



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD MEETING MINUTES

DATE/TIME: October 20, 2022, 9:30am

LOCATION: The Landing at MIA
 5 Star Conference Room (Everglades Room)
 7415 Corporate Center Drive, Suite H
 Miami, FL 33126

Zoom: https://us02web.zoom.us/webinar/register/WN_wjgmIoTtSEu4r3ERRDichg

1. **CALL TO ORDER:** Chairman Gibson called to order the regular meeting of the South Florida Workforce Investment Board at 9:36AM on October 20, 2022.

ROLL CALL: 27 members; 14 required; 16 present: Quorum

SFWIB Members Present	SFWIB Members Absent	SFWIB Staff
<ol style="list-style-type: none"> 1. Brecheisen, Bruce (Zoom) 2. Brown, Clarence 3. Clayton, Lovey 4. Datorre, Roberto 5. del Valle, Juan-Carlos, Vice Chair 6. Ferradaz, Gilda 7. Gazitua, Luis (Zoom) 8. Gibson, Charles, Chair 9. Glean-Jones, Camela (Zoom) 10. Lampon, Brenda (Zoom) 11. Maxwell, Michelle 12. Piedra, Obdulio 13. Perez, Andy 14. Rod, Denis 15. Roth, Tom (Zoom) 16. West, "Al" Alvin 	<ol style="list-style-type: none"> 17. Androver, Bernado 18. Bridges, Jeff 19. Canales, Dequasia 20. Chi, Joe 21. Coldiron, Michelle 22. Diggs, Bill 23. Garza, Maria 24. Huston, Albert 25. Loynaz, Oscar, MD 26. Reguerio, Maria 27. Scott, Kenneth <p style="text-align: center;">SFWIB Members Excused</p>	<ol style="list-style-type: none"> 1. Beasley, Rick 2. Bennett, Renee 3. Gilbert, David 4. Kelly, Travis 5. Morgan, Ebony 6. Perrin, Yian 7. Petro, Basil 8. Smith, Robert <p>SFWIB Administration</p> <ol style="list-style-type: none"> 9. Almonte, Ivan 10. Francis, Anderson <p>Miami-Dade County Attorney's Office Gallo, Melissa, MDC Attorney's Office</p>
Guest Attendees		
<ol style="list-style-type: none"> 1. Cordovi, Mayelin 2. Llerena, Luis, CBT Technology Institute 3. Musiet, Gabriela, CNC 4. Perez, Chris, The Academy 5. Perez-Borroto, Connie, Youth Co-Op, Inc. 		



Agenda items are displayed in the order they are discussed.

Chairman Gibson opened the floor for comments from the public. None presented.

2A. Approval of SFWIB Meeting Minutes – August 18, 2022

Chairman Gibson presented agenda item 2A SFWIB Meeting Minutes – August 18, 2022, for review and discussion.

No questions, comments, or changes were presented.

Motion: Mr. Piedra presented a motion to approve the South Florida Workforce Investment Board meeting minutes – August 18, 2022.

Seconded by: Dr. Rod and **passed without dissent.**

4A. Executive Director Update

Chairman Gibson introduced the item; Mr. Beasley further reviewed a presentation articulating changes in local, state, and federal regulations.

a. Federal - DOL Independent Contractor Rule

The U.S. Department of Labor (USDOL) released a Notice of Proposed Rulemaking, which aims to revise guidelines for distinguishing employees from independent contractors. The change will introduce an “economic realities” test, which permits the U.S. Department of Labor to consider the amount of control an employer has over contractor tasks and the amount of monies workers invest in required equipment.

The proposed rule will also allow DOL to consider the “totality-of-the-circumstances” for an individual worker versus following specific criteria for making determinations. No factors are prioritized in the assessment.

Mr. Beasley shared that this transition affects employees going into the “gig” economy.

b. Federal - Industry-Recognized Apprenticeship Programs (IRAPS)

A ranking member of the Senate Health, Education, Labor, and Pensions (HELP) wrote a letter to the U.S. Secretary of Labor criticizing the recent decision to revoking authorization for Industry-Recognized Apprenticeship Programs (IRAPS). Company-launched apprenticeship programs, may face scrutiny and may not be recognized by the USDOL.

