



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
Thursday, February 19, 2015
9:30 A.M.

Doubletree Hotel – Convention Center
711 NW 72nd Avenue, 2nd Floor
Miami, Florida 33126

AGENDA

1. Call to Order and Introductions
2. Approval of Meeting Minutes
 - a. October 30, 2014
 - b. December 18, 2014
3. Chairman's Report
4. Executive Director's Report
5. SFWIB December Board Agenda Items
 - a. Approval to Support the Creation of Statewide Business and Workforce Competitive Fund
 - b. Approval to Adopt the Re-alignment of the Governance Structure of the SFWIB
 - c. Approval of the Fiscal Year 2013-14 External Audit Report
 - d. Approval to Accept Revised Accounting Policies and Procedures
 - e. Approval of an Allocation of Funds for a LaunchCode Program
6. Executive Committee
 - a. Information – Finance Reports
 - i. December 2014 Financial Report
 - b. Information – Cash Reconciliations
 - i. January 2015
 - c. Information – City of Miami Beach Lease
 - d. Recommendation as to Approval to Accept WIA Performance Incentive Funds
 - e. Recommendation as to Approval to Accept WIA Military Youth Funds
 - f. Recommendation as to Approval to Accept Supplemental WIA Dislocated Worker Funds

- g. Recommendation as to Approval to Issue a Request for Proposals for External Auditing Services
 - h. Recommendation as to Approval to Adjust the 2014-15 Budget for the Actual Carry Forward Funds.
- 7. Youth Council
 - a. Recommendation as to Approval to Allocate WIA Funds for the Beacon Council's Career Awareness Portals Initiative
- 8. Workforce System Improvement Committee
 - a. Information – Refugee Employment and Training Program Balanced Scorecard Update
 - b. Information – Workforce Services Balanced Scorecard and Job Placements Update
 - c. Recommendation as to Approval of a RET Automotive Technician Short Term Training Program
 - d. Recommendation as to Approval to Re-Allocate Funds from the City of Hialeah to ResCare, Inc.
- 9. Economic Development & Industry Sector Committee
 - a. Recommendation as to Approval of New Training Vendors and Programs
 - b. Recommendation as to Approval of New ITA Policy



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

AGENDA ITEM NUMBER: 2A

AGENDA ITEM SUBJECT: MEETING MINUTES

DATE: February 19, 2015 at 9:30AM

Doubletree Hotel – Convention Center
 711 N.W. 72nd Avenue
 Miami, FL 33126

SFWIB MEMBERS IN ATTENDANCE	SFWIB MEMBERS NOT IN ATTENDANCE	SFW STAFF
<ol style="list-style-type: none"> 1. Piedra, Obdulio <i>Chairperson</i> 2. Bridges, Jeff 3. Brown, Clarence 4. Carpenter, Willie 5. Clayton, Lovey 6. Datorre, Roberto 7. Dubois, Victoria (non-voting) 8. Ferradaz, Gilda 9. Fils-Aime, Sr., Daniel 10. Gaber, Cynthia 11. Garza, Maria 12. Gazitua, Luis 13. Gibson, Charles 14. Ludwig, Philipp 15. Manrique, Carlos 16. Montoya, Rolando 17. Perez, Andre 18. Rod, Denis 19. Roth, Thomas 20. Scott, Kenneth 21. Socorro, Ivonne 22. Talbert, Gregg 23. Walker, Wanda 24. West, Alvin 25. Zewadski-Bricker, Edith 	<ol style="list-style-type: none"> 26. Adrover, Bernardo 27. Arboleda, Carlos 28. Brecheisen Bruce 29. Chi, Joe 30. del Valle, Juan-Carlos 31. Diggs, Bill 32. Huston, Albert Jr. 33. Jordan, Barbara 34. Quintana, Annette 35. Regueiro, Maria C. 36. Russo, Monica 	<p>Beasley, Rick Almonte, Ivan Alonso, Gus Butkowski, Dennis Garcia, Christine Gomez, Maria Gonzalez, Frances Hernandez, Juan Jean-Baptiste, Antoinette Kavehers, Cheri Morgan, Myria Quinones, Dulce Smith, Marian</p> <p>Assistant County Attorney</p> <p>Shanika Graves - SFWIB's Legal Counsel Miami-Dade County Attorney's office</p>

OTHER ATTENDEES	
Acedo – Marleidy – Youth Co-op, Inc.	Heria, Aaron – <i>The Academy of South Florida</i>
Banks, Theron – <i>Greater Miami Service Corps (GMSC)</i>	Landin, Rogelio – <i>Unknown</i>
Barroso, Lupe – <i>Cuban National Council</i>	Leconte, Francois – <i>MED - Life</i>
Belancourt, Marriette – <i>MED-Life Institute</i>	Lightburn, Ray – <i>Cuban National Council</i>
Blanco, Aleida – <i>Community Coalition Inc.</i>	Mitchell, Carlana – <i>Miami-Dade County Public Schools (M-DCPS)</i>
Buttacavoli, Jose – <i>Community Coalition Inc.</i>	Morales, M. – <i>KRA Corporation</i>
Cooper, Jamie – <i>New Horizons, Inc.</i>	Quiros, Vivian – <i>Sullivan & Cogliano</i>
Costas, Jorge – <i>Youth Co-Op, Inc.</i>	Rodances, Carlos – <i>New Horizons, Inc.</i>
Curry, Cynthia W. - <i>Florida Memorial University</i>	Rodriguez, Tania – <i>The Academy of South Florida</i>
Donovan, Delvin – <i>UNIDAD of Miami Beach</i>	Sante , Alicia – <i>Youth Co-op, Inc.</i>
Flores, Oscar – <i>AATI</i>	St. Jean, Donard – <i>Dade Institute of Technology</i>
Garcia, Janet – <i>Sullivan & Cogliano</i>	Staley, Kim – <i>KRA Corporation</i>
Garcia, Jasmin – <i>The Academy of South Florida</i>	Urrutia, Humberto – <i>The Academy of South Florida</i>
Garcia, Roman – <i>City of Hialeah</i>	
Gavira, Beatriz – <i>SER Jobs for Progress, Inc.</i>	
Gilbert, David – <i>City of Miami</i>	
Gonzalez, Ana – <i>City of Hialeah</i>	

Agenda items are displayed in the order in which they were discussed.

1. Call to Order and Introductions

SFWIB Chairman, Obdulio Piedra called the meeting to order at 9:38a.m., began with introductions and noted that a quorum of members had been achieved.

2.a. Approval of SFWIB Meeting Minutes of August 21, 2014

Mr. Gregg Talbert moved the approval of August 21, 2014 meeting minutes. Motion seconded by Dr. Denis Rod. Further Discussion(s):

Mr. Talbert noted into record a scrivener’s error on page 2 of the minutes to be corrected; the word “ather attendees” should be changed to “other attendees” section of the minutes.

Motion Passed as Amended with Unanimous Consent

3. Chairman's Report

Chairman Piedra began his report by first announcing his first day as the new Chairman of SFWIB. He then congratulated former board member, Ann Manning on her new position as Director of Transition, Inc. Furthermore, he congratulated one of CareerSource South Florida's current service provider, SER Jobs for Progress, Inc., celebrating its 35th year in business. Jose Cela who is the president of SER Jobs thanked the Chairman for the acknowledgement as well as Rick Beasley. Chairman Piedra also congratulated Executive Director Rick Beasley for receiving an award from the Theodore Roosevelt Gibson Memorial Fund, Inc. at its 32nd Annual Unity Dinner Celebration. Lastly, he introduced SFWIB member, Maria Garza who gave a brief presentation regarding the Mexican American Organization that had been one of the top six finalists for the Night Arts Foundation – People's Choice Challenge. She requested everyone's support via text vote to "22333" and text "VOTE6" Chairman Piedra gave everyone the wanted to support, an opportunity to text to that number. The majority supported. Ms. Garza thanked everyone for their support. Chairman Piedra continued his report by providing an update on the next strategic planning session scheduled to kick-off sometime in December. He explained that the Board would breakout into sessions prior to the official strategic planning meeting tentatively scheduled in 2015. He lastly thanked the Board for a successful quorum at today's (10/30/14) meeting.

4. Executive Director's Report

4a. Program Year 2014-15 1st Quarter Update

4b. Workforce Innovation and Opportunity Act Presentation

Executive Director Rick Beasley reviewed with the Board the following reports and each member received copies:

- Region 23 First Quarter Balance Scorecard Report for the Period of July 1, 2014 to September 30, 2014
- Workforce Innovation and Opportunity Act (WIOA) *Investing in America's Competitiveness*

[Mr. Alvin West arrived]

Mr. Talbert asked whether if the Balance Scorecard Report is available on CareerSource South Florida's (CSSF) website. Mr. Beasley responded that CSSF's newly hired web manager is currently working on uploading this information on CSSF's website.

Chairman Piedra recommended all members take the above reports with them to read at their leisure. He also advised them of a CareerSource South Florida Glossary that was also included in their binders of this agency's commonly used acronyms. He also provided a brief update on the status of the committee reassignment survey responses. The proposed changes are in an effort to align its committees with the goals of state and federal program.

5. Executive Committee

5.a. Information – Financial Reports

5a.i August 2014 Financial Report

Chairman Piedra introduced the item and Mr. Beasley further discussed the financial (unaudited) reports for the period of July 1, 2014 through August 31, 2014:

Budget Adjustments:

- Budget Adjustments: None
- Expense: (\$347,187) transfer

Explanation of Significant Variances:

- Training and Support Services Expenditures were low: 1.5% versus 16.7%
- Other Programs & Contracts were approved on August 21, 2014.

Mr. Beasley additionally reviewed with the Board the Revenues for WIA, TANF, DEO, DCF – Refugee Second Year Allocations from FY 13-14 and Expenditures:

- Headquarter Cost;
- Sub-Contracted Services;
- Facilities Cost;
- Training Support Services;
- and Other Programs & Contracts

Mr. Datorre asked whether the transfer of \$347, 187 had been previously approved by the Board. Mr. Beasley explained that the approved contracted amount had been transferred to other categories at the request of the service provider.

Dr. Montoya requested clarification on Training & Support Services Expenditures which shows that it's currently low at 1.5% versus 1.7%. He asked whether it had been due to timing and whether it would eventually be balanced by the end of the year. Mr. Beasley responded, "Yes." Dr. Montoya asked whether staff foresee a revenue reduction. Mr. Beasley explained that he does not foresee a reduction, however, staff would not know as it all depends on future decisions made by Congress.

Mr. Talbert asked whether the 1.5% versus 16.7% was due to 'lag time' by service providers. Mr. Beasley responded that current outcomes are usually one and a half months behind.

5.b. Information – Cash Reconciliation

5b.i August 2014

5b.ii September 2014

Chairman Piedra introduced the item and Mr. Beasley further reviewed with the Board the Cash Reconciliation reports for the months of August and September 2014.

No further questions or discussions.

5c. Recommendation as to Approval to Accept PY 14-15 Refugee Employment Program Funds and Allocate the Funds to the Existing Service Providers

Chairman Piedra introduced the item and read it into record. Mr. Beasley further discussed the Executive Committee's recommendation for the Board's approval to accept and allocate \$10,722,250 in Refugee Employment and Training Funds.

Mr. Clarence Brown moved the approval to accept PY 14-15 Refugee Employment Program Funds and Allocate the Funds to the Existing Service Providers; Motion seconded by Mr. Andy Perez; **Motion Passed Unanimously**

5.d. Recommendation as to Approval Accept and Allocate Supplemental Unemployment Compensation (UC) Program Funds

Chairman Piedra introduced the item and Mr. Beasley further discussed the Executive Committee's recommendation for the Board's approval to accept and allocate \$266,093 in Unemployment Compensation Program Funds.

Mr. Clarence Brown moved the approval to accept and allocate supplemental unemployment compensation (UC) Program Funds. Motion seconded by Mr. Willie Carpenter; **Motion Passed Unanimously**

5.e. Recommendation as to Approval to Adjust the Carry-forward Budget for the purchase of Software license for Data Management System and Career Center Kiosks

Chairman Piedra introduced the item and Mr. Beasley further discussed the Executive Committee's recommendation for the Board's approval to adjust the Carry-Forward Budget for the Purchase of Software license for Data Management System and Career Center Kiosks.

Mr. Gregg Talbert moved the approval to adjust the budget for the purchase of Software license for Data Management System and Career Center Kiosks. Motion Seconded by Mr. Willie Carpenter; **Motion Passed Unanimously**

[Ms. Gilda Ferradaz stepped out of the meeting room]

5f. Recommendation as to Approval to allocate \$80,316.52 from the budget reserve to operate the Miami Beach Center

Chairman Piedra introduced the item and Mr. Beasley further discussed the Executive Committee's recommendation for the Board's approval to allocate \$80,316.52 from the budget reserve to operate the Miami Beach Center.

Mr. Alvin West moved the approval to allocate \$80,316.52 from the PY14-15 budget reserve to operate the Miami Beach Center. Motion seconded by Ms. Cynthia Gaber; **Further Discussion(s)**

[Ms. Ferradaz returned]

Mr. Datorre asked to whom the \$80,316-32 would be given. Mr. Beasley responded that it would be given to the City of Miami Beach. Mr. Datorre further asked whether the leasing contract would be renewed on a year-to-year basis. Mr. Beasley responded that it's a five-year least.

Motion Passed Unanimously

[Mr. Carlos Manrique left the meeting room]

6. Youth Council

6.a. Recommendation as to Approval to Allocate Temporary Assistance to Needy Families (TANF) Funding to Miami-Dade Public Schools

Chairman Piedra introduced the item and Youth Council Chairman Clarence Brown further discussed. He noted that today's Council meeting did not have a quorum; however, the consensus of the members present recommended the approval to allocate Temporary Assistance to Needy Families (TANF) funding to Miami-Dade Public Schools. Council Chairman Brown noted into record the Council's approval to waive the competitive procurement process.

Mr. Luis Gazitua moved the approval to allocate Temporary Assistance to Needy Families (TANF) funding to Miami-Dade Public Schools. Motion seconded by Mr. Willie Carpenter; **Motion Passed Unanimously**

6.b. Recommendation as to Approval to Allocate Temporary Assistance to Needy Families (TANF) Funding to Florida Memorial University's Black Male College Explores Program

Chairman Piedra introduced the item and Council Chairman Brown further discussed the Council's recommendation to approve the allocation of Temporary Assistance to Needy Families funds to Florida Memorial University Black Male College Explores program. He also noted into record the Council's approval to waive the competitive procurement process.

Mr Willie Carpenter moved the approval to allocate Temporary Assistance To Needy Families (TANF) funding to Florida Memorial University's Black Male College Explore Program. Motion seconded by Mr. Luis Gazitua; **Motion Passed with Unanimous Consent**

Council Chairman Brown introduced representatives of Take Stock in Children. They appeared before the Board and presented (a PowerPoint handout had been distributed to all members).

[Mr. Charles Gibson stepped out of the meeting room]

Ms. Ferradaz briefly referenced the new Workforce Innovation Opportunity Act and noted the importance of in-school prevention programs.

[Mr. Gibson returned]

7. Workforce Systems Improvement Committee

7.a. Recommendation as to Approval of Ex-Offender Services Contractor

Chairman Piedra introduced the item and WSI Committee Chairman further discussed the Committee's recommendation for the Board's approval to authorize staff to negotiate contracts with Workforce Services to Ex-Offenders RFP respondents based on available funding.

Mr. Roberto Datorre moved the approval of Ex-Offender Services Contractor. Motion seconded by Ms. Gilda Ferradaz; **Motion Passed with Unanimous Consent**

[Mr. Carlos Manrique left]

7.b. Recommendation as to Approval to Allocate Workforce Investment Act Adult Program Funds to Florida International University for First Generation Scholarship Fund Program

Chairman Piedra introduced the item and WSI Committee Chairman Fils-Aime further discussed the Committee's recommendation to authorize staff to negotiate contracts with Workforce Services to Ex-Offenders RFP respondents based on available funding.

Mr. Andy Perez moved the approval to allocate Workforce Investment Act Adult program funds to Florida International University for First Generation Scholarship Fund program. Motion seconded by Dr. Denis Rod; **Motion Passed Unanimously**

Chairman Piedra briefly introduced representatives of Florida International University. They appeared before the Board and provided a brief presentation.

Mr. Kenneth Scott requested information on student minority and majority percentages by demographics. The representative explained 60% are Hispanics / 15% are African American.

Mr. Perez asked whether this program follows the WIA Adult Program Funding regulations. Mr. Beasley explained that the majority are considered low-income making less than \$30,000 a year. He noted that staff will assure those that apply are qualified for the program.

Mr. West inquired about the eligibility requirements of this program. The representative responded that students must be Pell Grant eligible, family household income of less than \$30,000 a year and she additionally noted that currently there are over 76,000 students that potentially qualify for the program. Mr. West requested a detailed list by demographics be provided to staff at a later date.

[Mr. Willie Carpenter stepped out of the meeting room]

8. Economic Development & Industry Sector Committee

8.a. Recommendation as to Approval of Business Services Contractor

Chairman Piedra introduced the item and EDIS Committee Chairman Andy Perez further discussed the Committee's recommendation for the Board's approval to authorize staff to negotiate a contact with a Business Services RFP respondent, based on funding availability.

Mr. Clarence Brown moved the approval of Business Service Contractor. Motion Seconded by Dr. Denis Rod; **Motion Passed Unanimously**

8.b. Recommendation as to Approval of New Training Vendors and Programs

Chairman Piedra introduced the item and EDIS Committee Chairman Andy Perez further discussed the Committee's recommendation for the Board's approval of training programs and requested program.

Dr. Denis Rod moved the approval of new training vendors and programs. Motion seconded by Mr. Philipp Ludwig; **Motion Passed Unanimously**

8.c. Recommendation as to Approval of Allocation of Funds for Construction Technology Program

Chairman Piedra introduced the item and EDIS Committee Chairman Perez further discussed the Committee's recommendation for the Board's approval of an accelerated Construction Technology Training Program and to allocate an amount not to exceed \$75,000.00 in Workforce Investment (WIA) funds.

Mr. Jeff Bridges moved the approval of funds for Construction Technology Program. Motion seconded by Dr. Denis Rod; **Motion Passed Unanimously**

Added-on item:

Nominating Committee

Recommendation as to Approval of the Vice-Chairperson of the South Florida Workforce Investment Board

Mr. Thomas Roth presented the item and first announced the following names of the members that served on the Nominating Committee Panel:

- Mr. Bernardo Adrover
- Ms. Edith Zewadski-Bricker
- Mr. Jeff Bridges
- Mr. Thomas Roth

He noted the consensus of the Committee recommended Mr. Jeff Bridges as the new Vice-Chairman of the South Florida Workforce Investment Board.

Mr. Roberto Datorre moved the approval of the recommended Vice-Chairman of the SFWIB. Motion seconded by Mr. Clarence Brown; **Motion Passed Unanimously**

The members congratulated Mr. Jeff Bridges of his appointment.

Dr. Denis Rod once again commended Ms. Ann Manning for her magnificent work as the new Director of Transition, Inc.

Prior to meeting adjournment, a recognition award had been presented to former SFWIB Chairman Alvin West for his outstanding leadership.

There being no further business to come before the Board, the meeting adjourned at 10:37am



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

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DATE: February 19, 2015 at 9:30AM

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 711 N.W. 72nd Avenue
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SFWIB MEMBERS IN ATTENDANCE	SFWIB MEMBERS NOT IN ATTENDANCE	SFW STAFF
<ol style="list-style-type: none"> 1. Piedra, Obdulio <i>Chairperson</i> 2. Bridges, Jeff, Vice-Chairman 3. Brown, Clarence 4. del Valle, Juan- Carlos 5. Dubois, Victoria (non-voting) 6. Ferradaz, Gilda 7. Garza, Maria 8. Gibson, Charles 9. Ludwig, Philipp 10. Montoya, Rolando 11. Perez, Andre 12. Regueiro, Maria C. 13. Russo, Monica 14. Scott, Kenneth 15. Talbert, Gregg 16. Walker, Wanda 17. West, Alvin 18. Zewadski-Bricker, Edith 	<ol style="list-style-type: none"> 19. Adrover, Bernardo 20. Arboleda, Carlos 21. Brecheisen Bruce 22. Carpenter, Willie 23. Chi, Joe 24. Clayton, Lovey 25. Datorre, Roberto 26. Diggs, Bill 27. Fils-Aime, Sr., Daniel 28. Gaber, Cynthia 29. Gazitua, Luis 30. Huston, Albert Jr. 31. Jordan, Barbara 32. Manrique, Carlos 33. Quintana, Annette 34. Rod, Denis 35. Roth, Thomas 36. Socorro, Ivonne 	<p>Beasley, Rick Almonte, Ivan Alonso, Gus Butkowski, Dennis Garcia, Christine Gomez, Maria Hernandez, Juan Jean-Baptiste, Antoinette Kavehersi, Cheri Morgan, Myria Shorter, Pat Smith, Marian</p> <p>Assistant County Attorney</p> <p>Shanika Graves - Miami-Dade County Attorney's office – SFWIB's Legal Counsel</p>

OTHER ATTENDEES	
<p>Allison, Carshena – <i>BCA Watson Rice, LLP</i></p> <p>Costas, Jorge – <i>Youth Co-Op, Inc.</i></p> <p>Farinas, Irene – <i>Youth Co-Op, Inc.</i></p> <p>Finol, Leandro – <i>Miami Dade College</i></p> <p>Flores, Oscar – <i>AATI</i></p> <p>Garcia, Roman – <i>City of Hialeah</i></p>	<p>Gonzalez, Ana Maria– <i>City of Hialeah</i></p> <p>Mitchell, Carlana – <i>Miami-Dade County Public Schools (M-DCPS)</i></p> <p>Quiros, Vivian – <i>Sullivan & Cogliano</i></p> <p>Rodances, Carlos – <i>New Horizons, Inc.</i></p> <p>Rodriguez, Maria – <i>Youth Co-op, Inc.</i></p> <p>Sante , Alicia – <i>Youth Co-op, Inc.</i></p>

Agenda items are displayed in the order in which they were discussed.

