



SFWIB GLOBAL TALENT & COMPETITIVENESS COUNCIL MEETING MINUTES

DATE/TIME: August 22, 2024, 8:30AM
LOCATION: The Landing of MIA, 5-Star Conference Center
 7415 Corporate Center Drive, Suite H
(Florida Key Room)
 Miami, FL 33126

Zoom: <https://us02web.zoom.us/meeting/register/tZApcuCuqDoiHdfQcKvvSUWUz1vGZiStRim>

1. **CALL TO ORDER:** Mr. Bruce Brecheisen, in lieu of the absence of Chairwoman Ferradaz, called to order the regular meeting of the SFWIB Global Talent and Competiveness Council on August 22, 2024 at 8:39 am.
2. **ROLL CALL:** 10 members; 6 required; 5 present: No quorum

SFWIB GTCC MEMBERS PRESENT	SFWIB GTCC MEMBERS ABSENT	SFWIB STAFF
Brecheisen, Bruce Gazitua, Luis Grice, Sonia (Zoom) Palacios, Carol (Zoom) Piedra, Obdulio (Zoom)	Brown, Clarence Whitaker, David SFWIB GTCC MEMBERS EXCUSED Loynaz, Oscar M.D., Vice-Chair Del Valle, Juan-Carlos Ferradaz, Gilda, Chair	Smith, Robert Parson, Robert Vice, Karlisha
OTHER ATTENDEES		
Gutierrez, Maria, Miami-Dade County Public Schools Mitchell, Carlana, Miami-Dade County Public Schools Lanuza, Ivania, Miami-Dade County Public Schools		

Agenda items are displayed in the order they were discussed.



2A. Global Talent and Competitiveness Council Meeting Minutes – June 15, 2023 and June 20, 2024

Deferred – No Quorum

3. Information – New Guidelines for Eligible Training Providers List

Mr. Brecheisen introduced the item; Mr. Smith presented the updated guidelines for eligible training providers, as put forward by CareerSource Florida. Administrative Policy 090 outlines the requirements for the Eligible Training Provider List (ETPL) for the State of Florida. The updated policy requires all training providers to submit an application directly to the state, which will evaluate each provider based on their prior performance.

The state has established the minimum requirements; however, CSSF staff retains the ability to impose local requirements, such as the 50% payment model. In March 2025, all training providers must reapply, providing performance information for this year. If their performance satisfies the state's standards, they will be allowed to remain on the statewide Eligible Training Provider List (ETPL). Educational organizations that demonstrate exceptional performance data will earn their place on the "All-Star" list of training providers. This prestigious designation comes with an automatic extension of the ETPL.

Mr. Piedra asked about the requirement for a 50% local payment model and the provider evaluation process. Mr. Smith confirmed that all training providers must sign a Training Vendor Agreement, which includes our 50% payment model. He also assured the Council that CSSF staff would continue to evaluate training providers and present those recommendations to the Board.

Lastly, Mr. Smith pointed out that the amendment to Administrative Policy 090 may allow non-traditional methods of education, such as Real Estate, to be considered.

No further questions or comments were presented. Item closed.

4. Information – Future Bankers Training Camp Program Update

Mr. Brecheisen introduced the item; Mr. Smith provided an update on the Future Bankers Training Camp Program, pointing out that 50 participants participated this year, all of whom successfully completed the program and obtained their American Banking Institute certification. Mr. Piedra commended the Miami-Dade team and the Future Bankers group for their exceptional performance, noting that the program is well on its way to being extended to other regions of the country.



No further questions or comments were presented. Item closed.

5. Information – Bean Automotive Update

Mr. Brecheisen introduced the item; Mr. Smith provided a performance update on the Bean Automotive Group Apprenticeship as well as the completion rate for the second cohort.

No further questions or comments were presented. Item closed.

6. Approval – Take Stock in Children Scholarship Administration

Mr. Brecheisen introduced the item; Mr. Smith presented the recommendation for approval to allocate \$300,000 in TANF funding to Big Brothers Big Sisters of Miami, Inc. for the administration of the Take Stock in Children (TSIC) program. As the program administrator, BBBS will provide scholarships to students at their respective institutions and reconcile unused scholarships.

Mr. Brecheisen inquired about the methodology for determining the allocation amount and the number of employees required to manage the program. Mr. Smith confirmed that the amount is fixed; however, staff will research the average cost per scholarship and contact BBBS to determine the team size required for program administration.

Recommendation to the board the approval of \$300,000 funding allocation for the administration of the Take Stock in Children (TSIC) program **by consensus of all members present.**

No further questions or comments were presented. Item closed.

7. Approval – Culinary Skills Training Program

[Dr. Oscar Loynaz, a related party for this item, was not in attendance for the SFWIB GTCC Meeting.]

Mr. Brecheisen introduced the item; Mr. Smith presented the recommendation for approval to allocate an amount not to exceed \$120,000 in Workforce System funds to Youth Co-Op, Inc. for the Culinary and Catering Skills Training at Miami Dade College (Miami Dade College Culinary Institute).



Mr. Smith mentioned that the culinary program was first presented to the board in April 2024. However, CSSF staff was unable to finalize all logistics before the end of the program year. This year, we are reintroducing the program with the intention of training up to 45 individuals. Finally, Mr. Smith reviewed performance, cost per participant and the minimum enrollment goal needed to ensure financial viability.

Mr. Brecheisen inquired whether the funding is contingent upon the number of participants. Mr. Smith affirmed that funding is calculated per participant, with a minimum enrollment requirement for payment.

