



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

AGENDA ITEM NUMBER: 2B

MEETING DATE: April 15, 2021

AGENDA ITEM SUBJECT: MEETING MINUTES

DATE: February 18, 2021 at 9:30AM

MEETING TYPE: Doubletree by Hilton Miami Hotel Convention Center, 2nd Floor
711 NW 72nd Avenue Miami, Florida 33126
And via Webinar

SFWIB MEMBERS IN ATTENDANCE	SFWIB MEMBERS NOT IN ATTENDANCE	SFW STAFF
Perez, Andy, Chairperson Gibson, Charles, Vice-Chairman Brecheisen Bruce Bridges, Jeff Brown, Clarence Chi, Joe Ferradaz, Gilda Datorre, Roberto Hill-Riggins, Brenda Huston, Albert Lampon, Brenda Loynaz, Oscar Rod, Denis Roth, Thomas	Adrover, Bernardo del Valle, Juan- Carlos Clayton, Lovey Diggs, Bill Garza, Maria Manrique, Carlos Piedra, Obdulio Scott, Kenneth West, Alvin	Beasley, Rick Almonte, Ivan Anderson, Frances Ford, Odell Gilbert, David Jean-Baptiste, Antoinette Kavehersi, Cheri (virtual) Kelly, Travis Smith, Robert
SFWIB MEMBERS ATTENDING VIA ZOOM Gazitua, Luis Glean- Jones, Camilla (virtual) Coldiron, Michelle (virtual) Maxwell, Michelle Regueiro, Maria C. (virtual)		ASSISTANT COUNTY ATTORNEY(S) Shanika Graves - Miami- Dade County Attorney's office – SFWIB's Legal Counsel

OTHER ATTENDEES	



Agenda items are displayed in the order in which they were discussed.

1. Call to Order and Introductions

SFWIB Chairman, Andy Perez called the meeting to order at 9:27a.m., began with introductions and noted that a quorum of members had not been achieved.

4. Executive Director's Report

4A. Executive Director Update

Mr. Beasley presented his report and each member received a copy. The report contained information on: (1) FEDERAL – Appropriations/Coronavirus Stimulus Package; (2) FEDERAL – Labor Secretary; (3) LOCAL – US Department of Labor – H1B one Workforce Grant Program; and (4) LOCAL – Florida Department of Education Career to Pathway Grant

He thanked Adult Programs Manager, David Gilbert, SFWIB Robert Smith, Adult Programs Supervisor, SFWIB Adult Programs Supervisor, Robert Smith and Contracts Manager Rose Sanon along with other staff members for their diligent work with all recent grant proposals submitted in partnership with Miami-Dade County and Miami-Dade College.

5. Executive Committee

- a. Information – USDOL Targeted Program Compliance and Assistance Review (TPAR)
Mr. Beasley presented and read the item into record. No further questions or discussions.

- 5b. Information – COVID-19 Layoff Aversion Fund Update
Mr. Beasley presented the item.
No further questions or discussions.

[Mr. Beasley verified quorum; no quorum established]

6. Finance and Efficiency Council

6a. Information – Financial Report – October 2020

Mr. Beasley presented the item and reviewed with the Board the following accompanying notes to the Financial Report for the period of July 1, 2020 to October 1, 2020:

Budget Variance Explanation:

Training and Support Services Expenditures were \$1, 476, 588 (9.8% of budgeted cost)

Other Programs and Projects are 51.7% versus the standard rate of 34%



6b. Recommendation as to Approval to Accept Fiscal Year 2019-2020 Audit Reports

Mr. Beasley presented the item.

No further questions or discussions.