1. Call to Order and Introductions

SFWIB Chairman Obdulio Piedra called the meeting to order at 9:38a.m., began with introductions and noted that a quorum of members had not been achieved.

3. Chairman's Report

Chairman Piedra provided a brief report on the Employ Miami-Dade Initiative, spearheaded by Miami-Dade County Mayor Gimenez with the support of CareerSource South Florida and other community partners. The initiative was held in the auditorium of the D.A. Dorsey Educational Center located at 7100 Northwest 17th Avenue, Miami, FL 33147. He commended the success of this event as he stated that he "saw a lot of passion in the community and the need for jobs." He lastly commended Executive Director Rick Beasley and staff for their diligent work.

8.c. Information – Regional Workforce Board Performance Overview

Chairman Piedra introduced Mr. James Lynch from the Florida Department of Economic Opportunity (DEO) who appeared before the Board and presented Region 23's performance overview providing the following highlights:

- **Program Year 2014 Total Statewide Funding:**
 - ✓ Workforce Investment Act - 54%
 - ✓ Welfare Transition – 24%
 - ✓ Wagner Peyser – 12%
 - ✓ Veterans – 5%
 - ✓ Supplemental Nutrition Assistance Program – 3%
 - ✓ Trade Adjustment Assistance Program – 1%
 - ✓ Reemployment Assistance Program - 1%
- **Direct Client Services & Administration Expenditures:**
 - Region 23 is pending 91% on Direct Client Services and 9% on Administrative Expenditures. Mr. J. Lynch commended this region for spending below the required threshold on Administrative costs.
- **Individual Training Accounts (ITA) Expenditure Requirement:**
 - Regional 23 is currently spending a negotiable rate of 30%
- **Program Year 2013 Percentage of Expenditures on Out of School Youth:**
 - In-School – 39%
 - Out-of-School – 61%
- **Participants Served: WP and WIA Combined:**
 - Staff Assisted – 158, 000
 - Self Service – almost 30,000
- **Participants Enrolled in Training:**
 - Classroom
 - On-the-Job-Training (OJT)
 - Employer Based
 - ABE/ESL
- **PY 2013-14 Performance Incentives:**
 - Balance Scorecard Performance - \$500,000 allocated
 - Replaced by common measure Performance Outcome for PY 2013-14 - \$400,000 allocated
 - Employer Penetration - \$200,000 allocated
 - Replaced by Employer Retention 20% increase

Region 23

- **Performance Outcome Ranking of Services:**

- Job Seekers –21st Place Ranking
- Disadvantaged Customers, Unemployed Adults, and Youth –21st Place Ranking
- Welfare Recipients
- **Met the Required Threshold Indicators? :**
 - Level of Service to all Customers not Less Than 80% Allocated – **Yes**
 - Level of Service to Special Customers Not Less Than 80% of Allocated – **No**
 - Youth Diploma Attainment Rate of 48% or Greater – **Yes**
 - Participation Rate of Welfare Recipients in Work Activities of 50% or Greater - **No**
- **Balanced Scorecard Incentive Awards – Region 23:**
 - \$21,697.37 - Wagner Peyser Incentive Awards Allocation
 - \$24,940.63 - WIA Incentive Award Allocation
 - Total:** \$46,638.00 Incentive Award Allocation
- **Employer Penetration Incentive Awards – Region 23:**
 - Employers Served
 - % of Goal – All Employers 175.6% and Level 1 Employers 341.4%
 - Total Earned:** \$183,072
- **Common Measures:**
 - Mr. J. Lynch noted this region met or exceeded all levels, especially the youth level which surpassed all levels.
- Programmatic Monitoring and Oversight
- Summary of Statewide Findings by Program and Year
 - Statewide findings currently down by 10%
- Economic Security Report
- Workforce Innovation and Opportunity Act (WIOA) Governance and Oversight
- Workforce Innovation and Opportunity Act Service Delivery
- Workforce Information Automation System

With regards to the Economic Security Report, Mr. Talbert asked whether the State has information on Student College Debt ratio. Mr. J. Lynch responded, “Yes,” however at program levels.

Mr. Perez asked whether funding streams would change after the WIOA is implemented. Mr. Lynch advised him that no information is available at this time.

Chairman Piedra advised the Board that the Executive Committee would be called to order following the next item (2013-14 External Audit Report Presentation):

6. Audit Committee

6.a. Approval of the Fiscal Year 2013-14 External Audit Report

Chairman Piedra introduced Robert Thompkins and Carshena Allison of BCA Watson Rice, LLP who appeared before the Board and provided an overview of the 2013-14 External Independent Audit Report:

- Financial Highlights
 - Total Assets
 - Total Liabilities
 - Total Net Position

Ms. Allison noted there has been a steady increase and improvement in net value.

- Revenue has decreased
- Expenses
- Single Audit Report Components
- Summary Status of Findings
- Management Letters
- Components of Communication to Governing Board (as overseers of Audit)

Ms. Allison noted that the audit resulted in an Unmodified Opinion.

Mr. West congratulated the Audit Committee, Executive Director Rick Beasley and staff for their hard work. He especially acknowledged SFWIB Finance Assistant Director, Gus Alonso and Assistant Controller, Christine Garcia. He also congratulated the entire agency for seven consecutive years of clean audits.

Chairman Piedra adjourned the full Board meeting due to lack of quorum, subsequently calling the Executive Committee meeting to order at 9: 53am:

Executive Committee Members that were Present:

1. Chairman Piedra
2. Vice-Chairman Bridges
3. Clarence Brown
4. Charles Gibson
5. Andy Perez

9. Economic Development & Industry Sector Committee

9.b. Approval of an Allocation of Funds for a LaunchCode Program

Chairman Piedra introduced the item and Mr. Beasley further discussed the EDIS Committee's Recommendation for approval of an Information Technology Apprenticeship Training Initiative (LaunchCode) and to allocate an amount not to exceed \$18,000.00 in Workforce Investment (WIA) funds to train up to 12 participants.

Mr. Clarence Brown moved the approval of Funds for a LaunchCode Program. Motion seconded by Jeff Bridges; **Motion Passed with Unanimous Consent**

5c. Approval to Support the Creation of Statewide Business and Workforce Competitive Fund

Mr. Beasley introduced the item and read it into record the Executive Committee's approval to support a statewide business and workforce competitive fund.

The item had been moved to support the creation of statewide business and workforce competitive fund; Motion seconded by Mr. Jeff Bridges; **Motion Passed Unanimously**

4. Executive Director's Report

Rick Beasley reviewed with the Board his report and each member received a copy. The report contained information regarding: (1) Federal – Appropriation / Omnibus; (2) Local – Employ Miami-Dade; and (3) Local – Performance.

No questions or discussions.

5. Executive Committee

5.a. Information – Financial Reports

5a.i October 2014 Financial Report

Chairman Piedra introduced the item and Mr. Beasley further discussed the financial (unaudited) reports for the period of July 1, 2014 through October 31, 2014:

Budget Adjustments:

No revenue adjustments

Expenses:

- Youth Services decreased by \$4,614
- Training and Support Services decreased by \$330,386
- Other Programs and Contracts Increased by \$335,000

Explanation of Significant Variances

- Training and Support Services Expenditures were low by 6.8% versus 33%
- Other Programs & Contracts has a zero expenditure rate

Mr. Beasley additionally reviewed with the Board the Agency Summary for Fiscal Year 2014-15

Ms. Ferradaz inquired about the allocations for WIA and Refugee Services. He explained that Refugee Services' fiscal year begins October 1st to September 30th and furthermore, remaining WIA dollars could be carried over to the following year. And finally he explained that the total amount shown in the financials consists of new dollars.

Mr. Talbert briefly shared information on tourism U.S. future relationship with Cuba with regards to the new opened rules on travel and trade restrictions. Both Mr. Beasley and Chairman Piedra shared their comments as well.

Mr. Perez requested the status of the next strategic planning meeting and Mr. Beasley responded that staffs are in the planning stages to hopefully have it for some time in January.

Mr. West requested an invitation be sent out to the members as soon as possible.

Mr. Beasley moreover shared with the Board the possibilities of restructuring the South Florida Workforce Investment Board (SFWIB) to align with the new Workforce Investment Opportunity Act (WIOA). Mr. Perez asked whether the Board would be able to take immediate action. Mr. Beasley requested Assistant County Attorney, Shanika Graves for her opinion and she confirmed that the agency could begin moving forward with the restructuring of its committees.

5.b. Information – Cash Reconciliation

5b.i October 2014

5b.ii November 2014

Mr. Beasley reviewed with the Board the Cash Reconciliation reports for the months of October and November 2014.

No further questions or discussions.

5.d. Approval to Adopt the Re-alignment of the Governance Structure of the SFWIB

Mr. Beasley introduced the item and explained the various changes that would impact the governance of the South Florida Workforce Investment Board. The proposed governance structure, through which the board conducts its work, is comprised of the Board of Directors, an Executive Committee and three of the following policy councils:

- **Global Talent Competiveness Council** will focus on delivering talents to meet market place needs in South Florida's infrastructure industries, as well as issues that are on the rise. (Consolidation of the EDIS Committee and Youth Council)
- **Performance Council** will ensure compliance with the federal common measures and to review and analyze Career Center, Youth and Refugee performance outcomes. These will include the programmatic and financial outcomes measures such as job placements, cost per placement and return on investment.
- **Finance and Efficiency Council** primary goal is to work to ensure that the board is in good financial health that its assets are protected, and the board's resources are used appropriately and accounted for sufficiently.

Mr. Clarence Brown moved the approval to adopt the re-alignment of the Governance Structure of the SFWIB. Motion seconded by Mr. Jeff Bridges; **Motion Passed Unanimously**

6.b. Approval to Accept Revised Accounting Policies and Procedures

Chairman Piedra introduced the item and Mr. Beasley further presented and read into record the following updates to the accounting policy and procedures manual:

1. Section I.D. Authoritative Sources
2. Section XIV Appendix
3. Section IV.D Cash Disbursements
4. Section I.D Authoritative Sources
5. All Sections

Mr. Jeff Bridges moved the approval to accept the revised accounting policies and procedures. Motion seconded by Mr. Clarence Brown; **Motion Passed Unanimously**

7. Youth Council

7.a. Information – Youth Adult Ready to Work Employment Program Update

Mr. Beasley presented the item and noted that the allocation of \$900,000 in Workforce Investment Act (WIA) would support employment activities for young adults ages 18-24 and will be coordinated at the adult center locations. The program is designed to deliver subsidized employment and work readiness training to young adults facing barriers to employment.

[Dr. Montoya left the meeting room]

[Mr. Perez left the meeting room]

No further questions or discussions.

7.b. Information – National Flight Academy Program Update

Mr. Beasley presented the item and noted the following partnered agencies for the National Flight Academy Update:

- Miami-Dade County Public Schools
- Miami Dade College
- Florida Memorial University
- Experience Aviation
- Overtown Teen Center
- Our Kids
- Mexican American Council
- Big Brothers Big Sisters
- AAR and Boeing Aviation
- Miami-Dade County
- Federal Aviation Administration
- Miami International Airport
- Beacon Council

Mr. West asked whether students of Monroe County would also be able to participate in this program. Mr. Beasley responded, “Yes.” Mr. West further inquired about the success rate. Mr. Beasley explained. Chairman Brown also explained the prior year challenges.

Mr. West also asked whether there would be an internship. Mr. Beasley explained that there’s a talent development program component.

8.d. Approval of a RET Automotive Technician Short Term Training Program

Mr. Beasley briefly discussed the item.

Chairman Piedra recommended this item be brought back for ratification due to lack of quorum.

Deferred Items:

2.a. Approval of SFWIB Meeting Minutes of October 30, 2014

7.c. Information – Beacon Council’s One Community One Goal Career Pathways Portal

8. Workforce System Improvement Committee

8.a. Information – Workforce Services Balanced Scorecard and Job Placements Update

8.c. Information – Regional Workforce Board Performance Overview

8.b. Information – Workforce Services Regional Performance Overview

8.c. Information - Regional Workforce Board Performance Overview

9. Economic Development & Industry Sector Committee

9.a. Information – First Source Hiring Referral Update

9.b. Approval of an Allocation of Funds for a LaunchCode Program

There being no further business to come before the Board, the meeting adjourned at 10:41am



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 2/19/2014

AGENDA ITEM NUMBER: 3

AGENDA ITEM SUBJECT: CHAIRMAN'S REPORT

AGENDA ITEM TYPE: INFORMATIONAL

RECOMMENDATION: N/A

STRATEGIC GOAL: Premier National Provider of Employment and Career Training

STRATEGIC PROJECT: Raise the Bar One-Stop Performance and Consistency

BACKGROUND:

N/A

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 2/19/2014

AGENDA ITEM NUMBER: 4

AGENDA ITEM SUBJECT: EXECUTIVE DIRECTOR'S REPORT

AGENDA ITEM TYPE: INFORMATIONAL

RECOMMENDATION: N/A

STRATEGIC GOAL: Premier National Provider of Employment and Career Training

STRATEGIC PROJECT: Raise the Bar One-Stop Performance and Consistency

BACKGROUND:

N/A

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 12/18/2014

AGENDA ITEM NUMBER: 5A

AGENDA ITEM SUBJECT: BUSINESS & WORKFORCE COMPETITIVE FUND

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATION: The Executive Committee recommends to the board to support the creation of statewide Business and Workforce Competitive Fund.

STRATEGIC GOAL: Strong, Timely Reporting Standards for End User Customers and Providers of Services

STRATEGIC PROJECT: Raise the Bar/ One-Stop Performance Consistency

BACKGROUND:

The creation of Business and Workforce Competitiveness fund is to enhance economic growth of businesses in the State of Florida by addressing the gap that currently exists between the needs of the business community and the employment needs of the State.

Legislation is being proposed to create a Florida Business and Workforce Competitiveness Fund to assist existing businesses in meeting the demands of the ever-advancing marketplace and assist job seekers obtain gainful employment. The focus will be on building the talent supply by reducing unemployment, development of career opportunities, and local economic development and business retention efforts.

The Business and Workforce Competitiveness Fund will be distributed to Florida's twenty-four Regional Workforce Boards and used to incentivize Florida businesses that create new jobs and hire unemployed Florida workers.

The Florida Business and Workforce Competitiveness Fund will not impose an additional burden on Florida employers.

- An assessment of 1/100th of one percent (\$0.70 per employee) will be established on only those contributory employers liable for payment of unemployment compensation taxes that have a tax rate below the maximum rate of 5.4%. The assessment will go into the Florida Business and Workforce Competitiveness Fund. To ensure this proposal is cost-neutral to employers, there will be a corresponding decrease in the amount of unemployment compensation taxes for those employers who pay the assessment.

- Florida employers currently pay a state and a federal unemployment compensation payroll tax. Federal law provides that Unemployment Compensation Trust Fund dollars can not be used for training. The balance in Florida's Unemployment Compensation Trust Fund is currently 2.28 billion dollars. For the year ending June 30, 2007 employers paid approximately 958 million dollars into the fund.
- The legislation contains a "trigger-off" mechanism to suspend the assessment for any year in which the balance in the unemployment compensation trust fund triggers in a positive adjustment factor in the computation of employer contribution rates.
- Only those employers who pay the assessment will be eligible for the receipt of a competitive grant under the Florida Business and Workforce Competitiveness Fund.

Since these funds will not be federal job training funds they will not be subject to federal requirements relative to eligibility, thereby allowing needed flexibility and greater responsiveness to Business employment needs.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

A bill to be entitled

Florida Business and Workforce Competitiveness Fund

An act relating to workforce development; creating a new section _____ to Chapter 445 F.S.; establishing the Florida Business and Workforce Competitiveness Fund for the purpose of awarding competitive grants to employers to support the growth of businesses by helping workers acquire new skills or upgrade existing skills; authorizing Regional Workforce Boards to award incentive grants to employers; creating a Florida Business and Workforce Competitiveness Fund in the State Treasury; providing that the revenue generated be deposited in the Florida Business and Workforce Competitiveness Fund; providing that Workforce Florida Inc. shall allocate funds; creating an employment training investment assessment for employers who have an unemployment compensation tax rate below the maximum rate of 5.4%, providing eligibility criteria; providing the terms and conditions of payment; providing conditions under which the assessment would not be in effect; providing for the establishment of eligibility criteria for awarding grants; requiring that the cost of collecting the assessment be paid out of revenue generated through the assessment; amending s. 443.131, F.S.; providing for a reduction in the unemployment compensation contribution rate of employers with a rate below the maximum contribution rate; amending s. 443.131 to provide conditions under which an employer's contribution rate may be rounded to less than 0.1 percent; providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. Section _____ of Chapter 445 is created to read:

() Florida Business and Workforce Competitiveness Fund. –

(1) Establishment. -- The Florida Business and Workforce Competitiveness Fund is created as an additional revenue source to support the growth of Florida businesses by awarding incentive grants to hire unemployment compensation claimants.

(2) Purpose. – The Business and Workforce Competitiveness Fund will be utilized by Regional Workforce Boards as defined in Section 445.007 to award incentive grants to employers to foster economic development by hiring unemployed workers. **The purpose is to provide the training needed to effectively address the changing skill requirements resulting from new technology, retooling, new product lines and new organizational structuring.** Each Regional Workforce Board shall administer the grants, including determining award recipients within funding available to it for that purpose.

(3) The Florida Business and Workforce Competitiveness Fund is created in the State Treasury, to be administered by the Agency for Workforce Innovation.

(4) **CareerSource Florida shall allocate to each Regional workforce board its share of funds available under the Florida Business and Workforce Competitiveness Fund in accordance with procedures established for this purpose.**

(5) The fund is comprised of a quarterly employment and training investment assessment imposed on or after _____ on each employer paying contributions under Section 443.131 F.S. at a rate below the maximum contribution rate of 5.4% as provided in section 443.131 (3) (e) d. as a separate assessment of one-tenth of one per cent of wages paid by the employer as defined in Section 443.1217 F.S.

(6) Only employers who are subject to the contribution method of financing unemployment compensation benefits under Section 443.131 F.S. who are subject to the employment training investment assessment are eligible for award of a grant under this program.

(7) The employment training investment assessment is due at the same time, collected in the same manner, and subject to the same penalties and interest as other contributions assessed under Section 443.131 F.S.

(8) The employment training investment assessment will not be imposed for any year in which the balance in the unemployment compensation trust fund requires the computation of a positive adjustment factor as provided in Section 443.131 (2) (e) c. F.S.

(9) CareerSource Florida shall establish guidelines governing the administration of the Florida Business and Workforce Competitiveness Fund and shall establish criteria to be used by Regional Workforce Boards in evaluating applications for funding.

(10) Administrative costs associated with the collection of the Florida Business and Workforce Competitiveness Fund will be paid out of revenue generated from the assessment. The cost of collection and administration of the Florida Business and Workforce Competitiveness Fund assessment shall be allocated based on a plan approved by the United States Department of Labor (USDOL).

Section 2. A new paragraph (c) is added to subsection 2 of Section 443.131, Florida Statutes, to read:

443.131 Contributions.--

(2) Contribution Rates. –

(c) On and after January 1, 2009 the contribution rate of each employer with an initial or variable rate below the maximum contribution rate of 5.4% provided in section 443.131 (3) (e) d. shall be adjusted to a rate computed by subtracting one-hundredth of one percent from the rate otherwise computed under this section. However, the adjustment provided in this paragraph will not be in effect for any year in which the balance in the unemployment compensation trust fund requires the computation of a positive adjustment factor as provided in section 443.131 (2) (e) c. F.S.

Section 3. Paragraph (e) of subsection (3) of Section 443.131, Florida Statutes is amended to read:

(e) Assignment of variations from the standard rate. - -

1. (modify the last sentence only as follows) An employer's contribution rate may not, **with the exception of the adjustment provided in Section 443.131 (2) (c)** however, be rounded to less than 0.1 percent.

Section 4. This act shall take effect upon becoming a law.

DRAFT STAFF ANALYSIS AND ECONOMIC IMPACT STATEMENT

Prepared By: Commerce Committee

BILL: SB XXXX

INTRODUCER: For consideration by Commerce Committee

SUBJECT: Workforce Services; Unemployment Compensation

DATE: MM, DD, YYYY

I. Summary:

This Proposed Bill amends portions of the unemployment compensation and workforce statutes related to the minimum unemployment compensation contribution (tax) rate and creation of a Demand Skills Training Fund to meet the occupational skills needs of employers for new hires and incumbent workers.

