



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD MEETING MINUTES

DATE/TIME: June 15, 2023, 9:30am

LOCATION: The Landing at MIA
5 Star Conference Room (Everglades Room)
7415 Corporate Center Drive, Suite H
Miami, FL 33126

Zoom: https://us02web.zoom.us/webinar/register/WN_wjgmIoTtSEu4r3ERRDichg

1. **CALL TO ORDER:** Chairman Gibson called to order the regular meeting of the South Florida Workforce Investment Board at 9:36AM on June 15, 2023.

ROLL CALL: 27 members; 14 required; 18 present: Quorum Established

SFWIB Members Present <ol style="list-style-type: none"> 1. Androver, Bernado (Zoom) 2. Brecheisen, Bruce (Zoom) 3. Brown, Clarence (Zoom) 4. Canales, Dequasia (Zoom) 5. Chi, Joe 6. Datorre, Roberto 7. del Valle, Juan-Carlos, Vice Chair 8. Ferradaz, Gilda 9. Garza, Eddie (Zoom) 10. Glean-Jones, Camela 11. Lampon, Brenda (Zoom) 12. Loynaz, Oscar, MD 13. Mantilla, Rene' 14. Perez, Andy (Zoom) 15. Piedra, Obdulio 16. Rolle, Andrei 17. Roth, Tom 18. Scott, Kenneth 	SFWIB Members Absent <ol style="list-style-type: none"> 18. Bridges, Jeff 19. Clayton, Lovey 20. Diggs, Bill 21. Gibson, Charles, Chair 22. Grice, Sonia 23. Gazitua, Luis 24. Lincoln, Michelle 25. Maxwell, Michelle 26. Rod, Denis SFWIB Members Excused	SFWIB Staff <ol style="list-style-type: none"> 1. Beasley, Rick 2. Bennett, Renee 3. Kelly, Travis 4. Morgan, Ebony 5. Perrin, Yian 6. Petro, Basil SFWIB Administration <ol style="list-style-type: none"> 7. Almonte, Ivan 8. Cubillo, Jorge 9. Francis, Anderson 10. McFarland, Casandra Miami-Dade County Attorney's Office Gallo, Melissa, MDC Attorney's Office
Guest Attendees <ol style="list-style-type: none"> 1. Baltuch, Kyle, Florida Chamber Foundation (Zoom) 2. Brown, Shawn, DEO (Zoom) 3. Cabrera, Ed, Argos-AI 4. Farinas, Irene, Adult Mankind (Zoom) 5. Harper, Daniel, DEO (Zoom) 6. Ortiz-Velazquez, United Way (Zoom) 7. Someillan, Ana, Adult Mankind 		



Agenda items are displayed in the order they are discussed.

2A. Approval of SFWIB Meeting Minutes – April 20, 2023

Vice-Chairman del Valle presented agenda item 2A SFWIB Meeting Minutes – April 20, 2023 for review and discussion.

No questions, comments, or changes were presented.

Motion: Ms. Canales presented a motion to approve the South Florida Workforce Investment Board meeting minutes – April 20, 2023.

Seconded by: Mr. Mantilla and **passed without dissent.**

No further comments or suggestions were submitted from the members. Item closed.

3. Public Comments

Public comments should be two minutes or less.

No requests to speak were received by the Executive Office. Vice-Chairman del Valle opened the floor for comments from the public. None were presented. Item closed.

4. Chairman's Report

Vice-Chairman del Valle recognized Mr. Piedra, former chairman of the SFWIB, for his recent induction into the Miami Dade College Hall of Fame, which honors alumni that have gone on to become civic and corporate leaders in the local community and across the country.

6. Community Presentations

[Audio issues noted with Zoom]

B. Beacon Council Update – Roderick Miller, Beacon Council CEO

C. Florida Chamber Foundation Presentation

Mr. Kyle Baltuch, Senior Vice President Equality of Opportunity for the Florida Chamber of Commerce Foundation introduced the Florida Gap Map (FGM), the nation's first tool that provides Florida's business and community leaders with in-depth insight into their communities, targeting the root causes of poverty in Florida.



D. DEO 2022-23 Annual Performance Presentation

Mr. Daniel Harper, Senior Management Analyst, Bureau of One-Stop and Program Support, Ms. Valerie Peacock, Chief, Financial Monitoring and Accountability, and Mr. Shawn Brown, Administrator, One Stop & Program Support Division of Workforce Services, presents region 23 Board performance reporting for PY 2021-22.

Vice-Chairman del Valle informed members that 2022-23 performance indicators are available via handout for Board review. Mr. Beasley provided a brief overview of the current performance indicators and monitoring tool to the Board.

7. SFWIB Executive Committee

Vice-Chairman del Valle reviewed the Executive Committee Summary, which provided an overview of items discussed during Executive Committee meeting held on Thursday, June 8, 2023.

7A. Information – Florida House Bill (HB 5) – Economic Programs

On March 6, 2023, Florida House Bill (HB) 5 - Economic Programs was introduced/filed at the Commerce Committee by Representative Tiffany Esposito and is co-sponsored by Representative Tyler Sirois. The bill dissolves Enterprise Florida and transfers all duties functions, records, pending issues, existing contracts, administrative authority, administrative rules, and unexpended balances of appropriations, allocations, and other public funds relating to the programs to the Department of Economic Opportunity (DEO).

The bill also renames the DEO to the Department of Commerce and designates the head of the Department who will report to and serve as the Governor's chief negotiator for business recruitment and expansion and economic development. Establishes seven divisions under the new office and revises the duties of Workforce Services.

The bill was signed into law (Chapter No. 2023-173) by the Governor on May 31, 2023 and goes into effect on July 1, 2023.

7B. Information – Florida Senate Bill (SB 240) – Education Schools Choice

On February 23, 2023, Florida Senate Bill (SB) 240 - Education – Schools Choice was introduced/filed by Senator Hutson (District 7), the Fiscal Policy and Education Pre-K -12 Committees; and is co-sponsored by Senator Corey Simon (District 3); Senator Bryan Avila (District 39).

