

SFWIB FINANCE AND EFFICIENCY COUNCIL MEETING MINUTES

DATE/TIME: December 21, 2023, 9:00AM

LOCATION: ARPEC School/UA Local 725 Pipefitters

Room #1

13201 N.W. 45th Avenue Opa Locka, FL 33054

Zoom: https://us02web.zoom.us/meeting/register/tZwod-6gqD4iGtB1r_9f6hTTiLxAUPpsV9CH

1. **CALL TO ORDER:** FEC Chairman, Mr. Roth, called to order the regular meeting of the Finance and Efficiency Council meeting, at 9:03AM on December 21, 2023.

ROLL CALL: 10 members; 6 required; 5 present: No Quorum

SFWIB FEC MEMBERS	SFWIB STAFF
ABSENT	
Adrover, Bernardo	Bennett, Renee
Lampon, Brenda	Petro, Basil
Maxwell, Michelle	
	ADMINISTRATION/IT
SFWIB FEC MEMBERS	Almonte, Ivan
EXCUSED	
Bridges, Jeff	
Glean-Jones, Camela	
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OTHER ATTENDEES	
	ABSENT Adrover, Bernardo Lampon, Brenda Maxwell, Michelle SFWIB FEC MEMBERS EXCUSED Bridges, Jeff Glean-Jones, Camela

Agenda items are displayed in the order they were discussed.

2A. FEC Meeting Minutes – October 19, 2023 and August 17, 2023

A lack of quorum prevents the approval of the minutes; however, Mr. Gibson identified an error in the chairman's title that appeared in the minutes of the meetings held on October 19th and August 17th. Noting the revisions, the minutes will be updated before the next meeting.

Status: APPROVED Approval date: 02/22/2024 Page 1 of 3



3. Information - Financial Report- October 2023

Chairman Roth introduced the item; Ms. Bennett presented unaudited financials from July 1, 2023 through October 31, 2023.

Ms. Bennett reviewed the budget variances and noted that the first four months of the current fiscal year is progressing at a rate of four percent higher (approximately) than the corresponding period of the previous year.

Mr. Gibson inquired about changes that have been implemented to account for the changes indicated. To ensure timely processing and reimbursement of service providers, Ms. Bennett explained that the accountants have been diligent about contacting providers and receiving their expenditures within fourteen days of the end of each month.

No further comments or suggestions were submitted from the members. Item closed.

[Audio problems noted with the Zoom link.]

4. Information - Bank Reconciliation - October and November 2023

Chairman Roth introduced the item; Ms. Bennett continued the presentation to discuss the bank reconciliation for the months of October and November 2023.

No further comments or suggestions were submitted from the members. Item closed.

5. Information – Internal Monitoring Activity Report

Mr. Gibson introduced the item; Ms. Bennett further presented the OCI Fiscal Monitoring Activity Report for the period of October 1, 2023 – November 30, 2023.

Ms. Bennett reviewed the results of the only organization included in the OIC Fiscal Monitoring Report: The School Board of Miami-Dade County (MDCPS).

No further comments or suggestions were submitted from the members. Item closed.

6. Approval – Workforce System Funding

Chairman Roth introduced the item; Ms. Bennett further presented additional workforce system funding in the amount of \$61,397 from the release of two NFA's – one for the disabled veterans program, the other for Supplemental Nutrition Assistance Program (SNAP).



There was continued discussion around the budget for the SNAP program.

Item passed by consensus of members present.

No further comments or suggestions were submitted from the members. Item closed.

There being no further business to come before the Council, meeting adjourned.