- Modifies the statutory formula used to compute employer tax rates by amending Section 443.131 (3) (e) to provide that the non-triggered tax base for Florida employers be permanently 0.011% (or \$7.70 per employee annually.) The current minimum non-triggered tax base for Florida employers is .001 (\$7.00 annually)but the minimum tax rate fluctuates based on the balance in the unemployment compensation trust fund.
- The law would be amended to provide that 0.01 percent of the funds (or \$0.70) generated from employers at the 0.011% tax rate would be allocated to the benefit trust fund and .001 to the newly created state to the newly created set-aside Demand Skills Training fund.
- The Demand Skills Training Fund would be distributed to Florida's 24 Regional Workforce Boards and used to train incumbent, underemployed and unemployed workers in the skills/occupations most in demand by Florida's businesses and growing industries.
- Provides a supplemental additional revenue source to support the growth of Florida businesses by helping workers acquire new skills or upgrade existing skills to advance their careers.
- Since these would not be federal job training funds they would not be subject to federal requirements relative to eligibility which would permit needed flexibility.
- Focus is on prevention of unemployment, development of career opportunities and job retention/advancement of current incumbent employees, also supporting local economic development and business retention efforts.
- Provides that the minimal cost of collecting the set-aside tax will be paid out of revenues generated, rather than federal administrative allocations for operating the basic unemployment compensation system....a federal mandate for such supplemental uses of the unemployment compensation tax system.
- Could produce a win/win of a small tax decrease while encouraging unemployed individuals to get training for critical skills needed by business....if the current .012% base rate is lowered by operation of the current statutory solvency formula or legislative amendment, so that .010% will continue to go into the Benefit Trust fund to maintain solvency while .001% becomes available for supplemental targeted training.

- Bill will amend s. 443.131 (3) to modify the minimum tax rate from .010% to .011% specifying that the .001% will fund the Demand Skills Training Fund; and create new Section 443.xxx to establish the Demand Skills Training Fund, direct distribution of revenues to local boards, outline the general purposes for which the funds are to be used to satisfy the job training needs of employers, and to provide that the costs of collecting and administering the Demand Skills Training Fund revenues will be paid out of those revenues.

II. Present Situation:

- Current funding levels from federal and state appropriations are inadequate to serve Florida's workforce development needs; and are likely to continue to be stagnant or reduced, both under the federal Workforce Investment Act (WIA) which currently funds job training/placement, and the Federal Unemployment Act (FUTA) used for employment services and unemployment compensation administration.
- Due to population growth, unmet employer skill needs, a declining pool of trained or readily trainable potential workers, and a commitment to work more closely with economic development partners, the need for workforce services continues to increase.

III. Effect of Proposed Changes:

Section 1 amends s. 443.131(3), F.S., related to the unemployment compensation contributions (tax) requirements on employers, to change the minimum base tax from .010% to .011%, specifying that the .001% will fund the Demand Skills Training Fund

Section 2 creates new Section 443.xxx to establish the Demand Skills Training Fund, direct distribution of revenues to local boards, outline the general purposes for which the funds are to be used to satisfy the job training needs of employers, and to provide that the costs of collecting and administering the Demand Skills Training Fund revenues will be paid out of those revenues.

Currently s. 443.131 consists of highly complex tax provisions for the unemployment compensation system, including coverage requirement, initial and "experience rated" tax rates, rate adjustments for trust fund solvency and other factors, and a minimum rate to be paid by all private employers as a base to be paid at all times, and as the actual rate under optimal conditions of fund solvency and no other adjustments applicable.

Section 4 provides an effective date.

IV. Constitutional Issues:

- A. Municipality/County Mandates Restrictions: None.
- B. Public Records/Open Meetings Issues: None.
- C. Trust Funds Restrictions: None known if Demand Skills Training Fund is established as a subset of the existing, federally mandated Unemployment Compensation Benefits Trust Fund.

V. Economic Impact and Fiscal Note:

- A. Tax/Fee Issues:

Increases the statutory minimum UC tax rate from .010% to .011%, or \$0.70 per covered worker per year, but actual net tax paid by employers may decrease if current solvency-adjusted rate of .012% or \$8.40 can be reduced simultaneously due to restoration of statutory fund solvency.

- B. Private Sector Impact:

Use of UC tax revenues for Demand Skills Training Fund may increase annual contributions/taxes by \$.70 per covered worker as described above, and aggregate annual impact of \$40 million or more depending on number of covered employees in any given year.

- C. Government Sector Impact:

Access to some supplemental funding to provide job training/matching services at local level.

VI. Technical Deficiencies:

None.

VII. Related Issues:

None. This draft analysis does not reflect the intent or official position of the bill's introducer or the Florida Senate.

VIII. Summary of Amendments:

This draft staff analysis does not reflect the intent or official position of the bill's introducer or the Florida Senate.



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 12/11/2014

AGENDA ITEM NUMBER: 5B

AGENDA ITEM SUBJECT: RE-ALIGNMENT OF THE GOVERNANCE STRUCTURE OF THE SFWIB

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATION: The Executive Committee to recommends to the board to approval to adopt the re-alignment of governance structure of the board.

STRATEGIC GOAL: Strong, Timely Reporting Standards for End User Customers and Providers of Services

STRATEGIC PROJECT: Raise the Bar/ One-Stop Performance Consistency

BACKGROUND:

With the passage of the Workforce Innovation and Opportunity Act, there are a number of changes that will impact the governance of the South Florida Workforce Investment Board. The proposed governance structure, through which the board conducts its work, comprises the Board of Directors, an Executive Committee and three policy councils —Global Talent Competitiveness, Performance, and Finance and Efficiency Council. The Board and councils will place a heightened emphasis and focus on strategic initiatives, collaborations, measurements and outcomes that better position South Florida for today's rapidly accelerating innovation economy and the dramatic technological advances that are shaping our future.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

PROPOSED SFWIB GOVERNANCE STRUCTURE

Global Talent Competitiveness Council

The Global Talent Competitiveness Council focuses on developing and delivering talent to meet marketplace needs to grow South Florida's legacy and infrastructure industries as well as those industries that hold promise and have been identified as economic development priorities for diversifying the regional economy with high-wage jobs. While concentrating on the region's economic development agenda and aligned strategic targets, the council leverages and invests in talent, resources and projects to benefit and strengthen every region of the state. It provides the leadership for several strategic initiatives of the board to support world-class talent development, youth and future talent pipeline development and special initiatives designed to bolster regional collaboration among economic development, workforce and education.

The council advises CareerSource South Florida's Board of Directors on the development and implementation of policies, strategies, programs, and activities affecting workforce development focusing on One Community One Goal (OCOG)'s identified targeted sectors:

- Aviation
- Creative Design
- Hospitality & Tourism
- Information Technology
- International Banking & Finance
- Life Science & Healthcare
- Trade & Logistics

While focusing on the region's economic development agenda and common strategic targets, the council leverages and invests its talent, resources and projects to benefit and strengthen the region. The council accomplishes this objective through three key activities:

- (1) World-Class Talent Development:** To provide advice and counsel on current and emerging business climate and workforce competitiveness issues that impact world-class talent development for South Florida's core industry clusters and infrastructure industries.
- (2) Youth and Future Talent Pipeline Development:** To evaluate and consider best approaches that build South Florida's talent pipeline and support the creation of world-class talent.

(3) Special Initiatives and Demonstration Projects: The council can developed and deploy initiatives and projects to strengthen regional collaboration between economic development, education and the business community.

Performance Council

The Performance Council's role is to ensure compliance with the federal common measures and to review and analyze Career Center, Youth and Refugee performance outcomes. These include both programmatic and financial outcomes on measures such as job placements, cost per placement and return-on-investment. While focusing on the region's shared workforce and economic development agenda, the council designs, recommends, and oversees statewide performance measures to include recommendations for policies and performance-based financial incentives. The council's recommendations result in greater collaboration, effectiveness and efficiencies.

The council provides oversight and accountability for positive outcomes of Florida's federal common measures. The common measures include:

(1) Career Center Measures

- a. Level of Service
- b. Training Completion Rate
- c. Training Related Placement
- d. Job Opening Index
- e. WP Entered Employment Rate
- f. WIA Adult & Dislocated Entered Employment Rate
- g. CAP Entered Employment Rate
- h. Short-Term Veteran Entered Employment Rate
- i. SNAP Entered Employment Rate
- j. Number of Training Enrollments
- k. Employment
- l. Employment Average Wage
- m. Employers Served
- n. Employers Served (Level 1)
- o. Cost Per Placement
- p. Net Economic Benefit
- q. Return-on-Investment

(2) Youth Common Measures

- a. Younger Youth Skill Attainment Rate – Basic Skills
- b. Younger Youth Skill Attainment Rate – Work Readiness
- c. Younger Youth Skill Attainment Rate – Occupational Skills
- d. Older & Younger Youth Outcome Rate
- e. In-School Youth Outcomes
- f. Older & Younger Youth Credentials
- g. WIA Follow-up

- h. Older Youth Employment Retention Rate (6 months)
 - i. Younger Youth Retention
- (3) Refugee Program Measures**
- a. Entered Employment Rate
 - b. Entered Employment Rate LTY
 - c. Employed on the 90th Day
 - d. Employed on the 180th Day
 - e. Health Benefits
 - f. Placements
 - g. Intakes
 - h. STT Placements within 90 Day

Finance and Efficiency Council

The Finance and Efficiency Council's primary goal is to work to ensure that the board is in good financial health, that its assets are protected, and the board's resources are used appropriately and accounted for sufficiently. Through this effort, the council assists the CareerSource South Florida Board of Directors in ensuring that the resources available to the region for workforce training programs and support services are used effectively and efficiently with utmost accountability to maintain public confidence and support.

To this end, the council directs the allocation of workforce funding and ensures policies and practices are in place to safeguard the system's assets and preserve the integrity of the system and the public's confidence.

The council continues to maintain the following primary areas of responsibility:

(1) Directing the Allocation of Statewide Workforce Funding

The Finance and Efficiency Council is responsible for proposing the budget and allocations of boards funding. In the event funding modifications occur during the course of the budget cycle, the Finance and Efficiency Council reviews and proposes modifications to the previous budgets to ensure that over-commitments do not occur.

An integral part of this responsibility is the charge of ensuring that the limited workforce funding is utilized appropriately and in accordance with federal, state, and CareerSource South Florida Board policies.

(2) Safeguarding the Workforce System's Resources and Assets

The Finance and Efficiency Council ensures that appropriate policies and practices are in place to protect the assets and integrity of the workforce system. The council is charged with the responsibility to protect the financial integrity of the regional workforce system and to promote full accountability among all workforce partners. Based external audits and state reviews, the council reviews corrective action plans which may require the establishment of financial/program policies or modifications of existing policies for consideration by the full Board.



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 12/18/2014

AGENDA ITEM NUMBER: 5C

AGENDA ITEM SUBJECT: 2013-14 FISCAL AUDIT

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATION: The Audit Committee recommends to the Board the approval of the Fiscal Year 2013-14 external audit report.

STRATEGIC GOAL: Strong, Timely Reporting Standards for End User Customers and Providers of Services

STRATEGIC PROJECT: Raise the Bar/ One-Stop Performance Consistency

BACKGROUND:

On July 16, 2014, the South Florida Workforce Investment Board (SFWIB) approved the negotiation of a contract with BCA Watson Rice, LLP for the performance of an external independent audit of the agency's financial records and reports for Program Year 2013-14.

The fiscal year 2013-2014 SFWIB audit was recently completed by Ron Thompkins, CPA, who is a partner at BCA Watson Rice LLP.

The audit of the financial statements was performed pursuant to generally accepted auditing standards, government auditing standards, and the Rules of Florida's Auditor General. It included a review of internal controls as well as compliance with applicable laws and regulations.

The audit resulted in an unqualified opinion on the agency's financial statements (i.e., no significant deficiencies or material weaknesses in the internal control systems). Moreover, the OMB single audit was also deemed unmodified (i.e., no matters of non compliance).

Mr. Thompkins will present the audit results to the members of the committee

FUNDING: Cost allocated across all funding streams

PERFORMANCE: N/A

ATTACHMENT

**Audit Presentation
to the
Board of Directors
of the
South Florida Workforce
Investment Board
d/b/a CareerSource South Florida**

**for the
Fiscal Year Ended
June 30, 2014**

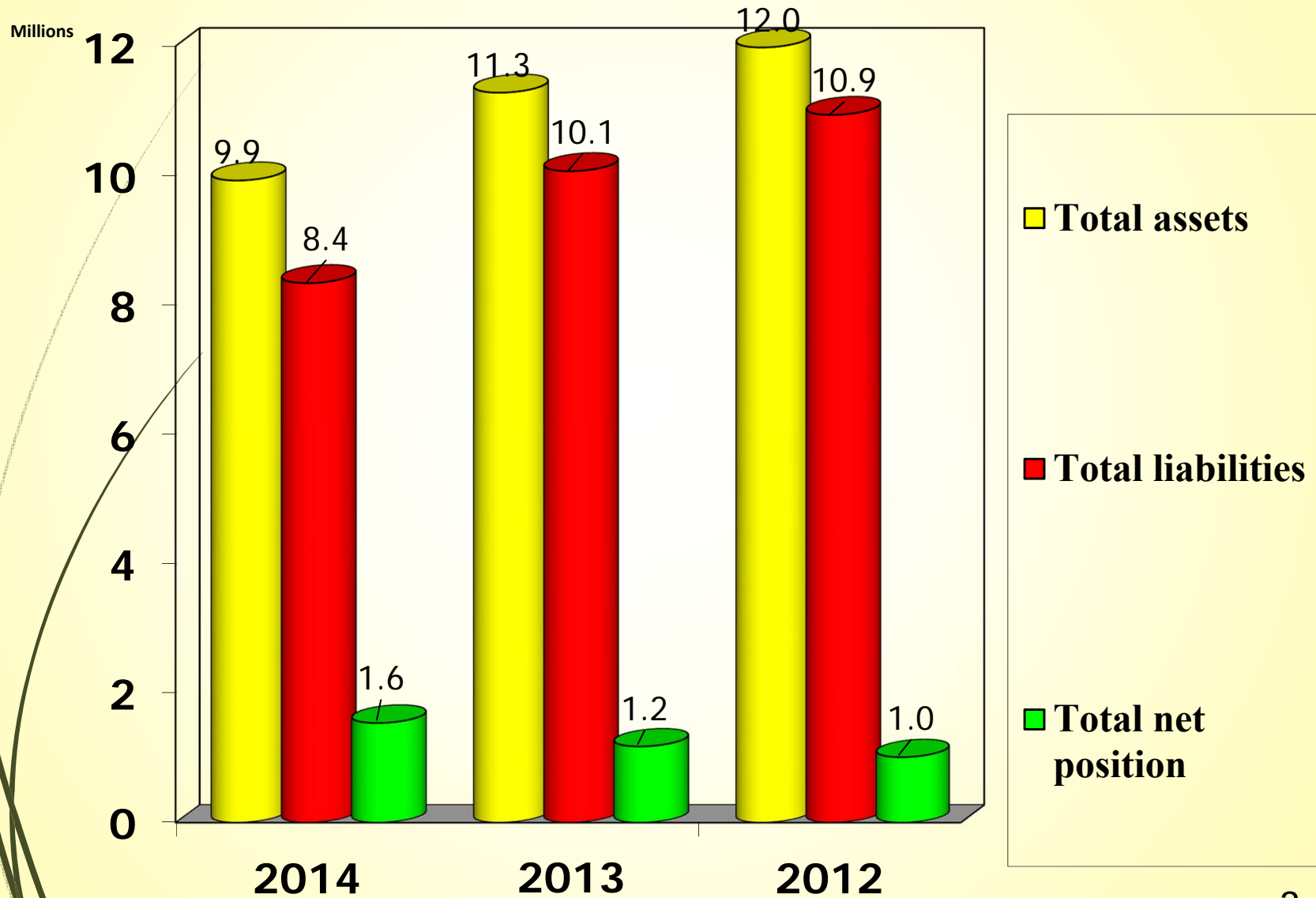


Annual Financial Report Components

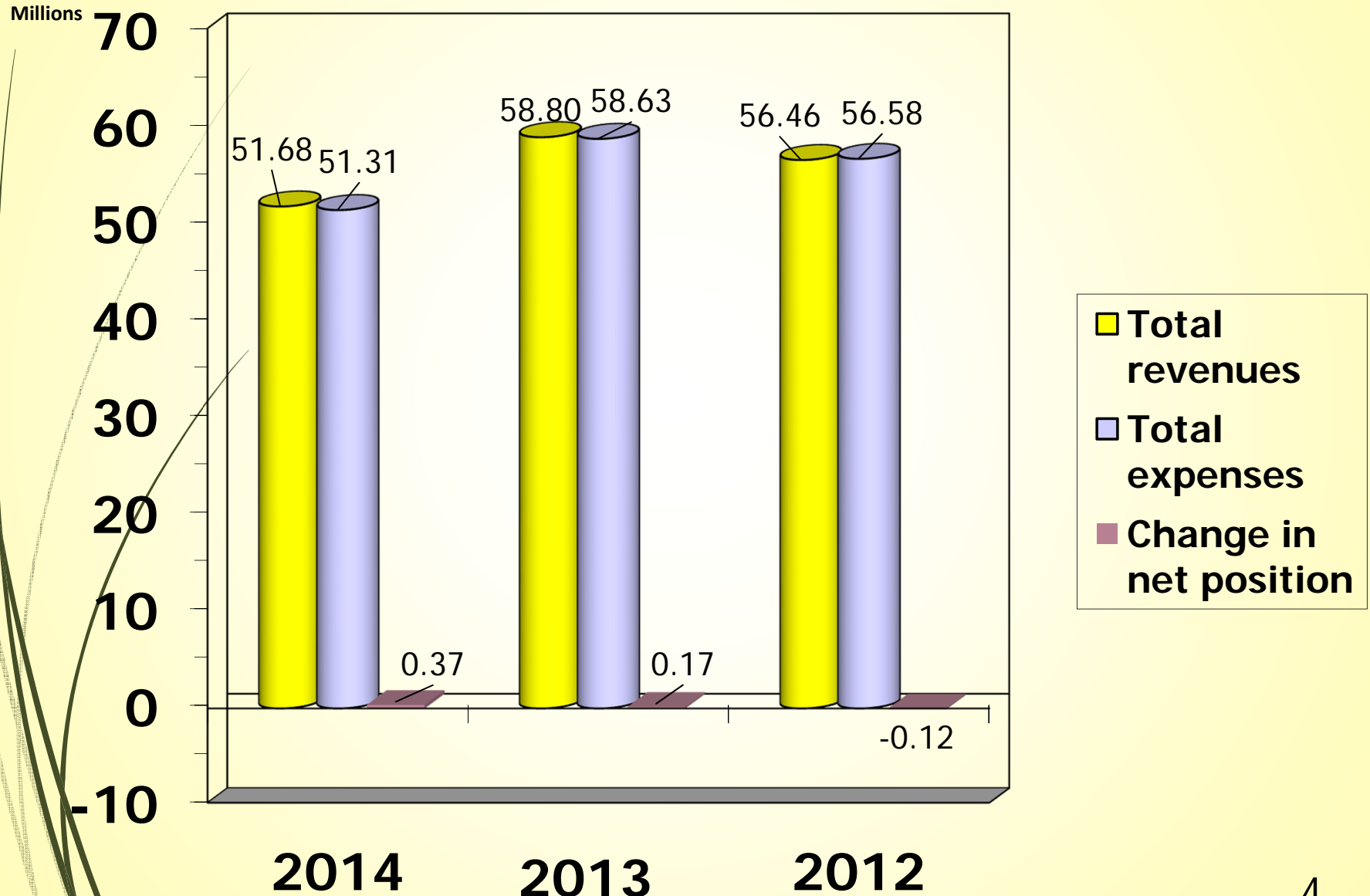
- Independent Auditors' Report
- Management's Discussion & Analysis
- Basic Financials
- Notes to Financials
- Required Reports Under OMB A-133
- Reconciliation to OSMIS



Financial Highlights



Financial Highlights



Single Audit Report Components

- Schedule of Expenditures Federal Awards
- Independent auditors' report on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with *Government Auditing Standards*
- Independent auditors' report on compliance and internal control over compliance applicable to each major federal program
- Summary of Audit Results
- Schedule of Findings & Questioned Costs-NONE NOTED

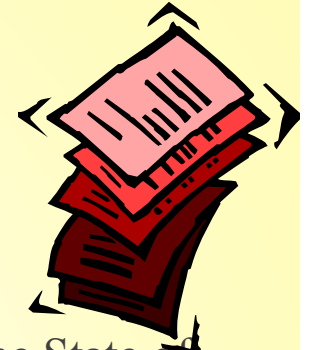
Summary Status of Findings

- New comments
- Old unresolved comments
- Old partially resolved comments
- Old resolved comments

Total

No Findings noted in the current year or prior year audit

Management Letter



Management letter in accordance with the Rules of the Auditor General of the State of Florida

- *None.*

There was no State Financial Assistance and, accordingly, no items related to State financial assistance required to be reported in the management letter.