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The bill requires CareerSource Florida, Inc., to be administratively housed within the department and to operate under agreement with the department. It requires CareerSource Florida, in consultation with the Department of Commerce (formerly the Department of Economic Opportunity) to implement consistent contract and procurement policies and procedures; and the use of a state-established template for contracts or other method for ensuring all contract mechanisms follow certain standards established by the board, and leveraged buying power for fringe benefits, such as health insurance, life insurance, and retirement.

The bill also amends parts of the Reimagining Education and Career Help (REACH) Act (FS 14.36).

Requires Individual Training Accounts (ITA) to be expended on programs that prepare people to enter occupations identified by the Labor Market Statistics Center within the Department of Commerce and the Labor Market Estimating Conference created by F.S. 216.136, and on other programs recommended and approved by the state board following a review by the department to determine the program's compliance with federal law. Requires training services provided through an ITA to be performance-based.

The bill was signed into law (Chapter No. 2023-81) by the Governor on May 16, 2023 and goes into effect on July 1, 2023.

7C. Information – CareerSource Florida Recommended 2023-24 In-State Allocations

On May 22, 2023, the Florida Department of Economic Opportunity released the recommended program year 2023-24 in-state allocations to the regional workforce boards for the Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker, and Youth Programs, Wagner-Peyser Act Employment Service Program (WP) and Temporary Assistance for Needy Families (TANF).

Based on the recommended allocations, board is projected to receive \$30.3 million dollars in new funding. The allocation is a \$276,470 dollar decrease.

7D. Approval – City of Homestead Summer Youth Employment Program

The City of Homestead City Council, under the leadership of Mayor Steven D. Losner, agreed to enter into a partnership with the board to provide employment opportunities for up to 38 youth residents of the City of Homestead. The board will provide summer job placement for youth between the ages of 15 to 18.

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As part of the partnership, the City of Homestead will provide \$50,000 in general revenue to the SFWIB toward the program and the SFWIB will provide \$50,000 in Temporary Assistance for Needy Families (TANF) funds for a total of \$100,000 for the program.

Youth Co-Op, Inc. will be responsible for administering the program, which includes payroll, recruitment, job placement, and work readiness training for the SYEP participants.

7E. Approval – Stanley G. Tate Florida Prepaid College Scholarships

The Greater Miami Convention & Visitors Bureau (Bureau) has partnered with 13 local hotels to raise scholarship money and provide an internship opportunity to students interested in Hospitality & Tourism. Staff recommended to the Council to recommend to the board to support this effort with seven, two year Florida Prepaid College Plans.

In 2022, the SFWIB awarded 13 two-year Florida Prepaid College Plans to Monroe County that were not utilized by participating youth. Staff recommends re-allocating seven of those scholarships to the Greater Miami Convention & Visitors Bureau to match the scholarship funds already raised by the bureau for this initiative.

7F. Approval – Summer Youth Internship Program for the Greater Miami Convention and Visitors Bureau

The Greater Miami Convention & Visitors Bureau (Bureau) and the SFWIB have agreed to enter into a partnership for a Summer Youth Internship Program to provide employment opportunities for up to 15 youth.

Staff recommended to the committee to allocate an amount not to exceed \$41,000 in Temporary Assistance for Needy Families funds to Adults Mankind Organization, Inc. (AMO) for the administration of the Greater Miami Convention & Visitors Bureau's Hospitality Initiative Summer Youth Internship Program.

Adults Mankind Organization, Inc. (AMO) will be responsible for administering the program, which includes payroll, recruitment, job placement, and work readiness training for the SYIP participants.

Vice-Chairman del Valle requests that items 7D through 7F be voted on collectively.

Motion: Mr. Mantilla presented a motion to approve items 7D through 7F.

Seconded: Ms. Glean-Jones and **passed without dissent.**

No additional questions or comments were presented from the members. Item closed.

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8. SFWIB Finance and Efficiency Council (FEC)

The **SFWIB Finance and Efficiency Council (FEC)** Chairman Roth reviewed the FEC Summary, which provided an overview of items discussed during the April 20, 2023 meeting.

8A. Information - Finance Reports

April 2023 Financial Report: Ms. Bennett reported that expenses were below budget across the board, a result of enrollment challenges statewide and vacant positions at our Career Centers. During the reported period, there were still vacant positions in some of our service centers, but progress has been made towards resolving the issue.

Budget variances include:

- Headquarters – 67.7%
- Adult Services – 52%
- Youth Services - 60.2%
- Facilities - 61%
- Other Programs & Projects – 41%

The Council reviewed the financial reconciliation reports and determined that everything is in order, as reported by the Chairman.

No additional questions or comments were presented from the members. Item closed.

8B. Information – Public Review Forum for an External Independent Auditing Firm

The Chairman reviewed the history of the RFQ for an external independent auditor. The Public Review Forum was conducted whereby each respondent was scored. On June 22nd, each of the three applicants will be invited to present to the FEC, after which a final decision will be made and passed on to the Executive Committee for approval in July; ratified by the full board during its next meeting on August 17th.

Mr. Beasley reminded the Board that we are still under a cone of silence.



8C. Approval – Workforce System Funding

Chairman Roth introduced the item and further presented.

Motion: Mr. Scott presented a motion to approve.

Seconded by: Mr. Datorre and **passed without dissent.**

No additional questions or comments were presented from the members. Item closed.

8D. Approval – The 2023-2024 Annual Budget

Chairman Roth introduced the item; Mr. Beasley further presented the FY 2023-24 budget.

Florida's budget was reduced by approximately 11 million dollars due to the state of the economy and the low unemployment rate. Currently, the unemployment rate in South Florida ranges from 2.1 to 1.8 percent; however, our funding is predicated on areas of sustained unemployment.

The Department of Economic Opportunity released the 2023-2024 state allocations for the major programs of WIOA, Wagner-Peyser and TANF programs. The region received a decrease of \$276,470 in new funding. Mr. Beasley walked the group through the key performance indicators, the 2023-24 in-state allocations, SFWIB 2023-24 new state funding and the 2023-24 program budget, and cost distributions. In addition, he discussed the projected changes that may occur in FY2023-24 because of reduced funding.

