



## SOUTH FLORIDA WORKFORCE INVESTMENT BOARD MEETING MINUTES

**DATE/TIME:** August 18, 2022, 9:30am

**LOCATION:** Doubletree by Hilton Hotel Miami Airport & Convention Center  
 MACC Conference Center – 2<sup>nd</sup> Floor  
**Conference Room MACC 1**  
 711 N.W. 72nd Avenue  
 Miami, FL 33126

**Zoom:** [https://us02web.zoom.us/webinar/register/WN\\_wjgmIoTtSEu4r3ERRDichg](https://us02web.zoom.us/webinar/register/WN_wjgmIoTtSEu4r3ERRDichg)

1. **CALL TO ORDER:** Chairman Gibson called to order the regular meeting of the South Florida Workforce Investment Board at 9:36AM on August 18, 2022.

**ROLL CALL:** 27 members; 14 required; 17 present: Quorum

<b>SFWIB Members Present</b>	<b>SFWIB Members Absent</b>	<b>SFWIB Staff</b>
<ol style="list-style-type: none"> <li>1. Bridges, Jeff (Zoom)</li> <li>2. Canales, Dequasia</li> <li>3. Chi, Joe</li> <li>4. Clayton, Lovey</li> <li>5. Coldiron, Michelle (Zoom)</li> <li>6. Datorre, Roberto</li> <li>7. del Valle, Juan-Carlos, Vice Chair</li> <li>8. Gazitua, Luis (Zoom)</li> <li>9. Gibson, Charles, Chair</li> <li>10. Glean-Jones, Camela (Zoom)</li> <li>11. Lampon, Brenda</li> <li>12. Perez, Andy (Zoom)</li> <li>13. Reguerio, Maria (Zoom)</li> <li>14. Rod, Denis</li> <li>15. Roth, Tom</li> <li>16. Scott, Kenneth (Zoom)</li> <li>17. West, “Al” Alvin</li> </ol>	<ol style="list-style-type: none"> <li>18. Androver, Bernado</li> <li>19. Brecheisen, Bruce</li> <li>20. Brown, Clarence</li> <li>21. Diggs, Bill</li> <li>22. Ferradaz, Gilda</li> <li>23. Garza, Maria</li> <li>24. Huston, Albert</li> <li>25. Loynaz, Oscar, MD</li> <li>26. Maxwell, Michelle</li> <li>27. Piedra, Obdulio</li> </ol> <p style="text-align: center; padding: 10px 0;"><b>SFWIB Members Excused</b></p>	<ol style="list-style-type: none"> <li>1. Beasley, Rick</li> <li>2. Bennett, Renee</li> <li>3. Gilbert, David</li> <li>4. Kelly, Travis</li> <li>5. Morgan, Ebony</li> <li>6. Perrin, Yian</li> <li>7. Petro, Basil</li> <li>8. Smith, Robert</li> </ol> <p style="text-align: center; padding: 10px 0;"><b>SFWIB Administration</b></p> <ol style="list-style-type: none"> <li>9. Almonte, Ivan</li> </ol> <p style="text-align: center; padding: 10px 0;"><b>Miami-Dade County Attorney’s Office</b>            Graves, Shanika, MDC Attorney’s Office</p>
<b>Guest Attendees</b>		
<ol style="list-style-type: none"> <li>1. Blanco, Aleida, Community Coalition, Inc.</li> <li>2. Castillo, Alicia, Adult Mankind Organization</li> <li>3. Dalto, Joseph, NH Florida</li> <li>4. Farinas, Irene, Adult Mankind Organization</li> <li>5. Girnun, Arnie, FVI</li> <li>6. Llerena, Luis, CBT Technology Institute</li> </ol>		

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7. Lopez, Vanessa, Big Brothers Big Sisters of Miami
8. Musiet, Gabriela, CNC
9. Nelson, Gale, Big Brothers Big Sisters of Miami
10. Perez, Chris, The Academy
11. Perez-Borroto, Youth Co-Op, Inc.
12. Someillan, Ana, Adult Mankind Organization
13. Weiss, Marianne, Big Brothers Big Sisters of Miami

Agenda items are displayed in the order they are discussed.