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Mr. Beasley advised that CSSF/SFWIB staff works directly with employers and our educational partners to develop the curriculum and on-the-job training for criteria a registered apprenticeship program, then submit an application with the Department of Education for review and approval.

c. State - Reimagining Education and Career Help (REACH) Act

Governor DeSantis signed the Reimagining Education and Career Help (REACH) into law; effective on July 1, 2021. The newly created legislation addresses the changing needs of Florida's economy, placing priority on collaboration and cooperation between business and the education sector.

Furthermore, the act focuses on improved training and providing a more integrated workforce and educational system, resulting in increased equity and access for all Floridians.

Through the REACH Act, the State is required to reduce and consolidate the number of Local Workforce Development Boards (LWDB) based on population size and community patterns. The number of boards impacted has not been determined, nor has the criteria by which they will be selected.

Mr. Beasley shared that the CareerSource Florida has partnered with Ernst & Young to complete the due diligence process, evaluating all 24 LWDBs. Results of the first phase of the project were reported the CareerSource Florida Board of Directors on June 9, 2022 and were subsequently published in July.

Impact to South Florida Workforce Investment Board is expected to be minimal; as we are the largest workforce board in the state. If we are combined with Broward and West Palm Beach, it may create a super region, which will significantly affect the state's performance and funding allocations.

Phase 2 began in September 2022 and will include increased engagement with local stakeholders and customers. Recommendations on the re-designation of local workforce development areas and the consolidation of LWDBs are expected to be presented to CareerSource Florida Board of Directors by early 2023.

d. State - Local Workforce Development Board Letter Grades

The REACH Act places a strong emphasis on accountability; as such, the REACH Office has developed criteria for determining letter grades for LWDBs. The 24 boards will receive

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assigned grades from CareerSource Florida, which will also make them publically available once a year.

Mr. Beasley shared that letter grade metrics and methodology was a joint effort between the state and LWDB leadership. In order to improve participants' long-term self-sufficiency, the final formula must be based on federal measurements and outcome measures. Employment services, training services, business services, and economic self-sufficiency are the four areas in which LWDBs will be rated.

Mr. Beasley evaluated the seven weighted metrics and one "extra credit" measure, which will be worth an additional 5 percentage points, and disclosed that CareerSource South Florida was given a "-A" in the evaluations, which were made public yesterday. Despite having room for growth, this shows that our board is among the best in the state in terms of performance.

f. Local – Recovery for Hurricane Ian

CareerSource South Florida received a request to support Hurricane Ian recovery efforts in South West Florida. One mobile unit was assigned to Lee County, while two others were dispatched to Collier County. Each day, approximately ten staff members from headquarters and the Career Centers, travel to assist the affected families. For almost three weeks, two CSSF staffers have been on the ground in Naples/Fort Myers and available as needed seven days a week.

Mr. Roth inquired about the type of services CSSF provided to those impacted by the storm. Mr. Beasley described how, in an effort to keep the economy afloat, CSSF provides support to people looking to receive unemployment funds days after the storm. CSSF mobile units supplied internet connectivity in areas where there were power outages for several days. Additionally, CSSF employees work with DCF to make sure that families who need emergency food stamps can have them as quickly as possible.

Mr. Roth asked how long CSSF would be present in Naples/Fort Myers. Staff will be on hand as long as support is required; Mr. Beasley advised. Workforce Boards across the state are also providing assistance.

No additional questions or comments were presented from the members. Item closed.

The SFWIB Chair reviewed the **Executive Committee** Summary, which provided an overview of items discussed during Executive Committee meetings held on Thursday, September 8, 2022 and Thursday, October 13, 2022.



