



AMENDED

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

AGENDA ITEM NUMBER: 2A

AGENDA ITEM SUBJECT: MEETING MINUTES

DATE: August 21, 2014 at 9:30AM
 Camillus
 1603 NW 7th Avenue, 3rd Floor
 Miami, Florida 33136

SFWIB MEMBERS IN ATTENDANCE	SFWIB MEMBERS NOT IN ATTENDANCE	SFW STAFF
<ol style="list-style-type: none"> 1. West, Alvin, <i>Chairperson</i> 2. Piedra, Obdulio, <i>Vice-Chairperson</i> 3. Adrover, Bernardo 4. Bridges, Jeff 5. Brown, Clarence 6. Chi, Joe 7. Clayton, Lovey 8. del Valle, Juan-Carlos 9. Ferradaz, Gilda 10. Gazitua, Luis 11. Huston, Albert Jr. 12. Manrique, Carlos 13. Perez, Andre 14. Quintana, Annette 15. Rod, Denis 16. Roth, Thomas 17. Scott, Kenneth 18. Socorro, Ivonne 19. Talbert, Gregg 20. Zewadski-Bricker, Edith 	<ol style="list-style-type: none"> 21. Arboleda, Carlos J. 22. Brecheisen, Bruce 23. Carpenter, Willie 24. Datorre, Roberto 25. Diggs, Bill 26. DuBois, Victoria (non-voting) 27. Fils-Aime, Sr., Daniel 28. Gaber, Cynthia 29. Garza, Maria 30. Gibson, Charles 31. Jordan, Barbara 32. Ludwig, Philipp 33. Montoya, Rolando 34. Regueiro, Maria C 35. Russo, Monica 36. Walker, Wanda 	<p>Beasley, Rick Almonte, Ivan Alonso, Gus Butkowski, Dennis Garcia, Christine Gomez, Maria Hernandez, Juan Jean-Baptiste, Antoinette Kavehersi, Cheri Morgan, Myria Smith, Marian</p> <p>Assistant County Attorney</p> <p>Shanika Graves - Miami-Dade County Attorney's office – SFWIB's Legal Counsel</p>

OTHER ATTENDEES	
Acosta, Octavio - <i>AARP</i>	Gonzalez, Ana – <i>City of Hialeah</i>
Barroso, <i>City of Key West Fire Department</i>	Laguna, Connie – <i>Miami Dade College Center for Financial Training</i>
Benavides, Vanessa – <i>United Way of Miami-Dade</i>	
Beatriz, Gavira – <i>SER Jobs for Progress</i>	Marieto, Fanny – <i>ATTI</i>
Costas, Jorge – <i>Youth Co-Op, Inc.</i>	Roberts, Darrell - <i>FAA</i>
Dallas, M. – <i>Florida Career School</i>	Rodances, Carlos – <i>New Horizons, Inc.</i>
Donovan, Delvin – <i>UNIDAD of Miami Beach</i>	Rodriguez, Luis – <i>AARP</i>
Drosdowech, Laura – <i>Miami Dade College Hospitality Institute</i>	Scott, Don – <i>KRC Corporation</i>
Farinas, Irene – <i>Adult Mankind Organization</i>	Thomson, Nancy – <i>Rescare</i>
Gavira, Beatriz – <i>SER Jobs for Progress, Inc.</i>	
Gilbert, David – <i>City of Miami</i>	Wright, Shauna - <i>KRA</i>
Girnun, Arnie – <i>New Horizons</i>	

Agenda items are displayed in the order in which they were discussed.

1. Call to Order and Introductions

SFWIB Chairman, Alvin West called the meeting to order at 9:31a.m., began with introductions and noted that a quorum of members had been achieved.

2.a. Approval of SFWIB Meeting Minutes of June 19, 2014

Dr. Denis Rod moved the approval of June 19, 2014 meeting minutes. Motion seconded by Mr. Bernardo Adrover;. Motion Passed Unanimously

4. Executive Director's Report

4a. Legislative Update

Executive Director Rick Beasley presented his report and each member received a copy. The report contained information regarding: (1) Federal – Workforce Innovation and Opportunity Act (WIOA); and (2) Local – Career Center Performance.