#### **4A. Executive Director Update**

Chairman Gibson introduced the item; Mr. Beasley further presented.

##### **a. Take Stock in Children Monroe Scholarship Award Program**

Mr. Beasley opened the update by expressing appreciation for the SFWIB members that attended the Take Stock in Children (TSIC) scholarship award program for Monroe County on Friday, August 12, 2022. A total of twenty-six scholarships were awarded. Commissioner Coldiron was given an opportunity to share a few words with the SFWIB.

Commissioner Coldiron expressed her appreciation to CSSF staff and SFWIB members that were able to attend the event. TSIC Monroe is excited for the opportunity to have additional funds available for the youth of Monroe County. Take Stock in Children shared with those attending the event that only ten (10) percent of the children enrolled in Monroe County schools are eligible for TSIC – so every little bit helps.

##### **b. Miami-Dade County Job Fairs**

###### **Department of Corrections Job Fair**

CSSF, in partnership with the Department of Corrections, hosted a job fair on Wednesday, August 10, 2022. Three hundred eighty (380) participants attended the event. Of those attending the session, one-hundred sixty-four (164) were recipients of immediate job offers; twenty (20) are in position for an offer and awaiting call back.

The next Miami-Dade County job fair is scheduled to take place on August 24, 2022 at Miami Dade College West Campus in Doral. On average 300-400 constituents have been in attendance. The Mayor has made arrangements to complete interviews, background checks, and offers immediately.



### c. OIC Middle Class Summit

The SFWIB is a sponsor at the OIC Middle Class Summit, which is scheduled to take place August 17-18, 2022. The U.S. Department of Labor, Deputy Assistant Secretary, Lenita Jacobs-Simmons will be presenting. Mr. Beasley will be participating in the event as a panelist at 1pm today, discussing how organizations across South Florida can help move the middle class. In addition, he shared an overview of what was discussed throughout the first day of the event.

No questions or comments were presented.

### 2A. Approval of SFWIB Meeting Minutes – June 30, 2022

Chairman Gibson presented agenda item 2A SFWIB Meeting Minutes – June 30, 2022, for review and discussion.

No questions, comments, or changes were presented.

Motion by Vice-Chair del Valle: Approve South Florida Workforce Investment Board meeting minutes – June 30, 2022.

Seconded by: Mr. Roth and **passed without dissent.**

### 4B. Take Stock in Children Presentation

Mr. Beasley introduced Mr. Gale Nelson, President and CEO, Big Brothers Big Sisters of Miami who will exhibit a presentation for Take Stock in Children (TSIC).

Mr. Gale Nelson introduced himself and members of the Big Brothers Big Sisters team that accompanied him to the meeting. The presentation presented to the SFWIB is available for public review via the SFWIB August 18, 2022 agenda packet.

Dr. Rod inquired about the walk the youth conducted while in Spain. Ms. Weiss elaborated on the process and shared that the activity was not about religious activities but more about sharing life management skills.

No further questions or comments were presented from the members.



#### **4C. SFWIB Orientation Presentation**

Chairman Gibson introduced the item; Mr. Beasley further presented an overview of state and local governance, membership requirements, LWDB functions, and SFWIB purpose and values. He also discussed the re-alignment of the governance structure of the Board which took place in 2006.

The presentation presented to the SFWIB is available for public review via the SFWIB August 18, 2022 agenda packet.

No further questions or comments were presented from the members.

#### **5A. Youth Service Providers in Monroe County Request for Proposal**

Chairman Gibson introduced the item; Mr. Beasley further presented.

SFWIB staff has previously released two Youth Services Request for Proposals (RFP) to the public, soliciting proposals from organizations capable of providing In-School (ISY) and Out-of-School (OSY) services to youth in Monroe County.

A third RFP was recently released to solicit organizations to provide in-school and out of school services for Monroe County youth. If no responses are received, CSSF staff will work with the State of Florida to begin the Sole Source process. There have been discussions with the College of the Florida Keys to provide services for OSY. We are looking at changing our approach with ISY, perhaps focusing solely on TSIC program.

No further questions or comments were presented from the members.

#### **5B. One Stop Operator Request for Proposal Update**

Chairman Gibson introduced the item; Mr. Beasley further presented.

