

#### SFWIB FINANCE AND EFFICIENCY COUNCIL MEETING MINUTES

**DATE/TIME:** February 20, 2025, 8:30AM

**LOCATION:** Miami Lakes Educational Center and Technical College

5780 N.W. 158th Street, Room 6113

Miami Lakes, FL 33014

Zoom: https://us02web.zoom.us/meeting/register/tZwod-6gqD4iGtB1r\_9f6hTTiLxAUPpsV9CH

### 1. CALL TO ORDER:

Mr. Andy Perez, in lieu of the absence of Chairman Gibson, called to order the regular meeting of the Finance and Efficiency Council meeting, at 8:48 AM on February 20, 2025.

ROLL CALL: 8 members; 5 required; 5 present: Quorum Present

SFWIB FEC MEMBERS	SFWIB FEC MEMBERS	SFWIB STAFF
PRESENT	ABSENT	
Bridges, Jeff (Zoom)	Adrover, Bernardo	Beasley, Rick
Datorre, Roberto	Gibson, Charles	Bennett, Renee
Glean-Jones, Camela (Zoom)		Petro, Basil
Perez, Andy (Zoom)	SFWIB FEC MEMBERS	
Pintado, Kirenia (Zoom)	EXCUSED	ADMINISTRATION/IT
	Scott Jr., Kenneth	
	OTHER ATTENDEES	

Agenda items are displayed in the order they were discussed.

Before the meeting began, Mr. Beasley informed the Finance and Efficiency Council that two agenda items—7 and 8, which concern approval of PY 2023-2024 audit results and the recommendation to renew the contract with our external auditing firm—will be tabled. He further explained that it was necessary to table both items because the final auditors' report is incomplete, and several documents are still being requested from the CSSF Finance team.

Mr. Beasley instructed the auditors to complete all tasks by February 27, 2025. This timeline provides sufficient time for a thorough review of the results before they are presented to the SFWIB Executive Committee for approval at their regularly scheduled meeting on March 13, 2025. The Finance and Efficiency Council is invited to attend this meeting to hear the presentation, review the documentation, and address any concerns they may have.

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#### 2. Public Comments

Public comments should be two minutes or less.

Mr. Perez opened the floor for comments from the public. No requests to speak were received by the Executive Office. None were presented. Item closed.

## 3A. FEC Meeting Minutes – December 19, 2024

Mr. Perez called for the minutes from the December 19, 2024, FEC meeting to be considered, allowing members an opportunity to review before entertaining a motion.

<u>Motion:</u> Mr. Datorre to approve the December 19, 2024 Finance and Efficiency Council Meeting minutes. Ms. Glean-Jones seconded the motion; <u>item is passed without dissent.</u>

No further comments or suggestions were submitted from the members. Item closed.

## 4. Information - SFWIB Unaudited Financial Report - December 2024

Mr. Perez introduced the item; Ms. Bennett presented unaudited financials for the period of July 1, 2024 through December 31, 2024.

Ms. Bennett began with advising the committee of the unrestricted funds balance. She further reviewed the expenditure rates for headquarters, adult and youth services, facilities and other programs and projects with their corresponding variance explanations.

No further comments or suggestions were submitted from the members. Item closed.

## 5. Information - Bank Reconciliation - December 2024 and January 2025

Mr. Perez introduced the item; Ms. Bennett reviewed the bank reconciliation reports for December 31, 2024 and January 31, 2025.

No further comments or suggestions were submitted from the members. Item closed.

### 6. Information - Fiscal Monitoring Activity Report

Mr. Perez introduced the item; Ms. Bennett reviewed the OCI Fiscal Monitoring Report for the period of December 1, 2024 through January 31, 2025.

The review focused on the Summer Youth Internship Program (SYIP) of the School Board of Miami-Dade County, FL. Ms. Bennett confirmed that there were no findings and presented two key observations noted during the evaluation. There were no disallowances.



No further comments or suggestions were submitted from the members. Item closed.

- 7. Approval Accept Fiscal Year 2023 2024 Audit Reports {Pulled from the agenda}
- 8. Approval Renew External Auditing Firm Contract {Pulled from the agenda}
- 9. Approval Accept Workforce System Funding

Mr. Perez introduced the item; Ms. Bennett subsequently presented the request to accept an additional \$277,077.57 in additional Workforce System Funding for the Wagner Peyser Hope Florida Program (\$71,428.57), a total of \$5,649.00 for veterans programs (\$259.00 DVOP and \$5,390 for LVER), and \$200,000 for scholarship purchases.

<u>Motion:</u> Mr. Bridges to recommend to the board the approval of the acceptance of additional workforce system funding in the totaling \$277,077.57. Ms. Pintado seconded the motion; <u>item is passed without dissent.</u>

No further comments or suggestions were submitted from the members. Item closed.

# 10. Approval – Modification of SFWIB 2024-2025 Budget

Mr. Perez introduced the item; Ms. Bennett further presented the request to modify the FY 2024-2025 SFWIB budget. Additional funding in the amount of \$694,527 has been received since the budget has been approved. Ms. Bennett explained the delineation of the funds to CSSF headquarters administration and program costs (\$416,716.20) and training (\$277,810.80).

Motion: Mr. Datorre to recommend to the board the approval to modify the SFWIB budget for FY 2024-2025 by allocating an additional \$694,527 as described in the agenda item. Ms. Glean-Jones seconded the motion; item is passed without dissent.

No further comments or suggestions were submitted from the members. Item closed.

There being no further business to come before the Council, meeting adjourned at 9:24 am.

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