



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD MEETING MINUTES

DATE/TIME: June 30, 2022, 9:30am

LOCATION: VIRTUAL ONLY:

https://us02web.zoom.us/webinar/register/WN_TRQui30STAWN12pjLmUzRA

1. **CALL TO ORDER:** Chairman Gibson called to order the regular meeting of the South Florida Workforce Investment Board at 9:36AM on June 30, 2022.

ROLL CALL: 29 members; 15 required; 16 present: Quorum

SFWIB Members Present	SFWIB Members Absent	SFWIB Staff
1. Brecheisen, Bruce 2. Piedra, Obdulio 3. Lampon, Brenda 4. Reguerio, Maria 5. del Valle, Juan-Carlos, Vice Chair 6. Loynaz, Oscar, MD 7. Gibson, Charles 8. West, Alvin 9. Canales, Dequasia 10. Ferradaz, Gilda 11. Maxwell, Michelle 12. Chi, Joe 13. Perez, Andy 14. Roth, Tom 15. Bridges, Jeff 16. Brown, Clarence	17. Androver, Bernado 18. Clayton, Lovey 19. Coldiron, Michelle, Commissioner 20. Datorre, Roberto 21. Diggs, Bill 22. Garza, Maria 23. Gazitua, Luis 24. Glean-Jones, Camela 25. Hill-Riggins, Brenda 26. Huston, Albert 27. Manrique, Carlos 28. Scott, Kenneth SFWIB Members Excused 29. Rod, Denis	1. Beasley, Rick 2. Bennett, Renee 3. Gilbert, David 4. Kelly, Travis 5. Morgan, Ebony 6. Perrin, Yian 7. Petro, Basil 8. Smith, Robert SFWIB Administration 9. Almonte, Ivan Miami-Dade County Attorney's Office Graves, Shanika, MDC Attorney's Office
Guest Attendees		
Girnun, Arnie, FVI Perez, Christopher, The Academy Perez-Borroto, Connie, Youth Co-Op, Inc. Ramos, Mary, The Academy Rattray, Whitney, The Academy Soto, Hildelisa, The Academy Williams, Charles, Department of Economic Opportunity (DEO)		

Agenda items are displayed in the order they are discussed.

2. Approval of SFWIB Meeting Minutes - April 28, 2022

Minutes Prepared by: Ebony Morgan
 SFWIB Meeting
 June 30, 2022, 9:30am
Status: APPROVED
Approval date: 08/18/2022
 Page 1 of 10



Chairman Gibson presented SFWIB Meeting Minutes – April 28, 2022, for review and discussion.

No questions, comments, or changes were presented.

Motion by Mr. Chi: Approve South Florida Workforce Investment Board meeting minutes – April 28, 2022.

Seconded by: Vice-Chair del Valle and **passed without dissent.**

4. Executive Director's Report

Chairman Gibson introduced the item; Mr. Beasley further presented.

Mr. Beasley shared with the Board this past Monday, in partnership with MDC and the Beacon Council, and the largest auto dealership in the nation, Warren Henry. A total of eighty-five (85) technicians are needed; the program began with seventeen (17) apprentices.

He advised Ms. Maxwell that we are looking at how we can also offer the apprenticeship in Monroe County since Warren Henry has recently purchased a Ford auto dealership in Key West.

Due to the size of their organization (Infinity, Range Rover, Audi, Lamborghini, Ford, etc.), and the increased need for human resources, another agenda item may be presented to the SFWIB in the next couple of months.

No questions or comments were presented.

5. Department of Economic Opportunity (DEO) Annual Performance Presentation

Chairman Gibson introduced the item; Charles Williams, Workforce Programs Administrator, DEO, further presented.

The CareerSource South Florida Department of Economic Opportunity Annual Performance Presentation for the period of July 1, 2020 through June 30, 2021, is available for review via the June 30, 2022 SFWIB agenda packet.

Mr. Williams advised that although the information provided may be a bit outdated; quarterly updates are available for review via the following link: <https://floridajobs.org/local-workforce-development-board-resources/program-monitoring-and-reports/state-program-reports/common-measures-performance-reports>.

No questions or comments were presented.



6. Ratification of Agenda Items

Chairman Gibson introduced the items; Mr. Beasley further presented.

Agenda items 6A – 6M have been approved by the SFWIB Executive Board and are presented to the full board for ratification.

No questions or comments were presented.

Motion by Mr. Brown: Move to ratify agenda items 6A-6M.

Seconded by Vice-Chairman del Valle and **passed without dissent.**

7. A. Recommendation as to Approval of Workforce Innovation and Opportunity Act Policies

Chairman Gibson introduced the item; Mr. Beasley further presented.

The USDOL recommended that the Florida Department of Economic Opportunity (DEO) and the SFWIB establish and/or updated programmatic policies in several areas to ensure compliance with the Workforce Innovation and Opportunity Act (WIOA).