CSSF staff has released two Requests for Proposals (RFP) for the selection of a One-Stop Operator for Workforce Development Area 23. Neither release yielded respondents. A third RFP was released nationwide on August 1, 2022 and is slated to end in the coming weeks.

If no responses are received, CSSF staff will work with the State of Florida to begin the Sole Source process.



No further questions or comments were presented from the members.

### **5C. WIOA Primary Performance Indicators**

Chairman Gibson introduced the item; Mr. Beasley further presented.

On July 6, 2022, the South Florida Workforce Investment Board (SFWIB) received the PY 2022-2023 and 2023-2024 WIOA Performance Indicators for Workforce Development Area (WDA) 23 from the DEO. As required by the USDOL, the DEO used a Statistical Adjustment Model (SAM) to ensure the impact of participant and economic characteristics in the local areas are accounted for when determining the negotiated local levels of performance.

Mr. Beasley discussed the WDA 23 proposed negotiated performance tool for PY 2022-2023 and 2023-2024, which is a part of the agenda packet. The state has begun using a Regression Model to measure performance. This model takes into consideration environmental issues that may directly impact the performance of a LWDB. As a result of this modification, CSSF performance measures have been reduced by twenty percent (20%).

Mr. Beasley and Mr. Gilbert assisted the Committee in examining the recently received regression data for the Adult, Youth, and Dislocated Worker, which summarizes LWDBs performance across the state.

In the near future, DEO will outline the process for the SFWIB to either accept the proposed levels of performance or indicate whether the Board intends to negotiate.

Chairman Gibson inquired about LWDB scoring and if the performance measures are weighted. Mr. Beasley explained that the numbers under review are from PY 2018, 2019, and 2022. The state has since implemented a regression model which reviews past performance data to inform decisions for future performance measures.

Chairman Gibson followed up with seeking to understand how environmental difficulties are expressed in the general presentation. It is easy to misinterpret lower performance numbers as under performance. Mr. Beasley advised that the letter grade will help dispel any confusion brought about by the recent change in performance evaluation methodology. A meeting with the State to further discuss letter grades is forthcoming.

Performance measures will be finalized by end of next week.



Mr. Roth asked what the SFWIB can do to help CSSF staff meet the goals that have been set. Mr. Beasley advised that increased outreach to employers; recommend CSSF services/programs with employers in your respective networks.

Mr. Roth followed up with a request for talking points or specifics around how discussions should be approached. Mr. Beasley advised that inquiring about what needs the employers may have. If the connection is made, CSSF can meet with the organization to provide further information and get them started. He also provided several examples of how other members have worked with employers to begin partnerships with CSSF.

Mr. Beasley further advised members should make CSSF introductions for any organization in your immediate network that may be contemplating bidding on a local/state/federal project as we may be able to help them assess how we may offset labor costs. This can result in reducing the cost of their bid, thereby increasing the organization's attractiveness for an offer.

Dr. Rod asked if referrals made from members should be directed to the field office or corporate. Mr. Beasley advised to forward them to the Executive Office.

Mr. Chi advised that CAMACOL/Latin Chamber of Commerce has a large constituency of employers in the service industry that are actively looking for employees.

No further questions or comments were presented from the members.

## **5D. USDOL Employment and Training Report**

Chairman Gibson introduced the item; Mr. Beasley further presented.

During the period of November 16, 2020 – September 1, 2021, the U.S. Department of Labor (DOL), Employment and Training Administration (ETA) conducted an Enhanced Desk Monitoring Review (EDMR) of the WIOA Formula grants administered through the Florida Department of Economic Opportunity (DEO), by CareerSource South Florida (CSSF), Local Workforce Area (LWA) #23.

SFWIB staff submitted a response to the review and a corrective action plan (CAP). Additional information was requested and sent; CSSF staff is in the process of closing out this item. The Corrective Action Plan Update is available for public review via the SFWIB August 18, 2022 agenda packet.

No further questions or comments were presented from the members.



## 5E. Rapid Response and Layoff Aversion Initiatives

The SFWIB continued partnerships developed during PY 21-22 to support the launch of the Rapid Response & Layoff Aversion Pilot Project. Due to the program's success, the desire to further strengthen, develop, and enhance the Rapid Response Team, and to extend the SFWIB's reach in the community - SFWIB staff recommends the allocation of an amount not to exceed \$50,000 in WIOA Dislocated Worker funds to the South Florida Hispanic Chamber of Commerce, Inc. to act as a business intermediary.

