



Dr. Rod commented on the upcoming Council and complete board meetings on December 21, 2023 as he is concerned about the time of the meeting and the difficulty of getting to the location during rush hour. To avoid issues and ensure that quorum is reached, he suggested that the meeting be conducted via Zoom. Mr. Perrin stated that he would take note of Dr. Rod's concerns and present them to the Executive Director for consideration.

Motion by Dr. Rod to approve the Performance Council Meeting minutes from December 15, 2022 through June 15, 2023.

Mr. Mantilla seconded the motion; **item is passed without dissent.**

No further questions or concerns were presented. Item closed.

3. Informational – REACH Act Performance Update

Chairwoman Canales introduced the item; Mr. Perrin further presented the REACH Act 3rd Quarter update.

Mr. Mantilla inquired about who sets the targets for each metric presented. Mr. Perrin advised that the targets are set by the state.

Dr. Rod requested clarification regarding which state office. Mr. Perrin clarified that the Governor's office establishes the metrics.

No further questions or concerns were presented. Item closed.

4. Information – WIOA Performance Update

Chairwoman Canales introduced the item; Mr. Perrin further presented the WIOA indicators of performance for Adult, Dislocated Worker, Youth and Wagner-Peyser Programs.

Mrs. Canales and Mr. Mantilla commended the staff for their diligence and commitment to continuous improvement.

No further questions or concerns were presented. Item closed.

5. Information – One-Stop Operator RFP

Chairwoman Canales introduced the item; Mr. Perrin further presented an update on the competitive process for a One-Stop Operator.



Currently CSSF has temporary authorization to serve as One-Stop Operator; however, this authorization is slated to expire on September 30, 2023. CSSF is preparing a request to renew the authorization in advance of its expiration to ensure there is not a gap in service.

No further questions or concerns were presented. Item closed.

6. Information – Mayor’s Job Fair

Chairwoman Canales introduced the item; Mr. Perrin further presented an update on Mayor Levine Cava’s monthly series of career and job fairs throughout Miami-Dade County. He went over the findings from the report on contingent job offers and said that one reason the series has been so effective is that conditional offers are often made on the spot.

The series has been extended by Mayor Cava Levine through February 2024 due to its success.

Mr. Mantilla wanted to know how the events are promoted. Mr. Perrin advised we disseminate the information using email and social media campaigns. Career Centers and other community partners also have copies of the materials accessible for review. Mr. Beasley added that CSSF staff are also targeting for specific zip codes to boost local turnout. Mr. Mantilla further stated that he admired the approach and believed it to be highly strategic and effective.

Mr. Mantilla inquired about the prospect of hosting job fairs on Saturdays in an effort to increase attendance. Many would like to attend, but they are unable to take time off during the week because of their current job. Mr. Beasley added that we had previously held a Saturday event at D.A. Dorsey. Mr. Perrin confirmed the event's success. Mr. Beasley and Mr. Mantilla discussed the possibility of one of the technical colleges hosting a job fair in the immediate future.

Mr. Garza would also like to commend CSSF; as a partner, they have felt well informed about every event. Moreover, he wished to recognize the team for bringing the events to the further south in the County, as it is typically difficult to get organizers to host events in deep South Dade. Mr. Perrin reported that Mayor Cava wished to include the southern region because she is a native of the area and would like to assure its representation. In addition, he discussed some of the challenges they face when planning an event in the south, such as locating a large enough venue, parking, and accessibility; however, Miami Dade College and the local public schools have made all the difference in the process.

No further questions or concerns were presented. Item closed.



7. Information – Adult Balanced Score Card Report

Chairwoman Canales introduced the item; Mr. Perrin further presented.

The Balanced Scorecard measures the performance of the Workforce Development Area (WDA) 23 CareerSource Centers/American Job Center (AJC) Service Providers. The report for Program Year (PY) 2022-23, is from July 1, 2022 through June 30, 2023. One of the ten American Job Centers have achieved required 65% performance measure standard; none have met the minimum or maximum job placement standards.

Mr. Perrin reminded the Performance Council that the Performance Improvement Plans are already underway. CSSF staff continues to collaborate with the AJCs to track their progress. With their input, we reviewed and revised a number of performance tools to assist them in attaining established performance measures. In addition, we recently hosted a meeting with the business services placement staff to provide them with additional training on the agency's vision and objectives, as well as to assist them in better understanding the programs and how to best represent them to the business community. Furthermore, we will reinstate monthly meetings with providers to address questions and concerns and keep them abreast of any necessary updates/changes.

Mr. Perrin reviewed the Career Center Service Providers Performance Summary Report, highlighting the areas of improvement over the course of the year.

Chairwoman Canales observed that the majority are making progress in the correct direction. Mr. Perrin reported that Mr. Beasley is working with staff to meet with providers to discuss possible strategies to enhance performance, which is beginning to have slight impact on the performance measures.

Dr. Rod inquired about any of the centers assisting with Ukraine. Mr. Perrin indicated that it would fall under the Refugee program; however, CSSF lost its state contract this year. In addition, he provided an overview of how the refugee programs operate and outlined some of the challenges currently confronting the programs.

No further questions or concerns were presented. Item closed.

8. Information – Youth Balanced Scorecard Update

Mr. Perrin further presented the ISY/OSY program performances for PY 2022-2023, which is the period of July 1, 2022 through June 30, 2023.



Mr. Mantilla inquired about the interventions presently employed by CSSF staff to manage underperforming out-of-school youth (OSY) programs. Mr. Perrin confirmed that managing the performance of OSY programs could be challenging due to a number of variables, including the fact that out-of-school youth are more concerned with generating income to assist their families, rather than participating in a program that does not immediately create a stream of income. Mr. Mantilla is aware of the difficult choices that many adolescents in this age group must make; however, additional research should be conducted to determine further explanations for the low participation in available programs. Mr. Perrin further advised of the several wrap around services available to OSY and their families.

There were no further questions or concerns regarding the item. Item closed.

9. Informational - Consumer Report Card Update

Mr. Perrin introduced and further presented the CRC performance for program year 2022-2023, dated July 1, 2022 through June 30, 2023.

Mr. Mantilla questioned whether employers are increasing pay. Mr. Perrin confirmed as such. Mr. Beasley described the generation of the consumer report and the calculations used to determine placements and cost-per-placement amounts.

There were no further questions or concerns regarding the item. Item closed.

Being as there were no further questions or concerns, the meeting adjourned at 9:42am.