



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD MEETING MINUTES**

**DATE/TIME:** February 17, 2022, 9:30am

**LOCATION:** The Landing at MIA 5 Star Conference Center  
 Everglades Room  
 7415 Corporate Center Drive, Suite H  
 Miami, FL 33126

**Zoom:**[https://us02web.zoom.us/webinar/register/WN\\_wjgmIoTtSEu4r3ERRDichg](https://us02web.zoom.us/webinar/register/WN_wjgmIoTtSEu4r3ERRDichg)

- CALL TO ORDER:** SFWIB Chairman Charles Gibson called the meeting to order at 9:57am and asked all those present introduce themselves.

**ROLL CALL:** 29 members; 15 required; 22 present: Quorum established.

<b>SFWIB MEMBERS PRESENT</b>	<b>SFWIB MEMBERS ABSENT</b>	<b>SFWIB STAFF</b>
<ol style="list-style-type: none"> <li>Brecheisen, Bruce</li> <li>Bridges, Jeff (Zoom)</li> <li>Brown, Clarence (Zoom)</li> <li>Canales, Dequasia</li> <li>Chi, Joe</li> <li>Clayton, Lovey</li> <li>del Valle, Juan-Carlos, Vice-Chair</li> <li>Ferradaz, Gilda</li> <li>Gibson, Charles, Chair</li> <li>Glean- Jones, Camela (Zoom)</li> <li>Hill-Riggins, Brenda (Zoom)</li> <li>Lampon, Brenda (Zoom)</li> <li>Loynaz, Oscar, MD</li> <li>Manrique, Carlos</li> <li>Perez, Andy</li> <li>Piedra, Obdulio</li> <li>Regueiro, Maria C. (Zoom)</li> <li>Rod, Denis</li> <li>Roth, Thomas</li> </ol>	<ol style="list-style-type: none"> <li>Adrover, Bernardo</li> <li>Diggs, Bill</li> <li>Garza, Maria</li> <li>Gazitua, Luis</li> <li>Huston, Albert</li> <li>Maxwell, Michelle</li> <li>Coldiron, Michelle</li> <li>Datorre, Roberto</li> <li>Scott, Kenneth</li> <li>West, Alvin</li> </ol> <p><b>SFWIB MEMBERS EXCUSED</b></p>	<ol style="list-style-type: none"> <li>Beasley, Rick</li> <li>Gilbert, David</li> <li>Kelly, Travis</li> <li>Morgan, Ebony</li> <li>Robert Smith</li> <li>Yian Perrin</li> </ol> <p><b>ADMINISTRATION/IT</b></p> <ol style="list-style-type: none"> <li>Francis, Anderson</li> <li>McFarland, Cassandra</li> </ol> <p><b>SFWIB LEGAL COUNCIL</b></p> <ol style="list-style-type: none"> <li>Mastrucci, Michael, Assistant County Attorney, Miami Dade County Attorney’s Office</li> </ol>



OTHER ATTENDEES
1. Llerna, Luis, CBT Technology Institute
2. Perez-Borroto, Connie, Youth Co-Op, Inc.



Agenda items are displayed in the order discussed.

**2A: Approval of SFWIB Meeting Minutes - December 16, 2021**

Chairman Gibson presented the item for review and discussion.

No questions or discussion presented.

Dr. Rod presented a motion to approve agenda item 2A. SFWIB Meeting Minutes – December 16, 2021. Mr. Perez seconded the motion; **passed unanimously with no opposition.**

**4A. Executive Director’s Report**

Mr. Beasley introduced the item and further presented the Executive Director’s Report, which included an overview of the following Federal, State, and Local activities:

- **Federal**
  - White House Task Force on Worker Organizing and Empowerment Issues Report
  - Appropriations/Budget
- **State**
  - Appropriations

There has been an increase in Quick Response Training and Incumbent Worker Training dollars, which provides access to additional resources for local businesses to re-train and re-skill their existing workforce. Quick Response training dollars also permits for the Economic Development of any new organizations coming into the Miami-Dade/Monroe County area.
  - Bills of Interest
    - Senate Bills 1122 and House Bill 991, authorizes the district school board to work with local workforce development organizations to implement an out-of-state fee to recruit students into educational programs that are necessary to address the workforce shortages in the region.
    - House Bill 317 & Senate Bill 514 seeks to permit work experience to serve as an alternative to a college degree requirement in the workplace.
    - House Bill 1447 – Provides tax credits to organizations that launch apprenticeship programs. This is critical to the SFWIB because we have a large focus on apprenticeship models.