Mr. Talbert inquired about CSSF's relationship with online employment agencies, such as monster.com, career builder and others. Mr. Beasley responded that the state has partnered with Monster.com and other employment agencies throughout the nation.

5. Executive Committee

5.a. Information – Financial Reports

5a.i May 2014

5a.ii June 2014

Vice-Chairman Piedra reviewed the financial (unaudited) reports ending May 31, 2014 and June 30, 2014:

Financial Report (Unaudited) For the Period of July 1, 2013 through May 31, 2014

Financial Report (Unaudited) For the Period of July 1, 2013 through June 30, 2014

Budget Adjustments: No adjustments

Explanation of Significant Variances

- Refugee Services – 66.4% vs.100%
- Training and Support Services - low at 34.5% vs. 100%
- Other Programs & Contracts - low 35.6% vs. 100%

No further questions or discussions.

5.b. Information – Cash Reconciliation

5b.i June 2014

5b.ii July 2014

Vice-Chairman Piedra presented the above items and reviewed with the Board the cash reconciliation reports for the months of June and July.

Mr. Talbert inquired about the invoicing process and Mr. Beasley further explained.

Mr. Bridges asked whether there are any “use it or lose it” funds that would be returned. Mr. Beasley responded that only Temporary Assistance for Needy Family (TANF) funds would be returned. He further explained that all other funds would be carried over to the following year.

5c. Recommendation as to Approval to Accept Wagner-Peyser PY 13-14

Chairman West introduced the item and Mr. Beasley further discussed, noting the Executive Committee's recommendation for the Board's approval to accept \$183,072 in Wagner-Peyser (WP) program funds:

Mr. Jeff Bridges moved the approval to accept Wagner Peyser program funds. Motion Seconded by Dr. Denis Rod; **Motion Passed Unanimously**

5.d. Recommendation as to Approval to Accept and Allocate Supplemental SNAP

Chairman West introduced the item. Mr. Beasley further discussed and read into record the Executive Committee's recommendation for the Board's approval to accept and allocate \$11,666 in Supplemental Nutrition Assistance Program (SNAP) funds:

Dr. Denis Rod moved the approval to accept and allocate supplemental (SNAP) funds. Motion seconded by Mr. Kenneth Scott; **Further Discussion(s):**

Mr. Bridges requested additional information regarding allocations. He asked, "How are allocations determined?" Mr. Beasley further explained.

Motion Passed with Unanimous Consent

5.e. Recommendation as to Approval to Renew UNIDAD In-School Youth Contract for three months and Release an In-School Youth Program RFP.

Chairman West introduced the item and Mr. Beasley further discussed the Executive Committee's recommendation for approval to renew UNIDAD in-school youth contract for three months and release an in-school youth program request for proposal. The following had been additionally recommended:

1. The ratification of a three month contract for UNIDAD of Miami Beach to provide services for the In-School Youth Program from July 1, 2014 to September 30, 2014.
2. Authorizing staff to release an In-School Youth Program RFP.

Mr. Joe Chi moved the approval to renew UNIDAD In-School Contract for three months and Release an In-School Youth Program RFP. Motion seconded by Mr. Bernardo Adrover; **Further Discussion(s):**

Mr. Manrique requested additional explanation and Mr. Beasley provided further details.

Motion Passed Unanimously

6. Nominating Committee

Chairman West introduced the item. Mr. Bernardo Adrover further discussed on behalf of the Nominating Committee the recommended nomination of the future SFWIB Chairman. He announced that the Committee selected current vice-chairman Obdulio Piedra as future SFWIB Chairman. However, he further advised the Board that the nomination of SFWIB's new Vice-Chairman had been tabled until the next scheduled board meeting in October.

Mr. Luis Gazitua moved the approval to nominate Vice-Chairman Obdulio Piedra as the new SFWIB Chairman. Motion seconded by Dr. Denis Rod; **Motion Passed with Unanimous Consent**

7. Youth Council

7.a. Recommendation as to Approval to Allocate Funds to Miami-Dade College Take Stock in Children Scholarship Program

Chairman West introduced the item and Youth Council Chairman, Clarence Brown further presented. He noted the Council's recommendation for the Board's approval to allocate funds to Miami-Dade College Take Stock in Children Scholarship Program. The Council additionally recommended an amendment to include a detailed budget be provided to the full board at a later date. The Council moreover approved staff's recommendation to waive the competitive procurement process.