Components of Communication to 8 Governing Board (As overseers of Audit)

- Our responsibilities in relation to the Financial Statements
- Planned scope & timing
- Compliance with all ethical requirements regarding independence
- Qualitative aspects of significant accounting practices – N/A
- Identified or suspected fraud – NONE NOTED
- Significant difficulties encountered during the audit – NONE
- Unrecorded and corrected misstatements - NONE
- Disagreements with management - NONE
- Representations from management
- Management consultation with other auditors - NONE
- Other significant matters, findings or issues - NONE

Conclusion

- Questions & answers





SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 12/18/2014

AGENDA ITEM NUMBER: 5D

AGENDA ITEM SUBJECT: ACCOUNTING POLICIES & PROCEDURES MANUAL UPDATE

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATION: The Audit Committee recommends to the Board the approval of the revised accounting policies and procedures manual.

STRATEGIC GOAL: Premier National Provider of Employment and Career Training

STRATEGIC PROJECT: Raise the Bar One-Stop Performance & Consistency

BACKGROUND:

The Accounting Policies & Procedures Manual has been updated to include enhancements in accounting procedures, references to new laws, and the implementation of the ACH payment mechanism, as summarized below:

1. Section I.D. AUTHORITATIVE SOURCES, has been updated to reflect reference to 2 CFR Chapter I, Chapter II, Part 200, et al. -- Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which replaces OMB A87, 102,122 and 133.
2. Section XIV APPENDIX H, has been updated to make reference to Final Guidance Individual Training Account (ITA) - Costs Allowable for the 50% Expenditure Requirement.
3. Section IV.D, CASH DISBURSEMENTS has been updated to reflect procedural changes related to the implementation of Electronic Fund Transfers via the Automated Clearing House (ACH) ACH payments.
4. Section I.D. AUTHORITATIVE SOURCES has been updated to delete reference to the Workforce Investment Act and to include reference to the Workforce Innovation and Opportunity Act.
5. ALL SECTIONS have been updated to include references to Career Source South Florida and Career Source Florida, as applicable.

FUNDING: NA

PERFORMANCE: NA



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 12/18/2014

AGENDA ITEM NUMBER: 5E

AGENDA ITEM SUBJECT: INFORMATION TECHNOLOGY TRAINING PROGRAM

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATION: The EDIS Committee recommends to the Board the approval of an Information Technology Apprenticeship Training initiative (LaunchCode) and to allocate an amount not to exceed \$18,000.00 in Workforce Investment (WIA) funds to train up to 12 participants.

STRATEGIC GOAL: Premier Florida Provider of Employment and Career Training

STRATEGIC PROJECT: SFWIB Staff Communicates/Collaborates with Key Trade Groups and Associations on Critical Talent Needs and Trends

BACKGROUND:

The U.S. Department of Labor projects that one million jobs in programming alone will go unfilled by 2020. Technology jobs typically require a college degree and three to five years of work experience in the field, making it a challenge for the average candidate to acquire the skill sets necessary to meet demand. High-wage, high-demand jobs such as Software Developers, Business Intelligence Analyst, Mobile Development, and IT Project Managers are just some of the occupations that are needed to meet industry demand.

The South Florida Workforce Investment Board (SFWIB), The Idea Center at Miami Dade College, and Square founder, Jim McKelvey have formed a specialized collaborative partnership to deliver training that will help fill the employment gap in the area of technology by offering LaunchCode. LaunchCode is a non-profit organization founded by Jim McKelvey which creates pathways to economic opportunity and upward mobility through apprenticeships and job placement in technology.

LaunchCode at the Idea Center is part of a network of resources that provides baseline technology skills. LaunchCode provides a unique pathway into employment for the unemployed and underemployed who would traditionally be excluded due to a lack of formal credentials. It creates positive outcomes for individuals, businesses, and communities.

The SFWIB will provide training-related funding; and The Idea Center will provide relevant training services. Participants will be evaluated and mentored, then placed in paid apprenticeship programs in partner companies, which commit to hire successful candidates at the end of their apprenticeships.

LaunchCode at the Idea Center is a 12-week course based on Harvard's CS50x program. CS50x teaches students how to think algorithmically and solve problems efficiently. Participants will acquire the base skillsets needed to qualify for the following tracks of the LaunchCode apprenticeship programs:

Programmer Track:

- Knowledge of at least one imperative (C/C++, Java, JavaScript, C#, Python, Ruby) or functional language (Haskell, Scala, F#, Clojure) prior to applying (other than HTML, Markup Languages)
- Understanding of basic control structures and elements of programs (loops, variables, functions, and potentially objects and classes).

Business Intelligence Track:

- Demonstrate a working knowledge of at least one query or database language (i.e., SQL, MySQL, MongoDB).
- Achieve basic fluency in one scripting language (e.g., python, r), along with a grounding in general programming concepts, and an aptitude for math and statistics.
- An interest in business analytics

Other Tracks:

LaunchCode also places some participants in IT Project Management, Quality Assurance, and System Administration roles.

FUNDING: Workforce Investment (WIA)

PERFORMANCE:

- 8 WIA participants to receive LaunchCode training
- Projected Placements: 70% or 8
- Return-On-Investment: \$29.22
- Economic Impact to the Community: \$525,961.60

ATTACHMENT

LaunchCode at The Idea Center at Miami Dade College

LaunchCode at The Idea Center at MDC will provide a platform and resources for qualified candidates to strengthen their skill set and candidacy for a LaunchCode apprenticeship. Working in partnership with the nonprofit organization founded by Square founder, Jim McKelvey, the mission of LaunchCode is to fill the employment gap in the area of technology.

The US Dept. of Labor projects that 1 million jobs in programming alone will go unfilled by 2020. These technology jobs typically require a college degree and 3-5 years work experience in the field, making it a challenge for the average candidate acquire the skill sets necessary to fill the need. These high-paying, and high-demand positions include:

- **Software developers - Median Salary \$105K**
- **Front-End Web Developers - Median Salary \$68K**
- **Backend developer - Median Salary \$68K**
- **Mobile development - Median Salary \$100K**
- **Business Intelligence Analyst - Median Salary \$93K**
- **Quality Assurance Analyst - Median Salary \$85K**
- **IT Project Manager - Median Salary \$88K**

Through their partnership with hundreds of companies, LaunchCode has formed a specialized on-ramp into apprenticeships that allow candidates to showcase their skill sets. LaunchCode has proven its mission and placed qualified candidates into 115 jobs as of October 31st. Apprenticeships lead to a 90% chance of landing a permanent position within the partnered companies.

As the hub for innovation, creativity and entrepreneurship, The Idea Center at Miami Dade College is home to and part of a network of resources that provide baseline technology skills to our community.

Cost

The costs of acquiring the skill sets required by high-demand technology jobs at in Miami-Dade are as follows:

Local Coding Bootcamps/Academies

WynCode Academy - \$10,000

IronHack - \$8,000 – \$10,600

The Idea Center at Miami Dade College would like to propose a specialized partnership with CareerSource South Florida that would allow access to 12 qualified candidates to go through our program at a discounted cost of \$18,000 (\$1,500/Participant).

Timeline

The first LaunchCode cohort will convene for classes here at The Idea Center in February 2015. The cohort will go through a 12-week course based on Harvard's CS50x program. Upon passing the course, candidates will apply with LaunchCode and test for aptitude, drive and technical ability.

Prerequisites & Qualifications

In qualifying the 12 participants to participate in LaunchCode we will work with CareerSource South Florida in ensuring that candidates follow both program guidelines as well as income eligibility requirements in place.

Outcomes:

By going through the LaunchCode program at MDC, candidates will acquire the base skillsets needed to qualify for the following tracks of the LaunchCode apprenticeship programs:

Programmer Track:

- Knowledge of at least one imperative (C/C++, Java, JavaScript, C#, Python, Ruby, etc.) or functional language (Haskell, Scala, F#, Clojure, etc.) prior to applying (other than HTML, Markup Languages, etc.)
- Understanding of basic control structures and elements of programs (loops, variables, functions, and potentially objects and classes).

Business Intelligence Track:

- Demonstrate a working knowledge of at least one query or database language (i.e., SQL, MySQL, MongoDB, etc.).
- Achieve basic fluency in one scripting language (python, r, etc), along with a grounding in general programming concepts, and an aptitude for math and statistics.
- An interest in business analytics

Other Tracks:

LaunchCode also places some candidates in IT Project Management, Quality Assurance, and System Administration roles.

WE EXPECT A 70% JOB PLACEMENT RATE FOR THOSE STUDENTS PASSING THE REQUIRED TESTS



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 2/19/2015

AGENDA ITEM NUMBER: 6A

AGENDA ITEM SUBJECT: FINANCIAL STATEMENTS

AGENDA ITEM TYPE: INFORMATION

RECOMMENDATION: N/A

STRATEGIC GOAL: Strong, Timely Reporting Standards for End User Customers and Providers of Services

STRATEGIC PROJECT: Raise the Bar/ One-Stop Performance Consistency

BACKGROUND:

Per the amended SFWIB By-Laws approved at the Board's January 5, 2012 meeting, the Executive Committee subsumes the role of the Finance Committee. Accordingly, the attached un-audited financial report for the month of December 2015 are being presented to the Executive Committee.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 2/19/2015

AGENDA ITEM NUMBER: 6B

AGENDA ITEM SUBJECT: BANK RECONCILIATION

AGENDA ITEM TYPE: INFORMATION

RECOMMENDATION: N/A

STRATEGIC GOAL: Strong, Timely Reporting Standards for End User Customers and Providers of Services

STRATEGIC PROJECT: Raise the Bar/ One-Stop Performance Consistency

BACKGROUND:

Based on the Internal Control Procedures recommended by the State, the Finance Committee at its April 2, 2009, meeting requested a monthly cash reconciliation report be provided to it. Per the amended SFWIB By-Laws approved at the Board's January 5, 2012, meeting, the Executive Committee subsumes the role of the Finance Committee. Accordingly, the reconciliation report for January 2015 is being presented to the Executive Committee.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

**South Florida Workforce Investment Board
Reconcile Cash Accounts**

**Reconciliation Date: 1/31/15
Cash Account: 1102 Cash -General Operating Account**

	<u>Amount (\$)</u>	<u>Number of Transactions</u>
Beginning Book Balance	2,794,664.72	
Less Checks/Vouchers Drawn	(3,767,030.83)	274
Plus Deposits		
Checks Voided	48,063.13	9
Deposits	3,963,577.69	51
Plus Other Items	(64.02)	1
Unreconciled Items:		
Ending Book Balance	<u><u>3,039,210.69</u></u>	
Bank Balance	3,547,489.15	
Less Checks Outstanding	(508,278.46)	59
Other Items:		N/A
Plus Deposits In Transit		
Transfer to operating		N/A
Unreconciled Items:		N/A
Reconciled Bank Balance	<u><u>3,039,210.69</u></u>	
Unreconciled difference	<u><u>0.00</u></u>	

Prepared by: Odell J. Ford Jr. 2/4/15
Odell J. Ford Jr.

Approved by: [Signature] 2/4/15



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 2/19/2015

AGENDA ITEM NUMBER: 6C

AGENDA ITEM SUBJECT: MIAMI BEACH CENTER

AGENDA ITEM TYPE: INFORMATIONAL

RECOMMENDATION: N/A

STRATEGIC GOAL: Strong, Timely Reporting Standards for End User Customers and Providers of Services

STRATEGIC PROJECT: Raise the Bar/ One-Stop Performance Consistency

BACKGROUND:

South Florida Workforce Investment Board (SFWIB) d/b/a CareerSource South Florida (CSSF) was seeking to become the lease holder of the second floor space of 3,262 sft. at the South Shore Community Center located at 833 6th Street, Miami Beach, Florida. The previous lease holder, Unidad of Miami Beach, Inc. failed to meet the CSSF Request for Proposal (RFP) requirements for program year beginning July 1, 2014, and as a result, is no longer the provider for this location.

This locale is the only facility throughout the Miami Beach area that will meet SFWIB's operational requirements as it is housed in a centralized geographical location and will minimize relocation and business disruption.

The Unidad of Miami Beach, Inc. lease expired on September 30, 2014. At the September 23, 2014, City of Miami Beach Finance and Countywide Projects Committee meeting, SFWIB sought the approval to lease the facility at an annual rate of \$1.20 and an operational expense rate of \$15.86 per sft. which increased to \$16.22 per sft. The increase was due to the availability of an additional 564 sft. of space. SFWIB will be required to pay an annual operational expenses to the City of Miami Beach in the amount of \$62,057.76 which includes, utilities, janitorial, water and waste management.

The lease was approved on October 22, 2014, by the City of Miami Beach Commission and was executed by the City of Miami Beach Mayor, Phillip Levine, on February 2, 2015. The Miami Beach center was fully operational and open for business on February 3, 2015.

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 2/19/2015

AGENDA ITEM NUMBER: 6D

AGENDA ITEM SUBJECT: ACCEPTANCE OF WIA PERFORMANCE INCENTIVE FUNDS

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATION: The Executive Committee to recommends to the Board the approval to accept \$51,666 in WIA Performance Incentive Funds.

STRATEGIC GOAL: Strong, Timely Reporting Standards for End User Customers and Providers of Services

STRATEGIC PROJECT: Raise the Bar/ One-Stop Performance Consistency

BACKGROUND:

On January 9, 2015, the SFWIB received a Notice of Funding Award (NFA) from the Department of Economic Opportunity (DEO) for an award of \$51,666 in WIA Performance Incentive funds. These funds are for use in a manner consistent with the WIA program objectives and expenditure guidelines.

SFWIB Staff recommended the acceptance of the WIA Performance Incentive funds.

FUNDING: WIA Performance Incentive Funds

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 2/19/2015

AGENDA ITEM NUMBER: 6E

AGENDA ITEM SUBJECT: ACCEPTANCE OF WIA MILITARY YOUTH FUNDS

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATION: The Executive Committee recommends to the Board the approval to accept \$25,500 in WIA Military Youth Funds.

STRATEGIC GOAL: Strong, Timely Reporting Standards for End User Customers and Providers of Services

STRATEGIC PROJECT: Raise the Bar/ One-Stop Performance Consistency

BACKGROUND:

On December 16, 2014, the SFWIB received a Notice of Funding Award (NFA) from the Department of Economic Opportunity (DEO) for an award of \$25,500 in WIA Program funds. These funds are for use in a Multi-Region Career Jumpstart Project for Florida Military Youth.

As a team member of this Multi-Region Project, SFWIB is receiving these funds as a sub-awardee under a grant to CareerSource Brevard. The project will target military youth (dependents including the children and young spouses of active duty military) to provide job search, job readiness and job retention skills for better employability in accordance with program objectives.

SFWIB Staff recommends the acceptance of WIA Military Youth funds.

FUNDING: WIA Military Youth Program Funds

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 2/19/2015

AGENDA ITEM NUMBER: 6F

AGENDA ITEM SUBJECT: ACCEPTANCE SUPPLEMENTAL WIA DISLOCATED WORKER PROGRAM FUNDS

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATION: The Executive Committee to recommends to the Board the approval to accept \$653,927 in supplemental WIA Dislocated Worker Program Funds.

STRATEGIC GOAL: Strong, Timely Reporting Standards for End User Customers and Providers of Services

STRATEGIC PROJECT: Raise the Bar/ One-Stop Performance Consistency

BACKGROUND:

On January 23, 2015, the SFWIB received a Notice of Funding Award (NFA) from the Department of Economic Opportunity (DEO) for an award of \$653,927 in supplemental WIA Dislocated Worker Program funds. These funds are for use in a manner consistent with the WIA Dislocated Worker program objectives and expenditure guidelines.

SFWIB Staff recommended the acceptance of WIA Dislocated Worker Supplemental funds.

FUNDING: WIA Dislocated Worker Supplemental Funds

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 2/19/2015

AGENDA ITEM NUMBER: 6G

AGENDA ITEM SUBJECT: RFP FOR EXTERNAL AUDIT SERVICES

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATION: The Executive Committee recommends to the Board the approval to authorize SFWIB staff to issue a Request for Proposals (RFP) for external auditing services

STRATEGIC GOAL: Strong, Timely Reporting Standards for End User Customers and Providers of Services

STRATEGIC PROJECT: Raise the Bar/ One-Stop Performance Consistency

BACKGROUND:

The current contract with BCA Watson Rice LLP for auditing services was competitively procured in 2012. That contract expires on June 30, 2015.

SFWIB staff is seeking external auditing services in an amount not to exceed \$100,000. The 2015 audit process will begin immediately following the close of the current fiscal year.

FUNDING: All Funding Streams

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 2/19/2015

AGENDA ITEM NUMBER: 6H

AGENDA ITEM SUBJECT: APPROVAL TO ADJUST 2014-15 BUDGET

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATION: The Executive Committee recommends to the Board the approval to adjust the 2014/15 budget for the Actual Carry-forward amounts.

STRATEGIC GOAL: Strong, Timely Reporting Standards for End User Customers and Providers of Services

STRATEGIC PROJECT: Raise the Bar/ One-Stop Performance Consistency

BACKGROUND:

On June 19, 2014, the SFWIB approved the fiscal year 2014/15 budget. The approved budget included an estimated \$18,163,791 in carry-forward funds. Following the fiscal audit and end of the financial closeouts with the State of Florida, it was determined that there are additional carry-forward dollars totaling \$3,210,837.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

**CARRYFORWARD FINAL ANALYSIS
2014-15 BUDGET**

	BUDGET	ACTUAL	DIFFERENCE
WORKFORCE INVESTMENT ACT			
ADULT	\$ 4,287,446	\$ 6,233,987	\$ 1,946,541
DISLOCATED WORKERS	\$ 6,251,845	\$ 7,666,595	\$ 1,414,750
YOUTH	\$ 2,704,677	\$ 2,481,645	\$ (223,033)
RE-EMPLOYMENT ASSISTANCE	\$ 914,032	\$ 914,032	\$ 0
WAGNER PEYSER	\$ 1,098,541	\$ 1,290,959	\$ 192,418
REFUGEE EMPLOYMENT	\$ 2,907,250	\$ 2,787,411	\$ (119,840)
TOTAL	\$ 18,163,791	\$ 21,374,628	\$ 3,210,837



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 2/19/2015

AGENDA ITEM NUMBER: 7A

AGENDA ITEM SUBJECT: THE BEACON COUNCIL'S ONE COMMUNITY ONE GOAL CAREER PATHWAY PORTALS INITIATIVE

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATION: The Youth Council to recommends to the Board the approval to allocate in an amount not to exceed \$250,000 in Workforce Investment Act (WIA) funds to assist in developing and supporting the Beacon Council's Career Awareness Portals Initiative.

STRATEGIC GOAL: Celebrated Benchmark Leader in Best Practices; and State Leader in Collaborative Partnerships

STRATEGIC PROJECT: SFWIB Staff Communicates/Collaborates with Key Trade Groups and Associations on Critical Talent Needs and Trends, The Age 14 to 24 Agenda

BACKGROUND:

At the December 18, 2014 the Youth Council was presented information about the Beacon Council's One Community One Goal community-wide effort to provide a unified vision to create an environment where significant job creation occurs with a focus on new higher-paying jobs in target industries.

As a result of this effort, The Beacon Council's One Community One Goal has brought together the Presidents and Superintendent of the seven major educational institutions including the University of Miami, Florida International University, Barry University, Florida Memorial University, Miami Dade College, St. Thomas University and Miami-Dade County Public Schools to form an Academic Leaders Council, whose members have been recognized as being among the top educational leaders in the region. This Academic Leaders Council is charged with identifying the respective strategies that each educational institution can follow to ensure that the seven target industries identified in the One Community One Goal study are supported through the education system, as well as, collaborate on issues that affect all of the educational institutions.

With programmatic support from contributors, The Beacon Council is seeking to assist in closing the “skills gap” in the seven target industries and offer job opportunities to students and the workforce throughout Miami-Dade County. To accomplish this goal the Beacon Council will be working jointly with the above academic institutions and the Beacon Council's seven target industry committees (chaired by industry leaders) to develop Career Awareness Portals that clearly describe the key target industries in Miami-Dade County along with the occupations and skills required by each industry.

The Career Awareness Portals Initiative will:

- Describe target industries
- Provide an employment outlook into the occupations and skills required at entry, mid- & advanced levels
- Define education and training programs aligned with jobs and job families
- Summarize major job families, education and training requirements, and salary ranges
- Identify key transition points to ensure students and workforce are developmentally on target
- Pave a flexible career path for those professionals seeking a way to make career transitions
- Provide career videos for deeper understanding of various career options
- Identify Miami-Dade County companies in each of the target industries

The portals will provide a guide for students, their parents, and school/college counselors to ensure students are on successful career paths. The portals will also assist our current workforce who are focused on career change and/or enhancement that can also prepare them for new careers.

In following the procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that SFWIB waive competitive procurement as it is recommended by the Executive Director that this is in the best interest of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award to the Beacon Council an allocation not to exceed \$250,000 in Workforce Investment Act (WIA) funds to assist in developing and supporting the seven major educational institutions and the Beacon Council's Career Awareness Portals Initiative.

