



SFWIB FINANCE AND EFFICIENCY COUNCIL MEETING MINUTES

DATE/TIME: December 19, 2024, 8:30AM

LOCATION: ARPEC School/UA Local 725 Pipefitters
 13201 N.W. 45th Avenue
 (Room 1)
 Opa Locka, FL 33054

Zoom: [https://us02web.zoom.us/meeting/register/tZwod-6gqD4iGtB1r_9f6hTTiLxAUPpsV9CH](https://us02web.zoom.us/join/https://us02web.zoom.us/meeting/register/tZwod-6gqD4iGtB1r_9f6hTTiLxAUPpsV9CH)

1. CALL TO ORDER:

Interim Chairman, Mr. Charles Gibson, called to order the regular meeting of the Finance and Efficiency Council meeting, at 8:50AM on December 19, 2024.

ROLL CALL: 8 members; 5 required; 5 present: Quorum Achieved

SFWIB FEC MEMBERS PRESENT	SFWIB FEC MEMBERS ABSENT	SFWIB STAFF
Bridges, Jeff Datorre, Roberto Gibson, Charles Glean-Jones, Camela (Zoom) Perez, Andy Pintado, Kirenica Scott Jr., Kenneth	Adrover, Bernardo SFWIB FEC MEMBERS EXCUSED	Beasley, Rick Bennett, Renee Petro, Basil ADMINISTRATION/IT
OTHER ATTENDEES		

Agenda items are displayed in the order they were discussed.

2. Public Comments

Public comments should be two minutes or less.

Chairman Gibson opened the floor for comments from the public. No requests to speak were received by the Executive Office. None were presented. Item closed.

3A. FEC Meeting Minutes – October 17, 2024

Chairman Gibson announced the consideration of minutes from the October 17, 2024 and allowed the members to review before considering a motion.

Motion: Ms. Glean-Jones to approve the October 17, 2024 Finance and Efficiency Council Meeting minutes. Mr. Scott seconded the motion; **item is passed without dissent.**

No further comments or suggestions were submitted from the members. Item closed.

4. Information - SFWIB Unaudited Financial Report – October 2024

Chairman Gibson introduced the item; Ms. Bennett presented unaudited financials dated July 1, 2024 – October 31, 2024.

Ms. Bennett began with advising the committee of the unrestricted funds balance. She further reviewed the expenditure rates for headquarters, adult and youth services, facilities and other programs and projects with their corresponding explanations.

No further comments or suggestions were submitted from the members. Item closed.

5. Information – Bank Reconciliation – October and November 2024

Chairman Gibson introduced the item; Ms. Bennett reviewed the bank reconciliation reports for October 31, 2024 and November 30, 2024.

Mr. Datorre requested clarification on the number of canceled checks mentioned in the reconciliation report. Ms. Bennett explained that during the reconciliation process, CSSF staff monitors checks that have not been cashed within 30 days of distribution. The vendor is then contacted to determine the reason for the delay, which is often due to the check not being received. To address this issue, an affidavit is sent to the vendor to confirm the non-receipt of the checks. Following this, the bank issues a stop payment, and a replacement check is sent to the vendor.

No further comments or suggestions were submitted from the members. Item closed.

6. Approval – Workforce System Funding

Chairman Gibson introduced the item; Ms. Bennett subsequently presented the request to accept an additional \$694,527 in additional Workforce System Funding for dislocated workers in support of various employment and training service programs.

Motion: Mr. Datorre to recommend to the board the approval of the acceptance of additional workforce system funding in the totaling \$694,527. Ms. Pintado seconded the motion; **item is passed without dissent.**

No further comments or suggestions were submitted from the members. Item closed.



There being no further business to come before the Council, meeting adjourned at 9:16am.