



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD MEETING MINUTES**

**DATE/TIME:** December 16, 2021, 9:30am

**LOCATION:** The Landing at MIA 5 Star Conference Center  
 Everglades Room  
 7415 Corporate Center Drive, Suite H  
 Miami, FL 33126

**Zoom:**[https://us02web.zoom.us/webinar/register/WN\\_wjgmIoTtSEu4r3ERRDichg](https://us02web.zoom.us/webinar/register/WN_wjgmIoTtSEu4r3ERRDichg)

- CALL TO ORDER:** SFWIB Vice-Chairman Charles Gibson called the meeting to order at 9:46am and asked all those present introduce themselves.

**ROLL CALL:** 29 members; 15 required; 22 present: Quorum established.

<b>SFWIB MEMBERS PRESENT</b>	<b>SFWIB MEMBERS ABSENT</b>	<b>SFWIB STAFF</b>
<ol style="list-style-type: none"> <li>Brecheisen, Bruce (Zoom)</li> <li>Bridges, Jeff (Zoom)</li> <li>Brown, Clarence</li> <li>Canales, Dequasia</li> <li>Chi, Joe</li> <li>Clayton, Lovey</li> <li>Coldiron, Michelle (Zoom)</li> <li>Datorre, Roberto</li> <li>del Valle, Juan-Carlos</li> <li>Ferradaz, Gilda</li> <li>Gibson, Charles, Vice-Chair</li> <li>Glean- Jones, Camela (Zoom)</li> <li>Hill-Riggins, Brenda</li> <li>Lampon, Brenda</li> <li>Loynaz, Oscar, MD</li> <li>Manrique, Carlos (Zoom)</li> <li>Perez, Andy, Chair (Zoom)</li> <li>Regueiro, Maria C. (Zoom)</li> <li>Rod, Denis</li> <li>Roth, Thomas</li> <li>Scott, Kenneth</li> </ol>	<ol style="list-style-type: none"> <li>Adrover, Bernardo</li> <li>Diggs, Bill</li> <li>Garza, Maria</li> <li>Gazitua, Luis</li> <li>Huston, Albert</li> <li>Maxwell, Michelle</li> <li>Piedra, Obdulio</li> </ol> <p><b>SFWIB MEMBERS EXCUSED</b></p>	<ol style="list-style-type: none"> <li>Beasley, Rick</li> <li>Gilbert, David</li> <li>Kelly, Travis</li> <li>Morgan, Ebony</li> <li>Robert Smith</li> <li>Yian Perrin</li> </ol> <p><b>ADMINISTRATION/IT</b></p> <ol style="list-style-type: none"> <li>Almonte, Ivan</li> <li>McFarland, Cassandra</li> </ol> <p><b>SFWIB LEGAL COUNCIL</b></p> <ol style="list-style-type: none"> <li>Gallo, Melissa, Assistant County Attorney, Miami Dade County Attorney’s Office</li> </ol>



22. West, Alvin (Zoom)		
<b>OTHER ATTENDEES</b>		
<ol style="list-style-type: none"> <li>1. Brunson, Anthony – Anthony Brunson, P.A.</li> <li>2. Cooper, Jamie - New Horizons</li> <li>3. Colas-Gervais, Sheri – Miami Dade Beacon Council</li> <li>4. Johnson, Katricia – Women in Tech Program</li> <li>5. Mitchell, Carlena – Miami Dade County Public Schools</li> <li>6. Nelson, Saliha - Urgent, Inc.</li> <li>7. Quinn, Robert – Miami Dade County Public Schools</li> <li>8. Robinson, Audrey – Anthony Brunson, P.A.</li> <li>9. Rouge, John - CFK</li> </ol>		

**Agenda items are displayed in the order discussed.**

**2A: Approval of October 21, 2021 SFWIB Meeting Minutes**

Vice-Chairman Gibson presented the item for review and discussion.

No questions or discussion presented.

Motion presented to approve agenda item 2A. October 21, 2021 SFWIB meeting minutes.

**Motion seconded and passed unanimously with no opposition.**

**4A. Executive Director Update**

**Women in Tech Program Update**

Vice-Chairman Gibson introduced the item. Mr. Beasley shared a presentation from the Women in Tech program, which is a partnership between CSSF, YWCA, the Carrie Meek Foundation and New Horizons. The footage covered the graduation of the program’s third cohort, which consisted of eleven (11) participants. Seven have already secured employment.

The SFWIB approved the funding of three TechHire Centers throughout Dade County:

- Big Brothers Big Sisters: Concentrated on helping the youth gain access to IT. Boot camps were launched from this location, which serves approximately 300 children per year w/certifications, a five-hundred dollar stipend, and an internship the following year.
- Opa Locka CDC: Access to an area with high crime/high unemployment; the community is rebounding.
- YMCA – Increasing the number of women in IT.