FUNDING: \$250,000 in Workforce Investment Act (WIA) Funds

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 2/19/2015

AGENDA ITEM NUMBER: 8A

AGENDA ITEM SUBJECT: REFUGEE EMPLOYMENT AND TRAINING PROGRAM BALANCED SCORECARD UPDATE

AGENDA ITEM TYPE: INFORMATION

RECOMMENDATION: N/A

STRATEGIC GOAL: Strong, Timely Reporting Standards for End User Customers and Providers of Services

STRATEGIC PROJECT: Raise the Bar One-Stop Performance and Consistency

BACKGROUND:

The Refugee Employment and Training (RET) Balanced Scorecard measures the performance of RET Service Contractors and is attached for the Program Year 2014-15 from October 1, 2014 through January 31, 2015.

The RET Services Contractors Performance Summary for the same period is attached. The summary shows that 6 of 9 Contractors are meeting or exceeding 65 percent of the PY 2014-15 performance measures.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

RET SERVICES CONTRACTORS PERFORMANCE SUMMARY

Balanced Scorecard PY '14-'15
October 1, 2014 - January 31, 2015

RET Services Contractors	# of Performance Measures Standards Met *	# of Performance Measures	% of Performance Measures Standards Met
Adults Mankind Organization, Inc.	4	5	80%
Arbor E & T, LLC	5	5	100%
Cuban American National Council, Inc.	5	5	100%
Community Coalition, Inc.	4	5	80%
City of Hialeah	2	5	40%
Lutheran Services of Florida, Inc.	3	5	60%
Miami Beach Latin Chamber of Commerce, Inc.	5	5	100%
UNIDAD of Miami Beach, Inc.	1	5	20%
Youth Co-Op, Inc.	5	5	100%

** Performance Measures: Entered Employment Rate (EER) and EER Less Than a Year (LTY) will be applied by April 2015.*

CSSF Refugee Balanced Scorecard Report

Report Date: 10/1/2014 To 1/31/2015

Regional

Regional		Region
	Measure	
1	Entered Employment Rate	16.01 %
2	Entered Employment Rate LTY	12.79 %
3	Employed on the 90th Day	82.11 %
4	Employed on the 180th Day	83.17 %
5	Health Benefits	39.56 %
6	Placements	2,451
7	Intakes	7,517
11	STT Placements within 90 days	0.00 %



CSSF Refugee Balanced Scorecard Report

Report Date: 10/1/2014 To 1/31/2015

AMO

Per Provider					
	Measure	Standard	Region	Center	
1	Entered Employment Rate	31 %	16.01 %	17.56 %	←
2	Entered Employment Rate LTY	26 %	NA	15.02 %	←
3	Employed on the 90th Day	76 %	NA	92.10 %	→
4	Employed on the 180th Day	64 %	NA	95.63 %	→
5	Health Benefits	40 %	39.56 %	36.43 %	←
6	Placements	98	NA	143	
7	Intakes	96	NA	398	
11	STT Placements within 90 days	40 %	NA	ND	

ND = No data
 NA = Region performance not applicable for this measure

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CSSF Refugee Balanced Scorecard Report

Report Date: 10/1/2014 To 1/31/2015

Arbor E&T, LLC

Per Provider				
	Measure	Standard	Region	Center
1	Entered Employment Rate	31 %	16.01 %	14.96 %
2	Entered Employment Rate LTY	26 %	NA	11.50 %
3	Employed on the 90th Day	76 %	NA	89.11 %
4	Employed on the 180th Day	64 %	NA	77.03 %
5	Health Benefits	40 %	39.56 %	46.20 %
6	Placements	27	NA	41
7	Intakes	34	NA	151
11	STT Placements within 90 days	40 %	NA	ND

ND = No data

NA = Region performance not applicable for this measure

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CSSF Refugee Balanced Scorecard Report

Report Date: 10/1/2014 To 1/31/2015

CANC

Per Provider					
	Measure	Standard	Region	Center	
1	Entered Employment Rate	31 %	16.01 %	11.96 %	←
2	Entered Employment Rate LTY	26 %	NA	9.52 %	←
3	Employed on the 90th Day	76 %	NA	89.22 %	←
4	Employed on the 180th Day	64 %	NA	93.83 %	←
5	Health Benefits	40 %	39.56 %	53.80 %	→
6	Placements	34	NA	53	
7	Intakes	60	NA	178	
11	STT Placements within 90 days	40 %	NA	ND	

ND = No data
 NA = Region performance not applicable for this measure

2/12/2015 2:11:22 PM

CSSF Refugee Balanced Scorecard Report

Report Date: 10/1/2014 To 1/31/2015

Community Coalition

Per Provider					
	Measure	Standard	Region	Center	
1	Entered Employment Rate	31 %	16.01 %	7.88 %	←
2	Entered Employment Rate LTY	26 %	NA	5.65 %	←
3	Employed on the 90th Day	76 %	NA	77.78 %	←
4	Employed on the 180th Day	64 %	NA	88.89 %	←
5	Health Benefits	40 %	39.56 %	19.05 %	→
6	Placements	23	NA	37	
7	Intakes	28	NA	184	
11	STT Placements within 90 days	40 %	NA	ND	

ND = No data
 NA = Region performance not applicable for this measure

2/12/2015 2:11:22 PM

CSSF Refugee Balanced Scorecard Report

Report Date: 10/1/2014 To 1/31/2015

Hiialeah, City of

Per Provider				
	Measure	Standard	Region	Center
1	Entered Employment Rate	31 %	16.01 %	10.33 %
2	Entered Employment Rate LTY	26 %	NA	8.62 %
3	Employed on the 90th Day	76 %	NA	86.36 %
4	Employed on the 180th Day	64 %	NA	58.33 %
5	Health Benefits	40 %	39.56 %	0.00 %
6	Placements	6	NA	2
7	Intakes	14	NA	17
11	STT Placements within 90 days	40 %	NA	ND



ND = No data
 NA = Region performance not applicable for this measure

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CSSF Refugee Balanced Scorecard Report

Report Date: 10/1/2014 To 1/31/2015

Lutheran Services

Per Provider				
	Measure	Standard	Region	Center
1	Entered Employment Rate	31 %	16.01 %	14.99 %
2	Entered Employment Rate LTY	26 %	NA	13.49 %
3	Employed on the 90th Day	76 %	NA	73.22 %
4	Employed on the 180th Day	64 %	NA	71.92 %
5	Health Benefits	40 %	39.56 %	33.03 %
6	Placements	92	NA	113
7	Intakes	104	NA	311
11	STT Placements within 90 days	40 %	NA	ND

ND = No data
 NA = Region performance not applicable for this measure

2/12/2015 2:11:22 PM

CSSF Refugee Balanced Scorecard Report

Report Date: 10/1/2014 To 1/31/2015

Miami Beach Latin Chamber

Per Provider				
	Measure	Standard	Region	Center
1	Entered Employment Rate	31 %	16.01 %	35.84 %
2	Entered Employment Rate LTY	26 %	NA	26.76 %
3	Employed on the 90th Day	76 %	NA	91.67 %
4	Employed on the 180th Day	64 %	NA	81.58 %
5	Health Benefits	40 %	39.56 %	67.21 %
6	Placements	11	NA	14
7	Intakes	19	NA	24
11	STT Placements within 90 days	40 %	NA	ND

ND = No data
 NA = Region performance not applicable for this measure

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CSSF Refugee Balanced Scorecard Report

Report Date: 10/1/2014 To 1/31/2015

Unidad of Miami Beach Devlpmt

Per Provider					
	Measure	Standard	Region	Center	
1	Entered Employment Rate	31 %	16.01 %	23.21 %	←
2	Entered Employment Rate LTY	26 %	NA	21.15 %	←
3	Employed on the 90th Day	76 %	NA	37.50 %	→
4	Employed on the 180th Day	64 %	NA	45.45 %	→
5	Health Benefits	40 %	39.56 %	28.21 %	→
6	Placements	10	NA	8	
7	Intakes	8	NA	37	
11	STT Placements within 90 days	40 %	NA	ND	

ND = No data
 NA = Region performance not applicable for this measure

2/12/2015 2:11:22 PM

CSSF Refugee Balanced Scorecard Report

Report Date: 10/1/2014 To 1/31/2015

Youth Co-Op

Per Provider					
	Measure	Standard	Region	Center	
1	Entered Employment Rate	31 %	16.01 %	19.26 %	←
2	Entered Employment Rate LTY	26 %	NA	14.26 %	←
3	Employed on the 90th Day	76 %	NA	80.00 %	→
4	Employed on the 180th Day	64 %	NA	81.34 %	→
5	Health Benefits	40 %	39.56 %	43.32 %	←
6	Placements	139	NA	210	
7	Intakes	157	NA	535	
11	STT Placements within 90 days	40 %	NA	0.00 %	

ND = No data
 NA = Region performance not applicable for this measure

2/12/2015 2:11:22 PM



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 2/19/2015

AGENDA ITEM NUMBER: 8B

AGENDA ITEM SUBJECT: WORKFORCE SERVICES BALANCED SCORECARD AND JOB PLACEMENTS UPDATE

AGENDA ITEM TYPE: INFORMATION

RECOMMENDATION: N/A

STRATEGIC GOAL: (1) Premier National Provider of Employment and Career Training
(2) Strong, Timely Reporting Standards for End User Customers and Providers of Services

STRATEGIC PROJECT: Raise the Bar One-Stop Performance and Consistency

BACKGROUND:

The region's Balanced Scorecard measures the performance of Service Partners and is attached for the period of July 1, 2014 through January 31, 2015. A performance summary of the Workforce Services Contractors for the same period is attached. The PY 2014-15 Balanced Scorecard summary indicates that 5 of the 14 Workforce Services locations are meeting the required 65 percent of the measures.

The region's Balanced Scorecard Job Placements Year-to-Date (YTD) summary report attached for the period of July 1, 2014 through January 31, 2015 shows that the Region had a total of 34,811 Job Placements, which is 98.3 percent of the minimum standard and 71.3 percent of the maximum standard.

- 7 of the 14 Workforce Services contracts have met or exceeded their minimum YTD Job Placements standard
- Transition Offender Services is the only contract that has met or exceeded their YTD maximum Job Placements standard

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

WORKFORCE SERVICES CONTRACTORS PERFORMANCE SUMMARY				
Balanced Scorecard PY '14-'15 (July 1, 2014 through January 31, 2015) *				
A Contractor must meet or exceed 65% of the Balanced Scorecard Performance Measures				
Workforce Services Contractors	Workforce Services Locations	# of Performance Measures Standards Met	# of Performance Measures	% of Performance Measures Standards Met
City of Hialeah	Hialeah Downtown Career Center	9	19	47%
City of Miami	City of Miami Career Center	13	19	68%
KRA Corp.	Carol City Career Center	10	19	52.6%
	Miami Beach Career Center	8	19	42%
	Opa-Locka Career Center	5	19	26.3%
Ser Jobs for Progress, Inc.	North Miami Beach Career Center	14	19	74%
Transition, Inc.	Transition ** Offender Service Center	8	16	50%
Youth Co-Op, Inc.	Florida Keys Career Center	11	19	58%
	Homestead Career Center	16	19	84%
	Little Havana Career Center	12	19	63%
	Northside Career Center	12	19	63%
	Perrine Career Center	14	19	74%
	South Miami Career Center	6	19	32%
	West Dade Career Center	14	19	74%
Region	All	10	19	53%

* Draft

** Transition Inc. does not have the 2 CAP and 1 SNAP performance measures for a total of 16.

CSSF Balanced Scorecard Report

Report Date: 7/1/2014 To 1/31/2015

Regional

Performance			
	Measure	Standard	Region
1	Level of Services for Special Groups	88.94 %	100.00 %
2	Training Completion Rate	70 %	97.78 %
3	Training Completion Placement Rate	70 %	86.36 %
4	Training Related Placements	70 %	93.86 %
5	Job Openings Index	5,656	15,866
6	WP Entered Employment Rate	55 %	55.52 %
7	WIA Adult & Dislocated Worker EER	93 %	99.90 %
8	CAP Entered Employment Rate	38 %	37.50 %
9	CAP Participation Rate	55 %	41.35 %
10	Short-Term Veterans EER	51 %	49.18 %
11	SNAP EER	30 %	33.91 %
12	Number of Training Enrollments	644	523
13	Employment (Obtained and Direct)	35,406	34,811
14	Employment Average Wage	\$13.50	\$9.96
15	Employers Served	11,366	10,203
16	Employer Services (Level 1)	5,521	6,030
Economic Impact			
17	Cost Per Placement	\$627.46	\$557.31
18	Net Economic Benefit	\$27,452.54	\$20,154.81
19	Return on the Investment	\$43.75	\$36.18

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CSSF Balanced Scorecard Report

Report Date: 7/1/2014 To 1/31/2015

City of Hialeah

Hialeah Downtown center

Performance				
	Measure	Standard	Region	Center
1	Level of Services for Special Groups	7.48 %	100.00 %	7.87 %
2	Training Completion Rate	70 %	97.78 %	100.00 %
3	Training Completion Placement Rate	70 %	86.36 %	87.50 %
4	Training Related Placements	70 %	93.86 %	85.71 %
5	Job Openings Index	513	15,866	1,090
6	WP Entered Employment Rate	55 %	55.52 %	63.02 %
7	WIA Adult & Dislocated Worker EER	93 %	99.90 %	98.53 %
8	CAP Entered Employment Rate	38 %	37.50 %	42.35 %
9	CAP Participation Rate	55 %	41.35 %	47.49 %
10	Short-Term Veterans EER	51 %	49.18 %	30.67 %
11	SNAP EER	30 %	33.91 %	0.00 %
12	Number of Training Enrollments	58	523	12
13	Employment (Obtained and Direct)	3,199	34,811	2,253
14	Employment Average Wage	\$13.50	\$9.96	\$10.12
15	Employers Served	1,031	10,203	693
16	Employer Services (Level 1)	501	6,030	469
Economic Impact				
17	Cost Per Placement	\$586.53	\$557.31	\$547.59
18	Net Economic Benefit	\$27,493.47	\$20,154.81	\$20,510.53
19	Return on the Investment	\$46.87	\$36.18	\$37.46

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CSSF Balanced Scorecard Report

Report Date: 7/1/2014 To 1/31/2015

City of Miami

City of Miami center

Performance				
	Measure	Standard	Region	Center
1	Level of Services for Special Groups	5.89 %	100.00 %	7.43 %
2	Training Completion Rate	70 %	97.78 %	100.00 %
3	Training Completion Placement Rate	70 %	86.36 %	100.00 %
4	Training Related Placements	70 %	93.86 %	100.00 %
5	Job Openings Index	404	15,866	841
6	WP Entered Employment Rate	55 %	55.52 %	60.76 %
7	WIA Adult & Dislocated Worker EER	93 %	99.90 %	100.00 %
8	CAP Entered Employment Rate	38 %	37.50 %	27.61 %
9	CAP Participation Rate	55 %	41.35 %	33.76 %
10	Short-Term Veterans EER	51 %	49.18 %	86.36 %
11	SNAP EER	30 %	33.91 %	47.62 %
12	Number of Training Enrollments	43	523	97
13	Employment (Obtained and Direct)	2,513	34,811	2,380
14	Employment Average Wage	\$13.50	\$9.96	\$10.63
15	Employers Served	812	10,203	893
16	Employer Services (Level 1)	394	6,030	760
Economic Impact				
17	Cost Per Placement	\$581.99	\$557.31	\$551.06
18	Net Economic Benefit	\$27,498.01	\$20,154.81	\$21,549.56
19	Return on the Investment	\$47.25	\$36.18	\$39.11

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CSSF Balanced Scorecard Report

Report Date: 7/1/2014 To 1/31/2015

KRA

Carol City center

Performance				
	Measure	Standard	Region	Center
1	Level of Services for Special Groups	7.07 %	100.00 %	9.21 %
2	Training Completion Rate	70 %	97.78 %	100.00 %
3	Training Completion Placement Rate	70 %	86.36 %	82.35 %
4	Training Related Placements	70 %	93.86 %	85.71 %
5	Job Openings Index	484	15,866	2,109
6	WP Entered Employment Rate	55 %	55.52 %	39.69 %
7	WIA Adult & Dislocated Worker EER	93 %	99.90 %	100.00 %
8	CAP Entered Employment Rate	38 %	37.50 %	34.67 %
9	CAP Participation Rate	55 %	41.35 %	46.16 %
10	Short-Term Veterans EER	51 %	49.18 %	39.25 %
11	SNAP EER	30 %	33.91 %	66.67 %
12	Number of Training Enrollments	55	523	26
13	Employment (Obtained and Direct)	3,017	34,811	3,299
14	Employment Average Wage	\$13.50	\$9.96	\$11.23
15	Employers Served	973	10,203	501
16	Employer Services (Level 1)	473	6,030	295
Economic Impact				
17	Cost Per Placement	\$585.73	\$557.31	\$461.69
18	Net Economic Benefit	\$27,494.27	\$20,154.81	\$22,900.87
19	Return on the Investment	\$46.94	\$36.18	\$49.60

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CSSF Balanced Scorecard Report

Report Date: 7/1/2014 To 1/31/2015

KRA

Miami Beach center

Performance				
	Measure	Standard	Region	Center
1	Level of Services for Special Groups	4.92 %	100.00 %	5.59 %
2	Training Completion Rate	70 %	97.78 %	100.00 %
3	Training Completion Placement Rate	70 %	86.36 %	80.00 %
4	Training Related Placements	70 %	93.86 %	100.00 %
5	Job Openings Index	338	15,866	368
6	WP Entered Employment Rate	55 %	55.52 %	42.52 %
7	WIA Adult & Dislocated Worker EER	93 %	99.90 %	100.00 %
8	CAP Entered Employment Rate	38 %	37.50 %	39.47 %
9	CAP Participation Rate	55 %	41.35 %	45.10 %
10	Short-Term Veterans EER	51 %	49.18 %	32.95 %
11	SNAP EER	30 %	33.91 %	33.33 %
12	Number of Training Enrollments	41	523	19
13	Employment (Obtained and Direct)	2,100	34,811	914
14	Employment Average Wage	\$13.50	\$9.96	\$12.79
15	Employers Served	678	10,203	136
16	Employer Services (Level 1)	329	6,030	101
Economic Impact				
17	Cost Per Placement	\$593.18	\$557.31	\$877.11
18	Net Economic Benefit	\$27,486.82	\$20,154.81	\$25,717.35
19	Return on the Investment	\$46.34	\$36.18	\$29.32

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CSSF Balanced Scorecard Report

Report Date: 7/1/2014 To 1/31/2015

KRA

Opa Locka center

Performance				
	Measure	Standard	Region	Center
1	Level of Services for Special Groups	3.86 %	100.00 %	2.45 %
2	Training Completion Rate	70 %	97.78 %	ND
3	Training Completion Placement Rate	70 %	86.36 %	ND
4	Training Related Placements	70 %	93.86 %	ND
5	Job Openings Index	265	15,866	1,253
6	WP Entered Employment Rate	55 %	55.52 %	32.42 %
7	WIA Adult & Dislocated Worker EER	93 %	99.90 %	100.00 %
8	CAP Entered Employment Rate	38 %	37.50 %	44.44 %
9	CAP Participation Rate	55 %	41.35 %	44.28 %
10	Short-Term Veterans EER	51 %	49.18 %	80.00 %
11	SNAP EER	30 %	33.91 %	100.00 %
12	Number of Training Enrollments	30	523	3
13	Employment (Obtained and Direct)	1,645	34,811	498
14	Employment Average Wage	\$13.50	\$9.96	\$9.82
15	Employers Served	532	10,203	180
16	Employer Services (Level 1)	258	6,030	115
Economic Impact				
17	Cost Per Placement	\$586.73	\$557.31	\$967.73
18	Net Economic Benefit	\$27,493.27	\$20,154.81	\$19,454.75
19	Return on the Investment	\$46.86	\$36.18	\$20.10

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CSSF Balanced Scorecard Report

Report Date: 7/1/2014 To 1/31/2015

Ser Jobs

North Miami Beach center

Performance				
	Measure	Standard	Region	Center
1	Level of Services for Special Groups	8.62 %	100.00 %	8.92 %
2	Training Completion Rate	70 %	97.78 %	100.00 %
3	Training Completion Placement Rate	70 %	86.36 %	100.00 %
4	Training Related Placements	70 %	93.86 %	100.00 %
5	Job Openings Index	591	15,866	1,470
6	WP Entered Employment Rate	55 %	55.52 %	67.04 %
7	WIA Adult & Dislocated Worker EER	93 %	99.90 %	100.00 %
8	CAP Entered Employment Rate	38 %	37.50 %	33.65 %
9	CAP Participation Rate	55 %	41.35 %	38.50 %
10	Short-Term Veterans EER	51 %	49.18 %	54.21 %
11	SNAP EER	30 %	33.91 %	35.71 %
12	Number of Training Enrollments	65	523	37
13	Employment (Obtained and Direct)	3,682	34,811	4,495
14	Employment Average Wage	\$13.50	\$9.96	\$10.90
15	Employers Served	1,188	10,203	1,274
16	Employer Services (Level 1)	577	6,030	674
Economic Impact				
17	Cost Per Placement	\$584.00	\$557.31	\$407.07
18	Net Economic Benefit	\$27,496.00	\$20,154.81	\$22,258.69
19	Return on the Investment	\$47.08	\$36.18	\$54.68

