



SFWIB FINANCE AND EFFICIENCY COUNCIL

AGENDA ITEM NUMBER: 2A

DATE: June 17, 2021 at 8:00AM

April 15, 2021 at 8:00am

Doubletree by Hilton Miami Hotel Convention Center, 2nd Floor

711 NW 72nd Avenue Miami, Florida 33126

AGENDA ITEM SUBJECT: MEETING MINUTES

COMMITTEE MEMBERS IN ATTENDANCE	COMMITTEE MEMBERS NOT IN ATTENDANCE	OTHER ATTENDEES
<ol style="list-style-type: none"> 1. Gibson, Charles A, <i>Chairman</i> 2. <i>Bridges, Jeff</i> 3. Datorre, Roberto 4. Glean-Jones, Camilla 5. Lampon, Brenda 6. Maxwell, Michelle 7. Scott, Kenneth 	<ol style="list-style-type: none"> 8. Perez, Andy, <i>Vice-Chairman</i> 9. Adrover, Bernardo <p>SFW STAFF Beasley, Rick Ford, Odell</p>	

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

FEC Chairman Gibson called the meeting to order and asked all those present introduce themselves. A quorum of member present had been achieved.

2. Approval of Finance and Efficiency Council Meeting Minutes of October 15, 2020 and December 17, 2020

Chairman Gibson introduced the item.

Mr. Scott requested both set of minutes be approved at the same time. Request granted.

Mr. Bridges moved the approval of October 15, 2020 and December 17, 2020 meeting minutes. Motion seconded by Mr. Kenneth Scott; **Motion Passed by Unanimous Consent**

3. Information - Financial Report – December 2020, January 2021, and February 2021

Finance and Efficiency Council (FEC) Chairman Gibson introduced the item and SFWIB Finance Assistant Director Odell Ford further presented the financial report of February 2020 covering the period of July 1, 2020 to February 28, 2021.

Budget Variance Explanation

Training and Support Services- \$3,975,778 (22.6%)

He later reviewed with the Council the agency summary report.

Mr. Bridges inquired about current projects and Mr. Ford provided a brief overview. Mr. Bridges confirmed the majority of projects were current then commented that he had not seen such progress in a while. SFWIB Executive Director Rick Beasley furthermore commended finance staff for keeping all financials and projects were up-to-date as a result of (ransomware issues). Mr. Bridges inquired about Big Brothers Big Sister's project and Mr. Beasley provided details.

4. Information – Bank Reconciliation – December 2020, January 2021, and February 2021

Chairman Gibson introduced the item and Mr. Ford further presented book balances for the following months:

- ✓ December 2020
- ✓ January 2021
- ✓ February 2021

Mr. Bridges requested additional details on financial reports and Mr. Ford provided further details. He specifically questioned the use of Workforce Investment and Opportunity (WIOA) funds. Mr. Bridges recommended implementing strategies to exhaust allocated WIOA funds during current pandemic. Mr. Ford responded the funds would potentially be used for various projects.

Chairman Gibson inquired about the types of projects funding would be allocated to. Mr. Ford provided further details on feasible ways for reallocating funds.

Mr. Bridges shared his concerns regarding the high carryover funds. Mr. Beasley provided details.

Mr. Datorre inquired about a recent article regarding the CareerSource located in Tampa Bay region. Mr. Beasley provided details with the region falsifying placements.

Mr. Datorre verified whether if Mr. Beasley met with the local Mayor (Levine Cava). Mr. Beasley noted yes and explained the meeting purposed was for an initiative called, "Restore 305". Also in partnership with the Beacon Council, Greater Miami Chamber of Commerce and other local entities.

Mr. Beasley additionally noted various youth apprenticeship program initiatives.

There was continued discussion.

5. Information - Fiscal Monitoring Activity Report

Chairman Gibson introduce the item and Mr. Ford further presented.

No further questions or discussions.

6. Recommendation as to Approval to Allocate Workforce System Funding

Mr. Gibson introduced the item and Mr. Ford further presented.

Mr. Datorre moved the approval to allocate funds for the YWCA Women-In-Tech Project. Motion seconded by Mr. Jeff Bridges; **Motion Passed by Unanimous Consent**

All in favor with no opposition.

7. Recommendation as to Approval of a Contract for External Auditing Services

Chairman Gibson introduced the item and Mr. Ford further presented.

Mr. Jeff Bridges moved the approval of a contract for external auditing services. Motion seconded by Mr. Roberto Datorre; **Further Discussion(s):**

Ms. Maxwell inquired about the possibility of resubmitting a rebid rather than a possible contract extension.

Ms. Maxwell further inquired about full payout amount estimated disbursed.

Chairman Gibson requested a follow-up on current reports discussed a prior FEC meeting. Mr. Beasley responded that an updated report is forthcoming.

Mr. Bridges inquired about Ms. Maxwell's request for an possible rebid of a competitive auditor. Mr. Beasley provided updates.

There being no further business to come before the Council, meeting adjourned at 9:09am.