Mr. Beasley reminded the members of the same agreement we currently have with the Miami Dade Chamber of Commerce, CAMCOL, and Minority Supplier whereby they identify small businesses that require additional financial assistance.

**Motion** by Mr. Joe Chi to approve the allocation of an amount not to exceed \$50,000 in WIOA Dislocated Worker funds to the South Florida Hispanic Chamber of Commerce, Inc. Mr. Roth seconded the motion; **item is passed without dissent.**

Chairman Gibson inquired if we have worked with the South Florida Hispanic Chamber of Commerce. Mr. Beasley advised that we have partnered with the Chamber in a number of events and attended a few meetings, but not in a formal capacity. Partnering with the South Florida Hispanic Chamber of Commerce will ensure that services are available for Hispanic/Latin organizations throughout Miami-Dade County.

No further questions or comments were presented from the members.

## 5F. Miami Dade College Helpdesk Technician Apprenticeship

Chairman Gibson introduced the item; Mr. Beasley further presented.

**[Dr. Loynaz is recused due to his affliction with Miami Dade College.]**

The Executive Committee recommends to the Board the approval to allocate an amount not to exceed \$149,976 in WIOA funds for the Miami Dade College Helpdesk Technician Apprenticeship Program.

Miami Dade College (MDC) and the Thrive Company are currently in need of IT Support. MDC will sponsor a HD apprenticeship program for 15 candidates. Eleven (11) apprentices will be employed with Miami Dade College; Thrive will employ the remaining four (4).



Apprentices will earn the Help Desk Support Technician College Credit Certificate (16 College Credits), the CompTIA A+ and Network + certifications, and a Registered Apprenticeship Certificate of Completion issued by the Florida Department of Education and recognized by the United States Department of Labor.

Mr. Beasley advised that state approved apprenticeship programs are designed around a particular specialty or program; MDC, in partnership with other organizations, developed the educational component for all organizations. As such, the curriculum and format for Helpdesk Technician is set and fits both employers. Related technical instruction (RTI) would be conducted by MDC; however, the apprentices will not be working at the same location that facilitates the training.

Mr. Beasley reviewed local/State/Federal performance measures, up to and including WIOA eligibility, skills gained, and credentials for each of the programs.

**Motion** by Ms. Canales to approve to allocate an amount not to exceed \$149,976 in WIOA funds for the Miami Dade College Helpdesk Technician Apprenticeship Program.

Mr. Roth seconded the motion; **item is passed without dissent.**

*[Dr. Loynaz, Miami Dade College will submit a completed Related Parties/Conflict of Interest Form for this contract.]*

Chairman Gibson asked if the performance measures will also be presented to the Performance Council in advance of the full Board meeting. Mr. Beasley confirmed accordingly.

No further questions or comments were presented from the members.

## **6A. Financial Report – June 2022**

Chairman Gibson introduced the items; Ms. Bennett further presented the unaudited financials for July 1, 2021 – June 30, 2022.

### **Budget Variances**

- Expenditures are on target based on the preliminary soft closing for the month of June 2022
- Headquarter costs are running at 76.3%, which follows the historical trend.
- Youth Services are at 80.6%; vast improvement with enrollment over the last quarter.

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- Other Programs & Projects expenditures are at 65.7%
- Facilities expenditures are at 67.1%
- Adult Programs are at 68.6% which is aligned with other workforce boards across the state.

Ms. Bennett reviewed the agency summary of expenses for all departments through June 30, 2022, reminding the Council that the information provided is preliminary data from the soft closing.

No further questions or comments were presented from the members.

## **6B. Acceptance of Additional Workforce System Funding**

Chairman Gibson introduced the item; Mr. Beasley further presented.

The SFWIB has received additional funding for local veterans and disabled programs. Mr. Beasley reminded the members that the funding is strictly for State staff that run the program.

**Motion** by Dr. Rod to approve the additional workforce system funding.  
Mr. West seconded the motion; **item is passed without dissent.**

No further questions or comments were presented from the members.