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CSSF Balanced Scorecard Report

Report Date: 7/1/2014 To 1/31/2015

Transition

Transition Offender Service center

Performance				
	Measure	Standard	Region	Center
1	Level of Services for Special Groups	2.25 %	100.00 %	2.00 %
2	Training Completion Rate	70 %	97.78 %	50.00 %
3	Training Completion Placement Rate	70 %	86.36 %	100.00 %
4	Training Related Placements	70 %	93.86 %	100.00 %
5	Job Openings Index	39	15,866	118
6	WP Entered Employment Rate	55 %	55.52 %	44.04 %
7	WIA Adult & Dislocated Worker EER	93 %	99.90 %	100.00 %
8	CAP Entered Employment Rate	38 %	37.50 %	0.00 %
9	CAP Participation Rate	55 %	41.35 %	0.00 %
10	Short-Term Veterans EER	51 %	49.18 %	29.17 %
11	SNAP EER	30 %	33.91 %	ND
12	Number of Training Enrollments	9	523	ND
13	Employment (Obtained and Direct)	238	34,811	299
14	Employment Average Wage	\$13.50	\$9.96	\$9.51
15	Employers Served	78	10,203	91
16	Employer Services (Level 1)	38	6,030	65
Economic Impact				
17	Cost Per Placement	\$2,398.20	\$557.31	\$1,699.28
18	Net Economic Benefit	\$25,681.80	\$20,154.81	\$18,086.93
19	Return on the Investment	\$10.71	\$36.18	\$10.64

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CSSF Balanced Scorecard Report

Report Date: 7/1/2014 To 1/31/2015

Youth Co-Op

Florida Keys center

Performance				
	Measure	Standard	Region	Center
1	Level of Services for Special Groups	6.33 %	100.00 %	2.67 %
2	Training Completion Rate	70 %	97.78 %	100.00 %
3	Training Completion Placement Rate	70 %	86.36 %	33.33 %
4	Training Related Placements	70 %	93.86 %	100.00 %
5	Job Openings Index	110	15,866	1,524
6	WP Entered Employment Rate	55 %	55.52 %	57.50 %
7	WIA Adult & Dislocated Worker EER	93 %	99.90 %	100.00 %
8	CAP Entered Employment Rate	38 %	37.50 %	54.55 %
9	CAP Participation Rate	55 %	41.35 %	36.36 %
10	Short-Term Veterans EER	51 %	49.18 %	51.85 %
11	SNAP EER	30 %	33.91 %	0.00 %
12	Number of Training Enrollments	14	523	13
13	Employment (Obtained and Direct)	854	34,811	831
14	Employment Average Wage	\$13.50	\$9.96	\$11.98
15	Employers Served	220	10,203	320
16	Employer Services (Level 1)	107	6,030	172
Economic Impact				
17	Cost Per Placement	\$1,968.88	\$557.31	\$1,697.18
18	Net Economic Benefit	\$26,111.12	\$20,154.81	\$23,211.86
19	Return on the Investment	\$13.26	\$36.18	\$13.68

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CSSF Balanced Scorecard Report

Report Date: 7/1/2014 To 1/31/2015

Youth Co-Op

Homestead center

Performance				
	Measure	Standard	Region	Center
1	Level of Services for Special Groups	5.60 %	100.00 %	5.83 %
2	Training Completion Rate	70 %	97.78 %	100.00 %
3	Training Completion Placement Rate	70 %	86.36 %	100.00 %
4	Training Related Placements	70 %	93.86 %	100.00 %
5	Job Openings Index	384	15,866	801
6	WP Entered Employment Rate	55 %	55.52 %	57.25 %
7	WIA Adult & Dislocated Worker EER	93 %	99.90 %	100.00 %
8	CAP Entered Employment Rate	38 %	37.50 %	45.10 %
9	CAP Participation Rate	55 %	41.35 %	57.80 %
10	Short-Term Veterans EER	51 %	49.18 %	52.94 %
11	SNAP EER	30 %	33.91 %	30.30 %
12	Number of Training Enrollments	44	523	48
13	Employment (Obtained and Direct)	2,387	34,811	2,588
14	Employment Average Wage	\$13.50	\$9.96	\$8.33
15	Employers Served	771	10,203	785
16	Employer Services (Level 1)	375	6,030	434
Economic Impact				
17	Cost Per Placement	\$586.62	\$557.31	\$562.24
18	Net Economic Benefit	\$27,493.38	\$20,154.81	\$16,756.46
19	Return on the Investment	\$46.87	\$36.18	\$29.80

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CSSF Balanced Scorecard Report

Report Date: 7/1/2014 To 1/31/2015

Youth Co-Op

Little Havana center

Performance				
	Measure	Standard	Region	Center
1	Level of Services for Special Groups	7.21 %	100.00 %	9.39 %
2	Training Completion Rate	70 %	97.78 %	100.00 %
3	Training Completion Placement Rate	70 %	86.36 %	82.35 %
4	Training Related Placements	70 %	93.86 %	92.86 %
5	Job Openings Index	494	15,866	1,516
6	WP Entered Employment Rate	55 %	55.52 %	55.58 %
7	WIA Adult & Dislocated Worker EER	93 %	99.90 %	100.00 %
8	CAP Entered Employment Rate	38 %	37.50 %	49.57 %
9	CAP Participation Rate	55 %	41.35 %	40.15 %
10	Short-Term Veterans EER	51 %	49.18 %	45.45 %
11	SNAP EER	30 %	33.91 %	0.00 %
12	Number of Training Enrollments	56	523	44
13	Employment (Obtained and Direct)	3,087	34,811	3,404
14	Employment Average Wage	\$13.50	\$9.96	\$9.99
15	Employers Served	993	10,203	1,047
16	Employer Services (Level 1)	482	6,030	580
Economic Impact				
17	Cost Per Placement	\$586.77	\$557.31	\$513.73
18	Net Economic Benefit	\$27,493.23	\$20,154.81	\$20,260.48
19	Return on the Investment	\$46.86	\$36.18	\$39.44

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CSSF Balanced Scorecard Report

Report Date: 7/1/2014 To 1/31/2015

Youth Co-Op

Northside center

Performance				
	Measure	Standard	Region	Center
1	Level of Services for Special Groups	10.98 %	100.00 %	13.19 %
2	Training Completion Rate	70 %	97.78 %	90.48 %
3	Training Completion Placement Rate	70 %	86.36 %	89.47 %
4	Training Related Placements	70 %	93.86 %	94.12 %
5	Job Openings Index	752	15,866	1,373
6	WP Entered Employment Rate	55 %	55.52 %	66.02 %
7	WIA Adult & Dislocated Worker EER	93 %	99.90 %	100.00 %
8	CAP Entered Employment Rate	38 %	37.50 %	31.46 %
9	CAP Participation Rate	55 %	41.35 %	35.83 %
10	Short-Term Veterans EER	51 %	49.18 %	70.42 %
11	SNAP EER	30 %	33.91 %	20.00 %
12	Number of Training Enrollments	84	523	85
13	Employment (Obtained and Direct)	4,697	34,811	4,487
14	Employment Average Wage	\$13.50	\$9.96	\$8.61
15	Employers Served	1,512	10,203	1,567
16	Employer Services (Level 1)	735	6,030	799
Economic Impact				
17	Cost Per Placement	\$585.73	\$557.31	\$563.00
18	Net Economic Benefit	\$27,494.27	\$20,154.81	\$17,347.46
19	Return on the Investment	\$46.94	\$36.18	\$30.81

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CSSF Balanced Scorecard Report

Report Date: 7/1/2014 To 1/31/2015

Youth Co-Op

Perrine center

Performance				
	Measure	Standard	Region	Center
1	Level of Services for Special Groups	7.34 %	100.00 %	13.38 %
2	Training Completion Rate	70 %	97.78 %	100.00 %
3	Training Completion Placement Rate	70 %	86.36 %	94.12 %
4	Training Related Placements	70 %	93.86 %	87.50 %
5	Job Openings Index	503	15,866	955
6	WP Entered Employment Rate	55 %	55.52 %	61.91 %
7	WIA Adult & Dislocated Worker EER	93 %	99.90 %	100.00 %
8	CAP Entered Employment Rate	38 %	37.50 %	35.88 %
9	CAP Participation Rate	55 %	41.35 %	44.07 %
10	Short-Term Veterans EER	51 %	49.18 %	74.07 %
11	SNAP EER	30 %	33.91 %	33.33 %
12	Number of Training Enrollments	55	523	61
13	Employment (Obtained and Direct)	3,129	34,811	4,324
14	Employment Average Wage	\$13.50	\$9.96	\$9.95
15	Employers Served	1,011	10,203	1,025
16	Employer Services (Level 1)	491	6,030	526
Economic Impact				
17	Cost Per Placement	\$583.64	\$557.31	\$451.68
18	Net Economic Benefit	\$27,496.36	\$20,154.81	\$20,239.12
19	Return on the Investment	\$47.11	\$36.18	\$44.81

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Last Run Date: 2/11/2015 8:15:15 AM

CSSF Balanced Scorecard Report

Report Date: 7/1/2014 To 1/31/2015

Youth Co-Op

South Miami

Performance				
	Measure	Standard	Region	Center
1	Level of Services for Special Groups	1.57 %	100.00 %	1.65 %
2	Training Completion Rate	70 %	97.78 %	ND
3	Training Completion Placement Rate	70 %	86.36 %	ND
4	Training Related Placements	70 %	93.86 %	ND
5	Job Openings Index	108	15,866	286
6	WP Entered Employment Rate	55 %	55.52 %	54.95 %
7	WIA Adult & Dislocated Worker EER	93 %	99.90 %	100.00 %
8	CAP Entered Employment Rate	38 %	37.50 %	37.70 %
9	CAP Participation Rate	55 %	41.35 %	37.69 %
10	Short-Term Veterans EER	51 %	49.18 %	25.00 %
11	SNAP EER	30 %	33.91 %	0.00 %
12	Number of Training Enrollments	14	523	6
13	Employment (Obtained and Direct)	672	34,811	590
14	Employment Average Wage	\$13.50	\$9.96	\$9.20
15	Employers Served	217	10,203	256
16	Employer Services (Level 1)	105	6,030	161
Economic Impact				
17	Cost Per Placement	\$596.41	\$557.31	\$561.04
18	Net Economic Benefit	\$27,483.59	\$20,154.81	\$18,572.46
19	Return on the Investment	\$46.08	\$36.18	\$33.10

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CSSF Balanced Scorecard Report

Report Date: 7/1/2014 To 1/31/2015

Youth Co-Op

West Dade center

Performance				
	Measure	Standard	Region	Center
1	Level of Services for Special Groups	9.81 %	100.00 %	10.24 %
2	Training Completion Rate	70 %	97.78 %	100.00 %
3	Training Completion Placement Rate	70 %	86.36 %	82.35 %
4	Training Related Placements	70 %	93.86 %	100.00 %
5	Job Openings Index	671	15,866	2,162
6	WP Entered Employment Rate	55 %	55.52 %	58.39 %
7	WIA Adult & Dislocated Worker EER	93 %	99.90 %	100.00 %
8	CAP Entered Employment Rate	38 %	37.50 %	49.36 %
9	CAP Participation Rate	55 %	41.35 %	56.39 %
10	Short-Term Veterans EER	51 %	49.18 %	35.04 %
11	SNAP EER	30 %	33.91 %	50.00 %
12	Number of Training Enrollments	76	523	72
13	Employment (Obtained and Direct)	4,186	34,811	4,449
14	Employment Average Wage	\$13.50	\$9.96	\$10.33
15	Employers Served	1,350	10,203	1,435
16	Employer Services (Level 1)	656	6,030	879
Economic Impact				
17	Cost Per Placement	\$586.29	\$557.31	\$513.33
18	Net Economic Benefit	\$27,493.71	\$20,154.81	\$20,972.45
19	Return on the Investment	\$46.89	\$36.18	\$40.86

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Last Run Date: 2/11/2015 8:15:15 AM



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 2/19/2014

AGENDA ITEM NUMBER: 8C

AGENDA ITEM SUBJECT: APPROVAL OF A RET AUTOMOTIVE TECHNICIAN SHORT TERM TRAINING PROGRAM

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATION: The WSI Committee recommends to the Board the approval of allocating up to \$28,000 in Refugee Employment & Training Program (RET) funds to train up to 20 RET participants in an Automotive Program at American Advanced Technician Institute (AATI).

STRATEGIC GOAL: (1) Premier National Provider of Employment and Career Training

STRATEGIC PROJECT: Raise the Bar One-Stop Performance and Consistency

BACKGROUND:

The Florida Department of Children and Families (DCF) Refugee Services awarded SFWIB \$28,000 for short-term training for RET participants for the period of October 1, 2014 through September 30, 2015. The DCF Refugee Services approved AATI's Automotive (Engine Performance and Electrical/Electronic Systems) Program as appropriate short-term training, affording eligible RET participants an opportunity to acquire specific job skills and industry-recognized certification. SFWIB approved this training program for the RET contract period that ended September 30, 2014. The following table highlights the program's successes:

20 Completed Training
18 Licensed with Miami-Dade County
15 Attained a Training Related Placement 75% (all within 60 days of completing training)
Average Wage Rate of \$13.41
Economic Benefit Per Placement: \$27,893
Net Economic Benefit Per Placement: \$26,026
Return on Investment of \$13.94

The Automotive Training Program is a partnership between SFWIB and AATI; SFWIB will cover the training and training-related expenses for program participants and AATI will deliver the training services. The course consists of eight weeks of training in preparation for local employment in the automotive industry.

The training will take place at AATI accredited by Accrediting Council for Continuing Education and Training (ACCET) based on twenty students per cohort. The delivery of instruction includes engine performance and electrical/electronic systems.

The following table highlights the program's structure, cost and related occupational skills acquired:

Funding Up to: \$28,000

Maximum Number to Be Trained: 20

Projected Placements within 60 Days of Completion: 80%

Program Cost: \$1,400 Cost Per Participant

Program Cost Includes: Registration Fee and Assessment, Books and Supplies, Instruction Cost, Certification Exams, Completion Certificate, County License (Technician or Apprentice), and Continuing Education Letter

Program Length: 8 weeks

Automotive Technician Occupations: Annual Average Salary \$23,048

Economic Benefit Per Placement: \$23,048

Net Economic Benefit Per Placement: \$16,423

Return on Investment: \$2.48

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 2/19/2014

AGENDA ITEM NUMBER: 8D

AGENDA ITEM SUBJECT: APPROVAL TO RE-ALLOCATE FUNDS FROM THE CITY OF HIALEAH TO RESCARE, INC.

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATION: The WSI Committee recommends to the Board the approval to terminate the Workforce Services and Refugee Employment contracts with the City of Hialeah, to award funding to Rescare, Inc. to continue providing services, and to authorize staff to issue an RFP to procure a new service provider.

STRATEGIC GOAL: (1) Premier National Provider of Employment and Career Training

STRATEGIC PROJECT: Raise the Bar One-Stop Performance and Consistency

BACKGROUND:

At the request of the City of Hialeah, SFWIB ended its contractual obligations with the City of Hialeah effective February 9, 2015. In order to continue providing services at the Hialeah Career Center, ResCare, Inc., has agreed to temporarily assume the responsibility for operating the Career Center and take over the City's remaining Refugee Employment Program contractual commitments.

The proposed contract de-obligations and funding allocations are set forth in the attachment.

Staff also recommends that an RFP be issued to secure a replacement service provider for the upcoming program years beginning on July 1 2015 for the Workforce Services contract and October 1, 2015 for the Refugee Employment Program contract.

FUNDING: WIA ADULT, YOUTH AND DISLOCATED WORKER PROGRAMS, WAGNER PEYSER PROGRAM, TANF, UC, REA, REFUGEE EMPLOYMENT PROGRAM

PERFORMANCE: N/A

ATTACHMENT

CITY OF HIALEAH CAREER CENTER

Funding February 10 2015 to September 30, 2015

WIA Adult	WIA DW	WIA Rapid Resp	TANF	FSET	UC	REA	Refugee
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De-Obligation: City of Haileah	\$ (135,772)	\$ (167,028)	\$ (17,456)	\$ (209,094)	\$ (52,440)	\$ (15,753)	\$ (13,328)	\$ (92,338)
Funding Allocatin: Rescare, Inc.	\$ 135,772	\$ 167,028	\$ 17,456	\$ 209,094	\$ 52,440	\$ 15,753	\$ 13,328	\$ 92,338



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 2/19/2015

AGENDA ITEM NUMBER: 9A

AGENDA ITEM SUBJECT: APPROVAL OF A NEW LOCATION AND PROGRAM TO EXISTING TRAINING VENDORS

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATION: The EDIS Committee to recommends to the Board the approval of a training vendor(s) requested program(s) and location addition as set forth below.

STRATEGIC GOAL: Premier National Provider of Employment and Career Training

STRATEGIC PROJECT: Raise the Bar/One Stop Performance Consistency

BACKGROUND:

Federal and state law permit regional workforce boards to independently develop criteria for the selection and maintenance of Training Vendors and Programs. In Region 23, the current process to become an approved Training Vendor requires staff to evaluate an applicant's programmatic capabilities. The Training Vendor program documentation passed SFWIB staff review process and is presented to the EDIS Committee for a recommendation for Board approval. Below is the request for the committee to review and approve. Request to be a Training Vendor and requested programs:

Compu-Med Vocational Careers Corp.

Request to Add a new Miami location:

- 9738 SW 24th Street Miami Fl 33165

Request to Add a program(s) to the existing and new locations:

- Patient Care Technician, Diploma

Florida Vocational Institute, Corp.

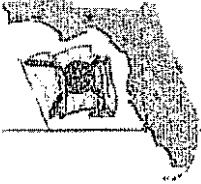
Request to Add a new program(s):

- Patient Care Technician, Diploma

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT



Commission for Independent Education

Approved Data

Compu-Med Vocational Careers, Corp. (ID# 2019)

Corporation Data

Name: Compu-Med Vocational Careers, Corp.
Foreign or Domestic: Domestic **Profit or Non Profit:** Profit

Address Data

9738 SW 24th Street
Miami, FL 33165
Miami-Dade County

Contact Data

Contact: Ms. Djenane Dupoux
Phone: (305) 553-2898 **Phone Ext:**
Fax: (305) 553-6811
E-Mail: cmvc17@aol.com
Web Site: www.compumedschool.com

License Data

Lic #: 2019 **Campus Type:** Main
Lic Status: License By Means of Accreditation
Program Specialist: Brandon Eldridge
Annual Review Date: 5/31/2015

Accredited by:	Level of Accreditation:	Last Granted:	Renewal Date:	Next visit Scheduled:
ACCSC	Institutional	05/01/2012	05/01/2017	02/01/2012

Program Title as Licensed:	Hours:		Degree Type:	Credential:
	Clock	Credit		
Dental Assistant	915	41		Diploma
Medical Assistant	915	44		Diploma
Patient Care Technician	915	42		Diploma

Brandon Eldridge

Brandon Eldridge
Program Specialist
Commission for Independent Education

Florida Department of Education

Compu-Med Vocational Careers, Corp. (#2019)

9738 SW 24th Street
Miami, FL 33165

[Map](#)

Contact: Djenane Dupoux

Phone: (305) 553-2898

Fax: (305)553-6811

Email: cmvc17@aol.com

Website: www.compumedschool.com

License Status: License By Means of Accreditation

Licensed Since: 4/27/1998

Accreditation

Accredited By

Level of Accreditation

ACCSC

Institutional

Note: Accreditation generally means that a college or school has been evaluated by a group of educators, and meets the accrediting agency's standards. This process is VOLUNTARY for the college; it is not "required". However, accreditation is required for financial aid eligibility, recognition of degrees or credits by employers or other colleges, universities, or schools, easy transfer of credits, acceptance into another school, and other education-related opportunities.

Be aware that some so-called "accrediting agencies" may not be recognized by the U.S. Department of Education, or may even be bogus! A current listing of recognized "accrediting agencies" may be found on the [U.S. Department of Education's web site](#). Check with this office before you send money to any college, even if it claims to be accredited.

Programs Offered

Program Title	Credential	Clock Hours	Credit Hours	CIP Code
Dental Assistant	Diploma	915	41	0351060101
Medical Assistant	Diploma	915	44	0351080100
Patient Care Technician	Diploma	915	42	0351390205



Commission for Independent Education

Approved Data

Compu-Med Vocational Careers, Corp. (ID# 1235)

Corporation Data

Name: Compu-Med Vocational Careers, Corp.

