative who is a member of the board or an employee of the board; OR

_____ have a relative who is a member of the board or an employee of the board, whose name is:

The contractor's principals** / owners*** _____ is X is not (check one) a member of the board. If applicable, the principal's / owner name is: _____

Andy Perez
Signature of Board Member/Employee

Andre 'Andy' Perez

Print Name

October 7, 2024

Date

* "Benefit financially from a contract" means the special private financial gain to a member, a special private financial gain to any principal which retains the member, the special private financial gain of the parent organization or subsidiary of a corporate principal which retains the member or the special private financial gain to any member's relatives or business associate or to a board employee and such benefit is not remote or speculative. ** "Principal" means an owner or high-level management employee with decision-making authority. *** "Owner" means a person having any ownership interest in the contractor.

NOTICE: CONFLICTS OF INTEREST REGARDING BOARD MEMBERS AND BOARD EMPLOYEES MUST BE DISCLOSED PRIOR TO THE BOARD'S DISCUSSION OR VOTING TO APPROVE THE CONTRACT. BOARD MEMBERS BENEFIT FINANCIALLY OR BOARD MEMBERS OR EMPLOYEES OF THE BOARD WHO HAVE A RELATIONSHIP WITH THE CONTRACTING VENDOR MUST ABSTAIN FROM VOTING DURING THE PERIOD OF TIME THE VOTES ARE CAST, AND THE CONTRACT MUST BE APPROVED BY A TWO-THIRDS VOTE OF THE BOARD WHEN A QUORUM HAS BEEN ESTABLISHED. COMPLETION OF THIS FORM DOES NOT IN ANY WAY SUPERSEDE OR SUBSTITUTE FOR COMPLIANCE WITH CONFLICT OF INTEREST DISCLOSURE REQUIREMENTS OF SECTION 112.3143, FLORIDA STATUTES, OR SECTION 101 (f), WIOA.