Council Chairman Brown moved the approval to allocate funds to Miami-Dade College Take Stock in Children Scholarship Program and a detailed budget report be provided to the full Board. Motion seconded by Mr. Juan-Carlos del Valle; **Further Discussion(s):**

Mr. Manrique requested staff provide performance reports for Miami Dade College. Vice-Chairman Piedra also requested information on Return on Investments (ROI) and success rates.

Mr. West advised the Board that presentations had been conducted by representatives of Miami Dade College Take Stock in Children at prior Council meetings. He moreover, recommended that the same presentation be conducted at a future full board meeting.

Ms. Zewadski-Bricker inquired about allocations for Monroe County and Mr. Beasley responded

7.b. Recommendation as to Approval to Allocate Funding to the Future Banker's Training Program

Youth Council Chairman Clarence Brown presented the item and noted into record the Council's recommendation for the Board's approval to allocate funding to the future banker's training program. He additionally noted into record the Council's recommendation to waive the competitive procurement process.

Council Chairman Clarence Brown moved the approval to allocate funding to the future banker's training program. Motion seconded by Mr. Andy Perez; **Motion Passed Unanimously**

[Mr. Gregg Talbert stepped out of the meeting room]

[Ms. Edith Zewadski-Bricker stepped out of the meeting room]

7.c. Recommendation as to Approval to Allocate Funding to the City of Key West Fire Academy Training Program

Youth Council Chairman Clarence Brown presented the item and noted the Council's recommendation for the Board's approval to allocate funds in an amount not to exceed \$35,000 for the period of September 1, 2014 to June 30, 2015 to support the City of Key West Fire Academy Training Program. He additionally noted into record the Council's recommendation to waive the competitive procurement process.

Mr. Clarence Brown moved the approval to Approval to Allocate Funding to the City of Key West Fire Academy Training Program. Motion seconded by Jeff Bridges; **Motion Passed with Unanimous Consent**

7.d. Recommendation as to Approval to Allocate Funding to the National Flight Academy

Youth Council Chairman, Clarence Brown presented and noted into record the Council's request for amendment to allocate only \$110,000 in TANF funds to the National Flight Academy, reduce the number of classes scheduled for next year to one and held only in the spring, as well as reduce the number of participants from Monroe County to 25 students. The Council also requested an additional amendment be made to include that staff would first reach out to school districts for recruiting students. Should the recruitment process by school districts become unsuccessful, then staff with proceed with contacting other local youth service organizations to continue with the recruiting process. He additionally noted this item also required a waiver of the competitive procurement process.

Chairman Clarence Brown moved the approval to allocate funding to the National Flight Academy as amended. Motion seconded by Mr. Juan Carlos del Valle; **Further discussion(s):**

Mr. Piedra requested Mr. Brown explain the reasons for amending this item. Mr. Brown further explained as well as Executive Director Rick Beasley.

Motion Passed Unanimously

9. Economic Development and Industry Sector (EDIS)

9.c Recommendation as to Approval of New Training Vendors and Programs

9.d Recommendation as to Approval to Allocate Funds for Hospitality Certification and Training Program

9.e Recommendation as to Approval to Allocate Funds for Culinary Skills Training Program

9.f Recommendation as to Allocate Funds for Entrepreneurial Training Program

EDIS Chairman Andy Perez presented and noted that the Committee did not have quorum. However, the consensus of the members present recommended the above items. He moreover requested that a block vote be made for item numbers 9B, 9C, 9D, 9E and 9F.

Mr. Juan Carlos del Valle moved the approval for a block vote. Motion seconded by Mr. Andy Perez; **Motion Passed Unanimously**

[Mr. Joe Chi arrived]

EDIS Committee Chairman Perez read the above item numbers 9B, 9C, 9D, 9E and 9F into record for approval.

EDIS Committee Chairman Perez moved the approval of the above items. Motion seconded by Mr. Juan Carlos del Valle; **Further discussion(s):**

Mr. Scott inquired about item number 9B as he requested staff verify into record the contractor's name. He later opposed this item after staff confirmed that it was Associated Builders and Contractors (ABC) of Florida East Coast Chapter, Inc.