SFWIB Staff has completed the WIOA review process; the WIOA Youth Eligibility and WIOA Youth Incentive Policies are submitted to the SFWIB for review and approval.

No questions or comments were presented.

Motion by Vice-Chair del Valle: Move to approve the WIOA Youth Eligibility and Incentive Policies to ensure compliance with the WIOA.

Seconded by: Mr. Piedra and **passed without dissent.**

7. B. Recommendation as to Approval to Modify the Operation Schedule of the Monroe County American Job Centers

Chairman Gibson introduced the item; Mr. Beasley further presented.

At the December 16, 2021 meeting, the SFWIB approved the operational schedule for all centers, Schedule A for Miami Dade centers and Schedule B for Monroe County centers. Since that time, two additional holidays have been approved; as such, SFWIB is requesting approval



of schedule modifications for Miami Dade College and the College of the Florida Keys 2021-2022 academic year.

No questions or comments were presented.

Motion by Mr. Piedra: Move to approve the modified 2021-2022 academic calendars for Miami-Dade College and The College of the Florida Keys.

Seconded by: Mr. Chi and **passed without dissent.**

8. A. Information - Financial Report – April 2022

Chairman Gibson introduced the item; Mr. Beasley further presented the unaudited Financial Report for July 1, 2021 – April 30, 2022.

Budget Variances

Overall, our expenditures are slightly behind target for the year to date.

- Headquarter costs are running at 63.6%.
- Services are at 67.5% and continue to make efforts to increase enrollments.
- Other Programs & Projects expenditures are at 40.9%.
- Facilities expenditures are at 56.3%.
- Training & Support is at 73%.

Mr. Beasley advised that there will more apprenticeship programs in the near future. Driven by a reduction of enrollment at the colleges/universities, more than 1MM in funding has been allocated for the following apprenticeship programs:

- Warren Henry
- Bean Automotive (25 apprentices)
- Early Learning Coalition
- Miami Dade College Helpdesk Technician (15 apprentices)
- Miami-Dade County Transit Department's Sr. Diesel Technician Program (40 apprentices).

SFWIB staff will be increasing outreach to meet the demand for skilled workers.

No questions or comments were presented.

9. A. Information – CareerSource South Florida Business and Employment Center at the Key Club House

Mr. Beasley introduced the item; Mr. Yian Perrin further presented.



The Key Club House recently opened and transitioned to its new 5,000 square foot facility, which also provides 80 units of supportive housing for low-income residents living with mental illness. The SFWIB pledged to sponsor an on-site business and employment center for the residents of the Key Clubhouse. In 2018, the SFWIB pledged to sponsor an on-site business and employment center for the residents of the Key Clubhouse. The sponsorship is in alignment with the SFWIB Strategic Plan's goal to provide job opportunities for individuals with barriers to employment.

Mr. Beasley further shared that new facility also offers culinary training to the residents.

No questions or comments were presented.

9. B. Information - Bean Automotive Group Apprenticeship Program Update

Chairman Gibson introduced the item; Mr. Beasley and Mr. Gilbert further presented.

The Bean Automotive Technician Specialist Apprenticeship Program is a one-year program, which equips participants with the skills necessary to become Certified Master Technicians with Toyota and Lexus brands. The cohort will complete 220 hours of Related Technical Instruction (RTI) and 2,000 hours of On-the-Job Training (OJT).

The first apprenticeship cohort is slated to graduate in September 2022. Of the fifteen (15) apprentices that began the program, eleven (11) will complete – seven (7) of which are WIOA funded. Upon graduation, apprentices will remain employed with the organization and receive a wage increase from \$14.00 per hour to \$14.50 per hour.

A second cohort of twenty (20) will be onboarding shortly.

Mr. Beasley reminded members that the program is robust, as such; apprentices are eligible to test for the Automotive Service Excellence (ASE) Certification at completion. In addition, Bean Automotive has designed a career plan for apprenticeship participants that will enable them to grow with the organization as they gain experience.

No questions or comments were presented.

9. C. Recommendation as to Approval of Related Party Training Vendor

Chairman Gibson introduced the item; Mr. Beasley and Ms. Ferradaz further presented.



The Global Talent and Competitiveness Council recommends to the SFWIB the approval of Related Party Vendor Agreements with the following Vendors, which are represented on the Board:

- Florida National University, Inc. (FL National)
- The District Board of Trustees of Miami Dade College (MDC)
- Miami-Dade County Public Schools (M-DCPS)
- The Academy of South Florida, Inc. (The Academy)
- Academic Technologies, Inc. (The Code Academy)
- MARS CDC Apprenticeship Program for Men and Women, GNJ (MARS CDC)

[Dr. Loynaz and Mr. Perez are present but recused from voting as they have affiliation with agencies listed.]

[Dr. Loynaz, MDC; Mr. Perez, The Academy; Dr. Reguerio, FNU; and Mr. Manrique, M-DCPS will submit a completed Conflict of Interest Form for each contract affiliated with their respective agencies.]

