



3A: Approval - Performance Council Meeting Minutes – August 22, 2024

Members of the Performance Council were given a few moments to review the minutes and report any corrections or concerns.

Motion by Vice Chairman Chi to approve the August 22, 2024 Performance Council Meeting minutes. Mr. Mantilla seconded the motion; **item is passed without dissent.**

No further questions or concerns were presented. Item closed.

4. Information – WIOA Performance Update

Chairwoman Canales introduced the item; Mr. Perrin further presented the Common Measures Tool (CMT) Summary Report to review current performance metrics, then transitioned to reviewing SFWIB's performance per quarter as of September 30, 2024.

Mr. Perrin outlined the strategies CSSF staff has implemented to ensure we continue to meet the established performance standards. Additionally, Mr. Washington shared that the 2023-2024 Annual Letter Grade Performance Report was recently released to the workforce boards. CareerSource South Florida is only local workforce development board in the state to exceed the 100 percent standard for the 2023-2024 program year, earning an A+ rating.

Chairwoman Canales congratulated the team on their accomplishment and acknowledged their commitment to providing assistance to the most vulnerable populations.

[Dr. Rod arrived to the meeting – a brief recap was provided.]

No further questions or concerns were presented. Item closed.

5. Information – Adult Balanced Scorecard Report

Chairwoman Canales introduced the item; Mr. Washington further presented.

The Balanced Scorecard measures the performance of the Workforce Development Area (WDA) 23 CareerSource Centers/American Job Center (AJC) Service Providers. The report for Program Year (PY) 2024-25, is from July 1, 2024 through September 30, 2024. Four of the seven American Job Centers have achieved required 51.1% performance measure standard; Little Havana has exceeded the minimum YTD job placement standard by 133.6 percent/maximum standard by 114.1 percent.

Minutes Prepared by: Ebony Morgan
SFWIB Performance Council Meeting
October 17, 2024, 8:30am
Status: 12/19/2024
Approval date: TBD
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After reviewing the performance metrics, Mr. Washington advised that CSSF will **launch** an automated email system next month to notify service providers about performance updates and reminders. He reiterated that CSSF is dedicated to monitoring real-time performance data, ensuring service providers are held accountable for performance, and establishing effective policies and procedures to promote continuous improvement.

No further questions or concerns were presented. Item closed.

6. Information – Youth Balanced Scorecard Update

Chairwoman Canales introduced the item; Mr. Washington reviewed the ISY/OSY program performances for PY 2024-2025, which is the period of July 1, 2024 through September 30, 2024.

Mr. Washington indicated that we have recently set two placement goals for the youth to maximize the available opportunities for all demographics and integrate the funding streams. Mr. Mantilla inquired about the placement rates and how life changes—such as moving out of state, pregnancies, and deaths—are incorporated into the reporting. Mr. Washington explained that participants will be removed from the reporting in cases of death or incarceration; however, other changes, such as a participant relocating within the state, will not disqualify them from being included in the report.

No further questions or concerns were presented. Item closed.

7. Information – Consumer Report Card Update

Chairwoman Canales introduced the item; Mr. Perrin further presented the Consumer Report Card, which provides real-time performance data for training providers. The report is for PY 2024-2025, dated July 1, 2024 through June 30, 2025.

There were no further questions or concerns regarding the item. Item closed.

Being as there were no further questions or concerns, the meeting adjourned at 9:15am.