EDIS Committee Chairman Perez rescinded his motion for a block vote. Motion had been seconded by Mr. del Valle; **Motion Passed Unanimously**

Each item had been subsequently taken individually.

9.b Recommendation as to Approval to Allocate Funds for Construction Training Program

EDIS Committee Chairman briefly presented the item.

Mr. Manrique requested Mr. Scott explain why he'd opposed item number 9B. Mr. Scott explained that the entity lacked quality training.

All in favor for item number 9B with the exception of three (3) oppositions; Mr. Kenneth Scott, Mr. Albert Huston, and Mr. Carlos Manrique; **Motion Passed by the Majority**

9.c Recommendation as to Approval of New Training Vendors and Programs

EDIS Committee Chairman presented, read the item into record, and then moved the approval of this item.

EDIS Committee Chairman Andy Perez moved the approval of new training vendors and programs. Motion seconded by Mr. Kenneth Scott; **Motion Passed Unanimously**

9.d Recommendation as to Approval to Allocate Funds for Hospitality Certification and Training Program

EDIS Committee Chairman presented, read the item into record, and then moved the approval of this item.

EDIS Committee Chairman Andy Perez moved the item. Motion seconded by Mr. Thomas Gregg Talbert; **Further Discussion (s):**

Mr. Manrique asked whether the hospitality occupations are currently listed in the Targeted Occupation List (TOL). Mr. Beasley responded, "Yes".

Mr. West commented that the hospitality sector has been historically the highest in job creation in Miami-Dade County.

Motion Passed with Unanimous Consent

9.e Recommendation as to Approval to Allocate Funds for Culinary Skills Training Program

EDIS Committee Chairman presented, read the item into record, and then moved the approval of this item.

EDIS Committee Chairman moved the approval for Culinary Skills Training Program. Motion seconded by Mr. Clarence Brown; **Motion Passed Unanimously**

9.f Recommendation as to Allocate Funds for Entrepreneurial Training Program

EDIS Committee Chairman presented the item.

Mr. Joe Chi moved the approval to allocate funds for entrepreneurial training program. Motion seconded by Mr. Bernardo Adrover; **Further Discussion(s):**

Mr. Roth inquired about the requirements of having a 2/3s vote of members to waive the competitive procurement process. Mr. Beasley further explained.

Vice-Chairman Piedra commented that this will be a great opportunity for those seeking entrepreneurial training.

Mr. Joe Chi also commented on the opportunities this program would provide to those seeking entrepreneurial training and he said that he is highly in support of it.

Motion Passed with Unanimous Consent

9.a. Information – Consumer Report Update

Vice-Chairman requested this item be discussed as he had questions regarding the total amount of outcomes for this reporting period. Mr. Beasley provided further details.

[Mr. Kenneth Scott left the meeting room]

Mr. Perez suggested providing information regarding performance outcomes for each program for the purpose of transparency.

Mr. West recommended providing ‘prospective and retrospective’ data as well.

[Mr. Bernardo Adrover left the meeting room]

8. Workforce Systems Improvement Committee

8.a. Information – Refugee Employment and Training Program Performance Overview

8.b. Information – Refugee Employment and Training Program Balanced Scorecard Update

8.c. Information - Workforce Services Regional Performance Overview

8.d. Information – Workforce Services Balanced Scorecard Job Placements Update

Mr. Albert Huston presented the above items on behalf of absent WSI Chairman Daniel Fils-Aime. Mr. Beasley briefly reviewed with the Board the current performances, balanced scorecards and job placement reports.

[Dr. Denis Rod left the meeting room]

Vice-Chairman Piedra inquired about placements that were over 90 days. Mr. Beasley provided further details.

Chairman West briefly introduced SFWIB’s newly appointed board member. Ms. Annette Quintana.

4b. Community Partnership – United Way of Miami-Dade Strategic Plan

Ms. Annette Benavides and staff of the United Way appeared before the Board and presented.

Deferred Items:

3. Chairman’s Report

There being no further business to come before the Board, the meeting adjourned at 10:41am