1. WIOA Performance Strategies

As you may recall, on July 6th, 2022 the South Florida Workforce Investment Board (SFWIB) received the proposed WIOA indicators of performance for Local Workforce Development Area (LWDA) 23 for Program Year (PY) 2022-2023 and PY2003-2024. The Florida Department of Economic Opportunity (DEO) utilized a Statistical Adjustment Model (SAM) to apply actual economic conditions and characteristics of participants served to determine LWDA's performance levels. Based on the participant characteristics and the economic characteristics data provided by DEO, the SFWIB is in agreement with the proposed performance levels.

SFWIB staff presented to the members eight (8) strategies to improve performance. The strategies will be presented by Chairwomen for the Performance Council.

2. Bean Automotive Apprenticeship Program Graduation Update

At the October 21, 2021 meeting, the Board approved WIOA funding to reimburse Bean Automotive Group, LP (Bean Automotive) for the On-the-Job Training (OJT) component of the first Automotive Technician Specialist Apprenticeship Program cohort. The apprenticeship program is the result of a collaboration between the Miami Dade College (MDC) Apprenticeship Program, Bean Automotive, Miami-Dade Beacon Council Miami Community Ventures, and the SFWIB to address the shortage of qualified automotive technicians in Miami Dade County.

The cohort began with a total 15 apprentices; however, five (5) of the apprentice did not complete the program. Of the remaining ten (10) apprentices seven (7) are funded by the SFWIB. Three of the four SFWIB funded apprentices that did not complete the program, are each currently employed and earning an average wage of \$18.29 dollars per hour. The fourth apprentice, currently unemployed, relocated out of the country.

The Bean Automotive Apprenticeship Technician Program graduation was held on September 16 at the Bean Lexus & Toyota dealership. A number of the SFWIB members attended for the graduation. The Board presented a check to Ms. Lori Bean for the second apprenticeship cohort for \$215,000.

3. Opa-Locka Summer Youth Employment Program Update

At the June 30, 2022 meeting, the Board approved a recommendation to accept \$50,000 in general revenue funds from the City of Opa-Locka for a Summer Youth Employment



Program (SYEP), as well as, allocate \$50,000 in matching TANF funds. Additionally, the Board approved to allocate the funds to Youth Co-Op, Inc. to operate the youth initiative.

The program was initially scheduled to take place beginning June 13, 2022 through December 31, 2022. Unfortunately, the City of Opa-Locka was unable to secure the \$50,000 in general revenue funds. Additionally, the City of Opa-Locka did not assist in recruiting the SYEP participants. As a result, Youth Co-op, Inc. recruited and served four (4) SYEP participants from the City of Opa-Locka utilizing TANF funding for the period of August 1, 2022 through August 16, 2022.

4. SFWIB Strategic Plan Update

The 2020-2024 Strategic Goals Operational Plan is expected to influence future policy discussions and funding decisions. The following are the approved strategic goals:

- Goal 1: Build a Demand-Driven System with Employer Engagement
- Goal 2: Strengthen the One-Stop Delivery System and Increase Integrated Service Delivery
- Goal 3: Improve Services for Individuals with Barriers
- Goal 4: Dedicated Commitment to Youth Participation
- Goal 5: High ROI through Continuous Improvements
- Goal 6: Strong Workforce System Leadership

As part of the implementation efforts, SFWIB staff developed a tool to track the six strategic goals as they are accomplished. The Strategic Goal Operational Plan Monitoring Tool assists staff in tracking which strategies have been utilized, addresses initiatives and strategies yet to be implemented, as well as, the overall progress in achieving the goals.

Action Items:

The Committee discussed and recommended approval of the following item:

5B Recommendation as to Approval to Resend and Re-Issue Business Intermediaries Agreements

The standard contract initially intended for use with the aforementioned organizations, were structured to manage the SFWIB American Job Centers (AJC). Organizations identified as business intermediaries for the Layoff Aversion Program should instead use a Professional



Service Agreement (PSA). SFWIB requests to rescind the existing contracts and replace them with the aforesated appropriate contractual instrument.

Additionally, allocations for two of the approved organizations, the Florida Minority Supplier Development Council, Inc. (FMSDC) and the South Florida Hispanic Chamber of Commerce are requested to be increased from \$50,000 to \$75,000, bringing them in alignment with all other approved organizations serving as business intermediaries.