- Local Workforce Development Board Spotlight  
The State Workforce Board highlighted the Automotive Technician Specialist Registered Apprenticeship Program, which is a partnership between CSSF, Miami-Dade College, Bean Automotive Group and MDC Beacon Council's Miami Community Ventures. The program provides the opportunity for participants to receive an Apprenticeship Certification of Completion from the Florida Department of Education, the Automotive Service Excellence (ASE) Certification, additional certifications from Lexus and Toyota, and a salary increase from Bean Automotive.
- **Local**
  - Mayor Cava Job Fair  
CareerSource South Florida has partnered with the Mayor's office to kick-off a series of job fairs to recruit employees specifically for Miami-Dade County positions. A flyer detailing dates and locations of each fair has been provided to the Board for review and reference.
  - Workforce and Apprenticeship Initiatives  
Mr. Beasley reviewed the several programs that either have launched or will be launching in the coming weeks, namely:
    - Go-With-Google Training Scholarship Program;
    - Early Learning Internship and the Early Learning Apprenticeship Programs (in partnership with the Early Learning Coalition);
    - Hospitality and Culinary Apprenticeship Programs (in partnership with Greater Miami Convention & Visitors Bureau, Florida Hotel and Restaurant Association, Greater Miami & The Beaches Hotel Association and Miami-Dade College).
    - Pre-Apprenticeship Automotive Program (not listed). Mr. Gilbert has been working with Mr. Randy Holmes to launch the program in MDCPS Technical Colleges.
    - Training behind the Walls (not listed) – We are finalizing a program with MDCPS and the Department of Corrections.

The Executive Director's Report has been added to the record and is available for review.

No further questions or comments were recorded.

#### **5A. Information – Miami Community Ventures Update Presentation**

Item should have been a part of the June 2021 agenda; it requests approval of a \$250,000 allocation to Big Brothers Big Sisters of Miami for the programmatic and administration cost of the Take Stock in Children program.



Mr. Beasley and Mr. Kelly provided a year-to-date participant update to the Board, noting a correction that is needed for the number of scholarships available as well as the overall number of partnerships (826 scholarships; seven partner agencies).

Mr. Chi presented a motion to approve the \$250,000 allocation to Big Brothers Big Sisters of Miami for the programmatic and administrative cost of the Take Stock in Children program. Ms. Canales seconded the motion; **passed unanimously with no opposition.**

Mr. Roth asked for clarification of the amount of the request and the procurement process.

Mr. Beasley clarified that the request is for \$250,000. The \$1MM allocation has been awarded and only serves as a historical review of actions associated with the Take Stock in Children Scholarship program. Members will see a similar pattern on agenda items presented for approval; staff does this to ensure the Board is abreast of all activities.

#### **5B. Approval – Commercial Jet Settlement Agreement**

Chairman Gibson introduced the item; Mr. Beasley further presented.

A two-year apprenticeship program was established with Commercial Jet. Documentation to ensure participant eligibility was outstanding, as such; payment was not released. The verification process has since been completed and we are ready to remit payment for four (4) participants of the program that received on-the-job training from February 18, 2019 through February 18, 2020.

Vice-Chairman del Valle presented a motion to approve the settlement of the financial debt owed to Commercial Jet, Inc. Mr. Piedra seconded the motion; **passed unanimously with no opposition.**

#### **5C. Approval – Youth Co-Op Settlement Agreement**

Vice-Chairman Gibson introduced the item; Mr. Beasley further presented.

Item seeks to remit payment for approximately 22 Summer Youth Program participants that continued in the program through November 2021, which was after the contract expiration period. Interns were permitted to continue to ensure completion of the required 140 hours of employment.

Mr. Beasley also clarified that wages for the program were increased to \$13.88 per hour (usually \$10.00 per hour) to remain competitive with other summer youth employment/internship programs after Miami-Dade County Commissioners approved an increase.



Mr. Perez presented a motion to approve the settlement of the financial debt owed to Youth Co-Op, Inc. Ms. Canales seconded the motion; **passed unanimously with no opposition.**

#### **5D. Approval – SFWIB Executive Committee Recommendations**

Chairman Gibson introduced the item; Mr. Beasley further presented.