No questions or comments were presented.

Motion by Mr. Piedra: Move to approve the related party training vendors as listed.
Seconded by: Vice-President del Valle and **passed without dissent.**

9. D. Recommendation as to Approval to Add Occupations to the WDA 23 Targeted Occupation List

Chairman Gibson introduced the item; Mr. Beasley further presented.

The Global Talent and Competitiveness Council recommends to the SFWIB the approval of two additional Miami Dade County Public Schools programs to the TOL: Miami Dade County Public Schools to add Standard Occupational Classification (SOC) codes 49-3051 - Motorboat Mechanics and Service Technicians and 49-2094 - Electrical and Electronics Repairers, Commercial and Industrial Equipment to the TOL

[Mr. Manrique is absent from the meeting; but will complete and submit a Conflict of Interest Form for Chairman's approval.]

Motion by Vice-President del Valle: Move to approve the additional occupations to the WDA23 TOL.

Seconded by: Ms. Lampon and **passed without dissent.**



9. E. Recommendation as to Approval of New Programs for Existing Training Providers

Chairman Gibson introduced the item; Mr. Beasley further presented.

The Global Talent and Competitiveness Council recommends to the SFWIB the approval of the following courses/programs for two existing training providers - Miami-Dade County Public Schools and Miami Dade College:

Miami Dade County Public Schools Apprenticeship Program, GNJ - (2021-FL-8143):

- Add new registered apprenticeship programs to an existing location:
 - Diesel System Technician – Certificate of Apprenticeship (External)
 - Diesel System Technician - Certificate of Apprenticeship (Internal)

Miami Dade County Public Schools:

- Add new programs to existing locations:
 - Aviation Power Plant Mechanics
 - Aviation Airframe Mechanics
 - Electronic Systems Technician
 - Marine Service Technologies

District Board of Trustees of Miami Dade College dba Miami Dade College Apprenticeship Program, GNJ (2018-FL-71114):

- Add a new registered apprenticeship program(s) to an existing location(s):
 - Teacher Assistant – Certificate of Apprenticeship

Mr. Beasley advised the board that SFWIB staff will be working with the Miami-Dade County Transit Department to launch an apprenticeship program for 40 participants that will be utilizing the external Diesel System Technician Program. We are finalizing the information and will bring it before the Board at the next session in August.

The Teacher Assistant Apprenticeship Program is the project that the SFWIB is partnering with the Early Learning Coalition to launch.

[Dr. Loynaz is recused from voting as he is affiliated with Miami Dade College; Mr. Manrique is absent from today's meeting.]

[Dr. Loynaz and Mr. Manrique will complete a Conflict of Interest Form for Chairman's approval.]



No questions or comments were presented.

Motion by Mr. Chi: Move to approve the courses/programs for Miami-Dade County Public Schools and Miami Dade College.

Seconded by: Vice-Chair del Valle and **passed without dissent.**

9. F. Recommendation as to Approval to Allocate funds to Big Brothers Big Sisters of Miami, Inc. for Take Stock in Children Program Administration

The Global Talent and Competitiveness Council recommends to the Board the approval to allocate an amount not to exceed \$250,000 in TANF funds to Big Brothers Big Sisters of Miami, Inc. (BBBS-Miami) for the administration of the Take Stock in Children (TSIC) Program.

No questions or comments were presented.

Motion by Mr. Brecheisen: Move to approve the allocation of TANF funds, in an amount not to exceed \$250,000, to BBBS-Miami for the administration of the TSIC Program.

Seconded by: Mr. Chi and **passed without dissent.**

9. G. Recommendation as to Approval of Revisions to the Measurable Skills Gains & Standardized Refund Policies

Chairman Gibson introduced the item; Mr. Beasley further presented.

The USDOL recommended that the Florida Department of Economic Opportunity (DEO) and the SFWIB establish and/or update programmatic policies in several areas to ensure compliance with the Workforce Innovation and Opportunity Act (WIOA). The Global Talent

and Competitiveness Council recommends to the Board the approval of the Measurable Skills Gains Requirement and Standardized Refund Policies.

No questions or comments were presented.

Motion by Mr. Piedra: Move to approve the revisions the Measurable Skills Gains & Standardized Refund Policies.

Seconded by: Mr. Chi and **passed without dissent.**

10. A. Information - Balanced Score Card Report

Chairman Gibson introduced the item; Mr. Gilbert further presented.



The Balanced Scorecard measures the performance of the Workforce Development Area (WDA) 23 CareerSource center Service Providers. The report for Program Year (PY) 2021-22, is from July 1, 2021, through May 31, 2022. To date, none of the 10 CareerSource center locations is meeting the required 65% performance measure standard. Mr. Gilbert advised that the Job Placements Year-to-Date Report for the same timeframe reflect 32.7% of the minimum standard, 27% of the maximum.