One of the WTT program graduates, Ms. Katricia Johnson, gave an overview of her experience and the number of certifications received. She implored the board to continue funding the program as it is of tremendous benefit to her and other women in the community.

#### **4B. Information – Miami Community Ventures Update Presentation**

Mr. Beasley introduced the item and the speaker, Ms. Sheri Colas-Gervais, Director, Community Ventures Initiative, Miami Beacon Council Foundation.

- Presentation available in the SFWIB agenda packet

#### **4C. Information - Summer Youth Internship Program Update Presentation**

Mr. Beasley introduced the item and the speaker, Mr. Robert Quinn, SYIP Coordinator, Miami-Dade County Public Schools.

Each summer the SFWIB, in partnership with M

Mr. Quinn provided an overview of the Summer Youth Internship Program. The program is competitive; students interview for positions and are selected from a pool of eligible candidates. This past year 1,700 of the student participants were enrolled in the free/reduced lunch program; over 600 were ESE (special needs).

Coaches are available to accompany special needs students to the worksite, assisting the employer and student. This year seventy-four (74) students received college credits. An overview of the companies that have participated in the program is available in the SFWIB agenda packet.

The SYIP program is going through a re-branding. The new title will be SYIP - Opportunity Knocks. In addition to this, the Children's Trust has hired a marketing company to develop messaging that will drive increased participation.

Mr. Chi inquired about the amount of difficulty experienced with transitioning the program to an on-line status.

Mr. Quinn shared that there was some difficulty around explaining to employers how an intern would be beneficial if they are unable to be at the worksite. In addition, there was increased concern that the student would not be efficiently trained for the role. To circumvent this, SYIP staff conducted Zoom meetings with the employers to present ideas on how they could work with the student and the types of assignments that would best work in a virtual environment. Miami-Dade County was the only location that continued with the Internship program in 2020 servicing over 2,000 students.



Mr. Beasley further explained the importance of sharing with the Board what the approved programs are doing in the community. Moving forward, we will have more presentations from the various offerings and we will be extending event invitations to members to allow the opportunity to see firsthand the impact the programs are having.

**4D. Recommendation as to Approval of 2022 SFWIB Meeting Calendar**

Vice-Chairman Gibson introduced the item; Mr. Beasley further presented.

The 2022 SFWIB Meeting Calendar is presented for review and approval. It is keeping in alignment with our established pattern of meeting six (6) times per year, every other month on the third Thursday.

Motion presented to approve agenda item 4D, the 2022 SFWIB Meeting Calendar.

**Motion seconded and passed unanimously with no opposition.**

**5. Nominating Committee**

Mr. Beasley introduced the item; Mr. West further presented.

The Nominating Committee (Mr. West, Mr. Bridges, and Mr. Piedra) met earlier in the week to discuss 2022-2024 nominations to the Chair and Vice-Chair positions. Two nominees were selected are presented to the Board for approval:

- Mr. Charles Gibson, Chairman, SFWIB
- Mr. Juan-Carlos del Valle, Vice-Chairman, SFWIB

Mr. Gibson and Mr. del Valle accepted the nominations accordingly.

Mr. Scott presented a motion to approve the 2022 Nominations for Chair & Vice-Chair; Mr. Brown seconded; **motion passed unanimously with no opposition.**

**6A. Information – Federal Reserve Benefits Cliff Initiative**

Mr. Beasley introduced the item and further presented.

The Federal Reserve Benefits Cliff platform was presented to the Board during the October 2021 meeting. We are currently in discussions on how we can look to implement the program on the policy side. The Greater Miami Chamber of Commerce approved two policy items as a part of its legislative platform. The Business community, because they are directly impacted, is has also become involved.



There is currently work begin done to look at ways in which we can propose legislative options to Congress. If you would like to be a part of this effort, please reach out to Mr. Beasley.

**6B. Information – SFWIB Strategic Plan Update**

Mr. Beasley introduced the item and further presented.

Strategic planning meeting will be forthcoming in January. Members will be informed of possible dates shortly.

**7A. Information – Financial Report: October 2021**

Mr. Beasley introduced the item and Ms. Bennett further presented details on the variants noted in the unedited financial report.

**Training and Support Services:** Expenditures were 12.7% of budgeted costs. Typically, these expenditures are under budget during the course of the year. Some of the contributing factors include: a) the time lag between the time training vouchers are issued and the time the training vendors are paid and b) delays in launching training programs for specific projects recently approved by the Board.

**Other Programs and Projects (YWCA, FMU, and St. Thomas):** Expenditures were 2.4% of the budget mainly because the career development centers on the campuses of Florida Memorial University (FMU) and St. Thomas University have not started.

The Greater Miami Chamber of Commerce actual expenditures will be adjusted due to a coding error. Although the October 2021 financials reflect 63.5%, it should be 20.4%. The adjustment was completed in November 2021.