The following SFWIB have been recommended for appointment to the 2022-2024 SFWIB Executive Committee:

- Charles Gibson, SFWIB Chair
- Juan Carlos del Valle, SFWIB Vice-Chair
- Camela Glean-Jones, Finance & Efficiency Council, Chair
- Tom Roth, Finance & Efficiency Council, Vice-Chair
- Gilda Ferradaz, Global Talent & Competiveness Council, Chair
- Oscar Loynaz, M.D., Global Talent & Competiveness Council, Vice-Chair
- Dequasia Canales, Performance Council, Chair
- Joe Chi, Performance Council, Vice-Chair

Mr. Chi presented a motion to approve the SFWIB Executive Committee recommendations; Ms. Canales seconded the motion. **Motion passed unanimously with no opposition.**

Chairman Gibson asked about attendance protocols for the Committees.

Mr. Beasley advised that Committee attendance has improved.

#### **6A. Information – Financial Report**

Chairman Gibson introduced the item; Ms. Bennett further presented.

Budget Variances

- Headquarter costs are running at 41.3%
- Youth Services are at 39.1% due to lower than expected enrollment. Ms. Bennett noted that this is a statewide trend.
- Facilities expenditures are at 32.5% compared to the standard burn rate of 50%; the expectation is that the remaining funds for Capital - Software & Hardware will be expended more toward the end of the year.



- Other Programs & Projects expenditures are at 53.5%; the increase is due to the summer youth programs that concluded in September 2021.
- Transport Services (not listed) are at 22%, following the same trend as Youth Services with lower than expected enrollment.

Mr. Beasley shared that Training and Support amount allocated is \$9MM. The SAMS adjustment, which is what Service Providers use to issue ITAs, makes it appear as though we have allocated \$13MM. The Finance team will be reviewing and making necessary adjustments to the spreadsheet to ensure the numbers are as accurate as possible.

Training & Support Services: Mr. Beasley shared with the Finance Committee that enrollment is down for colleges, despite the financial resources available at the State level. There is minimal interest in completing the qualification process for those funds; individuals are choosing not to attend school at this time. We have scheduled a meeting next week with training vendors to discuss the development of apprenticeship programs that will allow participants to earn while they learn. At the conclusion of the program, participants will have earned their certification and secured employment.

Mr. Beasley further advised that we would use our training dollars to help increase college/school enrollment and subsidize wages for participating employers, who will be paying the colleges directly.

## **6B. Approval – Acceptance of Additional Workforce System Funding**

Chairman Gibson introduced the item; Mr. Beasley further presented.

The South Florida Workforce Investment Board (SFWIB) received Notice of Fund Availability (NFA) from the Department of Economic Opportunity (DEO) of the State of Florida totaling \$1,527,331.55 in Workforce System funding. Staff requests Council approval to move forward to the Board for acceptance.

Mr. Gilbert provided an overview of the Get There faster At-Risk Floridians, which focuses on displaced youth, welfare transition, and TANF participants to enter IT training. Mr. Beasley clarified that he mistakenly believed and reported to the Finance Committee, that the program focused on construction.

Mr. Perez presented a motion to accept the additional workforce system funding; Ms. Canales seconded the motion. **Motion passed unanimously with no opposition.**



## **7A. Information – Early Learning Coalition Early Childhood Apprenticeship Program**

Chairman Gibson introduced the item and Mr. Smith further presented an overview of the Early Childhood Apprenticeship Program.

The SFWIB partnered with the Early Learning Coalition (ELC) and Miami-Dade College (MDC) to develop the Early Childhood Apprenticeship Program. Five employers will select fifteen (15) apprentices to participate in the program. The Early Childhood Apprenticeship Program includes 15 credit hours of Related Technical Instruction (RTI) provided by MDC, which may be transferred to a degree program upon completion. Participants will also receive 3,000 hours of On-the-job training (OJT) culminating in the earning of the nationally recognized Child Development Association (CDA) Certification.

Early learning programs were immensely impacted by the pandemic resulting in the loss several early learning practitioners; which had direct influence on the number of parents available to return to the workplace. This program was designed with those factors in mind; the overall goal being to create a pipeline of educated, certified and prepared early childhood professionals. The program is very well received as we currently have a wait list for the next two cohorts.