Mr. Gilbert advised that CSSF staff have placed the service providers on a Performance Improvement Plan. There have been improvements in outcomes and overall placements in the system: however, we are still not meeting the required performance standard measures. SFWIB will continue to work with the providers to improve performance as we transition to the new program year.

No questions or comments were presented.

10. B. Information – Consumer Report Card Update

Chairman Gibson introduced the item; Mr. Gilbert further presented the CRC performance indicators for the period of July 1, 2021, through May 31, 2022.

The South Florida Workforce Investment Board (SFWIB) Individual Training Account (ITA) Policy requires the monitoring of the performance of SFWIB approved Training Vendors. Staff developed and implemented the Consumer Report Card (CRC) Tool to monitor performance and ensure program compliance.

The online-based report updates ITA performance data daily and enabling the participant and Career Advisor to remain abreast of program successes and allows CSSF staff to evaluate the economic benefit per placement by program.

No questions or comments were presented.

10. C. Information – Youth Balanced Score Card Update

Chairman Gibson introduced the item; Mr. Gilbert further presented the Youth Balanced Scorecard, for in school and out of school youth programs. The report covers the period of July 1, 2021, through May 31, 2022.

No questions or comments were presented.



10. D. Recommendation as to Approval of the Program Year 2022 -2023 SFWIB American Job Centers Schedule of Operation

Chairman Gibson introduced the item; Mr. Beasley and Mr. Gilbert further presented.

The Performance Council did not have quorum for today's meeting, as such, they were unable to vote on item 10D. Ms. Graves, Assistant County Attorney, M-DC Attorney's Office, advised that approval of this item - without prior approval from the Council- might be completed at the discretion of the Board.

Mr. Beasley presented the 2022 – 2023 Schedule of Operations for the American Job Centers (CareerSource Centers) and Affiliated Colleges CareerSource Centers for approval.

No questions or comments were presented.

Motion by Mr. Chi: Move to approve the 2022 – 2023 Schedule of Operations for the American Job Centers (CareerSource Centers) and Affiliated Colleges CareerSource Centers.

Seconded by: Mr. Piedra and **passed without dissent.**

Opportunity for public comment was presented. No commentary was received.

Being as there were no further questions or concerns, the meeting adjourned at 10:37am.



CONTRACT INFORMATION FORM

This form is to seek approval of a contract involving a conflict of interest of board members or employees. All requested information is required. Failure to provide complete information may result in disapproval of the contract.

I, Charles A. Gibson, hereby certify the following information regarding a contract that was approved by a two-thirds (2/3) vote of a quorum of CareerSource South Florida (local board) and will be executed and implemented immediately after approval by CareerSource Florida.

Identification of all parties to the contract: South Florida Workforce Investment Board and The District Board of Trustees, Miami-Dade College

Contractor Name & Address: The District Board of Trustees of Miami-Dade College, 300 N.E. 2nd Avenue, Room 1474, Miami, FL 33132

Contractor Contact Phone Number: (305) 237-7296

Contract Number or Other Identifying Information, if any: WS-CDC-PY'22-36-00

Contract Term: July 1, 2022 - June 30, 2023

Value of the Contract/Renewal/Extension: \$750,000.00 plus \$525,000.00 for training

Description of goods and/or services to be procured: Career Development Center

Name of board member or employee whose conflict of interest required the board's approval of the contract by two-thirds (2/3) vote: Dr. Oscar Loynaz

The nature of the conflicting interest in the contract:

The board member with the conflict of interest ☒ did ☐ did not (check one) attend the meeting at which the board voted to approve the contract.

I further attest that the following is being provided with this form:

- A certified board membership roster listing all members on the board at the time of the vote on the approval of the contract with a vote tally indicating attendance or absence at the meeting and for those in attendance, the affirmative and negative votes and abstentions for each member.
- Consistent with the procedures outlined in section 112.3143, Florida Statutes, the dated and executed conflict of interest form that was submitted at or before the board meeting in which a vote related to the contract took place, for board member(s)/employee(s) who have any relationship with the contracting vendor (as defined in paragraph 1(f) of the CSF contracting policy).

I certify that the information above is true and correct.

[Signature]
Signature of Board Chair / Vice Chair*

CHARLES GIBSON
Print Name

AUGUST 4, 2022
Date

* Must be certified and attested to by the board's Chair or Vice Chair.



