



SFWIB FINANCE AND EFFICIENCY COUNCIL MEETING MINUTES

DATE/TIME: October 21, 2021, 8:30AM

LOCATION: The Landing at MIA 5 Star Conference Center
 Key Biscayne Room
 7415 Corporate Center Drive, Suite H
 Miami, FL 33126

Zoom: https://us02web.zoom.us/join/6gqD4iGtB1r_9f6hT*TiLxAUPpsV9CH

1. **CALL TO ORDER:** 8:46AM
2. **ROLL CALL:** 9 members; 5 required; 4 present: No Quorum.

SFWIB FEC MEMBERS PRESENT	SFWIB FEC MEMBERS ABSENT	SFWIB STAFF
Perez, Andy, Vice-Chair Bridges, Jeff (Zoom) Datorre, Roberto Glean-Jones, Camela (Zoom)	Adrover, Bernardo Lampon, Brenda Maxwell, Michelle Scott, Kenneth SFWIB FEC MEMBERS EXCUSED Gibson, Charles, Chair	Beasley, Rick Bennett, Renee Petro, Basil ADMINISTRATION/IT Francis, Anderson
OTHER ATTENDEES		
Llerena, Luis - CBT Technology Institute Perez-Borroto, Connie – Youth Co-Op, Inc.		

[No Quorum]

Agenda items are displayed in the order they were discussed.

3. Information - Financial Report – August 2021

Vice-Chairman Perez introduced the item; Ms. Bennett presented unaudited financials for July and August 2021.

There were no questions or further discussion.



4. Information - Bank Reconciliation - July 2021 and August 2021

Ms. Bennett continued the presentation to discuss bank reconciliation for July and August 2021.

There were no questions or further discussion.

5. Information – Fiscal Monitoring Activity Reports

Ms. Bennett continued the presentation to review provider disallowances from August 1, 2021 to September 30, 2021.

Vice-Chair Perez asked for additional commentary on the disallowances and findings presented.

Mr. Beasley further elaborated on the activities of the Fiscal Monitoring and Quality Assurance units; reviewing findings and disallowances for Arbor, Lutheran Services, and Adult Mankind.

Mr. Bridges inquired about Arbor and the finding surrounding Level II background screenings.

Mr. Beasley advised that the finding was a result of the organization not submitting evidence of compliance with the first 10 days of employment, which is required in the contract.

Mr. Bridges asked about the position that was disallowed; how was it not included in the projected budget?

Ms. Bennett advised that an employee left the organization and the person that replaced the individual was not listed in the budget. If there is an organizational change, they were supposed to submit a revised budget with indicating there was a change in staff.

We have received a Plan of Corrective Action from both Adult Mankind and Lutheran Services.

Mr. Bridges asked if we expand the sample size if findings are discovered.



Mr. Beasley confirmed that if significant errors are found, the sample is expanded; from there we apply the disallowances based on what is found.

6. Recommendation as to Approval to Accept and Allocate Workforce System Funding

Ms. Bennett presented the item. The Chairman clarified that the item should be recommended to the board by consensus since we do not have quorum.

Mr. Datorre introduced a motion to recommend to the Board by consensus of those present. Mr. Jeff Bridges seconded the motion. **By consensus of the members present, the item has been moved to the full board for approval.**

There being no further business to come before the Council, meeting adjourned.