

SFWIB FINANCE AND EFFICIENCY COUNCIL MEETING MINUTES

DATE/TIME: August 22, 2024, 8:30AM

LOCATION: The Landing at MIA, 5-Star Conference Center

7415 Corporate Center Drive, Suite H

(Key Biscayne Room)

Miami, FL 33126

Zoom: https://us02web.zoom.us/meeting/register/tZwod-6gqD4iGtB1r_9f6hTTiLxAUPpsV9CH

1. CALL TO ORDER:

Announcement: Following the resignation of FEC Chairman Thomas Roth, Mr. Charles Gibson, Chairman of the SFWIB, will preside over FEC meetings until a new Chair and Vice-Chair are appointed.

SFWIB Chairman Gibson called to order the regular meeting of the Finance and Efficiency Council meeting, at 8:38AM on August 22, 2024.

ROLL CALL: 9 members; 5 required; 5 present: Quorum Achieved

SENT rover, Bernardo	Beasley, Rick
rover, Bernardo	
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	Bennett, Renee
WIB FEC MEMBERS	Petro, Basil
CUSED	
dges, Jeff	ADMINISTRATION/IT
0	Curry, Willie
	-
OTHER ATTENDEES	
d	CUSED lges, Jeff

Agenda items are displayed in the order they were discussed.

2A. FEC Meeting Minutes – June 20, 2024

SFWIB Chairman Gibson announced the consideration of minutes from the June 20, 2024 and allowed the members to review before considering a motion.

Motion: Ms. Glean-Jones to approve the June 20, 2024 Finance and Efficiency Council Meeting minutes.

Minutes Prepared by: Ebony Morgan SFWIB Finance & Efficiency Council Meeting August 22, 2024, 8:30am

Status: APPROVED
Approval date: 10/17/2024
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Mr. Scott seconded the motion; item is passed without dissent.

No further comments or suggestions were submitted from the members. Item closed.

3. Information - SFWIB Unaudited Financial Report - June, 2024

SFWIB Chairman Gibson introduced the item; Ms. Bennett presented unaudited financials for June 2024, emphasizing that the financials were a preliminary snapshot of the soft close.

She continued by addressing the expenditure rates, any budget variances, and their corresponding explanations. For the newer members of the Council, Mr. Beasley provided further details on how the financials are summarized according to different funding sources.

Mr. Beasley responded to an inquiry regarding the Summer Youth Internship Program by providing a more comprehensive explanation of how youth summer programs are displayed in the financials. Ms. Bennett also provided further details on the financial adjustments required to accommodate a different program year structure for Miami-Dade County Public Schools.

Chairman Gibson inquired about a few of the summer youth programs, which appeared to be void of activity. Ms. Bennett reviewed the year-end process with the Council and advised of the deadlines that educational partners are given to submit all required invoices or documentation in advance to the year-end close. Additionally, Mr. Beasley advised that payment for any approved program would be withheld until we have received a fully executed contract, even if funds have been allocated, such as the case with FMU and St. Thomas University.

The Children's Trust in Miami-Dade County Public Schools was also discussed in relation to the integration of charter school students into summer youth programs. The focus has shifted from the allocation of funds to students in specific educational institutions to the ensuring that all children have the opportunity to learn, regardless of whether they are homeschooled, enrolled in charter schools, or participating in virtual learning.

There was continued discussion around our educational partners and available summer youth programs. Mr. Beasley advised that he will speak with Mr. Mantilla about the possibility of virtual students participating in Summer Youth Employment Programs.

No further comments or suggestions were submitted from the members. Item closed.



4. Information – Bank Reconciliation – June & July, 2024

SFWIB Chairman Gibson introduced the item; Ms. Bennett reviewed the bank reconciliation reports for June and July 2024.

No further comments or suggestions were submitted from the members. Item closed.

5. Information - Fiscal Monitoring Activity Report

SFWIB Chairman Gibson introduced the item; Ms. Bennett reviewed the OCI Fiscal Monitoring Report for the period of June 1, 2024 through July 31, 2024.

Two service providers were included in the report – Cuban American National Council, Inc. (CNC) and Miami Dade College (MDC). Ms. Bennett reviewed the outcomes with the Council. More information is available for review in the August 22, 2024 SFWIB Finance and Efficiency Council Meeting agenda packet.

No further comments or suggestions were submitted from the members. Item closed.

6. Information – Florida Commerce Quality Assurance Report

Chairman Roth introduced the item; Mr. Beasley advised that CSSF staff recently received the monitoring report for PY2022-2023. Last week, CSSF staff participated in a conference call with the state to thoroughly review and discuss the results. To ensure that the Council is cognizant of the findings outlined in the report, many of which were already addressed in advance of receiving the report, Mr. Beasley conducted a comprehensive overview of the findings and any resolutions implemented to date. (i.e., the Automated Monitoring Tool).

During the next regularly scheduled meeting of the Executive Committee, we will be present the Corrective Action Plan for review.

No further comments or suggestions were submitted from the members. Item closed.

7. Approval – Additional Workforce System Funding

SFWIB Chairman Gibson introduced the item; Mr. Beasley subsequently presented the request to accept an additional \$651,878 in additional Workforce System Funding for the local veterans program, the WIOA-AMT Initiative, and the Rapid Response Program (Layoff Aversion).

The allocation amounts for the Rapid Response/Layoff Aversion Program are forthcoming.



Motion: Mr. Datorre to recommend to the board the approval of the acceptance of additional workforce system funding in the totaling \$651,878.

Mr. Scott seconded the motion; <u>item is passed without dissent.</u>

No further comments or suggestions were submitted from the members. Item closed.

8. Approval – External Independent Audit

SFWIB Chairman Gibson introduced the item; Mr. Beasley presented the request to renew the contract with BCA Watson and Rice, LLP, for external auditing services.

<u>Motion:</u> Mr. Datorre to recommend to the board the approval to renew the contract with BCA Watson and Rice, LLP for external auditing services. Mr. Scott seconded the motion; <u>item is passed without dissent.</u>

No further comments or suggestions were submitted from the members. Item closed.

There being no further business to come before the Council, meeting adjourned at 9:25am.