## **7A. New Training Provider and Program**

Chairman Gibson introduced the item; Mr. Beasley further presented.

The Global Talent and Competitiveness Council recommends to the Board for approval a new program for a new training provider, AAR Corporation. Mr. Beasley shared the company background and discussed the new training offering for consideration, which includes:

1. AAR Corp. National Apprenticeship Program (2021-ZA-81090)  
Request to add a new USDOL National Registered Apprenticeship:  
Airframe & Power Plant Mechanic (Airframe & Power Plant Maintenance Technician) –  
Registered Apprenticeship Certificate

**Motion** by Mr. Chi: Move to approve the addition of the new program for a new training provider.  
Seconded by: Ms. Canales and **passed without dissent.**



No further questions or comments were presented from the members.

## **7B. TechHire Center for Youth and Young Adults**

Chairman Gibson introduced the item; Mr. Beasley further presented the item.

The Global Talent and Competitiveness Council recommends to the Board the approval of a partnership with the Overtown Youth Center (OYC) to sponsor a TechHire Center at the new Overtown Youth Center in Miami. An adult learning component has been included in the programming. This will be CSSF's fourth TechHire Center. The remaining three focus on the following: 1) Big Brothers Big Sisters: Youth; 2) Opa-Locka CDC: High unemployment/high crime (digital desert); 3) YWCA: Women in Tech. We are also working on completing two additional TechHire Centers – the first with Mexican American Council in Homestead and the second with Sant La Haitian Neighborhood Center serving the Haitian American Community.

The SFWIB will sponsor the cost for the establishment of a new TechHire Center, which will occupy the second floor in its entirety and will be focused on Overtown and the surrounding community.

The SFWIB will cover the cost of equipment, an interactive display, and the apparatus' to connect all devices. Miami Dade College and other institutions have committed to provide IT programming for Tech Hire participants.

Mr. Beasley encouraged members to tour the center.

**Motion** by Mr. Chi: Move to approve the addition of a new TechHire Center at the Overtown Youth Center.

Seconded by: Ms. Canales and **passed without dissent.**

No further questions or comments were presented from the members.

## **7C. Bean Automotive Group Apprenticeship Program**

Mr. Beasley introduced the item; Mr. Yian Perrin further presented.

The Global Talent and Competitiveness Council recommends to the Board the approval to allocate an amount not to exceed \$215,250 in WIOA funds for On-the-Job Training (OJT)



reimbursement for the Bean Automotive for the Automotive Technician Specialist Apprenticeship Program.

Mr. Beasley conducted a brief outcomes overview of the Automotive Technician Specialist Apprenticeship Program that was funded by the SFWIB last program year. In addition, he advised that the first cohort of ten (10) will be graduating the program on September 16, 2022. All members will be invited to attend; information is forthcoming. The Governor has been invited; but has not confirmed to date.

The aforementioned funding request will allow twenty-five (25) additional apprentices to participate in the second cohort of the Automotive Technician Specialist Apprenticeship Program. Mr. Beasley advised the Council of the established completion goal and projected performance outcomes (local, state, and federal) for this cohort. Both performance charts are available for review in the August 18, 2022 SFWIB agenda packet.

**Motion** by Mr. Roth: Move to approve allocation of WIOA funds not to exceed \$215,250 for OJT reimbursement for the Bean Automotive Technician Specialist Apprenticeship Program. Seconded by: Mr. Datorre and **passed without dissent.**

No further questions or comments were presented from the members.

#### **7D. AAR Eagle Sheet Metal Career Pathway Program**

Chairman Gibson introduced the item; Mr. Beasley and Mr. Gilbert further presented.

The Global Talent and Competitiveness Council recommends to the Board approval to allocate an amount not to exceed \$51,600 in WIOA Youth Program funds to support the AAR EAGLE Sheet Metal Career Pathway Program.

Mr. Beasley provided an overview of AAR Corporation and their locations, industry, and partnerships. The Ethics Airworthiness Greatness Leadership Engagement (EAGLE) Career Pathway Program began to address current and future Aviation Maintenance Technician shortages and is designed to introduce young adults - between the ages of 18 to 24 - to the aircraft maintenance field.