Motion: Mr. del Valle presented a motion to approve.

Seconded by: Mr. Rolle and **passed without dissent.**

No additional questions or comments were presented from the members. Item closed.

9. SFWIB Global Talent and Competiveness Council (GTCC)

The **Global Talent and Competiveness Council (GTCC)** Chair, Ms. Ferradaz, reviewed the GTCC Summary, which provided an overview of items discussed during the June 15, 2023 meeting.



9A. Information – Florida Gap Map Update

Staff identified zip codes within Workforce Region 23 with children's who are living in poverty and whose families are receiving food stamps. A meeting will be scheduled with leaders from the Early Learning Coalition, CASHD and Children's Trust, as well as, community base organizations in the identified zip codes.

The Council discussed and recommended approval of the following items simultaneously:

9B. Approval – Related Vendor Agreements

Florida Statutes and the Department of Economic Opportunity (DEO) Grantee-Sub-Grantee Agreement prohibits the use of state or federal funds by a regional workforce board for any contract \$10,000 or greater between a regional workforce board and a member of that board that has any relationship with the contracting vendor, unless the DEO and CareerSource Florida has reviewed and approved the contract.

There are four Related Party Vendor Agreements with Vendors that are represented on the Board. Accordingly, the Training Vendor Agreements between the SFWIB and Miami Dade College, Miami Dade County Public Schools, The Academy, and The Code Academy are subject to the two-thirds vote requirement and will be submitted to the DEO and CareerSource Florida for review upon approval by the board.

9C. Approval – Youth Service Providers in Monroe County

On September 8, 2022, the SFWIB authorized staff to submit a sole source procurement request to CareerSource Florida (CSF) and the Florida Department of Economic Opportunity (DEO). After receipt of the DEO and CSF's approval, staff conducted a sole source procurement with Monroe County Public Schools to provide youth services.

Therefore, staff is recommended to the Global Talent Council to recommend to the board the approval for staff to directly contract with Monroe County Public Schools to provide In-School and Out of School Youth Services for Monroe County.

9D. Approval – Big Brothers Big Sisters for Take-Stock-in-Children Program Administration

Staff recommended to the council to approve an allocation for the purchase of 275 Florida Prepaid College Plans from the Stanley G. Tate Florida Prepaid College Foundation, Inc. in



an amount not to exceed \$1.4 million in Temporary Assistance for Needy Families funds. However, this allocation did not include administrative costs for the program

Staff is recommending to the council to recommend to the board to approve up to \$300,000 in Temporary Assistance for Needy Families funds to Big Brother Big Sisters of Miami, Inc. for Take Stock in Children program administration, to manage the scholarship program and serve as the administrator and fiscal agent for the six participating organizations.

9E. Approval - Stanley G. Tate Florida Prepaid College Foundation, Inc.

An allocation for 275 Florida Prepaid College Plans from the Stanley G. Tate Florida Prepaid College Foundation, Inc. in an amount not to exceed \$1.4 million in Temporary Assistance for Needy Families funds is being requested for the 2023-2024 program year. The new program year's allocations are for 75 2+2 Florida Plans and 200 – 2 year Florida College Plans.

9F. Approval - New Training Providers/Programs and New Programs for an Existing Provider

Staff completed the review process and recommended Miami Dade College's Pre-Apprenticeship Program for approval of four new pre-apprenticeship programs:

1. Carpenter
2. Heating and Air-Conditioning Mechanic & Installer
3. Plumber
4. Electrician

The Council recommends approving all four of the pre-apprenticeship certificate programs.

9G. Approval - Funding for the AAR Eagle Sheet Metal Career Pathway Program

On August 8, 2022, the board approved an allocation to provide five out-of-school youth participants, between the ages of 18 to 24, with 15 weeks and/or 600 hours of work experience, while earning \$16.00 per hour.

On March 27, 2023, the first 600 hour/15 week cohort began with four of the five participants. Of the four participants, two are currently enrolled in the program; and one is tentatively scheduled to be hired by AAR Corp. pending the completion of the 600 hour/15 week program.



Staff is requesting an allocation not to exceed \$103,200 in Workforce Innovation and Opportunity Act Youth Program Funds for CareerSource South Florida Youth Service providers to provide work experience funding for 10 EAGLE Career Pathway participants for the AAR EAGLE Sheet Metal Career Pathway Program.

Motion: Mr. del Valle presented a motion to approve items 9B through 9G.
Seconded by: Mr. Roth and **passed without dissent.**

No additional questions or comments were presented from the members. Item closed.

10. SFWIB Performance Council

The **Performance Council** Chair, Ms. Canales, reviewed the Performance Council Summary, which provided an overview of items discussed during the June 15, 2023 meeting.

10A. Information - Balanced ScoreCard Report

Ms. Canales advised that staff provided an update on the Balance Scorecard Report from July 1, 2022 through May 31, 2023, which indicates only two of 10 AJC/CareerSource center locations are meeting the required 65 percent performance standard.

The Job Placements Year-to-Date summary report for the same period shows the Board has 4,994 job placements, which is 42.6 percent of the minimum standard and 36.2 percent of the maximum standard.

None of the AJC's have met the minimum or maximum YTD Job Placements standard for PY 2022-23.

The service providers will continue implementing their corrective action plans to increase and achieve the 2022-23 performance standards. Staff will continue to monitor and track the effectiveness of the corrective actions while seeking improved performance. Chairwoman Canales observed that the majority are making progress in the correct direction. She also noted that stated that there has been increased training and right-sizing of their operations to ensure that the appropriate personnel are in the right positions to meet the demand. Additionally, EconoVue has been widely employed in the centers to engage more businesses.



10B. Information – Consumer Report Card Update

Staff provided an update on the Consumer Report Card, which monitors the performance of approved Training Vendors.

