



**SFWIB FINANCE AND EFFICIENCY COUNCIL MEETING MINUTES**

**DATE/TIME:** February 22, 9:00AM  
**LOCATION:** ARPEC School/UA Local 725 Pipefitters  
 Room #1  
 13201 N.W. 45<sup>th</sup> Avenue  
 Opa Locka, FL 33054

**Zoom:** <https://us02web.zoom.us/join/9f6hTtILxAUPpsV9CH>

- 1. CALL TO ORDER:** Mr. Perez, in lieu of Chairman Roth’s absence, called to order the regular meeting of the Finance and Efficiency Council meeting, at 8:40AM on February 22, 2024.

**ROLL CALL:** 10 members; 6 required; 7 present: Quorum Achieved

<b>SFWIB FEC MEMBERS PRESENT</b>	<b>SFWIB FEC MEMBERS ABSENT</b>	<b>SFWIB STAFF</b>
Bridges, Jeff Datorre, Roberto Gibson, Charles Glean-Jones, Camela Lampon, Brenda Perez, Andy (Zoom) Scott Jr., Kenneth	Adrover, Bernardo Maxwell, Michelle  <b>SFWIB FEC MEMBERS EXCUSED</b> Roth, Thomas, Chairman	Bennett, Renee Petro, Basil  <b>ADMINISTRATION/IT</b> Almonte, Ivan
<b>OTHER ATTENDEES</b>		
Allison, Carshena, BCA Watson Rice, L.L.P. Daes, Monica, CSSF, West Dade		

Agenda items are displayed in the order they were discussed.

**2A. FEC Meeting Minutes – August 17, 2023, October 19, 2023, and December 21, 2023**

Mr. Perez announced the items and permitted time for the members to review before taking up a motion.

**Motion:** Ms. Glean-Jones to approve the August 17, 2023, October 19, 2023, and December 21, 2023 Finance and Efficiency Council Meeting minutes.

Mr. Datorre seconded the motion; **item is passed without dissent.**



No further comments or suggestions were submitted from the members. Item closed.

### 3. Information - Bank Reconciliation – December 2023 and January 2024

Mr. Perez introduced the item; Ms. Ms. reviewed the bank reconciliation reports for December 31, 2023 and January 31, 2024.

No further comments or suggestions were submitted from the members. Item closed.

### 4. Information – SFWIB Unaudited Financial Report – December 2023

Mr. Perez introduced the item; Ms. Bennett presented unaudited financials for the month of December 2023.

In addition, she reviewed any budgetary variations, which are also listed in the body of the agenda item.

No further comments or suggestions were submitted from the members. Item closed.

### 5. Information – Internal Monitoring Activity Report

Mr. Perez introduced the item; Ms. Bennett reviewed the OCI Fiscal Monitoring Report for the period of December 1, 2023 through January 31, 2024.

Community Coalition was the only organization included in the report. Findings and subsequent actions taken are available for review in the February 22, 2024 SFWIB Finance and Efficiency Council Meeting agenda packet.

No further comments or suggestions were submitted from the members. Item closed.

### 6. Approval – Workforce System Funding

Mr. Perez introduced the item; Ms. Bennett further presented additional workforce system funding in the amount of \$1,957 from the release of an NFA to hire DOC DVOP staff for employment and training services to veterans and disabled veterans.

**Motion:** Mr. Bridges to approve the additional workforce system funding; Mr. Datorre seconded the motion; **item is passed without dissent.**

No further comments or suggestions were submitted from the members. Item closed.

## 7. Approval – SFWIB Fiscal Audit Results

Mr. Perez introduced the item; Ms. Bennett provided an introduction and transitioned the presentation over to our auditor, Ms. Carshena T. Allison, Managing Partner, BCA Watson Rice, L.L.P.

The Auditor's Report is clean with no findings. The auditor's Management letter, as required by the Auditor General of the State was also provided to the Board for review. The presentation was provided in advance of the meeting and is a part of the February 22, 2024 SFWIB Finance and Efficiency Council Meeting agenda packet for additional review.

The committee also discussed GASB 96, which pertains to long-term IT subscriptions; a recommendation was presented about considering offsite backup and reviewing access controls. The audit found no significant or material impacts on the financial statements. Mr. Bridges and Mr. Perez discussed the oversight of technology matters, noting the need for a tech audit and the rapid pace of technological change. The Committee agreed to bring this matter to the Executive Director for further discussion and to have staff give an update.

**Motion:** Mr. Bridges to approve the additional workforce system funding; Mr. Datorre seconded the motion; **item is passed without dissent.**

No further comments or suggestions were submitted from the members. Item closed.

## New Business

### One Stop Operator (11B – SFWIB February 22, 2024 Agenda Item)

Mr. Perez expressed confusion over a proposed change regarding a one-stop operator update and its potential financial impact on the region. Mr. Beasley clarified that the one-stop operator would not be providing direct services, but rather overseeing the system and giving performance instructions to providers. The Committee was reassured that the role would not significantly differ from their current temporary operations and that other regions in the state also operate similarly.

There being no further business to come before the Council, meeting adjourned.