AAR Corp contacted the SFWIB to develop, in partnership TrueCore Behavioral Solutions, LLC, the EAGLE Career Pathway Program for its Miami facility. Funding, if approved, will pave the way for five (5) participants; SFWIB provide work experience funding, AAR Corp. will provide training services and work experience onsite, and TrueCore Behavioral Solutions



will refer older youth, previously involved in the juvenile justice system, for the Career Pathway Program.

The EAGLE Career Pathway Program will be approximately 16 weeks; participants will start at \$16.00 per hour. Upon completion, they will transition directly into an apprenticeship program with AAR, which will span approximately 2 ½ years, at a starting rate of \$18.00 per hour. At the end of the apprenticeship, successful candidates will have earned their Airframe certificate, which will position them to earn a salary boarding on at least \$40.00 per hour.

Mr. Beasley shared information about TrueCore Behavioral Solutions, which was selected by AAR Corp to identify youth whose DJJ cases have been adjudicated.

**Motion** by Ms. Canales: Move to approve allocation of WIOA funds not to exceed \$51,600 for the AAR EAGLE Sheet Metal Career Pathway Program.

Seconded by: Mr. Chi and **passed without dissent.**

No further questions or comments were presented from the members.

## **7E. Rapid Response Policy for EconoVue Platform**

Chairman Gibson introduced the item; Mr. Beasley further presented.

Mr. Beasley explained the EconoVue™ platform, created by Dun and Bradstreet, which uses Bureau of Labor Statistics to help establish an early warning system to identify businesses, regardless of size, that may be at risk of closing. The State of Florida has purchased and awarded licenses to its LWDB. CSSF will be assigning those licenses to its business intermediaries to help identify these organizations and assist them with identifying resources that will avert possible layoffs.

CSSF staff have developed a policy that will delineate how the platform will be used and the parameters implemented to guide its use. Mr. Beasley reviewed the strategic policy objectives that will govern layoff aversion strategies utilized under the EconoVue platform. Staff is finalizing procures for this as well.

**Motion** by Mr. Chi: Move to approve the Rapid Response Policy for the EconoVue Platform.  
Seconded by: Mr. West and **passed without dissent.**

No further questions or comments were presented from the members.



## 7F. Incumbent Worker Apprenticeship Training Policy

Chairman Gibson introduced the item; Mr. Beasley further presented.

SFWIB staff have grown the number of registered apprenticeship programs in the region for new jobseekers, however, the Incumbent Worker Apprenticeship Training Policy will provide additional resources and options to employers who are attempting to retrain and retool their current staff.

The policy allows SFWIB to provide on-the-job training (OJT) for incumbent workers via a registered apprenticeship program which will position low-income incumbent workers to earn higher pay and progress their careers.

Additionally, the policy will support making businesses aware of the many benefits associated with registered apprenticeship programs; some of which include, averting potential layoffs, improving and/or developing employee skillsets, and/or improving local economic competitiveness. Through the Incumbent Worker Apprenticeship, companies may be reimbursed, up to forty (40) percent, for related technical training and/or receive wage reimbursement for on-the-job training.

Mr. Beasley shared that CSSF staff is currently working with two hospitals (Baptist and Larkin) to progress CNAs to LPNs via a registered apprenticeship program. MDC is finalizing curriculum before sending it to Tallahassee for review and approval.

**Motion** by Mr. Roth: Move to approve the Incumbent Worker Apprenticeship Training Policy.

Seconded by: Ms. Canales and **passed without dissent.**

Mr. Beasley advised that the remaining agenda items are programmatic and informational only. Chairman Gibson encouraged members to review the remaining items; if there are any questions, they can be presented at the next SFWIB meeting.

Being as there were no further questions or concerns, the meeting adjourned at 11:28am.



**CONTRACT INFORMATION FORM**

This form is to seek approval of a contract involving a conflict of interest of board members or employees. All requested information is required. Failure to provide complete information may result in disapproval of the contract.

I, Charles Gibson, hereby certify the following information regarding a contract that was approved by a two-thirds (2/3) vote of a quorum of CareerSource South Florida (local board) and will be executed and implemented immediately after approval by CareerSource Florida.