The current period of performance from July 1, 2022 through May 31, 2023, indicates the following:

- \$2,461,351.83 of wages was generated into the regional economy.
- For every dollar spent on training, the board obtained a return of \$4.18.
- Eighty-five percent of the training participants completed classroom training.
- Of those completing training, 82 percent have obtained employment with an average wage of \$24.04.
- Ninety-one percent of the participants were placed in a training-related occupation.
- The net economic benefit per placement is \$40,350.03.

10C. Information – Youth Balanced Score Card Update

Staff provided an update on the Youth Balance Scorecard. The Scorecard measures the performance of contracted Youth Service providers from July 1, 2022 thru May 31, 2023.

Chairwoman Canales summarized the agenda item and reviewed the barriers that the out-of-school program is currently facing (i.e., lack of instructors/higher wages).

The Council discussed and recommended approval of the following items simultaneously:

10D. Approval – Workforce Services Contractors

The current Workforce Services contractors were competitively procured in May 2022 to provide workforce services on behalf of the SFWIB for program year 2022-23. The first year of this contract will expire on June 30, 2023, and may be renewed for two additional years pursuant to the contract terms that allows renewals contingent upon the availability of funds.

Staff recommended to the Performance Council to recommend to the Board to authorize staff to renew the three existing Workforce Services contractors: Arbor E&T, LLC dba Equus Workforce Solutions, Youth Co-Op, Inc., and the College of the Florida Keys for program year 2023-2024 for their respective American Job Center/CareerSource center locations.



10E. Approval – Youth Services Contractors

The current Youth Services contractors were competitively procured in May 2022 to provide In-School and Out of School youth services on behalf of the SFWIB for program year 2022-23. The first year of this contract will expire on June 30, 2023, and may be renewed for two additional years pursuant to the contract terms that allows renewals contingent upon the availability of funds.

Staff recommended to the Performance Council to recommend to the Board to authorize staff to renew the four existing Youth Services contractors: Youth Co-Op, Inc., Cuban American Council, Adult Mankind, and Community Coalition for program year 2023-2024.

10F. Approval – Contract Renewal for Career Development Centers

In order to continue to provide workforce services to their respective current students and alumni, staff recommended to the Council to recommend to the board to allocate an amount not to exceed \$1,350,000 in Workforce Services funds to renew contracts with Florida Memorial University and Miami-Dade College for Career Development Centers.

10G. Approval – Program Year 2023-2024 American Job Center Schedule of Operations

Pursuant to the Department of Economic Opportunity's Grantee-Sub-grantee Agreement, the SFWIB is required to adopt a schedule of operations for the upcoming state fiscal year. The schedule of operations must include, but is not limited to, daily hours of operation of one-stop operators, and a closure schedule which adopts either the federal, state, or appropriate county holiday schedule.

Staff recommended to the Council to recommend to the board, the daily hours of operations of 8:00 a.m. to 5:00 p.m., Monday through Friday; and the holiday schedule in accordance with the attached memorandum, for all AJC/CareerSource centers operated by One-Stop Operators (Carol City, Hialeah Downtown, Little Havana, Northside, North Miami Beach, Perrine, and West Dade).

In addition, staff is recommended to the Council to recommend to the board, the daily hours of operations of 8:00 a.m. to 5:00 p.m., Monday through Friday, and the holiday schedule in accordance with the attached Schedule A for all AJC/CareerSource centers operated by Miami Dade College, and Schedule B for all AJC/CareerSource centers operated by The College of the Florida Keys (Key Largo and Key West).

Motion: Mr. Mantilla presented a motion to approve items 10D through 10G.

Seconded by: Mr. Rolle and **passed without dissent.**

No additional questions or comments were presented from the members. Item closed.

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5A. Executive Director Update

Vice-Chairman del Valle introduced the item; Mr. Beasley further presented the June 15, 2023 Executive Director's Report, which includes the following updates:

1. STATE – CareerSource Florida – Reimagining Florida's Workforce System: A Three Pillar for Transformation
2. STATE – CareerSource Florida – Local Workforce Development Board Composition and Certification
3. STATE – CareerSource Florida – Local Workforce Development Area Subsequent Designation

The full report may be reviewed in the June 15, 2023 SFWIB Agenda Packet.

Being as there were no further questions or concerns, the SFWIB Meeting adjourned at 11:43am.

CONTRACT INFORMATION FORM

This form is to disclose a conflict or potential conflict and to seek approval of a contract involving a conflict or potential conflict of interest of board members or employees. All requested information is required. Failure to provide complete information may result in disapproval of the contract.

I, Charles Gibson, hereby certify the following information regarding a contract that was approved by a two-thirds (2/3) vote of a quorum of CareerSource South Florida and will be executed and implemented immediately after receiving the State's approval in compliance with section 445.007(11), Florida Statutes.

Identification of all parties to the contract: South Florida Workforce Investment Board and The District Board of Trustees of Miami Dade College

Contractor Name & Address: The District Board of Trustees of Miami Dade College; 300 N.E. 2nd Ave. Room 1474; Miami, FL 33132

Contractor Contact Phone Number: 305 237 3800

Contract Number or Other Identifying Information, if any: TBA

Contract Term: 7/1/2023 to 6/30/2024 \$750,000.00 plus \$525,000 for Training

Value of the Contract with no extensions or renewals exercised: _____

Value of the Contract with all extensions and renewals exercised: Career Development Center

Description of goods and/or services to be procured: _____

Method of procurement for the goods and/or services to be procured: _____

Name of board member or employee whose conflict of interest required the board's approval of the contract by two-thirds (2/3) vote: Oscar Loynaz

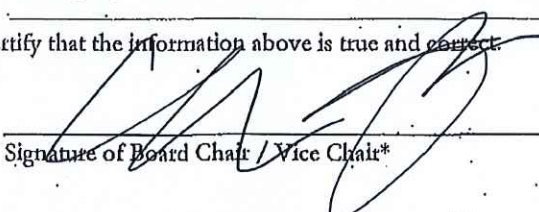
The nature of the conflicting interest in the contract: High level Management Employee

The board member or employee with the conflict of interest did did not (check one) attend the meeting(s), including subcommittee meetings, at which the board discussed or voted to approve the contract. If the board member or employee with the conflict of interest attended the meeting(s), including subcommittee meetings, at which the board discussed or voted on the contract, the board member or employee abstained from voting.