6c. Recommendation as to Approval to Accept and Allocate Workforce System Funding

7. Global Talent and Competitiveness Council (GTCC)

7a. Recommendation as to Approval of Amendments to the By-Laws of the SFWIB

Mr. Beasley presented the item. Miami-Dade County Assistant County Attorney Shanika Graves further presented a list of key factors that would be amended in the By-Laws. She noted the following:

Amend both the inter-local agreement and By-Laws to allow virtual meetings. She additionally noted it must first be publicly posted then later approved by 2/3rds vote of the board members present.

She additionally shared the process for having both go before the Miami-Dade County Commissioners and Monroe County Commissioners.

She additionally noted that a two thirds of the members present is required to vote on the By-Laws.

Mr. Roth recommended amendments to the attendance clause regarding the number of absence and 48hr notice, as well as the differences between policy and legal matters. Ms. Graves responded to his concerns regarding the recommended changes. Mr. Roth inquired about the amendment/ draft processes and procedures. Ms. Graves further explained.

There was continued discussion.

Mr. Beasley provided further details.

Ms. Graves provided continued discussion.

Ms. Roth reiterated the importance of providing board members with current options as well as the flexibility of meeting via zoom.

Mr. Joe Chi recommended holding a special meeting (emergency meeting). Mr. Beasley provided his feedback.

Ms. Graves advised the upcoming Board of County Commission meeting scheduled to take place January 20, 2021.

Mr. Chi reiterated the fact of having a special meeting as soon as possible. [Jeff Bridges left the meeting room]



Monroe County Commissioner Coldiron first apologized to the Board for not being able to attend the meeting in person. Nonetheless, she assured the Board of her in-person attendance at future meetings. She furthermore briefed the Board of Monroe County's Commission meetings upcoming agenda item submission deadline noting Tuesday, January 5, 2021. Mr. Beasley explained into record Commissioner Coldiron's proper submission of paperwork waiver in-person attendance/ permitting her attendance via virtual platform.

He additionally advised the Board of the following three follow-ups:

- 1). The goal of achieving quorum by next meeting (he requested the support of all members);
- 2). Send all additional recommended changes to the By-Laws for consideration;
- 3). Hold an emergency meeting sometime after the holidays [Chairman Perez left the meeting room]

Mr. Chi briefed the Board on his forthcoming meeting with Miami-Dade County Commission Chairman Jose Pepe Diaz.

[Clarence Brown left the meeting room] [Thomas Roth left the meeting room]

Prior to meeting adjournment, Mr. Beasley wished all a Happy Holiday season. SFWIB Vice-Chairman Charles Gibson adjourned the meeting.

Deferred Items:

- a. **Approval of SFWIB Meeting Minutes of October 15, 2020**
Chairman's Report
- b. **Recommendation as to Approval of 2020 SFWIB Meeting Calendar**
- 7b. **Recommendation as to Approval to Allocate Funds to Monroe County for an Employed Worker Training Grant**
- 7c. **Recommendation as to Approval to Allocate Funds to Miami-Dade College for the Future Banker's Training Program**
- 7d. **Recommendation as to Approval of a New Training Provider and Program**
- 7e. **Recommendation as to Approval of Revisions to the Occupational Training Supply/Demand Policy**
- 7f. **Recommendations as to Approval of Revisions to the Targeted Occupations List Policy**
8. **Performance Council**



- 8a. **Information – Refugee Employment and Training Program Overview**
- 8b. **Information – Balanced Score Card Report**
- 8c. **Information – Consumer Report Card**
- 8d. **Information – Youth Partners Regional Performance**
- 9. **Recommendation as to Approval to Allocate Funds for the DCF WAR Reduce the Number of Families in Crisis Initiative**
- 9a. **Recommendation as to Approval to Allocate Funds to City of Miami Beach for the Homeless Employment Initiative**
- 9b. **Recommendation as to Approval to Allocate Funds to Monroe County for an Employed Worker Training Initiative**
- 9c. **Recommendation as to Approval of New Training Providers and Programs and New Programs and New Programs for an Existing Training Provider**

There being no further business to come before the Board, meeting adjourned at 10:52am.