Foreign or Domestic: Domestic

Profit or Non Profit: Profit

Address Data

2900 West 12th Avenue 3rd Floor

Hialeah, FL 33012

Miami-Dade County

Contact Data

Contact: Ms. Djenane Dupoux

Phone: (305) 888-9200 **Phone Ext:**

Fax: (305) 888-7692

E-Mail: cmvc17@aol.com

Web Site: www.compumedschool.com

License Data

Lic #: 1235 **Campus Type:** Main

Lic Status: License By Means of Accreditation

Program Specialist: Brandon Eldridge

Annual Review Date: 9/30/2015

Accredited by:	Level of Accreditation:	Last Granted:	Renewal Date:	Next visit Scheduled:
ACCSC	Institutional	02/01/2012	02/01/2017	02/01/2012

Program Title as Licensed:	Hours:		Degree Type:	Credential:
	Clock	Credit		
Computer Business Applications	900	40		Diploma
Dental Assistant	915	41		Diploma
Medical Assistant	915	44		Diploma
Patient Care Technician	915	42		Diploma

Brandon Eldridge

Program Specialist

Commission for Independent Education

Florida Department of Education

Compu-Med Vocational Careers, Corp. (#1235)

2900 West 12th Avenue 3rd Floor
Hialeah, FL 33012

[Map](#)

Contact: Djenane Dupoux

Phone: (305) 888-9200

Fax: (305)888-7692

Email: cmvc17@aol.com

Website: www.compumedschool.com

License Status: License By Means of Accreditation

Licensed Since: 8/7/1990

Accreditation

Accredited By

Level of Accreditation

ACCSC

Institutional

Note: Accreditation generally means that a college or school has been evaluated by a group of educators, and meets the accrediting agency's standards. This process is VOLUNTARY for the college; it is not "required". However, accreditation is required for financial aid eligibility, recognition of degrees or credits by employers or other colleges, universities, or schools, easy transfer of credits, acceptance into another school, and other education-related opportunities.

Be aware that some so-called "accrediting agencies" may not be recognized by the U.S. Department of Education, or may even be bogus! A current listing of recognized "accrediting agencies" may be found on the [U.S. Department of Education's web site](#). Check with this office before you send money to any college, even if it claims to be accredited.

Programs Offered

Program Title	Credential	Clock Hours	Credit Hours	CIP Code
Computer Business Applications	Diploma	900	40	0511060100
Dental Assistant	Diploma	915	41	0351060101
Medical Assistant	Diploma	915	44	0351080100
Patient Care Technician	Diploma	915	42	0351390205

**TARGET OCCUPATION LIST
2014 - 2015**

OLD Standard Occupational Code	NEW Standard Occupational Code	Occupational Title	Number of Persons in EF with Qualifications	Number of Persons in Training based on 2013/2014/93531/2014	Number of Jobs in EER 7/1/13-6/30/14(93731/2014)	Help Wanted Jobs	Annual Openings LMI Data 2013-2021	Supply-Demand (Short-Term)	Supply-Demand Rate (Long-Term)	Annual Growth Percentage Change	LMI Data 2013-2021 Average Hourly Wage	Quadrant Category		Approved Local Training Program Yes/No		
												Growth Category	Wage Category	Yes	No	Unknown
273031	273031	Public Relations Specialists	103	3	44	241	676	0.37	0.16	1.50	\$ 35.95	High Growth	High Wage	Yes		
273043	273043	Writers and Authors	34	0	2	64	246	0.52	0.14		\$ 28.00	Low Growth	High Wage	Yes		
273091	273091	Interpreters and Translators	50	1	4	28	N/A	1.78		N/A	N/A	High Growth	N/A	Yes		
274032	274032	Film and Video Editors	24	2	0	12	N/A	3.17		N/A	N/A	High Growth	N/A	Yes		
291071	291071	Physician Assistants	36	1	0	79	238	0.47	0.16	2.62	\$ 45.22	High Growth	High Wage	Yes		
291136	291136	Respiratory Therapists	21	5	1	30	374	1.39	0.07	1.98	\$ 38.00	High Growth	High Wage	Yes		
291141	291141	Registered Nurses	433	163	33	1,371	8,047	0.42	0.07	1.88	\$ 30.25	High Growth	High Wage	Yes		
292011	292011	Medical and Clinical Laboratory Technologists	30	3	3	35	207	0.92	0.17		\$ 25.10	Low Growth	High Wage	Yes		
292021	292021	Dental Hygienists	9	7	0	21	512	0.76	0.03	3.28	\$ 24.46	High Growth	High Wage	Yes		
292031	292031	Cardiovascular Technologists and Technicians	32	0	1	39	210	0.80	0.15	1.69	\$ 21.56	High Growth	High Wage	Yes		
292032	292032	Diagnostic Medical Sonographers	31	10	0	16	N/A	2.36		N/A	N/A	High Growth	N/A	Yes		
292034	292034	Radiologic Technologists	32	4	2	35	379	1.51	0.15	1.94	\$ 23.87	High Growth	High Wage	Yes		
292034	292034	Magnetic Resonance Imaging Technologists	32	4	2	35	379	1.51	0.15	1.94	\$ 23.87	High Growth	High Wage	Yes		
292041	292041	Emergency Medical Technicians and Paramedics	63	5	12	39	338	1.33	0.20	2.16	\$ 14.34	High Growth	Low Wage	Yes		
292055	292055	Surgical Technologists	30	3	1	42	193	0.77	0.17		\$ 19.52	Low Growth	Low Wage	Yes		
292061	292061	Licensed Practical and Licensed Vocational Nurses	233	85	15	73	1,951		0.16	2.36	\$ 21.02	High Growth	High Wage	Yes		
292071	292071	Medical Records and Health Information Technicians	217	10	13	189	464	1.12		1.58	\$ 14.80	High Growth	Low Wage		No	
292081	292081	Opticians, Dispensing	18	0	0	19	130	0.85	0.14		\$ 19.78	Low Growth	Low Wage	Yes		
292099	292099	Health Technologists and Technicians, All Other	68	9	0	28	156	2.43		1.39	\$ 18.52	High Growth	Low Wage		No	
312021	312021	Physical Therapist Assistants	37	8	1	18	148	1.42	0.18	2.25	\$ 24.39	High Growth	High Wage	Yes		
319011	319011	Massage Therapists	148	0	1	37	616	2.53	0.24	1.41	\$ 21.13	High Growth	High Wage		No	
319091	319091	Dermal Assistants	151	6	3	45	918		0.17	2.74	\$ 13.67	High Growth	Low Wage	Yes		

2014-15 Regional Demand Occupations List

Sorted by Occupational Title

Workforce Region 23 - Miami-Dade and Monroe Counties

Workforce Estimating Conference Selection Criteria:

- 1 FLDOE Training Code 3 (PSAV Certificate), 4 (Community College Credit/Degree), or 5 (Bachelor's Degree)
- 2 25 annual openings and positive growth
- 3 Mean Wage of \$13.71/hour and Entry Wage of \$11.14/hour
- 4 High Skill/High Wage (HSHW) Occupations:
Mean Wage of \$21.48/hour and Entry Wage of \$13.71/hour

SOC Code†	HSHW†	Occupational Title†	Annual		2013 Hourly Wage		FLDOE Training Code	In EFI Targeted Industry?	Data Source†††
			Percent Growth	Annual Openings	Mean	Entry			
332011	HSHW	Fire Fighters	1.13	108	NA	NA	3	No	R
471011	HSHW	First-Line Superv. of Construction and Extraction Workers	2.45	178	31.65	20.52	4	No	R
351012		First-Line Superv. of Food Preparation & Serving Workers	0.93	196	17.38	11.49	3	No	R
371012		First-Line Superv. of Landscaping and Groundskeeping	1.50	37	19.42	13.19	3	No	R
531031	HSHW	First-Line Superv. of Material-Moving Vehicle Operators	1.25	45	27.37	17.18	3	Yes	R
491011	HSHW	First-Line Superv. of Mechanics, Installers, and Repairers	0.91	94	29.62	19.92	3	No	R
431011	HSHW	First-Line Superv. of Office and Admin. Support Workers	1.23	465	26.08	17.65	4	Yes	R
511011	HSHW	First-Line Superv. of Production and Operating Workers	0.47	391	26.61	17.79	3	Yes	S
411012	HSHW	First-Line Supervisors of Non-Retail Sales Workers	0.38	164	44.38	23.56	4	No	R
391021		First-Line Supervisors of Personal Service Workers	1.18	75	20.22	12.72	3	No	R
411011		First-Line Supervisors of Retail Sales Workers	0.55	416	21.18	13.90	3	No	R
119051	HSHW	Food Service Managers	0.41	38	31.54	17.60	4	No	R
111021	HSHW	General and Operations Managers	0.37	242	58.69	29.26	4	Yes	R
472121		Glaziers	4.55	221	17.35	11.38	3	No	S
271024	HSHW	Graphic Designers	0.81	90	23.06	14.15	4	Yes	R
282099		Health Technologists and Technicians, All Other	2.11	215	21.13	13.48	3	Yes	S
499021		Heating, A.C., and Refrigeration Mechanics and Installers	3.57	123	20.01	13.28	3	No	R
492087		Home Entertainment Electronics Installers and Repairers	1.77	42	15.05	11.30	3	No	R
434161		Human Resources Assistants, Exc. Payroll	1.41	57	17.51	13.25	3	No	R
131071	HSHW	Human Resources Specialists	2.11	142	25.95	15.35	4	No	R
172112	HSHW	Industrial Engineers	0.79	27	31.00	20.12	5	Yes	R
489041	HSHW	Industrial Machinery Mechanics	2.60	67	23.94	15.86	3	No	R
151122	HSHW	Information Security Analysts	2.51	151	37.85	23.72	3	Yes	S
413021	HSHW	Insurance Sales Agents	1.70	160	30.36	17.99	3	Yes	R
132053	HSHW	Insurance Underwriters	0.60	27	28.96	18.15	5	Yes	R
271025		Interior Designers	1.42	28	22.34	11.87	4	Yes	R
273091	HSHW	Interpreters and Translators	3.69	38	24.73	14.57	4	Yes	R
252012	HSHW	Kindergarten Teachers, Except Special Education	1.93	49	27.94	21.45	5	No	R
436012		Legal Secretaries	1.10	86	21.03	14.44	3	No	R
292061		Licensed Practical and Licensed Vocational Nurses	2.24	245	21.05	17.69	3	Yes	R
132071		Loan Counselors	2.50	179	21.08	14.98	4	Yes	S
132072	HSHW	Loan Officers	1.28	105	37.08	23.45	4	Yes	R
119081	HSHW	Lodging Managers	0.73	28	39.34	15.73	4	No	R
131081	HSHW	Logisticians	3.95	34	30.38	20.35	5	Yes	R
292035	HSHW	Magnetic Resonance Imaging Technologists	2.53	152	29.64	23.61	3	Yes	S
131111	HSHW	Management Analysts	2.12	168	43.09	22.88	5	Yes	R
131161	HSHW	Market Research Analysts and Marketing Specialists	3.65	152	29.49	18.23	5	Yes	R
112021	HSHW	Marketing Managers	1.51	36	64.53	38.49	5	Yes	R
319011		Massage Therapists	1.41	61	20.78	13.82	3	Yes	R
172141	HSHW	Mechanical Engineers	1.71	29	30.25	18.36	5	Yes	R
292011	HSHW	Medical and Clinical Laboratory Technologists	0.05	27	25.19	17.21	4	Yes	R
119111	HSHW	Medical and Health Services Managers	2.21	62	56.76	33.83	5	Yes	R
488062		Medical Equipment Repairers	3.03	180	20.17	13.10	3	Yes	S
292071		Medical Records and Health Information Technicians	2.13	444	17.33	11.68	4	Yes	S
436013		Medical Secretaries	3.24	109	14.66	11.43	3	No	R
131121	HSHW	Meeting and Convention Planners	2.74	35	24.34	15.88	4	No	R
252022	HSHW	Middle School Teachers, Exc. Special & Voc. Education	1.89	118	28.53	24.59	5	No	R
493042		Mobile Heavy Equipment Mechanics, Except Engines	1.22	27	22.02	12.99	3	No	R
151142	HSHW	Network and Computer Systems Architects and Administrators	2.80	80	37.96	24.05	4	Yes	R

2014-15 SOC to CIP Linkages for Occupations Below Bachelor's Degree Level

Postsecondary Career and Technical Education Occupations

Sorted by Occupational Title

Department of Education and Commission on Independent Education Approved List

SOC Code	Occupational Title*	CIP	Vocational Program Code	Program Title	Certification†
292099	Health Technologists and Technicians, All Other	0351390205		PATIENT CARE TECHNICIAN	DIPLOMA
^SOC Code and Occupational Title refer to Standard Occupational Classification codes and titles.					
†Certification:					
AAS = Associate in Applied Science Degree; APPR = Registered Apprentice Program; AS = Associate in Science Degree - Public; AS-NP = Associate in Science Degree - Nonpublic;					
ATD = Applied Technology Diploma (Certificate); CCC = College Credit Certificate; Diploma = Clock hour program - Nonpublic; PSAV = Postsecondary Adult Vocational Certificate					

* Less than one year of experience required; ** 1-5 years of experience required; *** More than 5 years of experience required

**FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS****Detail by Entity Name****Florida Profit Corporation**

COMPU-MED VOCATIONAL CAREERS CORP.

Filing Information

Document Number	L26453
FEI/EIN Number	650163081
Date Filed	10/31/1989
State	FL
Status	ACTIVE
Last Event	NAME CHANGE AMENDMENT
Event Date Filed	06/27/2000
Event Effective Date	NONE

Principal Address2900 WEST 12ND. AVE
3RD FLOOR SUITE # 28
HIALEAH, FL 33012

Changed: 02/02/2005

Mailing Address2900 WEST 12ND. AVE
3RD FLOOR SUITE # 28
HIALEAH, FL 33012

Changed: 02/09/2012

Registered Agent Name & AddressRODRIGUEZ, MAYRA
500 RAVEN AVENUE
MIAMI SPRINGS, FL 33166

Address Changed: 05/08/1999

Officer/Director Detail**Name & Address**

Title PT

RODRIGUEZ, MAYRA
500 RAVEN AVENUE
MIAMI SPRINGS, FL 33166



Commission for Independent Education

Approved Data

Florida Vocational Institute (ID# 3441)

Corporation Data

Name: Florida Vocational Institute, Corp.

Foreign or Domestic: Domestic **Profit or Non Profit:** Profit

Address Data

7757 West Flagler Street, Suite 230

Miami, FL 33144

Miami-Dade County

Contact Data

Contact: Mr. Jesus A. Marin

Phone: (305) 665-1911 **Phone Ext:**

Fax: (305) 665-1917

E-Mail: floridavocationalinstitute@yahoo.com

Web Site: www.fvi.edu

License Data

Lic #: 3441 **Campus Type:** Main

Lic Status: License By Means of Accreditation

Program Specialist: Monica Muldrow-Brooks

Annual Review Date: 5/31/2015

Accredited by:	Level of Accreditation:	Last Granted:	Renewal Date:	Next visit Scheduled:
COE	Institutional	07/01/2013	06/30/2014	

Program Title as Licensed:	Hours:		Degree Type:	Credential:
	Clock	Credit		
Electrocardiograph Aide	165			Diploma
Medical Assistant	900			Diploma
Nursing Assistant - Home Health Aide	168			Diploma
Patient Care Technician	600			Diploma
Phlebotomy Technician	165			Diploma

Monica Muldrow-Brooks
Program Specialist
Commission for Independent Education

Florida Department of Education

Florida Vocational Institute (#3441)

7757 West Flagler Street, Suite 220
 Miami, FL 33144
[Map](#)

Contact: Alejandro Manrique
Phone: (305) 665-1911
Fax: (305)665-1917
Email: floridavocationalinstitute@yahoo.com
Website: www.fyi.edu

License Status: License By Means of Accreditation
Licensed Since: 2/21/2007

Accreditation

Accredited By

Level of Accreditation

COE

Institutional

Note: Accreditation generally means that a college or school has been evaluated by a group of educators, and meets the accrediting agency's standards. This process is VOLUNTARY for the college; it is not "required". However, accreditation is required for financial aid eligibility, recognition of degrees or credits by employers or other colleges, universities, or schools, easy transfer of credits, acceptance into another school, and other education-related opportunities.

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Programs Offered

Program Title	Credential	Clock Hours	Credit Hours	CIP Code
Electrocardiograph Aide	Diploma	165		0351090202
Medical Assistant	Diploma	900		0351080100
Nursing Assistant - Home Health Aide	Diploma	168		0351390200
Patient Care Technician	Diploma	600		0351390205
Pharmacy Technician	Diploma	920		0351080501
Phlebotomy Technician	Diploma	165		0351100901

TARGET OCCUPATION LIST
2014 - 2015

OLD Standard Occupational Code	NEW Standard Occupational Code	Occupational Title	Number of Persons in EP with Qualifications	Number of Persons in Training based on 2013/2014(03/31/2014)	Number of Jobs in EP 7/1/13-6/30/14(03/31/2014)	Help Wanted Jobs	Annual Openings Last Data 2013-2021	Supply-Demand (Short-Term)	Supply-Demand Rate (Long-Term)	Annual Growth Percentage Change	LSM Data 2013-2021 Average Hourly Wage	Quadrant Category		Approved Local Training Program Yes/No		
												Growth Category	Wage Category	Yes	No	Unknown
273031	273031	Public Relations Specialists	103	3	44	241	676	0.37	0.16	1.59	\$ 32.95	High Growth	High Wage	Yes		
273043	273043	Writers and Authors	34	0	2	64	246	0.52	0.14		\$ 28.69	Low Growth	High Wage	Yes		
273091	273091	Interpreters and Translators	35	1	4	28	N/A	1.72		N/A	N/A	High Growth	N/A	Yes		
274032	274032	Film and Video Editors	24	2	0	12	N/A	2.17		N/A	N/A	High Growth	N/A	Yes		
291071	291071	Physician Assistants	36	1	0	79	238	0.47	0.16	2.82	\$ 45.22	High Growth	High Wage	Yes		
291126	291126	Respiratory Therapists	21	6	1	20	174	1.29	0.07	1.98	\$ 29.49	High Growth	High Wage	Yes		
291141	291141	Registered Nurses	433	163	33	1,371	8,047	0.42	0.07	1.85	\$ 30.25	High Growth	High Wage	Yes		
292011	292011	Medical and Clinical Laboratory Technologists	16	5	3	35	207	0.92	0.17		\$ 25.19	Low Growth	High Wage	Yes		
292021	292021	Dental Hygienists	9	7	0	21	312	0.76	0.03	3.28	\$ 24.45	High Growth	High Wage	Yes		
292031	292031	Cardiovascular Technologists and Technicians	32	0	1	39	216	0.90	0.13	1.69	\$ 21.36	High Growth	High Wage	Yes		
292032	292032	Diagnostic Medical Sonographers	31	10	0	15	N/A	2.06		N/A	N/A	High Growth	N/A	Yes		
292034	292034	Radiologic Technologists	50	4	2	35	379	1.51	0.15	1.94	\$ 23.87	High Growth	High Wage	Yes		
292034	292035	Magnetic Resonance Imaging Technologists	52	4	2	35	379	1.51	0.15	1.94	\$ 23.87	High Growth	High Wage	Yes		
292041	292041	Emergency Medical Technicians and Paramedics	63	5	12	39	338	1.33	0.20	2.16	\$ 14.55	High Growth	Low Wage	Yes		
292055	292055	Surgical Technologists	30	3	1	42	193	0.77	0.17		\$ 19.52	Low Growth	Low Wage	Yes		
292061	292061	Licensed Practical and Licensed Vocational Nurses	253	85	15	75	1,951		0.15	2.26	\$ 21.02	High Growth	High Wage	Yes		
292071	292071	Medical Records and Health Information Technicians	217	10	17	189	464	1.12		1.58	\$ 14.90	High Growth	Low Wage		No	
292081	292081	Opticians, Dispensing	18	0	0	19	130	0.95	0.14		\$ 19.78	Low Growth	Low Wage	Yes		
292099	292099	Health Technologists and Technicians, All Other	68	0	0	28	156	2.43		1.39	\$ 18.92	High Growth	Low Wage		No	
312021	312021	Physical Therapist Assistants	19	8	1	18	148	1.42	0.18	2.25	\$ 24.29	High Growth	High Wage	Yes		
315011	315011	Massage Therapists	148	0	1	57	616	2.55	0.24	1.41	\$ 21.15	High Growth	High Wage		No	
319091	319091	Dental Assistants	151	6	5	45	918		0.17	2.74	\$ 13.57	High Growth	Low Wage	Yes		

2014-15 Regional Demand Occupations List

Sorted by Occupational Title

Workforce Region 23 - Miami-Dade and Monroe Counties

Workforce Estimating Conference Selection Criteria:

- 1 FLDOE Training Code 3 (PSAV Certificate), 4 (Community College Credit/Degree), or 5 (Bachelor's Degree)
- 2 25 annual openings and positive growth
- 3 Mean Wage of \$13.71/hour and Entry Wage of \$11.14/hour
- 4 High Skill/High Wage (HSHW) Occupations:
Mean Wage of \$21.48/hour and Entry Wage of \$13.71/hour