I further attest that the following is being provided with this form:

- A certified board membership roster listing all members on the board at the time of the vote on the approval of the contract with a vote tally indicating attendance or absence at the meeting(s), including subcommittee meetings, and for those in attendance, the affirmative and negative votes and abstentions for each member.
- Consistent with the procedures outlined in section 112.3143, Florida Statutes, the dated and executed conflict of interest form that was submitted at or before the board meeting(s) in which a vote related to the contract took place, for board member/employee who has any relationship with the contracting vendor.
- A draft copy of the related party contract and amendments, as applicable.
- Documentation supporting the method of procurement of the related party contract.
- A copy of the board meeting and committee meeting minutes that document the discussion and approval of the related party contract

I certify that the information above is true and correct.


Signature of Board Chair / Vice Chair*

Charles Gibson
Print Name

7/10/2023
Date

* Must be certified and attested to by the board's Chair or Vice Chair.

**DISCLOSURE AND CERTIFICATION OF
CONFLICT OF INTEREST IN A CONTRACT**

I, Oscar Loynaz, a board member / an employee of the board (circle one) hereby disclose that I, myself / my employer / my business / my organization / OR "Other" (describe) _____ (circle one or more) could benefit financially from the contract described below:
Local Workforce Development Board; Career Source South Florida
Contractor Name & Address: The District Board of Trustees of Miami Dade College; 300 N.E. 2nd Ave. Room 1474; Miami, FL 33132
Contractor Contact Phone Number: 305 237 3800
Description or Nature of Contract: Career Development Center
Description of Financial Benefit*: I could not benefit financially from the contract. I am an administrative employee of Miami Dade College
For purposes of the above contract the following disclosures are made: The contractor's principals**/owners***: (check one)
☒ have no relative who is a member of the board or an employee of the board; OR
☐ have a relative who is a member of the board or an employee of the board, whose name is: _____

The contractor's principals**/owners*** is is not (check one) a member of the board. If applicable, the principal's/owner's name is: _____

O. A. Z
Signature of Board Member/Employee

Oscar Loynaz
Print Name

6/27/2023
Date

* "Benefit financially from a contract" means the special private financial gain to a member, a special private financial gain to any principal which retains the member, the special private financial gain of the parent organization or subsidiary of a corporate principal which retains the member or the special private financial gain to any member's relatives or business associate or to a board employee and such benefit is not remote or speculative.

** "Principal" means an owner or high-level management employee with decision-making authority.

*** "Owner" means a person having any ownership interest in the contractor.

NOTICE: CONFLICTS OF INTEREST REGARDING BOARD MEMBERS AND BOARD EMPLOYEES MUST BE DISCLOSED PRIOR TO THE BOARD'S DISCUSSION OR VOTING TO APPROVE THE CONTRACT. BOARD MEMBERS WHO BENEFIT FINANCIALLY OR BOARD MEMBERS OR EMPLOYEES OF THE BOARD WHO HAVE A RELATIONSHIP WITH THE CONTRACTING VENDOR MUST ABSTAIN FROM VOTING DURING THE PERIOD OF TIME THE VOTES ARE CAST, AND THE CONTRACT MUST BE APPROVED BY A TWO-THIRDS VOTE OF THE BOARD WHEN A QUORUM HAS BEEN ESTABLISHED. COMPLETION OF THIS FORM DOES NOT IN ANY WAY SUPERSEDE OR SUBSTITUTE FOR COMPLIANCE WITH CONFLICT OF INTEREST DISCLOSURE REQUIREMENTS OF SECTION 112.3143, FLORIDA STATUTES, OR SECTION 101(f), WIOA.

CONTRACT INFORMATION FORM

This form is to disclose a conflict or potential conflict and to seek approval of a contract involving a conflict or potential conflict of interest of board members or employees. All requested information is required. Failure to provide complete information may result in disapproval of the contract.

I, Charles Gibson, hereby certify the following information regarding a contract that was approved by a two-thirds (2/3) vote of a quorum of CareerSource South Florida and will be executed and implemented immediately after receiving the State's approval in compliance with section 445.007(11), Florida Statutes.

Identification of all parties to the contract: South Florida Workforce Investment Board and The District Board of Trustees of Miami Dade College

Contractor Name & Address: The District Board of Trustees of Miami Dade College; 300 N.E. 2nd Ave. Room 1474; Miami, FL 33132

Contractor Contact Phone Number: 305 237 3800

Contract Number or Other Identifying Information, if any: WS-TVA-PY22-35-00

Contract Term: 7/1/2023 to 6/30/2024

Value of the Contract with no extensions or renewals exercised: valued based on vouchers r

Value of the Contract with all extensions and renewals exercised: _____

Description of goods and/or services to be procured: Training Vendor

Method of procurement for the goods and/or services to be procured: _____

Name of board member or employee whose conflict of interest required the board's approval of the contract by two-thirds (2/3) vote: Oscar Loynaz

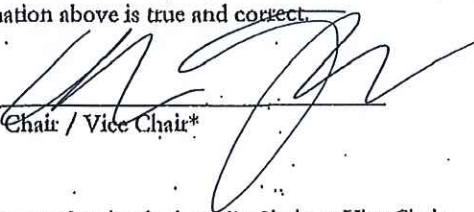
The nature of the conflicting interest in the contract: High Level Management Employee

The board member or employee with the conflict of interest did did not (check one) attend the meeting(s), including subcommittee meetings, at which the board discussed or voted to approve the contract. If the board member or employee with the conflict of interest attended the meeting(s), including subcommittee meetings, at which the board discussed or voted on the contract, the board member or employee abstained from voting.