**DISCLOSURE AND CERTIFICATION OF
CONFLICT OF INTEREST IN A CONTRACT**

I, Dr. Oscar Loynaz, a board member / an employee of the board (circle one) hereby disclose that:

☐ I, myself / my employer / my business / my organization/ OR "Other" (describe) _____
(circle one or more) could benefit financially from the contract described below:

Local Workforce Development Board: South Florida Workforce Investment Board d/b/a CareerSource South Florida
The District Board of Trustees of Miami-Dade College, 300 N.E. 2nd Ave., Room
Contractor Name & Address: 1474, Miami, FL 33132

Contractor Contact Phone Number: (305) 237-7296

Description or Nature of Contract: Career Development Center

Description of Financial Benefit*: None - Dr. Loynaz is an administrative employee of Miami-Dade College

For purposes of the above contract the following disclosures are made:

The contractor's principals**/owners***: (check one)

☐ have no relative who is a member of the board; OR

☐ have a relative who is a member of the board, whose name is: _____

The contractor's principals**/owners*** ☐ is ☒ is not (check one) a member of the board. If applicable, the principal's/owner's name is: _____


Signature of Board Member/Employee

Dr. Oscar Loynaz
Print Name

7/12/2022
Date

* "Benefit financially from a contract" means the special private financial gain to a member, a special private financial gain to any principal which retains the member, the special private financial gain of the parent organization or subsidiary of a corporate principal which retains the member or the special private financial gain to any member's relatives or business associate or to a board employee and such benefit is not remote or speculative.

** "Principal" means an owner or high-level management employee with decision-making authority.

*** "Owner" means a person having any ownership interest in the contractor.

NOTICE: CONFLICTS OF INTEREST REGARDING BOARD MEMBERS AND BOARD EMPLOYEES MUST BE DISCLOSED PRIOR TO THE BOARD'S VOTING TO APPROVE THE CONTRACT; BOARD MEMBERS WHO BENEFIT FINANCIALLY OR WHO HAVE A RELATIONSHIP WITH THE CONTRACTING VENDOR MUST ABSTAIN FROM THE VOTE, AND THE CONTRACT MUST BE APPROVED BY A TWO-THIRDS VOTE OF THE BOARD WHEN A QUORUM HAS BEEN ESTABLISHED. COMPLETION OF THIS FORM DOES NOT IN ANY WAY SUPERCEDE OR SUBSTITUTE FOR COMPLIANCE WITH CONFLICT OF INTEREST DISCLOSURE REQUIREMENTS OF SECTION 112.3143, F.S. OR SECTION 101(f), WIOA.



CONTRACT INFORMATION FORM

This form is to seek approval of a contract involving a conflict of interest of board members or employees. All requested information is required. Failure to provide complete information may result in disapproval of the contract.

I, Charles A. Gibson, hereby certify the following information regarding a contract that was approved by a two-thirds (2/3) vote of a quorum of CareerSource South Florida (local board) and will be executed and implemented immediately after approval by CareerSource Florida.

Identification of all parties to the contract: South Florida Workforce Investment Board and The District Board of Trustees, Miami-Dade College

Contractor Name & Address: The District Board of Trustees of Miami-Dade College, 300 N.E. 2nd Avenue, Room 1474, Miami, FL 33132

Contractor Contact Phone Number: (305) 237-7296

Contract Number or Other Identifying Information, if any: TBD

Contract Term: TBD

Value of the Contract/Renewal/Extension: \$195,295.00

Description of goods and/or services to be procured: Early Learning Coalition Apprenticeship Program

Name of board member or employee whose conflict of interest required the board's approval of the contract by two-thirds (2/3) vote: Dr. Oscar Loynaz

The nature of the conflicting interest in the contract:

The board member with the conflict of interest ☒ did ☐ did not (check one) attend the meeting at which the board voted to approve the contract.

I further attest that the following is being provided with this form:

- A certified board membership roster listing all members on the board at the time of the vote on the approval of the contract with a vote tally indicating attendance or absence at the meeting and for those in attendance, the affirmative and negative votes and abstentions for each member.
- Consistent with the procedures outlined in section 112.3143, Florida Statutes, the dated and executed conflict of interest form that was submitted at or before the board meeting in which a vote related to the contract took place, for board member(s)/employee(s) who have any relationship with the contracting vendor (as defined in paragraph 1(f) of the CSF contracting policy).

I certify that the information above is true and correct.


Signature of Board Chair / Vice Chair*

CHARLES GIBSON
Print Name

AUGUST 4, 2022
Date

* Must be certified and attested to by the board's Chair or Vice Chair.



**DISCLOSURE AND CERTIFICATION OF
CONFLICT OF INTEREST IN A CONTRACT**

I, Dr. Oscar Loynaz, a board member / an employee of the board (circle one) hereby disclose that: ☒ ☐

I, myself / my employer / my business / my organization/ OR "Other" (describe) ☐ ☒ ☐ ☐ ☐
(circle one or more) could benefit financially from the contract described below:

Local Workforce Development Board: South Florida Workforce Investment Board d/b/a CareerSource South Florida
The District Board of Trustees of Miami-Dade College, 300 N.E. 2nd Ave., Room
Contractor Name & Address: 1474, Miami, FL 33132

Contractor Contact Phone Number: (305) 237-7296

Description or Nature of Contract: Early Learning Coalition Apprenticeship Program