Identification of all parties to the contract: Miami Dade College, Thrive Company, and CareerSource South Florida

Contractor Name & Address: The District Board of Trustees of Miami Dade College, 300 N.E. 2nd Avenue  
Room 1474, Miami, FL 33132

Contractor Contact Phone Number: (305) 237-7296

Contract Number or Other Identifying Information, if any: \_\_\_\_\_

Contract Term: \_\_\_\_\_

Value of the Contract/Renewal/Extension: An amount not to exceed \$149,976.00

Description of goods and/or services to be procured: Miami Dade College Helpdesk Technician Apprenticeship Program

Name of board member or employee whose conflict of interest required the board's approval of the contract by two-thirds (2/3) vote: Dr. Oscar Loynaz

The nature of the conflicting interest in the contract: \_\_\_\_\_

The board member with the conflict of interest  did  did not (check one) attend the meeting at which the board voted to approve the contract.

I further attest that the following is being provided with this form:

- A certified board membership roster listing all members on the board at the time of the vote on the approval of the contract with a vote tally indicating attendance or absence at the meeting and for those in attendance, the affirmative and negative votes and abstentions for each member.
- Consistent with the procedures outlined in section 112.3143, Florida Statutes, the dated and executed conflict of interest form that was submitted at or before the board meeting in which a vote related to the contract took place, for board member(s)/employee(s) who have any relationship with the contracting vendor (as defined in paragraph I(f) of the CSF contracting policy).

I certify that the information above is true and correct.

  
Signature of Board Chair / Vice Chair\*

Charles Gibson, SFWIB Chairman  
Print Name

October 12, 2022  
Date

\* Must be certified and attested to by the board's Chair or Vice Chair.



DISCLOSURE AND CERTIFICATION OF CONFLICT OF INTEREST IN A CONTRACT

I, Dr. Oscar Loynaz, a board member / an employee of the board (circle one) hereby disclose that:

I, myself / my employer / my business / my organization/ OR "Other" (describe) (circle one or more) could benefit financially from the contract described below:

Local Workforce Development Board: South Florida Workforce Investment Board (Area 23)

Contractor Name & Address: The District Board of Trustees of Miami Dade College, 300 N.E. 2nd Avenue Room 1474, Miami, FL 33132

Contractor Contact Phone Number: (305) 237-7296

Description or Nature of Contract: Miami Dade College Helpdesk Technician Apprenticeship Program

Description of Financial Benefit\*: An amount not to exceed \$149,976.00

For purposes of the above contract the following disclosures are made:

The contractor's principals\*\*/owners\*\*\*: (check one)

I have no relative who is a member of the board; OR I have a relative who is a member of the board, whose name is:

The contractor's principals\*\*/owners\*\*\* is is not (check one) a member of the board. If applicable, the principal's/owner's name is:

Signature of Board Member/Employee

OSCAR LOYNAZ Print Name

8/23/2022 Date

\* "Benefit financially from a contract" means the special private financial gain to a member, a special private financial gain to any principal which retains the member, the special private financial gain of the parent organization or subsidiary of a corporate principal which retains the member or the special private financial gain to any member's relatives or business associate or to a board employee and such benefit is not remote or speculative.

\*\* "Principal" means an owner or high-level management employee with decision-making authority. \*\*\* "Owner" means a person having any ownership interest in the contractor.

NOTICE: CONFLICTS OF INTEREST REGARDING BOARD MEMBERS AND BOARD EMPLOYEES MUST BE DISCLOSED PRIOR TO THE BOARD'S VOTING TO APPROVE THE CONTRACT; BOARD MEMBERS WHO BENEFIT FINANCIALLY OR WHO HAVE A RELATIONSHIP WITH THE CONTRACTING VENDOR MUST ABSTAIN FROM THE VOTE, AND THE CONTRACT MUST BE APPROVED BY A TWO-THIRDS VOTE OF THE BOARD WHEN A QUORUM HAS BEEN ESTABLISHED. COMPLETION OF THIS FORM DOES NOT IN ANY WAY SUPERCEDE OR SUBSTITUTE FOR COMPLIANCE WITH CONFLICT OF INTEREST DISCLOSURE REQUIREMENTS OF SECTION 112.3143, F.S. OR SECTION 101(f), WIOA.