I further attest that the following is being provided with this form:

- A certified board membership roster listing all members on the board at the time of the vote on the approval of the contract with a vote tally indicating attendance or absence at the meeting(s), including subcommittee meetings, and for those in attendance, the affirmative and negative votes and abstentions for each member.
- Consistent with the procedures outlined in section 112.3143, Florida Statutes, the dated and executed conflict of interest form that was submitted at or before the board meeting(s) in which a vote related to the contract took place, for board member/employee who has any relationship with the contracting vendor.
- A draft copy of the related party contract and amendments, as applicable.
- Documentation supporting the method of procurement of the related party contract.
- A copy of the board meeting and committee meeting minutes that document the discussion and approval of the related party contract

I certify that the information above is true and correct.


Signature of Board Chair / Vice Chair*

Charles Gibson
Print Name

Date

7/10/2023

* Must be certified and attested to by the board's Chair or Vice Chair.

**DISCLOSURE AND CERTIFICATION OF
CONFLICT OF INTEREST IN A CONTRACT**

I, Oscar Loynaz, a board member / an employee of the board (circle one) hereby disclose that I, myself / my employer / my business / my organization / OR "Other" (describe) _____ (circle one or more) could benefit financially from the contract described below:

Local Workforce Development Board; Career Source South Florida

Contractor Name & Address: The District Board of Trustees of Miami Dade College; 300 N.E. 2nd Ave. Room 1474; Miami, FL 33132

Contractor Contact Phone Number: 305 237 3800

Description or Nature of Contract: Training Vendor

Description of Financial Benefit*: I could not benefit financially from the contract. I am an administrative employee of Miami Dade College

For purposes of the above contract the following disclosures are made: The

contractor's principals**/owners***: (check one)

☒ have no relative who is a member of the board or an employee of the board; OR

☐ have a relative who is a member of the board or an employee of the board, whose name is: _____

The contractor's principals**/owners*** is _____ is not (check one) a member of the board. If applicable, the principal's/owner's name is: _____

Oscar Loynaz
Signature of Board Member/Employee

Oscar Loynaz
Print Name

Date

6/27/2023

* "Benefit financially from a contract" means the special private financial gain to a member, a special private financial gain to any principal which retains the member, the special private financial gain of the parent organization or subsidiary of a corporate principal which retains the member or the special private financial gain to any member's relatives or business associate or to a board employee and such benefit is not remote or speculative.

** "Principal" means an owner or high-level management employee with decision-making authority.

*** "Owner" means a person having any ownership interest in the contractor.

NOTICE: CONFLICTS OF INTEREST REGARDING BOARD MEMBERS AND BOARD EMPLOYEES MUST BE DISCLOSED PRIOR TO THE BOARD'S DISCUSSION OR VOTING TO APPROVE THE CONTRACT. BOARD MEMBERS WHO BENEFIT FINANCIALLY OR BOARD MEMBERS OR EMPLOYEES OF THE BOARD WHO HAVE A RELATIONSHIP WITH THE CONTRACTING VENDOR MUST ABSTAIN FROM VOTING DURING THE PERIOD OF TIME THE VOTES ARE CAST, AND THE CONTRACT MUST BE APPROVED BY A TWO-THIRDS VOTE OF THE BOARD WHEN A QUORUM HAS BEEN ESTABLISHED. COMPLETION OF THIS FORM DOES NOT IN ANY WAY SUPERSEDE OR SUBSTITUTE FOR COMPLIANCE WITH CONFLICT OF INTEREST DISCLOSURE REQUIREMENTS OF SECTION 112.3143, FLORIDA STATUTES, OR SECTION 101(f), WIOA.

CONTRACT INFORMATION FORM

This form is to disclose a conflict or potential conflict and to seek approval of a contract involving a conflict or potential conflict of interest of board members or employees. All requested information is required. Failure to provide complete information may result in disapproval of the contract.

I, Charles A. Gibson, hereby certify the following information regarding a contract that was approved by a two-thirds (2/3) vote of a quorum of CareerSource South Florida and will be executed and implemented immediately after receiving the State's approval in compliance with section 445.007(11), Florida Statutes.

Identification of all parties to the contract: South Florida Workforce Investment Board and The Academy of South Florida, Inc.

Contractor Name & Address: The Academy of South Florida, Inc., 3721 NW 7th Street, Suite 3721 1; Miami, FL 33126

Contractor Contact Phone Number: _____

Contract Number or Other Identifying Information, if any: WS TVA 22 14 00

Contract Term: 7/1/2022 to 6/30/2025

Value of the Contract with no extensions or renewals exercised: Value based on vouchers

Value of the Contract with all extensions and renewals exercised: _____

Description of goods and/or services to be procured: Training Vendor

Method of procurement for the goods and/or services to be procured: _____

Name of board member or employee whose conflict of interest required the board's approval of the contract by two-thirds (2/3) vote: _____

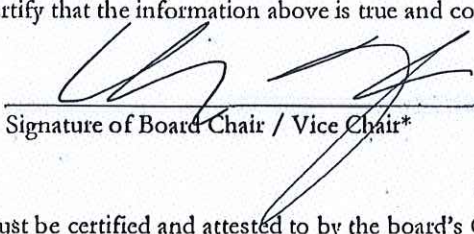
The nature of the conflicting interest in the contract: Brother of The Academy of South Florida, Inc.'s President

The board member or employee with the conflict of interest X did not (check one) attend the meeting(s), including subcommittee meetings, at which the board discussed or voted to approve the contract. If the board member or employee with the conflict of interest attended the meeting(s), including subcommittee meetings, at which the board discussed or voted on the contract, the board member or employee abstained from voting.

I further attest that the following is being provided with this form:

- A certified board membership roster listing all members on the board at the time of the vote on the approval of the contract with a vote tally indicating attendance or absence at the meeting(s), including subcommittee meetings, and for those in attendance, the affirmative and negative votes and abstentions for each member.
- Consistent with the procedures outlined in section 112.3143, Florida Statutes, the dated and executed conflict of interest form that was submitted at or before the board meeting(s) in which a vote related to the contract took place, for board member/employee who has any relationship with the contracting vendor.
- A draft copy of the related party contract and amendments, as applicable.
- Documentation supporting the method of procurement of the related party contract.
- A copy of the board meeting and committee meeting minutes that document the discussion and approval of the related party contract

I certify that the information above is true and correct.


