



**SFWIB PERFORMANCE COUNCIL MEETING MINUTES**

**DATE/TIME:** June 15, 2023, 8:30AM

**LOCATION:** The Landing at MIA  
5 Star Conference Center (South Beach Room)  
7415 Corporate Center Drive, Suite H  
Miami, FL 33126

**Zoom:** [https://us02web.zoom.us/meeting/register/tZcscuCrrzIoH9z91jrG6XSBG0DycYo\\_qKgV](https://us02web.zoom.us/meeting/register/tZcscuCrrzIoH9z91jrG6XSBG0DycYo_qKgV)

- 1. CALL TO ORDER:** Chairwoman Canales called to order the regular meeting of the SFWIB Performance Council at 8:45AM on June 15, 2023.

**ROLL CALL:** 6 members; 4 required; 2 present: No Quorum

SFWIB PERFORMANCE COUNCIL MEMBERS PRESENT	SFWIB PERFORMANCE COUNCIL MEMBERS ABSENT	SFWIB STAFF
Canales, Dequasia, Chair (Zoom) Garza, Eddie (Zoom) Mantilla, Rene' Rod, Denis Rolle, Andrei	Clayton, Lovey Chi, Joe, Vice-Chair Diggs, Bill  <b>SFWIB PERFORMANCE COUNCIL MEMBERS EXCUSED</b>  <b>SFWIB MEMBERS</b> Garza, Eddie	Almonte, Ivan Perrin, Yian  <b>ADMINISTRATION/IT</b>
<b>OTHER ATTENDEES</b>		

Agenda items are displayed in the order they were discussed.

At the onset of the meeting, Chairwoman Canales acknowledged Mr. Eddie Garza, the newest member of the Council, who then briefly introduced himself to those members present.



## 2. Approval - Performance Council Meeting Minutes – February 16, 2023 and April 20, 2023

Council members reviewed the minutes for commentary.

No further questions or concerns were presented. Item closed.

[Vote Skipped – No Quorum]

## 3. Informational - Balanced Score Card Report

Chairwoman Canales introduced the item; Mr. Perrin further presented.

The Balanced Scorecard measures the performance of the Workforce Development Area (WDA) 23 CareerSource Centers/American Job Center (AJC) Service Providers. The report for Program Year (PY) 2022-23, is from July 1, 2022 through May 31, 2023. To date, two of the ten American Job Centers have achieved required 65% performance measure standard; none have met the minimum or maximum job placement standards.

Mr. Perrin reminded the Performance Council that the Performance Improvement Plans are already underway. CSSF staff continues to collaborate with the AJCs to track their progress. We have increased training and currently reviewing how placements are carried out to ensure that they can return to normal, post-COVID.

Mr. Perrin reviewed the Career Center Service Providers Performance Summary Report, highlighting the areas of improvement over the course of the year.

Chairwoman Canales observed that the majority are making progress in the correct direction. Mr. Perrin reported that staff is regularly meeting with the centers and working on strategies to enhance performance, which is beginning to have slight impact on the performance measures.

Chairwoman Canales inquired if any new strategies had been implemented. Mr. Perrin stated that there has been increased training and right-sizing of their operations to ensure that the appropriate personnel are in the right positions to meet the demand. Additionally, EconoVue has been widely employed in the centers to engage more businesses.

Chairwoman Canales provided a summary of the agenda item and invited additional comments, questions, or concerns. Mr. Garza acknowledged the CSSF team's hard work and ongoing efforts to restore the centers to pre-pandemic levels.

Minutes Prepared by: Ebony Morgan  
SFWIB Performance Council Meeting  
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Status: **APPROVED**

Approval date: 08/17/2023

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Chairwoman Canales inquired about the transition and status of the College of the Florida Keys. Mr. Perrin reported that the transition to the Southwest region is ongoing and has not yet been completed. The state-imposed deadline is June 30, 2024. He added that we are doing everything possible to assist the process and are hopeful that everything will be completed well in advance of the deadline. Monroe County will remain in our reporting structure until that time.

No further questions or concerns were presented. Item closed.

#### **4. Informational - Consumer Report Card Update**

Mr. Perrin introduced and further presented the CRC performance for program year 2022-2023, dated July 1, 2022 through May 31, 2023.

The Chairwoman inquired if Tech Launch Academy - Miami was among the programs approved at a previous board meeting. Mr. Perrin informed the Chairwoman that he will look into the matter and advise as soon as possible.

There were no further questions or concerns regarding the item. Item closed.

#### **5. Informational – Youth Balanced Scorecard**

Mr. Perrin further presented the youth program performance for PY 2022-2023, which is the period of July 1, 2022 through May 31, 2023.

Chairwoman Canales observed that we were able to surpass the regional average for in-school youth and asked if this was a result of increased school access. Mr. Perrin agreed and then provided a brief update on the out-of-school youth program.

Chairwoman Canales summarized the agenda item and reviewed the barriers that the out-of-school program is currently facing (i.e., lack of instructors/higher wages). Mr. Mantilla shared that a shortage of instructors is currently (and historically) an issue of concern. Miami-Dade Public Schools Career and Technical Education targeted programs such as HVAC, welding, automotive, aeronautical, and IT where salaries are much more comparable to industry. If other areas were identified where there has been difficulty finding instructors, he would be willing to look reviewing the program to determine where MDCPS could be of further assistance.



Chairwoman Canales inquired if CSSF youth staff are following the same performance improvement protocols as the adult programs. Mr. Perrin concurred and followed up by giving an update on the summer youth programs.

There were no further questions or concerns regarding the item. Item closed.

Mr. Perrin notified the Council that quorum is insufficient for approving any of the subsequent items. He requests that the Council review the remaining agenda items and make a recommendation to the full board in order for them to be approved. Chairwoman Canales confirmed and requested that Mr. Perrin guide the Council through the items requiring approval.

#### **6. Approval – Workforce Services Contractors for Program Year 2023-2024**

Chairwoman Canales introduced the item; Mr. Perrin reviewed the existing AJC workforce services contractor whose contracts that are up for renewal for the 2023-2024 program year.

**Item moved by consensus of members present.**

There were no further questions or concerns regarding the item. Item closed.

#### **7. Approval – Youth Services Contractors**

Chairwoman Canales introduced the item; Mr. Perrin reviewed the existing youth service contractors whose contracts that are up for renewal for the 2023-2024 program year.

**Item moved by consensus of members present.**

There were no further questions or concerns regarding the item. Item closed.

#### **8. Contract Renewal for Career Development Centers**

Chairwoman Canales introduced the item; Mr. Perrin reviewed the contracts for renewal: Florida Memorial University and Miami Dade College for Career Development Centers.

**Item moved by consensus of members present.**

There were no further questions or concerns regarding the item. Item closed.



## 9. Program Year 2023-2024 American Job Center Schedule of Operations

Chairwoman Canales introduced the item; Mr. Perrin reviewed the American Job Centers/CareerSource Centers and Affiliated Colleges CareerSource Centers Schedule of Operations for program year 2023–2024.

Chairwoman Canales advised that National Law Enforcement Appreciation Day and Juneteenth are the only two changes from last year’s schedule.

### **Item moved by consensus of members present.**

There were no further questions or concerns regarding the item. Item closed.

Being as there were no further questions or concerns, the meeting adjourned at 9:26am.