Description of Financial Benefit*: None - Dr. Loynaz is an administrative employee of Miami-Dade College

For purposes of the above contract the following disclosures are made:

The contractor's principals**/owners***: (check one)

☐ have no relative who is a member of the board; OR
☐ have a relative who is a member of the board, whose name is: _____

The contractor's principals**/owners*** ☐ is ☒ is not (check one) a member of the board. If applicable, the principal's/owner's name is: _____


Signature of Board Member/Employee

Dr. Oscar Loynaz
Print Name

7/12/2022
Date

* "Benefit financially from a contract" means the special private financial gain to a member, a special private financial gain to any principal which retains the member, the special private financial gain of the parent organization or subsidiary of a corporate principal which retains the member or the special private financial gain to any member's relatives or business associate or to a board employee and such benefit is not remote or speculative.

** "Principal" means an owner or high-level management employee with decision-making authority.
*** "Owner" means a person having any ownership interest in the contractor.

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CONTRACT INFORMATION FORM

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I, Charles A. Gibson, hereby certify the following information regarding a contract that was approved by a two-thirds (2/3) vote of a quorum of CareerSource South Florida (local board) and will be executed and implemented immediately after approval by CareerSource Florida.

Identification of all parties to the contract:

South Florida Workforce Investment Board and Florida National University

Contractor Name & Address:

Florida National University, 4425 W 20th Avenue, Hialeah, FL 33012

Contractor Contact Phone Number:

(305) 821-3333 x 1002

Contract Number or Other Identifying Information, if any:

TBD

Contract Term:

TBD - 6/30/2025

Value of the Contract/Renewal/Extension:

Value based on vouchers

Description of goods and/or services to be procured:

Training Vendor

Name of board member or employee whose conflict of interest required the board's approval of the contract by two-thirds (2/3) vote:

The nature of the conflicting interest in the contract:

The board member with the conflict of interest ☒ did ☐ did not (check one) attend the meeting at which the board voted to approve the contract.

I further attest that the following is being provided with this form:

- A certified board membership roster listing all members on the board at the time of the vote on the approval of the contract with a vote tally indicating attendance or absence at the meeting and for those in attendance, the affirmative and negative votes and abstentions for each member.
- Consistent with the procedures outlined in section 112.3143, Florida Statutes, the dated and executed conflict of interest form that was submitted at or before the board meeting in which a vote related to the contract took place, for board member(s)/employee(s) who have any relationship with the contracting vendor (as defined in paragraph I(f) of the CSF contracting policy).

I certify that the information above is true and correct.


Signature of Board Chair / Vice Chair*

Charles A. Gibson
Print Name

AUGUST 4, 2022
Date

* Must be certified and attested to by the board's Chair or Vice Chair.



**DISCLOSURE AND CERTIFICATION OF
CONFLICT OF INTEREST IN A CONTRACT**

I, Dr. Maria C. Regueiro, a board member / an employee of the board (circle one) hereby disclose that:

☐ I, myself / my employer / my business / my organization/ OR "Other" (describe) Florida National University
(circle one or more) could benefit financially from the contract described below:

Local Workforce Development Board: South Florida Workforce Investment Board d/b/a CareerSource South Florida

Contractor Name & Address: Florida National University, 4425 W. 20th Avenue, Hialeah, FL 33012

Contractor Contact Phone Number: (305) 821-3333 x 1002

Description or Nature of Contract: Training Vendor

Description of Financial Benefit*: None - Dr. Reguerio is an administrative employee of Florida National University

For purposes of the above contract the following disclosures are made:

The contractor's principals**/owners***: (check one)

☒ have no relative who is a member of the board; OR
☐ have a relative who is a member of the board, whose name is: _____

The contractor's principals**/owners*** ☐ is ☐ is not (check one) a member of the board. If applicable, the principal's/owner's name is: _____


Signature of Board Member/Employee

Dr. Maria C. Regueiro
Print Name

July 7, 2022
Date

* "Benefit financially from a contract" means the special private financial gain to a member, a special private financial gain to any principal which retains the member, the special private financial gain of the parent organization or subsidiary of a corporate principal which retains the member or the special private financial gain to any member's relatives or business associate or to a board employee and such benefit is not remote or speculative.

** "Principal" means an owner or high-level management employee with decision-making authority.

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This form is to seek approval of a contract involving a conflict of interest of board members or employees. All requested information is required. Failure to provide complete information may result in disapproval of the contract.

I, Charles A. Gibson, hereby certify the following information regarding a contract that was approved by a two-thirds (2/3) vote of a quorum of CareerSource South Florida (local board) and will be executed and implemented immediately after approval by CareerSource Florida.