Signature of Board Chair / Vice Chair*

Charles A. Gibson

Print Name

Date

7/13/2023

* Must be certified and attested to by the board's Chair or Vice Chair.

**DISCLOSURE AND CERTIFICATION OF
CONFLICT OF INTEREST IN A CONTRACT**

I, Andre (Andy) Perez, a board member / an employee of the board (circle one) hereby disclose that I, myself / my employer / my business / my organization / OR "Other" (describe) _____ (circle one or more) could benefit financially from the contract described below:

Local Workforce Development Board: Career Source South Florida

Contractor Name & Address: The Academy of South Florida, Inc.; 3721 NW 7th Street, Suite 3721-1, Miami, FL 33126

Contractor Contact Phone Number: 305 646 2000

Description or Nature of Contract: Training Vendor

Description of Financial Benefit: I could not benefit financially from the contract, I am the brother of the President.

For purposes of the above contract the following disclosures are made: The contractor's principals**/owners***: (check one)

_____ have no relative who is a member of the board or an employee of the board; OR

_____ have a relative who is a member of the board or an employee of the board, whose name is: _____

The contractor's principals**/owners*** is _____ is not (check one) a member of the board. If applicable, the principal's/owner's name is: _____

Signature of Board Member/Employee

Andre (Andy) Perez
Print Name

July 10, 2023
Date

* "Benefit financially from a contract" means the special private financial gain to a member, a special private financial gain to any principal which retains the member, the special private financial gain of the parent organization or subsidiary of a corporate principal which retains the member or the special private financial gain to any member's relatives or business associate or to a board employee and such benefit is not remote or speculative.

** "Principal" means an owner or high-level management employee with decision-making authority.

*** "Owner" means a person having any ownership interest in the contractor.

NOTICE: CONFLICTS OF INTEREST REGARDING BOARD MEMBERS AND BOARD EMPLOYEES MUST BE DISCLOSED PRIOR TO THE BOARD'S DISCUSSION OR VOTING TO APPROVE THE CONTRACT. BOARD MEMBERS WHO BENEFIT FINANCIALLY OR BOARD MEMBERS OR EMPLOYEES OF THE BOARD WHO HAVE A RELATIONSHIP WITH THE CONTRACTING VENDOR MUST ABSTAIN FROM VOTING DURING THE PERIOD OF TIME THE VOTES ARE CAST, AND THE CONTRACT MUST BE APPROVED BY A TWO-THIRDS VOTE OF THE BOARD WHEN A QUORUM HAS BEEN ESTABLISHED. COMPLETION OF THIS FORM DOES NOT IN ANY WAY SUPERSEDE OR SUBSTITUTE FOR COMPLIANCE WITH CONFLICT OF INTEREST DISCLOSURE REQUIREMENTS OF SECTION 112.3143, FLORIDA STATUTES, OR SECTION 101(f), WIOA.

CONTRACT INFORMATION FORM

This form is to disclose a conflict or potential conflict and to seek approval of a contract involving a conflict or potential conflict of interest of board members or employees. All requested information is required. Failure to provide complete information may result in disapproval of the contract.

I, Charles A. Gibson, hereby certify the following information regarding a contract that was approved by a two-thirds (2/3) vote of a quorum of CareerSource South Florida and will be executed and implemented immediately after receiving the State's approval in compliance with section 445.007(1), Florida Statutes.

Identification of all parties to the contract: The South Florida Workforce Investment Board and The School Board of Miami Dade County, Florida

Contractor Name & Address: The School Board of Miami Dade County, FL 1450 N.E. 2nd Ave, Suite 912, Miami, FL 33132

Contractor Contact Phone Number: 305 995 1000

Contract Number or Other Identifying Information, if any: WS-TVA-22-35-00

Contract Term: 7/1/2022-6/30/2025

Value of the Contract with no extensions or renewals exercised: Value based on vouchers

Value of the Contract with all extensions and renewals exercised: _____

Description of goods and/or services to be procured: Training Vendor

Method of procurement for the goods and/or services to be procured: _____

Name of board member or employee whose conflict of interest required the board's approval of the contract by two-thirds (2/3) vote: Rene Mantilla

The nature of the conflicting interest in the contract: _____

The board member or employee with the conflict of interest _____ did _____ did not (check one) attend the meeting(s), including subcommittee meetings, at which the board discussed or voted to approve the contract. If the board member or employee with the conflict of interest attended the meeting(s), including subcommittee meetings, at which the board discussed or voted on the contract, the board member or employee abstained from voting.

I further attest that the following is being provided with this form:

- A certified board membership roster listing all members on the board at the time of the vote on the approval of the contract with a vote tally indicating attendance or absence at the meeting(s), including subcommittee meetings, and for those in attendance, the affirmative and negative votes and abstentions for each member.
- Consistent with the procedures outlined in section 112.3143, Florida Statutes, the dated and executed conflict of interest form that was submitted at or before the board meeting(s) in which a vote related to the contract took place, for board member/employee who has any relationship with the contracting vendor.
- A draft copy of the related party contract and amendments, as applicable.
- Documentation supporting the method of procurement of the related party contract.
- A copy of the board meeting and committee meeting minutes that document the discussion and approval of the related party contract

I certify that the information above is true and correct.


Signature of Board Chair / Vice Chair

Charles A. Gibson

Print Name

7/10/2023
Date

* Must be certified and attested to by the board's Chair or Vice Chair.