Motion by Dr. Loynaz to approve the request to rescind the current sub-recipient agreements of the organizations serving as business intermediaries and replace the contracting instrument with Professional Service Agreements and approval to revise the allocation awards.

Dr. Rod seconded the motion; **item is passed without dissent.**

No additional questions or comments were presented from the members. Item closed.

5C Recommendation as to Approval to Sole Source Youth Services in Monroe County

SFWIB staff has requested the procedures from CSF/DEO regarding how to formally request authorization to conduct a sole source procurement. Therefore, SFWIB staff is seeking the authorization of the Board to move forward in submitting a request to CSF/DEO to procure The College of the Florida Keys to provide youth services in Monroe County by means of a sole source procurement.

Ms. Maxwell inquired about the organization that responded to the RFP but was deemed ineligible. Mr. Beasley advised that Mr. Smith, who manages the procurement process, is currently on medical leave. Once the meeting adjourns, Mr. Beasley will speak with staff and forward the information to Ms. Maxwell.

Mr. Beasley further clarified that the Sole Source process will permit The College of the Florida Keys to provide youth services in Monroe County.

Motion by Mr. Piedra to approve the request to seek approval from CareerSource Florida and the Department of Economic Opportunity to conduct a sole source procurement for the College of the Florida Keys to provide youth services in Monroe County.

Dr. Rod seconded the motion; **item is passed without dissent.**

No additional questions or comments were presented from the members. Item closed.



5D Recommendation as to Approval for 2021-22 Auditing Services

The Executive Committee recommended approval for CSSF staff to issue a one (1) year contract with Brunson and Associates for external auditing services for fiscal year 2021-2022.

Motion by Mr. West moved to approve the one year extension of audit services through Brunson and Associates.

Mr. Perez seconded the motion; **item is passed without dissent.**

No additional questions or comments were presented from the members. Item closed.

The **SFWIB Finance and Efficiency Council (FEC)** Vice-Chair, Mr. Roth, reviewed the FEC Summary, which provided an overview of items discussed during the October 20, 2022 meeting.

1. Finance Reports

June 2010 Finance Report: Finance & Efficiency Council members reviewed and discussed the August 2022 Finance Report, including the adjustments and the explanation of Significant Budget Variances.

Ms. Bennett advised that we are currently following the historical trend for the period. Budget variances include:

- Headquarter costs are running at 9.6%
- Youth Services are at 7.3%
- Other Programs & Projects expenditures are at 8.3%
- Facilities expenditures are at 10%

2. Cash Reconciliation

Based on the Internal Control Procedures recommended by the State, the Finance Committee at its April 2, 2009, meeting requested a monthly cash reconciliation report be provided to it. The Finance Council reviewed the cash reconciliation report provided for the month of August 2022 and September 2022.



3. Fiscal Monitoring Activity Reports

The SFWIB staff provided an update on the fiscal monitoring of SFWIB service providers. As you may know, at the December 19, 2013, FEC meeting the members requested for SFWIB staff to include a monitoring activity report at subsequent meetings.

SFWIB staff presented an Internal Fiscal Monitoring Activity Report for Program Year 2022-2023, for the period of August 1, 2022 to September 30, 2022. The report is a summary of the Service Providers monitored, and findings resulting from the internal fiscal monitoring activities. During the identified monitoring period, three vendors/contractor were monitored. There were no findings identified, however, there several fiscal observations indicated on the fiscal monitoring report for each vendor/contractor.

Action Items:

The FEC discussed and recommended approval of the following items:

6B Recommendation as to Approval to Accept Workforce System Funding

Vice-Chairman Roth introduced the item. Ms. Bennett further presented.

The Finance and Efficiency Council recommends to the Board the approval to accept an additional \$73,741.00 in Workforce System Funding.

Motion by Mr. Datorre to approve the acceptance of additional workforce system funding. Dr. Rod seconded the motion; **item is passed without dissent.**

No additional questions or comments were presented from the members. Item closed.