Identification of all parties to the contract: South Florida Workforce Investment Board and The District Board of Trustees, Miami-Dade College

Contractor Name & Address: The District Board of Trustees of Miami-Dade College, 300 N.E. 2nd Avenue, Room 1474, Miami, FL 33132

Contractor Contact Phone Number: (305) 237-7296

Contract Number or Other Identifying Information, if any: WS-TVA-22-36-00

Contract Term: July 1, 2022 - June 30, 2025

Value of the Contract/Renewal/Extension: Value based on vouchers

Description of goods and/or services to be procured: Training Vendor

Name of board member or employee whose conflict of interest required the board's approval of the contract by two-thirds (2/3) vote:

Dr. Oscar Loynaz

The nature of the conflicting interest in the contract:

The board member with the conflict of interest ☒ did ☐ did not (check one) attend the meeting at which the board voted to approve the contract.

I further attest that the following is being provided with this form:

- A certified board membership roster listing all members on the board at the time of the vote on the approval of the contract with a vote tally indicating attendance or absence at the meeting and for those in attendance, the affirmative and negative votes and abstentions for each member.
- Consistent with the procedures outlined in section 112.3143, Florida Statutes, the dated and executed conflict of interest form that was submitted at or before the board meeting in which a vote related to the contract took place, for board member(s)/employee(s) who have any relationship with the contracting vendor (as defined in paragraph I(f) of the CSF contracting policy).

I certify that the information above is true and correct.


Signature of Board Chair / Vice Chair

CHARLES GIBSON
Print Name

AUGUST 4, 2022
Date

* Must be certified and attested to by the board's Chair or Vice Chair.



**DISCLOSURE AND CERTIFICATION OF
CONFLICT OF INTEREST IN A CONTRACT**

I, Dr. Oscar Loynaz, a board member / an employee of the board (circle one) hereby disclose that:

☐ I, myself / my employer / my business / my organization/ OR "Other" (describe) _____
(circle one or more) could benefit financially from the contract described below:

Local Workforce Development Board: South Florida Workforce Investment Board d/b/a CareerSource South Florida
The District Board of Trustees of Miami-Dade College, 300 N.E. 2nd Ave., Room
Contractor Name & Address: 1474, Miami, FL 33132

Contractor Contact Phone Number: (305) 237-7296

Description or Nature of Contract: Training Vendor

Description of Financial Benefit*: None - Dr. Loynaz is an administrative employee of Miami-Dade College

For purposes of the above contract the following disclosures are made:

The contractor's principals**/owners***: (check one)

☐ have no relative who is a member of the board; OR
☐ have a relative who is a member of the board, whose name is: _____

The contractor's principals**/owners*** ☐ is ☒ is not (check one) a member of the board. If applicable, the principal's/owner's name is: _____

Dr. Oscar Loynaz
Signature of Board Member/Employee

Dr. Oscar Loynaz
Print Name

7/12/2022
Date

* "Benefit financially from a contract" means the special private financial gain to a member, a special private financial gain to any principal which retains the member, the special private financial gain of the parent organization or subsidiary of a corporate principal which retains the member or the special private financial gain to any member's relatives or business associate or to a board employee and such benefit is not remote or speculative.

** "Principal" means an owner or high-level management employee with decision-making authority.
*** "Owner" means a person having any ownership interest in the contractor.

NOTICE: CONFLICTS OF INTEREST REGARDING BOARD MEMBERS AND BOARD EMPLOYEES MUST BE DISCLOSED PRIOR TO THE BOARD'S VOTING TO APPROVE THE CONTRACT; BOARD MEMBERS WHO BENEFIT FINANCIALLY OR WHO HAVE A RELATIONSHIP WITH THE CONTRACTING VENDOR MUST ABSTAIN FROM THE VOTE, AND THE CONTRACT MUST BE APPROVED BY A TWO-THIRDS VOTE OF THE BOARD WHEN A QUORUM HAS BEEN ESTABLISHED. COMPLETION OF THIS FORM DOES NOT IN ANY WAY SUPERCEDE OR SUBSTITUTE FOR COMPLIANCE WITH CONFLICT OF INTEREST DISCLOSURE REQUIREMENTS OF SECTION 112.3143, F.S. OR SECTION 101(f), WIOA.



CONTRACT INFORMATION FORM

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I, Charles A. Gibson, hereby certify the following information regarding a contract that was approved by a two-thirds (2/3) vote of a quorum of CareerSource South Florida (local board) and will be executed and implemented immediately after approval by CareerSource Florida.

Identification of all parties to the contract: South Florida Workforce Investment Board and The Academy of South Florida, Inc.

Contractor Name & Address:

The Academy of South Florida, Inc., 3721 NW 7th Street, Suite 3721, Miami, FL 33126

Contractor Contact Phone Number:

(305) 282-6992

Contract Number or Other Identifying Information, if any:

WS TV A 22 14 00

Contract Term:

July 1, 2022 - June 30, 2025

Value of the Contract/Renewal/Extension:

Value based on vouchers

Description of goods and/or services to be procured:

Training vendor

Name of board member or employee whose conflict of interest required the board's approval of the contract by two-thirds (2/3) vote:

Mr. Andre "Andy" Perez

The nature of the conflicting interest in the contract:

The board member with the conflict of interest ☒ did ☐ did not (check one) attend the meeting at which the board voted to approve the contract.