SOC Code†	HSHW††	Occupational Title†	Annual		2013 Hourly Wage		FLDOE Training Code	In EFI Targeted Industry?	Data Source†††
			Percent Growth	Annual Openings	Mean	Entry			
332011	HSHW	Fire Fighters	1.13	108	NA	NA	3	No	R
471011	HSHW	First-Line Superv. of Construction and Extraction Workers	2.45	178	31.85	20.52	4	No	R
351012		First-Line Superv. of Food Preparation & Serving Workers	0.93	196	17.38	11.49	3	No	R
371012		First-Line Superv. of Landscaping and Groundskeeping	1.50	37	19.42	13.19	3	No	R
531031	HSHW	First-Line Superv. of Material-Moving Vehicle Operators	1.25	45	27.37	17.18	3	Yes	R
491011	HSHW	First-Line Superv. of Mechanics, Installers, and Repairers	0.91	94	29.82	19.92	3	No	R
431011	HSHW	First-Line Superv. of Office and Admin. Support Workers	1.23	465	26.08	17.65	4	Yes	R
511011	HSHW	First-Line Superv. of Production and Operating Workers	0.47	391	26.81	17.79	3	Yes	S
411012	HSHW	First-Line Supervisors of Non-Retail Sales Workers	0.38	164	44.38	23.56	4	No	R
391021		First-Line Supervisors of Personal Service Workers	1.18	75	20.22	12.72	3	No	R
411011		First-Line Supervisors of Retail Sales Workers	0.55	418	21.18	13.90	3	No	R
119051	HSHW	Food Service Managers	0.41	38	31.54	17.60	4	No	R
111021	HSHW	General and Operations Managers	0.37	242	58.69	29.26	4	Yes	R
472121		Glaziers	4.55	221	17.35	11.38	3	No	S
271024	HSHW	Graphic Designers	0.81	90	23.06	14.15	4	Yes	R
292099		Health Technologists and Technicians, All Other	2.11	215	21.13	13.48	3	Yes	S
499021		Heating, A.C., and Refrigeration Mechanics and Installers	3.57	123	20.01	13.28	3	No	R
492097		Home Entertainment Electronics Installers and Repairers	1.77	42	15.05	11.30	3	No	R
434181		Human Resources Assistants, Exc. Payroll	1.41	57	17.51	13.25	3	No	R
131071	HSHW	Human Resources Specialists	2.11	142	25.95	15.35	4	No	R
172112	HSHW	Industrial Engineers	0.79	27	31.00	20.12	5	Yes	R
499041	HSHW	Industrial Machinery Mechanics	2.60	67	23.94	15.86	3	No	R
151122	HSHW	Information Security Analysts	2.51	151	37.95	23.72	3	Yes	S
413021	HSHW	Insurance Sales Agents	1.70	160	30.36	17.99	3	Yes	R
132053	HSHW	Insurance Underwriters	0.60	27	28.96	18.15	3	Yes	R
271025		Interior Designers	1.42	28	22.34	11.87	4	Yes	R
273091	HSHW	Interpreters and Translators	3.69	38	24.73	14.57	4	Yes	R
252012	HSHW	Kindergarten Teachers, Except Special Education	1.93	49	27.94	21.45	5	No	R
436012		Legal Secretaries	1.10	86	21.03	14.44	3	No	R
292061		Licensed Practical and Licensed Vocational Nurses	2.24	245	21.05	17.69	3	Yes	R
132071		Loan Counselors	2.50	179	21.08	14.98	4	Yes	S
132072	HSHW	Loan Officers	1.28	105	37.08	23.45	4	Yes	R
119081	HSHW	Lodging Managers	0.73	28	39.34	15.73	4	No	R
131081	HSHW	Logisticians	3.95	34	30.38	20.35	5	Yes	R
292035	HSHW	Magnetic Resonance Imaging Technologists	2.53	152	29.64	23.61	3	Yes	S
131111	HSHW	Management Analysts	2.12	188	43.09	22.88	5	Yes	R
131161	HSHW	Market Research Analysts and Marketing Specialists	3.65	152	29.49	18.23	5	Yes	R
112021	HSHW	Marketing Managers	1.51	36	64.53	36.49	5	Yes	R
319011		Massage Therapists	1.41	81	20.78	13.82	3	Yes	R
172141	HSHW	Mechanical Engineers	1.71	29	30.25	18.36	5	Yes	R
292011	HSHW	Medical and Clinical Laboratory Technologists	0.05	27	25.19	17.21	4	Yes	R
119111	HSHW	Medical and Health Services Managers	2.21	62	56.76	33.93	5	Yes	R
499062		Medical Equipment Repairers	3.03	180	20.17	13.19	3	Yes	S
292071		Medical Records and Health Information Technicians	2.13	444	17.33	11.68	4	Yes	S
436013		Medical Secretaries	3.24	109	14.86	11.43	3	No	R
131121	HSHW	Meeting and Convention Planners	2.74	35	24.34	15.88	4	No	R
252022	HSHW	Middle School Teachers, Exc. Special & Voc. Education	1.89	118	29.53	24.59	5	No	R
493042		Mobile Heavy Equipment Mechanics, Except Engines	1.22	27	22.02	12.99	3	No	R
151142	HSHW	Network and Computer Systems Architects and Administrators	2.80	80	37.98	24.05	4	Yes	R

2014-15 SOC to CIP Linkages for Occupations Below Bachelor's Degree Level

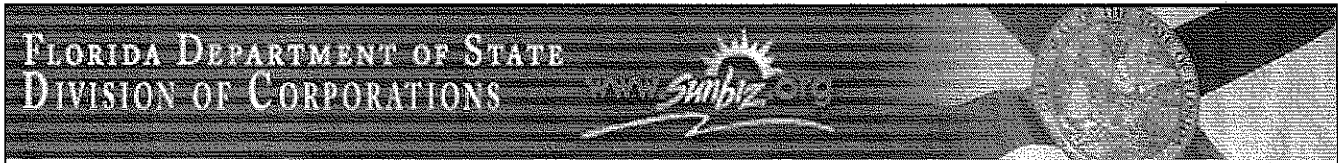
Postsecondary Career and Technical Education Occupations

Sorted by Occupational Title

Department of Education and Commission on Independent Education Approved List

SOC Code	Occupational Title*	CIP	Vocational Program Code	Program Title	Certification†
292099	Health Technologists and Technicians, All Other	0351390205		PATIENT CARE TECHNICIAN	DIPLOMA
^SOC Code and Occupational Title refer to Standard Occupational Classification codes and titles.					
†Certification:					
AAS = Associate in Applied Science Degree; APPR = Registered Apprentice Program; AS = Associate in Science Degree - Public; AS-NP = Associate in Science Degree - Nonpublic;					
ATD = Applied Technology Diploma (Certificate); CCC = College Credit Certificate; Diploma = Clock hour program - Nonpublic; PSAV = Postsecondary Adult Vocational Certificate					

* Less than one year of experience required; ** 1-5 years of experience required; *** More than 5 years of experience required



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Florida Profit Corporation

FLORIDA VOCATIONAL INSTITUTE, CORP.

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Principal Address

400 N. Pine Island Road
 Suite 300
 Plantation, FL 33324

Changed: 04/26/2014

Mailing Address

400 N. Pine Island Road
 Suite 300
 Plantation, FL 33324

Changed: 04/26/2014

Registered Agent Name & Address

NRAI SERVICES, INC.
 1200 South Pine Island Road
 Plantation, FL 33324

Name Changed: 06/15/2011

Address Changed: 06/15/2011

Officer/Director Detail

Name & Address

Title President & Director

Bonwitt, Gil J
 400 N. Pine Island Road
 Suite 300

Plantation, FL 33324

Title Vice President & Director

Scheck, Jeffrey
 400 N. Pine Island Road
 Suite 300
 Plantation, FL 33324

Title Vice President & Director

Scheck, Martin
 400 N. Pine Island Road
 Suite 300
 Plantation, FL 33324

Title Secretary, Treasurer, & Director

Bonwitt, Elise S
 400 N. Pine Island Road
 Suite 300
 Plantation, FL 33324

Title Vice President & Director

Scheck, Steven
 400 N. Pine Island Road
 Suite 300
 Plantation, FL 33324

Annual Reports

Report Year	Filed Date
2012	02/08/2012
2013	04/04/2013
2014	04/26/2014

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SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

DATE: 2/19/2015

AGENDA ITEM NUMBER: 9B

AGENDA ITEM SUBJECT: APPROVAL OF A REVISED INDIVIDUAL TRAINING ACCOUNT POLICY

AGENDA ITEM TYPE: APPROVAL

RECOMMENDATION: The EDIS Committee to recommends to the Board the approval of a revised Individual Training Account (ITA) Policy, as set forth below.

STRATEGIC GOAL: Premier National Provider of Employment and Career Training

STRATEGIC PROJECT: Raise the Bar/One Stop Performance Consistency

BACKGROUND:

On June 19, 2014, the SFWIB approved a revision to the Individual Training Account (ITA) Policy. The policy guides SFWIB Center operators and Training Vendors in the administration of ITAs. Federal and state law permit regional workforce boards to independently develop criteria for the selection and maintenance of Training Vendors and Programs.

Further, in order to prepare for the new regulations under the Workforce Innovation and Opportunity Act (WIOA) specific changes to the policy are required relevant to tracking credentials. The information will be tracked through the newly implemented Workforce Management System (WFMS) formerly the Service Account Management System (SAMS), which collects participants' training-related information such as expenditures and performance data.

Currently, the Regional Targeted Occupations List (RTOL) policy allows training at or below the bachelor's level as long as it can be completed within two years. Therefore, additional revisions are being made that will allow flexibility to the current policy to permit payment for Associate of Arts and Bachelor Degree programs to be covered by ITAs to deliver training to target populations with Workforce Investment Act (WIA) funds.

SFWIB Staff recommends to the EDIS committee the following ITA policy revisions:

- Revision 1 - Credential Definitions
- Revision 2 - Individual Training Account Fee Structure
 - A. ITA Cost: *to include the cost of credentials and projected time frame of credential attainment.*

- Revision 3 - Duration of Training for Individual Training Accounts: Exceptions, *allows for an exception when the Board determines there is a training program that demonstrates effectiveness to serve targeted populations.*

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

INDIVIDUAL TRAINING ACCOUNT (ITA) POLICY

I. Of Interest to

The Individual Training Account (ITA) Policy should be of interest to members of the South Florida Workforce Investment Board (SFWIB), Region 23 (Miami-Dade and Monroe Counties) Career Center contractors (Service Providers), Training Vendors, Region 23 jobseekers, and SFWIB staff.

II. Definitions

- 1) Actual start date: the date that the participant commences classes.
- 2) Approved Training Program: a SFWIB-Approved occupational training program, including online training linked to occupational and program titles seen on Region 23's current Targeted Occupations List.
- 3) Assessment: the process by which Career Center staff evaluates eligible participants before they enroll in a training program.
- 4) Completion: the total number of classroom hours or competencies required for a participant's attainment of a certificate or degree. ~~or competencies needed for a specific job or occupational group at the conclusion of a course of study.~~
- 5) Credential Attainment: participant's attainment of a certificate or degree issued by the State of Florida and/or competencies needed required for a specific job or occupational group at the conclusion of a course of study.
- 6) Economic Benefit per Placement: the return on investment per approved training program for each participant placed.
- 7) ITA (Individual Training Account): the scholarship to pay for enrolling in an approved training program.
- 8) ITA Limit/Maximum ITA Amount: a cap on the amount to be paid for each approved program.
- 9) ITA Voucher: the system-generated instrument used to pay for a training program; for the instrument to be valid, it must have all required signatures, i.e., participant, career advisor and supervisor signatures.
- 10) Occupational Training Area: program title linked to an occupational title seen on Region 23's Targeted Occupations List. SOC to CIP linkages.
- 11) Pell Grant: the federal grant that eligible participants apply for to assist in paying for the costs of a training program.
- 12) Performance measures/standards: a set of federal, state and local standards for determining a Training Vendor's compliance with completion and placement requirements.
- 13) Placement: the number of participants that obtain unsubsidized employment following completion of a training program.
- 14) Workforce Management System (WFMS) formerly the Service Account Management System (SAMS): the system for tracking participants' training-related information, i.e.,

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expenditures and performance data.

- 15) Targeted Industries: industries determined by the SFWIB as a priority for occupational training; currently, those industries are Aviation; Creative Design; Hospitality & Tourism; Information Technology Banking & Finance; Life Science & Healthcare; and Trade & Logistic.
- 16) Targeted Occupations List (TOL): a State-compiled list of occupations that Regional Workforce Boards may offer training in.
- 17) Training-related placement: the number of participants that obtain unsubsidized employment in an occupational area relevant to the training program completed.

III. Subject

Training utilizing Individual Training Accounts (ITAs)

IV. Purpose

The purpose of the ITA Policy is to provide all SFWIB stakeholders with uniform guidelines regarding the use of training funds to pay for approved training programs and to determine subsequent program eligibility.

V. Background

An ITA is the vehicle through which SFWIB expends training dollars. ITAs may be used to pay for or help defray the cost of training at an approved SFWIB Training Vendor. ITAs may also be used to provide training in an occupation clearly linked to a priority industry that is in local demand or that appears on the Region's Targeted Occupations List (TOL). ITAs are available to customers eligible for WIA Adult, Dislocated Worker, Youth and Welfare Transition programs; however, note that an ITA is neither an entitlement nor a right.

VI. Assessment

Career Center staff is required to individually assess eligible participants for training prior to the issuance of an ITA voucher. The assessment process consists of examining a participant's academic and employment background as well as short- and long-term career interests. The intent of this process is to assist the participant in selecting a training program he/she is likely to succeed in and ultimately contribute to the achievement of economic self-sufficiency.

VII. Individual Training Account Fee Structure

A. ITA Cost

By May 15th of a Program Year (PY), Training Vendors are required to submit program cost modifications to include: cost of credentials and projected time frame of credential attainment for the next PY to SFWIB staff. That information is used to update the program cost information seen on the SFWIB website and in the WFMS SAMS. The maximum ITA amount for each PY is derived from the program cost information submitted by the public education Training Vendors.

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Specifically, the ITA limit per public school training program is set at 100% of the public institutions' submitted cost information and 110% of the public institutions' cost information for private institutions' comparable programs. Where there is no comparable **regionally** approved

public education institution program, the cost of the approved private Training Vendor's program will be based on occupational title, quadrant category and cost negotiation within the applicable quadrant category.

B. Individual Account Training Cap

The maximum cap for the Individual Training Account (ITA) is **\$10,000.00**.

C. ITA Amount for Occupational Training Areas

The ITA amount for each occupational training area is based on if the occupation is identified as High Wage/High Growth, High Wage/Low Growth, Low Wage/High Growth, and Low Wage/Low Growth.

The maximum ITA amounts are as follows:

- Occupations identified as High Growth/High Wage **up to and including \$10,000.00**
- Occupations identified as Low Growth/High Wage **up to and including \$7,500.00**
- Occupations identified as High Growth/Low Wage **up to and including \$5,000.00**
- Occupations identified as Low Growth/Low Wage **up to and including \$2,500.00**

The formula to determine whether an occupation is high wage/high growth, low/wage growth, etc. is based on the State of Florida LMI data for the fastest growing occupations within Region 23 by growth rate and salary rate. Annually, the average growth rate and average salary rate will be determined for the identified occupations, sorted by growth rate and average salary, and then placed in the appropriate category.

D. ITA Voucher

A voucher will be issued covering up to and including 50 percent of the maximum approved ITA amount. In order for the voucher to be submitted for payment, the actual start date must be entered in ~~WFMS, SAMS~~ and the participant must attend class for 14 consecutively scheduled classes. The 14-day period begins to run by entering participant information in ~~WFMS, SAMS~~, such as actual start date and length of program.

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Upon the participant's completion of up to and including 50 percent of the training program, a voucher will be issued for the remaining maximum ITA amount. **Note: The payment of the remaining amount is contingent on the Training Vendor's submission to the applicable Service Provider of documentation evidencing the participant's attendance records.**

All vouchers must be issued within the same Program Year in which service(s) was/were rendered.

Please refer to the SFWIB Performance Reporting Requirements Policy & Procedures for more information.

VIII. Duration of Training for Individual Training Accounts

Individual Training Accounts can only be used to cover the cost of **up to and including** one year of training. This is a lifetime limit.

Exception: Those programs that the SFWIB have identified as targeted industries are exempt from the one-year limitation.

If the SFWIB participant's training cost is covered by another funding source, for example, Pell Grants or scholarships, of the maximum ITA amount approved only **up to and including** \$2,000 may be issued via voucher to offset the costs of books, certification examination/testing fees, etc., for **up to and including** one year of training. Note that this \$2,000 sum is not separate

from the approved maximum ITA amount.

SFWIB participants that elect a training program that is more than one year in length, i.e., an Associate in Science (A.S. Degree) program, will be responsible for all training costs beyond the one year covered by the ITA.

Associate of Arts (A.A. Degree) and Bachelor Degree programs are not covered by ITAs, [except when the Board determines there is a training program that demonstrates effectiveness to serve targeted populations.](#)

IX. Financial Aid

A. Pell Grants

All SFWIB participants requesting training using an ITA are required to apply for the Pell Grant (Title IV) by completing the Free Application for Federal Student Aid (FAFSA).

SFWIB participants pending PELL Grant approval/award may be enrolled in training through an ITA voucher. If subsequently awarded, the Pell Grant proceeds will be deducted from the amount of the ITA. In the case where the Pell award changes from the amount stipulated in the original award letter, the previously approved ITA amount paid by SFWIB cannot be adjusted. In the case where the Pell award is in excess of the ITA voucher amount used when the SFWIB participant enrolled, the Training Vendor must reimburse SFWIB the difference.

B. Other Financial Aid/Student Loans

SFWIB participants who are eligible for a Pell Grant that elect to attend training programs may be required to obtain student loans and/or other grants to cover the cost of the program that they wish to enroll in if the ITA amount and the Pell Grant do not cover the full cost of the program.

If the SFWIB participant is not Pell eligible, or the school or program is not Title IV eligible, the SFWIB participant will be required to obtain student loans and/or other financial aid to cover the cost of the program not covered by the ITA amount. SFWIB will not be responsible for any debts that a SFWIB participant incurs.

X. Limitations

- 1) Only one training program per SFWIB participant can be paid through the ITA; participants are limited to one lifetime ITA.
- 2) The SFWIB participant must enroll in school half-time or full-time as defined by the Training Vendor.
- 3) The ITA can only be used for courses that are specifically required for the program of study.
- 4) SFWIB will only pay once for each required class in an approved training program. SFWIB will not pay for re-takes. This one-time payment includes remedial courses.
- 5) SFWIB will only pay once for each required certification examination.
- 6) In the case of those occupational training areas where the State licensing and/or certification examinations are offered only in the English language, SFWIB participants enrolled in such training shall be taught in English.

[7\)](#) Associate of Arts (A.A. Degree) and Bachelor Degree programs are not covered by the Individual Training Account, [unless as specified under Section VIII, Duration of Training for](#)

Individual Training Accounts: *Exception.*

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XI. ~~Service Account Management System (SAMS)~~ **Workforce Management System (WFMS)**

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Approved SFWIB Training Vendors shall utilize the SFWIB ~~WFMS~~ ~~SAMS~~ Training Vendor screen to submit information on training status (drop, withdrawals, Pell information, etc.), attendance, training progress, placement, credential attainment information and performance information on a regular basis. The Training Vendor will provide credential information to the Service Provider and any follow-up data required.

Service Provider case managers shall track SFWIB participants' training performance through ~~WFMS~~ ~~SAMS~~.

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Please refer to the SFWIB Performance Reporting Requirements Policy & Procedures for more information on the responsibilities of Training Vendors and Service Providers relevant to ~~WFMS~~ ~~SAMS~~ data reconciliation.

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XII. **Performance Measures**

Training Vendors that agree to accept ITAs from SFWIB will be required to meet **a minimum of two of the listed** SFWIB performance standards, of which, one must be the Placement after Training standard. The table below lays out the performance measures.

Performance Measure	Performance Standard
Completion Rate	70%
Placement After Training	70%
Training-Related Placement	70%
Economic Benefit Per Placement	Quadrant Benchmark
Low Growth / Low Wage	\$14,785
High Growth / Low Wage	\$12,493
Low Growth / High Wage	\$31,542
High Growth / High Wage	\$29,201

A. Completion Rate

This measure examines the percentage of participants who successfully complete training in an approved SFWIB program.

B. Placement after Training

This measure examines those SFWIB participants who completed training and have been placed in unsubsidized employment within **180** days of training completion.

C. Training-Related Placements

This measure examines those SFWIB participants who completed training and obtained unsubsidized employment within **180** days of completion in a training-related occupation.

D. Economic Benefit per Placement

This measure examines the percentage of the return on investment per approved training program for each participant placed. **The approved program must meet and/or exceed the standard economic benefit per placement by quadrant.**

E. Subsequent Eligibility

For an approved training program to be considered for renewal, the program must meet or exceed a minimum of two of the performance measures, of which, one must be the Placement after Training standard. Programs neither meeting nor exceeding a minimum of two of the measures will be removed from SFWIB's approved offerings list. For a removed program to return to the approved offerings list, that program must be resubmitted for a programmatic review and Board-approval a year from the date of removal.

XIII. Roles and Responsibilities

Training Vendors and Service Providers are required to input data relevant to each of the above measures into [WFMS](#), ~~SAMS~~. Additionally, Vendors and Providers are required to input wage data per placement into [WFMS](#), ~~SAMS~~. Note that supporting documentation for each system entry must be readily available for review. Please refer to the SFWIB Performance Reporting Requirements Policy and Procedures for more information.

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