Mr. Beasley advised that the current burn rate is 22.4% vs. 34% as of October 2021. Headquarters is at 29%; facility costs at 23%

**7B. Information – Grantee/Sub-Grantee Agreement Matrix**

Vice-Chairman Gibson introduced the item; Mr. Beasley further presented.



Staff has designed a matrix to ensure compliance with the requirements of the Grantee/Sub-Grantee Agreement with DEO. Staff will continue to share information with the Board as we update.

**7C. Recommendation as to Approval to Accept Fiscal Year 2020-2021 Audit Reports**

Mr. Beasley introduced the item; Mr. Anthony Brunson of Anthony Brunson P.A., further presented.

The final draft of the audit report is presented and captured in the agenda packet accordingly.

No questions or concerns presented from the board.

Mr. Scott presented a motion to approve the fiscal year 2020-2021 audit reports; Mr. Brown seconded; **motion passed unanimously with no opposition.**

**7D. Recommendation as to Approval to Release a Request for Qualification (RFQ) for Fiscal Years 2022-2024 External Auditing Services**

Vice-Chairman Gibson introduced the item; Mr. Beasley further presented.

No questions or concerns presented from the board.

Mr. Scott presented a motion to approve the release of the RFQ for FY 2022-2024 external auditing services; Mr. Chi seconded; **motion passed unanimously with no opposition.**

**7E. Recommendation as to Approval to Accept Workforce System Funding**

Vice-Chairman Gibson introduced the item; Mr. Beasley further presented.

No questions or concerns presented from the board.

Mr. Scott presented a motion to approve the acceptance of additional workforce funding for veterans services; Ms. Lampon seconded; **motion passed unanimously with no opposition.**

**8A. Recommendation as to Approval to Add an Occupation to the WDA 23 Targeted Occupation List**

Vice-Chairman Gibson introduced the item; Ms. Ferradaz further presented.

No questions or concerns presented from the board.



Mr. Scott presented a motion to approve the addition of an occupation to the WDA 23 Targeted Occupation List; Mr. Brown seconded; **motion passed unanimously with no opposition.**

**8B. Recommendation as to Approval of a New Provider and Program and New Programs for Existing Training Providers**

Vice-Chairman Gibson introduced the item; Ms. Ferradaz further presented.

No questions or concerns presented from the board.

Mr. Scott presented a motion to approve the new provider and program and a new program for existing training providers; Mr. Chi seconded; **motion passed unanimously with no opposition.**

**8C. Recommendation as to Approval to Allocate Funds for the Future Bankers Training Camp Program**

Vice-Chairman Gibson introduced the item; Ms. Ferradaz further presented.

Vice-Chairman Gibson asked the number of children we will serve vs. last year.

Mr. Beasley advised that there would be fifty (50) participants this year; last year there were forty-two (42). The Vice-Chairman expressed his desire to see the program expand. Mr. Beasley advised that we would look to increase the number of participants recruited. If there are more than fifty (50), staff will present it to the Board for approval.

Mr. Chi advised that the banking industry has undergone quite a few changes since the start of the pandemic. Have we made any provisions for training around proliferation of alternate currencies (i.e., crypto-currency, block chain technologies, etc.).

Mr. Beasley advised that the program is facilitated through Miami-Dade College's Financial Literacy Center. We are not certain if alternate currencies are a part of the curriculum; however, we can follow-up.

Mr. Scott presented a motion to approve the allocation of funds for the Future Bankers Training Camp Program; Ms. Lampon seconded; **motion passed unanimously with no opposition.**

**9A. Information - Balanced Score Card Report**

Vice-Chairman Gibson introduced the item; Mr. Beasley further presented.

Staff has requested Corrective Action Plans from underperforming centers to determine where adjustments may be made.



**9B. Information – Consumer Report Card Update**

Vice-Chairman Gibson introduced the item; Mr. Beasley further presented.

**9C. Information – Youth Partners Regional Performance**

Vice-Chairman Gibson introduced the item; Mr. Beasley further presented.

Youth providers were sent letters requesting Corrective Action Plans. Information will be shared with the Performance Council once received.

**9D. Recommendation as to Approval of the Program Year 2021-2022 CareerSource Centers Schedule of Operations**

Mr. Beasley introduced the item; Ms. Canales presented the item, which was approved via consensus by the Performance Council meeting.

Mr. Scott presented a motion to approve the PY 2021-2022 CareerSource Centers schedule of operations; Mr. Brown seconded; **motion passed unanimously with no opposition.**

**9E. Recommendation as to Approval of Program Year 2021-2022 CareerSource Center Schedule of Operations for Affiliated Colleges**

Vice-Chairman Gibson introduced the item; Ms. Canales presented the item, which was approved via consensus by the Performance Council meeting.

Mr. Scott presented a motion to approve the PY 2021-2022 CareerSource Centers schedule of operations for affiliated colleges; Mr. Brown seconded; **motion passed unanimously with no opposition.**

Being as there were no further questions or concerns, the meeting adjourned at 10:47am.