I further attest that the following is being provided with this form:

- A certified board membership roster listing all members on the board at the time of the vote on the approval of the contract with a vote tally indicating attendance or absence at the meeting and for those in attendance, the affirmative and negative votes and abstentions for each member.
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I certify that the information above is true and correct.

Signature of Board Chair / Vice Chair*

CHARLES GIBSON
Print Name

AUGUST 4, 2022
Date

* Must be certified and attested to by the board's Chair or Vice Chair.



DISCLOSURE AND CERTIFICATION OF CONFLICT OF INTEREST IN A CONTRACT

I, Charles A. Gibson, a board member / an employee of the board (circle one) hereby disclose that:

☐ I, myself / my employer / my business / my organization/ OR "Other" (describe) _____
(circle one or more) could benefit financially from the contract described below:

Local Workforce Development Board: CareerSource South Florida

Contractor Name & Address: The Academy of South Florida, 3721 NW 7th Street, Suite 3721-1, Miami, FL 33126

Contractor Contact Phone Number: (305) 282-6992

Description or Nature of Contract: Training Vendor

Description of Financial Benefit*: None - Mr. Perez is the brother of the President of the Academy of SF

For purposes of the above contract the following disclosures are made:

The contractor's principals**/owners***: (check one)

☐ have no relative who is a member of the board; OR
☐ have a relative who is a member of the board, whose name is: _____

The contractor's principals**/owners*** ☐ is ☐ is not (check one) a member of the board. If applicable, the principal/s/owner's name is: _____

Signature of Board Member/Employee

Mr. Andres "Andy" Perez
Print Name

Date

* "Benefit financially from a contract" means the special private financial gain to a member, a special private financial gain to any principal which retains the member, the special private financial gain of the parent organization or subsidiary of a corporate principal which retains the member or the special private financial gain to any member's relatives or business associate or to a board employee and such benefit is not remote or speculative.

** "Principal" means an owner or high-level management employee with decision-making authority.

*** "Owner" means a person having any ownership interest in the contractor.

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Identification of all parties to the contract: South Florida Workforce Investment Board and The District Board of Trustees, Miami-Dade College

Contractor Name & Address: The District Board of Trustees of Miami-Dade College, 300 N.E. 2nd Avenue, Room 1474, Miami, FL 33132

Contractor Contact Phone Number: (305) 237-7296

Contract Number or Other Identifying Information, if any: WS-TVA-19-36-00

Contract Term: July 1, 2019 - June 30, 2022

Value of the Contract/Renewal/Extension: Value based on vouchers

Description of goods and/or services to be procured: Training Vendor

Name of board member or employee whose conflict of interest required the board's approval of the contract by two-thirds (2/3) vote:

Dr. Oscar Loynaz

The nature of the conflicting interest in the contract:

The board member with the conflict of interest ☒ did ☐ did not (check one) attend the meeting at which the board voted to approve the contract.

I further attest that the following is being provided with this form:

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I certify that the information above is true and correct.

Signature of Board Chair / Vice Chair*

CHARLES GIBSON
Print Name

AUGUST 4, 2022
Date

* Must be certified and attested to by the board's Chair or Vice Chair.



**DISCLOSURE AND CERTIFICATION OF
CONFLICT OF INTEREST IN A CONTRACT**

I, Dr. Oscar Loynaz, a board member / an employee of the board (circle one) hereby disclose that:

☐ I, myself / my employer / my business / my organization/ OR "Other" (describe) _____
(circle one or more) could benefit financially from the contract described below:

Local Workforce Development Board: South Florida Workforce Investment Board d/b/a CareerSource South Florida
The District Board of Trustees of Miami-Dade College, 300 N.E. 2nd Ave., Room
Contractor Name & Address: 1474, Miami, FL 33132

Contractor Contact Phone Number: (305) 237-7296

Description or Nature of Contract: Training Vendor

Description of Financial Benefit*: None - Dr. Loynaz is an administrative employee of Miami-Dade College

For purposes of the above contract the following disclosures are made:

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☐ have no relative who is a member of the board; OR

☐ have a relative who is a member of the board, whose name is: _____

The contractor's principals**/owners*** ☐ is ☒ is not (check one) a member of the board. If applicable, the principal's/owner's name is: _____

Dr. Oscar Loynaz
Signature of Board Member/Employee

Dr. Oscar Loynaz
Print Name

7/12/2022
Date

* "Benefit financially from a contract" means the special private financial gain to a member, a special private financial gain to any principal which retains the member, the special private financial gain of the parent organization or subsidiary of a corporate principal which retains the member or the special private financial gain to any member's relatives or business associate or to a board employee and such benefit is not remote or speculative.

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