6C Recommendation as to Approval of the DEO 2022-23 Internal Control Questionnaire and Assessment

Vice-Chairman Roth introduced the item. Ms. Bennett further presented.

The Finance and Efficiency Council recommends to the Board of the completed DEO 2022-23 Internal Control Questionnaire and Assessment.

Motion by Mr. Datorre to approve the DEO 2022-23 Internal Control Questionnaire and Assessment.



Mr. West seconded the motion; item is **passed without dissent.**

No additional questions or comments were presented from the members. Item closed.

The **Global Talent and Competiveness Council (GTCC)** Chair, Ms. Ferradaz, reviewed the GTCC Summary, which provided an overview of items discussed during the October 20, 2022 meeting.

1. Information – City of Miami Gardens Summer Youth Employment Program Update

SFWIB staff provided an update on the City of Miami Gardens Summer Youth Employment Program. The SFWIB, in partnership with the City of Miami Gardens, funded a summer youth employment program for the residents of the City. The City of Miami Gardens provided \$150,000 in general revenue and the SFWIB matched the amount with TANF funding.

The SYEP served a 105 youth participants with employment in entry-level positions with local businesses, public sector, and community-based organizations in the City of Miami Garden’s as part of their future workforce. The 105 summer participants earned \$13.88 per hour for a total of 140 hours, 20 of which were for work readiness training. In addition, Adult Mankind Organization, Inc. provided SYEP participants with financial literacy training as well as information related to budgeting and investing.

2. Information – Miami Dade Charter Schools Summer Youth Employment Program Update

SFWIB staff provided an update on the MD Charter Schools Summer Youth Employment Program. The SFWIB partnered with the Children’s Trust and Miami-Dade County to fund the program. The goal of the program was to serve up to 400 youth who attend a charter schools in Miami-Dade County.

The following is a breakout of the funding commitments for the program. Miami-Dade County provided \$250,000 in general revenue and the Children's Trust provided \$500,000 toward the program. The SFWIB approved an allocation of \$500,000 in TANF funds. The total amount allocated for the Summer Youth Employment Program (SYEP) was \$1,250,000. The SYEP provided entry-level positions with local businesses, public sector and community-based organizations to Miami-Dade County’s future workforce.

A total of 68 SYEP participants earned \$13.88 per hour for a total of 150 hours, 20 of which were for work readiness training. In addition, the SYEP participants received financial literacy training as well as information related to budgeting and investing.



3. Information – Summer Youth Internship Program Update

SFWIB staff provided an update on the MDCPS Summer Youth Internship Program (SYIP). In its sixth year, the SYIP provided employment opportunities for youth throughout Miami Dade County. The partnership that makes the SYIP possible includes Miami-Dade County, The Children’s Trust, The School Board of Miami-Dade County, Foundation for New Education Initiatives, Inc., and the SFWIB. The SYIP served 2,738 youth participants. The SYIP is designed to provide entry-level positions with local businesses, the private sector and community-based organizations.

The SFWIB invested \$1.5 million in Temporary Assistance for Needy Families funds to cover up to 900 of the youth that were served. With the allocated resources from the Board, MDCP served 819 participating youth. Of the 819 youth served, 100 percent of the participants received free or reduced lunch and 30 percent of the participants were classified as exceptional student education (ESE).

Action Items:

The GTCC Council discussed and recommended approval of the following items, which were presented to the Board simultaneously (7E will be bifurcated for a staff presentation):

7D Recommendation as to Approval of the Miami-Dade Youth Pre-Apprenticeship Career and Technical Training Program

7G Recommendation as to Approval to Add an Occupation to the WDA 23 Targeted Occupation List

7H Recommendation as to Approval of New Programs for an Existing Training Provider

Motion by Ms. Ferradaz to approve items 7D, 7G, and 7H .

Mr. Brown seconded the motion; **items are passed without dissent.**

7F Recommendation as to Approval to allocate Workforce Services Funding for Apprenticeship Navigators

Motion: Ms. Ferradaz moved to approve to allocate an amount not to exceed \$340,388.00 in WIOA funding to Miami-Dade College to hire four apprenticeship navigators.

