



Mr. Perrin informed the group that mandatory refresher training for all members is scheduled to take place during the February board meeting. He encouraged everyone to attend. Those who cannot attend the scheduled session will be required to attend the makeup session, which will be scheduled within two weeks of the board meeting.

3A: Approval - Performance Council Meeting Minutes – October 17, 2024

Members of the Performance Council were given a few moments to review the minutes and report any corrections or concerns.

Motion by Mr. Chi to approve the October 17, 2024 Performance Council Meeting minutes. Mr. Rolle seconded the motion; **item is passed without dissent.**

No further questions or concerns were presented. Item closed.

4. Information – WIOA Performance Update

Chairwoman Canales introduced the item; Mr. Washington further presented the Common Measures Tool (CMT) Summary Report to review current performance metrics per quarter as of November 30, 2024, followed by a statewide review of the official first quarter PY 2024-2025 Federal Performance Measures Report.

Mr. Washington noted that the Common Measures training and the regular PIT meetings are starting to show positive results, leading to an increase in placements. Consequently, there has been a consistent rise in the recording employment after exit, which has helped meet or exceed all performance measures in the fourth quarter.

In a year-over-year comparison of the federal performance measures, Mr. Washington highlighted that CSSF has either met or exceeded all metrics except youth employment, second quarter after exit.

No further questions or concerns were presented. Item closed.

5. Information – Adult Balanced Scorecard Report

Chairwoman Canales introduced the item; Mr. Washington further presented.

The Balanced Scorecard measures the performance of the Workforce Development Area (WDA) 23 CareerSource Centers/American Job Center (AJC) Service Providers. The report



for Program Year (PY) 2024-25, is from July 1, 2024 through November 30, 2024. Four of the seven American Job Centers have achieved required 65% performance measure standard; Little Havana has exceeded the minimum YTD job placement standard by 128% /maximum standard by 110%.

Mr. Washington advised that Balanced Scorecard training is ongoing for all staff, not just supervisors and Center Managers. It is essential that each individual clearly understands their role in the overall vision and the significant impact their work has on achieving the agency's overall goals.

Chairwoman Canales asked about the implementation of focus groups for training purposes. Mr. Washington explained that focus groups have been established for each funding stream to specifically target improvements in service delivery and to ensure that we continue to meet federal, state, and local performance measures. These focus groups will specifically engage staff members who handle the day-to-day operations within each funding stream and will take place in the second week of every month.

Mr. Mantilla asked about the challenges related to job placements and whether staff would be able to identify specific reasons for the changes. Mr. Washington explained that the main reason for the low number of placements is the current low unemployment rate. Although there are several job openings, employers are looking for candidates with specific skills and are therefore very selective in their hiring processes.

No further questions or concerns were presented. Item closed.

6. Information – Youth Balanced Scorecard Update

Chairwoman Canales introduced the item; Mr. Washington reviewed the ISY/OSY program performances for PY 2024-2025, which is the period of July 1, 2024 through November 30, 2024.

No further questions or concerns were presented. Item closed.

[Mr. Eddie Garza and Dr. Denis Rod both arrived to the meeting.]

7. Information – Consumer Report Card Update

Chairwoman Canales introduced the item; Mr. Perrin further presented the Consumer Report Card, which provides real-time performance data for training providers. The report is for PY 2024-2025, dated July 1, 2024 through June 30, 2025.



Mr. Washington reviewed the enrollment numbers, skills gained, and employment rates. There was further discussion highlighting the economic impact of placements and the introduction of new, recently approved job titles.

There were no further questions or concerns regarding the item. Item closed.

Being as there were no further questions or concerns, the meeting adjourned at 9:18am.