



SFWIB FINANCE AND EFFICIENCY COUNCIL

AGENDA ITEM NUMBER: 2A

DATE: April 16, 2020 at 8:00AM

AGENDA ITEM SUBJECT: MEETING MINUTES

February 20, 2020 at 8:00am

Doubletree Miami Airport Hotel – Convention Center (2nd floor)

711 NW 72nd Avenue

Miami, FL 33126

COMMITTEE MEMBERS IN ATTENDANCE	COMMITTEE MEMBERS NOT IN ATTENDANCE	OTHER ATTENDEES
<ol style="list-style-type: none"> 1. Gibson, Charles A, <i>Chairman</i> 2. Perez, Andy, <i>Vice-Chairman</i> 3. Datorre, Roberto 4. Lampon, Brenda 	<ol style="list-style-type: none"> 5. Adrover, Bernardo 6. Bridges, Jeff 7. Davis-Raiford, Lucia 8. Maxwell, Michelle 9. Scott, Kenneth <p>SFWIB STAFF Beasley, Rick Ford, Odell</p>	<p>****NONE****</p>

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Finance & Efficiency Council (FEC) Chairman Gibson called the meeting to order at 8:30am. Quorum of members present had not been achieved.

2. Approval of Finance and Efficiency Council Meeting of February 19, 2019, April 18, 2019, June 25, 2019, September 5, 2019, December 12, 2019 and February 16, 2020

Deferred due to lack of quorum

3. Information – Financial Report – December 2019

FEC Chairman Gibson presented the item and SFWIB Assistant Director Odell Ford presented the financial report with the following updates:

- Youth Services – 28.7% versus the standard rate 50%
- Training and Support Services - \$1,226,436 or 8.8%
- Other Programs & Projects – 33.8% versus the standard rate of 50%

FEC Vice-Chairman Perez asked whether if the 3-year is for all training providers.

[Mr. Datorre arrived]

Mr. Beasley responded, “Yes”.

Chairman Gibson shared his concern regarding current delays.

Ms. Lampon briefly explained the legal delegations.

There was continued discussion regarding executed contracts and invoices.

Mr. Ford continued with the financial report.

Vice-Chairman Perez shared his concerns regarding the low percentage for training and support services. Executive Director Rick Beasley and Mr. Ford provided further details.

There was continued discussion.

Vice-Chairman Perez asked whether if the three-year term is with every training provider. Mr. Beasley responded, “Yes”. He provided further details.

Mr. Ford with the presentation and review of agency summaries.

4. Information – Bank Reconciliation – December 2019 and January 2020

FEC Chairman Gibson introduced the item and Mr. Ford further presented.

No further questions or discussions.

5. Information- Fiscal Monitoring Activity Reports

Chairman Gibson introduced the item. Mr. Ford further presented.

No further questions or discussions.

6. Recommendation as to Approval to Accept Workforce Innovation and Opportunity Administration (WIOA) State Level Funds

Chairman Gibson introduced the item. Mr. Ford further presented.

Chairman Perez asked whether if staff can seek legal counsel on waiving approval of funding less than \$25,000 to \$50,000. Mr. Beasley provided shared his thoughts on proposed request.

The consensus of the members present moved the item to the full Board for approval.

7. Recommendation as to Approval to Accept and Allocate Comcast Funds

Chairman Gibson introduced the item and Mr. Beasley further presented.

Consensus of the members present moved the approval of this item.

8. Recommendation as to Approval to Accept Wagner-Peyser Funds and Revise PY 2019-20 Budget

Chairman Gibson introduced the item and Mr. Beasley further presented.

Consensus of the members present moved the approval of this item.

Prior to meeting adjournment, the following had been discussed:

- There was discussion regarding registrations and placements.
- Chairman Gibson requested the meeting minutes of December 12, 2019 be corrected (scrivener's error) to reflect that Ms. Lampon was present. Staff assured this would be corrected accordingly.
- Chairman Gibson inquired about the "SFWIB Staff" (column /section) and Mr. Beasley explained that it lists SFWIB staff present at the FEC meeting.

There being no further business to come before the Council, the meeting adjourned at 9:26am.