Mr. Brown seconded the motion; **item is passed without dissent.**

[Dr. Loynaz, Miami Dade College recused himself from the room for the vote and will submit a completed Related Parties/Conflict of Interest Form for this contract.]



7D Recommendation as to Approval of the SFWIB 2022-2024 WIOA Plan

Ms. Ferradaz introduced the item, Mr. Beasley further presented.

Mr. Beasley reviewed the 2020-2024 WIOA Local Workforce Plan, which the state requires local workforce development boards (LWDB) to update bi-annually.

Local stakeholders (e.g., businesses, educational partners, service providers, constituents), participated in Community Forums to actively participate in generating new ideas and initiatives that accurately reflect the needs of the community.

The draft 2020-2024 WIOA Local Workforce Plan is available online at [2020-2024 WIOA Local Plan | CareerSource South Florida \(careersourcesfl.com\)](https://careersourcesfl.com). The associated presentation provides an overview of the following:

- Organizational Structure and Governance
- Regional Analysis of Needs and Available Resources
- Local Workforce Development Board Strategic Vision and Goals
- Description of Strategies and Program Services
- Summary of the Local One-Stop Delivery System
- Coordination of Services, and;
- Performance and Effectiveness

It is available to the public via the South Florida Workforce Investment Board Agenda Packet for October 20, 2022.

Motion: Dr. Rod moved to approve the 2020-2024 WIOA Local Workforce Plan.

Mr. Piedra seconded the motion; **item is passed without dissent.**

A brief summary of the **Performance Council** October 20, 2022 meeting was presented by Dr. Rod. Items discussed included:

Item 8A: Workforce Services Balance Scorecard and Job Placements

Item 8B: Consumer Report Card Update

Item 8C: Youth Balanced Scorecard Update

Item 8D: WIOA Performance Strategies

Item 8E: Could not be approved by the Performance Council, as quorum was not achieved.



Mr. Beasley briefly explained the Equifax Data Pilot Project and advised that the Executive Committee members can approve.

Chairman Gibson adjourned the SFWIB meeting at 10:48am.

The SFWIB Executive Committee convened to review the aforementioned agenda item.

CALL TO ORDER: Chairman Gibson called to order the SFWIB Executive Committee at 10:48am on October 20, 2022.

ROLL CALL: 7 members; 4 required; 4 present: Quorum established.

MEMBERS PRESENT: Mr. Juan-Carlos del Valle, Vice-Chair, Ms. Gilda Ferradaz, Mr. Charles Gibson, Chair, Mr. Tom Roth

MEMBERS ABSENT: Ms. Dequasia Canales; Dr. Oscar Loynaz

8E Equifax Data Pilot Program

Chairman Gibson introduced the item, Mr. Beasley further presented.

CSSF/SFWIB staff recommends to the SFWIB Executive Committee with ratification to the full Board the approval to allocate an amount not to exceed \$10,000 in WIOA funds for the Equifax Data Pilot Project.

Motion: Vice-Chairman del Valle moved to approve to allocate an amount not to exceed \$10,000 in WIOA funds for the Equifax Data Pilot Project.

Ms. Ferradaz seconded the motion; **item is passed without dissent.**

Being as there were no further questions or concerns, the SFWIB Executive Committee Meeting adjourned at 10:52am.



CONTRACT INFORMATION FORM

This form is to seek approval of a contract involving a conflict of interest of board members or employees. All requested information is required. Failure to provide complete information may result in disapproval of the contract.

I, Charles Gibson, hereby certify the following information regarding a contract that was approved by a two-thirds (2/3) vote of a quorum of CareerSource South Florida (local board) and will be executed and implemented immediately after approval by CareerSource Florida.