**DISCLOSURE AND CERTIFICATION OF
CONFLICT OF INTEREST IN A CONTRACT**

I, Rene Mantilla, a board member / an employee of the board (circle one) hereby disclose that I, myself / my employer / my business / my organization / OR "Other" (describe) _____ (circle one or more) could benefit financially from the contract described below:

Local Workforce Development Board: Career Source South Florida

Contractor Name & Address: The School Board of Miami Dade County, Florida. 1450 N.E. 2nd Ave., Suite 912, Miami, FL 33132

Contractor Contact Phone Number: 305 995 1000

Description or Nature of Contract: Training Vendor

Description of Financial Benefit*: I could not benefit financially from the Contract, I am an administrative employee of Miami Dade County Public Schools


For purposes of the above contract the following disclosures are made: The

contractor's principals**/owners***: (check one)

☒ have no relative who is a member of the board or an employee of the board; OR

☐ have a relative who is a member of the board or an employee of the board, whose name is: _____

The contractor's principals**/owners*** is _____ is not (check one) a member of the board. If applicable, the principal's/owner's name is: _____


Signature of Board Member/Employee

Rene Mantilla
Print Name

6/19/23
Date

* "Benefit financially from a contract" means the special private financial gain to a member, a special private financial gain to any principal which retains the member, the special private financial gain of the parent organization or subsidiary of a corporate principal which retains the member or the special private financial gain to any member's relatives or business associate or to a board employee and such benefit is not remote or speculative.

** "Principal" means an owner or high-level management employee with decision-making authority.

*** "Owner" means a person having any ownership interest in the contractor.

NOTICE: CONFLICTS OF INTEREST REGARDING BOARD MEMBERS AND BOARD EMPLOYEES MUST BE DISCLOSED PRIOR TO THE BOARD'S DISCUSSION OR VOTING TO APPROVE THE CONTRACT. BOARD MEMBERS WHO BENEFIT FINANCIALLY OR BOARD MEMBERS OR EMPLOYEES OF THE BOARD WHO HAVE A RELATIONSHIP WITH THE CONTRACTING VENDOR MUST ABSTAIN FROM VOTING DURING THE PERIOD OF TIME THE VOTES ARE CAST, AND THE CONTRACT MUST BE APPROVED BY A TWO-THIRDS VOTE OF THE BOARD WHEN A QUORUM HAS BEEN ESTABLISHED. COMPLETION OF THIS FORM DOES NOT IN ANY WAY SUPERSEDE OR SUBSTITUTE FOR COMPLIANCE WITH CONFLICT OF INTEREST DISCLOSURE REQUIREMENTS OF SECTION 112.3143, FLORIDA STATUTES, OR SECTION 101(f), WIOA.

I, Charles A. Gibson, hereby certify the following information regarding a contract that was approved by a two-thirds (2/3) vote of a quorum of CancerSource South Florida will be executed and implemented immediately after receiving the State's approval in compliance with section 445.007 (11), Florida Statutes.

Contractor Name & Address: Academic Technologies, Inc.; 3737 NW 7th Street, Miami, FL 33126

Contract Number or Other Identifying Information, if any: WS TVA 22 39 00

Value of the Contract with no extensions or renewals exercised Value based on vouchers.

Description of goods and/or services to be procured: Training Vendor services

Name of board member or employee whose conflict of interest required the board's approval of the contract by two-thirds (2/3) vote:

The nature of the conflicting interest in the contract: High-level management employee

I further attest that the following is being provided with this form:

- I certify that the information above is true and correct.

Charles A. Gibson

Print Name _____

Date _____

* Must be certified and attested to by the board's Chair or Vice Chair.

**DISCLOSURE AND CERTIFICATION OF
CONFLICT OF INTEREST IN A CONTRACT**

I, Andre (Andy) Perez, a board member / an employee of the board (circle one) hereby disclose that I, myself / my employer / my business / my organization / OR "Other" (describe) _____ (circle one or more) could benefit financially from the contract described below:

Local Workforce Development Board: Career Source South Florida

Contractor Name & Address: Academic Technologies, Inc.; 3737 NW 7th Street, Miami, FL 33126

Contractor Contact Phone Number: 786 755 4040

Description or Nature of Contract: Training Vendor

Description of Financial Benefit*: I could not benefit financially from the contract, I am the brother of the President.

For purposes of the above contract the following disclosures are made: The

contractor's principals**/owners***: (check one)

 have no relative who is a member of the board or an employee of the board; OR

 X have a relative who is a member of the board or an employee of the board, whose name is:

Andre (Andy) Perez

The contractor's principals**/owners*** is X is not (check one) a member of the board. If applicable, the principal's/owner's name is: Chris Perez

Signature of Board Member/Employee

Andre (Andy) Perez
Print Name

July 10, 2023
Date

* "Benefit financially from a contract" means the special private financial gain to a member, a special private financial gain to any principal which retains the member, the special private financial gain of the parent organization or subsidiary of a corporate principal which retains the member or the special private financial gain to any member's relatives or business associate or to a board employee and such benefit is not remote or speculative.

** "Principal" means an owner or high-level management employee with decision-making authority.

*** "Owner" means a person having any ownership interest in the contractor.

NOTICE: CONFLICTS OF INTEREST REGARDING BOARD MEMBERS AND BOARD EMPLOYEES MUST BE DISCLOSED PRIOR TO THE BOARD'S DISCUSSION OR VOTING TO APPROVE THE CONTRACT. BOARD MEMBERS WHO BENEFIT FINANCIALLY OR BOARD MEMBERS OR EMPLOYEES OF THE BOARD WHO HAVE A RELATIONSHIP WITH THE CONTRACTING VENDOR MUST ABSTAIN FROM VOTING DURING THE PERIOD OF TIME THE VOTES ARE CAST, AND THE CONTRACT MUST BE APPROVED BY A TWO-THIRDS VOTE OF THE BOARD WHEN A QUORUM HAS BEEN ESTABLISHED. COMPLETION OF THIS FORM DOES NOT IN ANY WAY SUPERSEDE OR SUBSTITUTE FOR COMPLIANCE WITH CONFLICT OF INTEREST DISCLOSURE REQUIREMENTS OF SECTION 112.3143, FLORIDA STATUTES, OR SECTION 101(f), WIOA.