The ELC Apprenticeship program has been submitted to the Florida Department of Education (FLDOE) for approval. Once approved, SFWIB staff will make a formal recommendation for program support.

## **7B. Information – Bean Automotive Apprenticeship Program Update**

Mr. Beasley introduced the item; Mr. Gilbert further presented an update on the Bean Automotive Apprenticeship Program.

The Automotive Technician Specialist Apprenticeship Program with Bean Automotive Group started last summer. Fifteen participants started the program; eleven apprentices remain. They have completed approximately 1,500 of the required 2,000 hours of On-the-Job Training (OJT).

Starting wages were \$14.00 per hour; apprentices received a slight increase to \$14.50 at the 6-month mark. Upon completion of the program, participants will receive another increase in earnings, finalizing with a minimum salary of \$19.25.



Mr. Gilbert shared that he is also working with Mr. Randy Holmes to finalize a pre-apprenticeship automotive program that will be launching in Miami-Dade County Public School's technical schools.

**7C. Information – Take Stock in Children Scholarship (TSIC) Update**

Mr. Beasley introduced the item; Mr. Kelly further presented an update on the Take Stock in Children Scholarship (TSIC) program.

There are currently eight hundred twenty-six (826) scholarships under CSSF management. The breakdown is as follows: Two hundred fifteen (215) are currently attending college; two hundred fifty-eight (258) have graduated college; two hundred fifty (250) are presently attending high school. Eighty-nine (89) recipients are not enrolled in college; those scholarships will be recycled and re-allocated.

Mr. Beasley advised that CSSF staff would provide an employment update on those that have graduated from college that includes average wage and industry during the next SFWIB meeting.

**7D. Recommendation as to Approval to Allocate Funds for the Visitors Industry Business Intermediary Initiative**

Item has been tabled by the Global Talent and Competiveness Council pending more information.

**8A. Information – Balanced Score Card Report**

Vice-Chairman Gibson introduced the item; Ms. Gilbert further presented.

The Balanced Scorecard measures the performance of the Workforce Development Area (WDA) 23 CareerSource center Service Providers. The report for Program Year (PY) 2021-22, is from July 1, 2021 through January 31, 2022. To date, none of the 10 CareerSource center locations are meeting the required 65% performance measure standard.

CSSF staff are onboarding two new service providers – College of Florida Keys and Opa-Locka CDC.

Mr. Gilbert advised that CSSF staff has sent Notice of Corrective Action letters to all service providers. There has been some improvement since receiving the notifications and completing/implementing Corrective Action Plans. CSSF staff will continue to monitor and track performance.





Chairman Gibson inquired about performance requirements and any adjustments given to service providers in light of the current employment environment.

Mr. Beasley advised that staff has sent out notifications to the service providers; they will submit Performance Action Plans that, once approved, will be implemented to bring numbers up to standard – which we are starting to see.

No questions or concerns presented from the board.

#### **8B. Information – Consumer Report Card Update**

Mr. Beasley introduced the item; Mr. Gilbert further presented CRC performance indicators for the period of July 1, 2021 through January 31, 2022.

There were no further questions or concerns regarding the item

#### **8C. Information – Youth Partners Regional Performance**

Vice-Chairman Gibson introduced the item; Mr. Gilbert further presented.

Mr. Gilbert further presented the Youth Balance Scorecard Report for PY 2021-2022 from July 1, 2021 through January 31, 2022.

Provider performance has increased since implementing the Corrective Action Plans; however, we are still below standard. CSSF staff is working with the youth providers to continue implementing corrective actions to increase performance.

Mr. Beasley also provided an overview of other youth program initiatives CSSF staff are working on:

- The Turn Around Police Academy - An 11-week program designed to support re engagement of youth that have been involved in the juvenile justice system. CSSF will partner with the Miami-Dade Police Department to assist in identifying training opportunities for participants. If participants choose to not enroll in college or training, CSSF staff provide placement.
- AMI Construction Program – Mr. Beasley shared that CSSF staff is working with the Honorable Judge Orlando Prescott and AMI to launch a construction-training program that may allow a judge to vacate minor criminal charges upon the completion of the program.
- Working with several organizations to find employment opportunities for individuals on the autistic spectrum.

Being as there were no further questions or concerns, the meeting adjourned at 10:47am.