Identification of all parties to the contract:

Contractor Name & Address: Miami Dade College, CareerSource South Florida
The District Board of Trustees of Miami Dade College, 300 N.E. 2nd Avenue Room
1474, Miami, FL 33132

Contractor Contact Phone Number: (305) 237-7296

Contract Number or Other Identifying Information, if any: WS-CC-PY2236-01

Contract Term: 7/1/2022 - 06/30/2023

Value of the Contract/Renewal/Extension: An amount not to exceed \$340,388

Description of goods and/or services to be procured: Four apprenticeship navigators to manage all SFWIB apprenticeship program offerings

Name of board member or employee whose conflict of interest required the board's approval of the contract by two-thirds (2/3) vote:

Dr. Oscar Loynaz

The nature of the conflicting interest in the contract: Employee of Miami Dade College

The board member with the conflict of interest did did not (check one) attend the meeting at which the board voted to approve the contract.

I further attest that the following is being provided with this form:

- A certified board membership roster listing all members on the board at the time of the vote on the approval of the contract with a vote tally indicating attendance or absence at the meeting and for those in attendance, the affirmative and negative votes and abstentions for each member.
- Consistent with the procedures outlined in section 112.3143, Florida Statutes, the dated and executed conflict of interest form that was submitted at or before the board meeting in which a vote related to the contract took place, for board member(s)/employee(s) who have any relationship with the contracting vendor (as defined in paragraph I(f) of the CSF contracting policy).

I certify that the information above is true and correct.

Signature of Board Chair / Vice Chair*

Charles Gibson, SFWIB Chairman
Print Name

October 27, 2022
Date

* Must be certified and attested to by the board's Chair or Vice Chair.



DISCLOSURE AND CERTIFICATION OF CONFLICT OF INTEREST IN A CONTRACT

I, Dr. Oscar Loynaz, a board member / an employee of the board (circle one) hereby disclose that:

I, myself / my employer / my business / my organization/ OR "Other" (describe) ... (circle one or more) could benefit financially from the contract described below:

Local Workforce Development Board: South Florida Workforce Investment Board (Area 23)

Contractor Name & Address: The District Board of Trustees of Miami Dade College, 300 N.E. 2nd Avenue, Miami, FL 33132

Contractor Contact Phone Number: (305) 237-7296

Description or Nature of Contract: Apprenticeship Navigators (4 positions)

Description of Financial Benefit*: An amount not to exceed \$340,388.00

For purposes of the above contract the following disclosures are made:

The contractor's principals**/owners***: (check one)
[checked] have no relative who is a member of the board; OR
[] have a relative who is a member of the board, whose name is:

The contractor's principals**/owners*** [] is [checked] is not (check one) a member of the board. If applicable, the principal's/owner's name is:

Signature of Board Member/Employee

Dr. Oscar Loynaz
Print Name

10/27/2022
Date

* "Benefit financially from a contract" means the special private financial gain to a member, a special private financial gain to any principal which retains the member, the special private financial gain of the parent organization or subsidiary of a corporate principal which retains the member or the special private financial gain to any member's relatives or business associate or to a board employee and such benefit is not remote or speculative.

** "Principal" means an owner or high-level management employee with decision-making authority.
*** "Owner" means a person having any ownership interest in the contractor.

NOTICE: CONFLICTS OF INTEREST REGARDING BOARD MEMBERS AND BOARD EMPLOYEES MUST BE DISCLOSED PRIOR TO THE BOARD'S VOTING TO APPROVE THE CONTRACT; BOARD MEMBERS WHO BENEFIT FINANCIALLY OR WHO HAVE A RELATIONSHIP WITH THE CONTRACTING VENDOR MUST ABSTAIN FROM THE VOTE, AND THE CONTRACT MUST BE APPROVED BY A TWO-THIRDS VOTE OF THE BOARD WHEN A QUORUM HAS BEEN ESTABLISHED. COMPLETION OF THIS FORM DOES NOT IN ANY WAY SUPERCEDE OR SUBSTITUTE FOR COMPLIANCE WITH CONFLICT OF INTEREST DISCLOSURE REQUIREMENTS OF SECTION 112.3143, F.S. OR SECTION 101(f), WIOA.