



SFWIB FINANCE AND EFFICIENCY COUNCIL MEETING MINUTES

DATE/TIME: February 19, 2026, 8:45am

LOCATION: ARPEC School/UA Local 725 Pipefitters
 13201 N.W. 45th Avenue, Room 1
 Opa Locka- FL 33054

Zoom: <https://us02web.zoom.us/join/9f6hTtiLxAUPpsV9CH>

1. CALL TO ORDER:

FEC member, Mr. Andy Perez, chaired the meeting in Chairman Scott’s absence. The regularly scheduled meeting of the Finance and Efficiency Council meeting was called to order at 8:40AM on February 19, 2026.

ROLL CALL: 8 members; 5 required; 5 present: Quorum Present

SFWIB FEC MEMBERS PRESENT	SFWIB FEC MEMBERS ABSENT	SFWIB STAFF
Chi, Joe Gibson, Charles Glean-Jones, Camela (Zoom) Perez, Andy (Zoom) Pintado, Kirenia	Bridges, Jeff SFWIB FEC MEMBERS EXCUSED Datorre, Roberto Scott Jr., Kenneth	Beasley, Rick Bennett, Renee Petro, Basil ADMINISTRATION/IT
OTHER ATTENDEES		
Allison, Carshena T., BCA Watson Rice, LLP Barnett, Michael, BCA Watson Rice, LLP		

Agenda items are displayed in the order they were discussed.

2. Public Comments

Public comments should be two minutes or less.

Mr. Perez opened the floor for comments from the public. No requests to speak were received by the Executive Office. None were presented. Item closed.

4. Information – SFWIB December 2025 Financial Report

Mr. Perez introduced the item; Ms. Bennett reviewed the unaudited SFWIB Financial Report for the period of July 1, 2025 through December 31, 2025. Following the introduction, Ms. Bennett reviewed the expenditure rates for headquarters, adult and youth services, facilities, and other programs and projects, providing explanations for the corresponding variances.

Chairman Scott asked about headquarters costs and why they are trending higher than projected. Ms. Bennett explained that some of the headquarters' expenses exceeded estimates and will be adjusted soon. She noted that we are only slightly above the estimated costs and do not expect the rate to remain high for the entire period of PY 2025-2026.

No further comments or suggestions were submitted by the members. Item closed.

5. Information – December 2025 and January 2026 Bank Reconciliation

Mr. Perez introduced the item; Ms. Bennett reviewed financial activities, including voided checks, for the period of December 2025 and January 2026.

No further comments or suggestions were submitted by the members. Item closed.

6. Information – OCI Fiscal Monitoring Activity Report

Mr. Perez introduced the item; Ms. Bennett reviewed the OCI Fiscal Monitoring Report for the period of December 5, 2025, through February 4, 2025.

The Office of Continuous Improvement (OCI) monitored one service provider, Big Brothers and Big Sisters. No disallowed costs were found, but two deficiencies were identified:

- 58% of sample payments were not remitted to vendors timely, and
- 2) the annual self-assessment questionnaire was not submitted timely.

Mr. Bennett advised the Council that Big Brothers Big Sisters are required to submit a corrective action plan within 10 days of report receipt.

Mr. Perez inquired as to if there was any financial loss to the region due to the findings. Mr. Bennett confirmed that there were no disallowed costs.

No further comments or suggestions were submitted by the members. Item closed.

At the presentation of approval items for discussion, a quorum was not attained. The Council proceeded with the discussion and will revisit the items at a later time, should a quorum be established.

7. Approval – FY 2024-2025 Audit Reports

Mr. Perez introduced the item; Ms. Carshena Allison, of BCA Watson Rice, LLC, presented the results of the FY 2024-2025 Financial Audit.

There were no internal control findings or compliance issues identified and no adverse matters to report to the governing body.

Motion: Mr. Chi to approve FY 2024-2025 SFWIB Audit Report as presented. Ms. Pintado seconded the motion; **item is passed without dissent.**

No further comments or suggestions were submitted by the members. Item closed.

[SFWIB Chairman Charles Gibson arrives and assumes chair of the FEC meeting.]

3A. Finance and Efficiency Council Meeting Minutes – December 18, 2025

SFWIB Chairman Gibson called for the minutes from the December 18, 2025, Finance and Efficiency Council meeting to be considered, allowing members an opportunity to review before entertaining a motion.

Motion: Mr. Chi to approve December 18, 2025 Finance and Efficiency Council Meeting minutes. Ms. Pintado seconded the motion; **item is passed without dissent.**

No further comments or suggestions were submitted by the members. Item closed.

8. Approval – Acceptance of Additional Workforce System Funding

Mr. Perez introduced the item; Ms. Bennett subsequently presented the request to accept an additional \$3,613 in additional Workforce System Funding for the local veteran’s program. Total award is \$7,198.

Motion: Mr. Bridges to approve the acceptance of an additional \$3,613 in additional workforce system funding. Ms. Glean-Jones seconded the motion; **item is passed without dissent.**

No further comments or suggestions were submitted by the members. Item closed.

9. Approval – Request for Quotes for External Auditing Services

SFWIB Chairman Gibson introduced the item; Ms. Bennett presented the recommendation to release Request for Quotes (RFQ) in February 2026 to solicit qualified firms to provide external auditing services. Staff will conduct an Offerors’ Conference prior to the submission deadline to address questions and clarify requirements.

Technical proposal will be presented to the Council during the April 16, 2026 meeting. The firms selected to move forward in the process will presentation to the Council during its June 18, 2026 meeting.

Motion: Mr. Bridges to approve the release of a Request for Quotes to solicit external auditing services. Mr. Chi seconded the motion; **item is passed without dissent.**

No further comments or suggestions were submitted by the members. Item closed.

10. Approval – New Disallowed Cost and Recovery Policy

SFWIB Chairman Gibson introduced the item; Ms. Bennett presented the new Disallowed Cost and Recovery Policy, that would apply to all workforce board funding streams. The policy defines key terms, establishes a standardized methodology for calculating disallowed costs, and provides for notification to other funding agencies when applicable.



There is no direct fiscal impact associated with the policy adoption, but implementation strengthens internal controls and enhances compliance with federal and state requirements and provides a defensible mechanism for recovery of improperly expended public funds.

There was discussion on whether the policy had been presented to the providers since this will directly impact them. Mr. Beasley clarified that providers cannot be involved in determining how disallowances are handled as this is a federal component. OMB guidelines spells out how the money should be used; The policy had been reviewed by FloridaCommerce, their Chief Financial Manager, Grants Manager, and OIG's office.

Motion: Mr. Chi to approve the SFWIB Disallowed Cost and Recovery Policy. Ms. Pintado seconded the motion; **item is passed without dissent.**

No further comments or suggestions were submitted by the members. Item closed.

There being no further business to come before the Council, meeting adjourned at 9:27 am.