Recommendation to the board the approval of an amount not to exceed \$120,000 funding allocation for the Culinary and Catering Skills Training Program **by consensus of all members present.**

No further questions or comments were presented. Item closed.

Being as there were no further questions or concerns, the meeting adjourned at 9:07am.



RELATED PARTY DOCUMENTATION

CONTRACT INFORMATION FORM

This form is to disclose a conflict or potential conflict and to seek approval of a contract involving a conflict or potential conflict of interest of board members or employees. All requested information is required. Failure to provide complete information may result in disapproval of the contract.

I, Charles A. Gibson, hereby certify the following information regarding a contract that was approved by a two-thirds (2/3) vote of a quorum of CareerSource South Florida will be executed and implemented immediately after receiving the State's approval in compliance with section 445.007 (11), Florida Statutes.

Identification of all parties to the contract: The SFWIB and Youth Co-Op Inc.

Contractor Name & Address: Youth Co-Op, 7875 NW 12th Street, Suite 200, Miami, FL 33126

Contractor Contact Phone Number: 305-643-6730

Contract Number or Other Identifying Information, if any: _____

Contract Term: 7/1/2024 to 6/30/2025

Value of the Contract with no extensions or renewals exercised: \$120,000.00

Value of the Contract with all extensions and renewals exercised \$120,000.00

Description of goods and/or services to be procured: Miami Dade College will be the training vendor for the program

Method of procurement for the goods and/or services to be procured: Youth Co-Op is a competitively procured workforce services contract for SFWIB.

Name of board member or employee whose conflict of interest required the board's approval of the contract by two-thirds (2/3) vote: Dr. Oscar Loynaz

The nature of the conflicting interest in the contract: Board member does not benefit financially from the contract, Board Member did not participate in the vote.

The board member or employee with the conflict of interest ___ did did not (check one) attend the meeting(s), including subcommittee meetings, at which the board discussed or voted to approve the contract. **If the board member or employee with the conflict of interest attended the meeting(s), including subcommittee meetings, at which the board discussed or voted on the contract, the board member or employee abstained from voting.**

I further attest that the following is being provided with this form:

- A certified board membership roster listing all members on the board at the time of the vote on the approval of the contract with a vote tally indicating attendance or absence at the meeting(s), including subcommittee meetings, and for those in attendance, the affirmative and negative votes and abstentions for each member.
- Consistent with the procedures outlined in section 112.3143, Florida Statutes, the dated and executed conflict of interest form that was submitted at or before the board meeting(s) in which a vote related to the contract took place, for board member/ employee who has any relationship with the contracting vendor.
- A draft copy of the related party contract and amendments, as applicable.
- Documentation supporting the method of procurement of the related party contract.
- A copy of the board meeting and committee meeting minutes that document the discussion and approval of the related party contract

I certify that the information above is true and correct.


Signature of Board Chair / Vice Chair*

Charles A. Gibson

Print Name

Date

8/22/2024

* Must be certified and attested to by the board's Chair or Vice Chair.

DISCLOSURE AND CERTIFICATION OF CONFLICT OF INTEREST IN A CONTRACT

I, Dr. Oscar Loynaz, a board member / an employee of the board (circle one) hereby disclose that I, myself my employer / my business / my organization / OR "Other" (describe) _____
(circle one or more) could benefit financially from the contract described below:

Local Workforce Development Board: South Florida Workforce Investment Board dba CareerSource South Florida

Contractor Name & Address: Miami Dade College, 627 SW 27th Ave, Miami, FL, 33135

Contractor Contact Phone Number: 305-643-6730

Description or Nature of Contract: Culinary Training Program

Description of Financial Benefit*: None

For purposes of the above contract the following disclosures are made:

The contractor's principals** / owners***: (check one)

have no relative who is a member of the board or an employee of the board; OR

have a relative who is a member of the board or an employee of the board, whose name is:

The contractor's principals** / owners*** is is not (check one) a member of the board. If applicable, the principal's / owner name is: _____

O. A. Z.
Signature of Board Member/Employee

Dr. Oscar Loynaz
Print Name

10/7/2024
Date

* "Benefit financially from a contract" means the special private financial gain to a member, a special private financial gain to any principal which retains the member, the special private financial gain of the parent organization or subsidiary of a corporate principal which retains the member or the special private financial gain to any member's relatives or business associate or to a board employee and such benefit is not remote or speculative. ** "Principal" means an owner or high-level management employee with decision-making authority. *** "Owner" means a person having any ownership interest in the contractor.

NOTICE: CONFLICTS OF INTEREST REGARDING BOARD MEMBERS AND BOARD EMPLOYEES MUST BE DISCLOSED PRIOR TO THE BOARD'S DISCUSSION OR VOTING TO APPROVE THE CONTRACT. BOARD MEMBERS BENEFIT FINANCIALLY OR BOARD MEMBERS OR EMPLOYEES OF THE BOARD WHO HAVE A RELATIONSHIP WITH THE CONTRACTING VENDOR MUST ABSTAIN FROM VOTING DURING THE PERIOD OF TIME THE VOTES ARE CAST, AND THE CONTRACT MUST BE APPROVED BY A TWO-THIRDS VOTE OF THE BOARD WHEN A QUORUM HAS BEEN ESTABLISHED. COMPLETION OF THIS FORM DOES NOT IN ANY WAY SUPERSEDE OR SUBSTITUTE FOR COMPLIANCE WITH CONFLICT OF INTEREST DISCLOSURE REQUIREMENTS OF SECTION 112.3143, FLORIDA STATUTES, OR SECTION 101 (f), WIOA.