



SFWIB FINANCE AND EFFICIENCY COUNCIL

AGENDA ITEM NUMBER: 2A

DATE: February 21, at 8:00AM

AGENDA ITEM SUBJECT: MEETING MINUTES

December 13, 2018 at 8:00am

Doubletree Miami Airport Hotel – Convention Center (2nd floor)

711 NW 72nd Avenue

Miami, FL 33126

COMMITTEE MEMBERS IN ATTENDANCE	COMMITTEE MEMBERS NOT IN ATTENDANCE	OTHER ATTENDEES
<ol style="list-style-type: none"> 1. Gibson, Charles A, <i>Chairman</i> 2. Perez, Andy, <i>Vice-Chairman</i> 3. Davis-Raiford, Lucia 4. Bridges, Jeff 5. Lampon, Brenda 6. Scott, Kenneth 7. Wensveen, John 	<ol style="list-style-type: none"> 8. Adrover, Bernardo 9. Datorre, Roberto 10. Maxwell, Michelle <p>SFW STAFF Garcia, Christine</p>	<p>Brunson, Tony - Anthony Brunson, PA.</p> <p>Someillan, Ana – <i>Adults Mankind Organization, Inc.</i></p>

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Finance & Efficiency Council (FEC) Chairman Gibson called the meeting to order and welcomed all those present. Quorum of members present had not been achieved.

2. Approval of Finance and Efficiency Council Meeting of October 18, 2018

Deferred due to lack of quorum

3. Information – Financial Report – October 2018

Chairman Gibson introduced the item and SFWIB Assistant Director of Finance Christine Azor further presented the following financial reports:

Budget Adjustments:

There were no revenue adjustments this month

Expenses:

Refugee Services Increased by - \$5,063,770

Unallocated Funds Decreased by - \$5,070,918

Training and Support Services Increased by - \$15,148

Explanation and Significant Variances

1. Adult Services – 15.5% versus 34%
2. Training and Support Services – 8% versus 34%
3. Other Program and Contracts – 11.6% versus 100%

She later reviewed with the Council the agency summary reports.

Vice Chairman Perez inquired about contract adjustments and Ms. Azor provided details. He further inquired about Adults Mankind Summer Youth programs and Mr. Beasley provided details.

Mr. Azor further explained. Mr. Beasley provided additional details.

There was continued discussion.

4. Information – Bank Reconciliation – October 2018

Chairman Gibson introduced the item and Ms. Azor further presented.

Chairman Gibson introduced the item and Ms. Azor further presented.

No further questions or discussions.

5. Information – Fiscal Monitoring Activity Report

Chairman Gibson introduced the item. Ms. Azor further presented and Mr. Beasley provided additional details.

There was continued discussion.

[Chairman Jeff Bridges arrived; **Quorum Achieved**]

6. Information – USDOL National Dislocated Worker Program Audit

Chairman Gibson introduced the item. Ms. Azor further presented and Mr. Beasley provided additional details.

No further questions or discussion.

2. Approval of Finance and Efficiency Council Meeting of October 18, 2018

SFWIB and FEC Vice-Chairman Andy Perez moved the approval of October 18, 2018 meeting minutes; Motion seconded by SFWIB Chairman Jeff Bridges; **Motion Passed Unanimously**

7. Recommendation as to Approval to Accept Fiscal Year 2017-2018 Audit Reports

Chairman Gibson introduced the item and Mr. Beasley further presented. He later introduced Tony Brunson of Anthony Brunson, PA who appeared before the Council once again and presented. Audrey Edmondson of Anthony Brunson, PA also joined him during the presentation and provided further details.

Mr. Scott requested details on compliance standards. Mr. Brunson explained.

Vice-Chairman Perez inquired about funding carryovers and Mr. Brunson provided details.

SFWIB Chairman Jeff Bridges moved the approval to accept fiscal year 2017-198 audit reports. Motion seconded by Vice-Chairman Andy Perez; **Motion Passed Unanimously**

Mr. Beasley briefly shared with the Council of SFWIB's historical success of clean audits.

8. Recommendation as to Approval Allocate Funds for the Talent Development Network

Chairman Gibson introduced the item and Ms. Azor further presented.

Chairman Gibson requested additional details and Mr. Beasley further explained.

SFWIB Chairman Bridges inquired about the targeted areas for students. Vice-Chairman Perez inquired about the internship payments and Mr. Beasley responded to both concerns.

SFWIB Chairman Bridges inquired about other sponsors and Mr. Beasley noted that another non for profit entity agreed to sponsor a total of \$250,000.

Chairman Gibson inquired about the total number of students that the sponsorship amount would potentially serve. Mr. Beasley responded over 100 students.

Vice-Chairman Perez shared his concern regarding contract approval by legal counsel.

SFWIB Chairman Bridges requested details on internships.

Vice-Chairman Perez moved the approval to allocate funds for the Talent Development Network. Motion seconded by Mr. Kenneth Scott; **Further Discussion(s):**

Dr. Wensveen shared his concern regarding the current model and Mr. Beasley explained that it would potentially benefit all college students (not only FIU students).

Vice-Chairman Perez verified the process and Mr. Beasley clarified the process.

Chairman Gibson requested clarification on the process for those that are not enrolled at FIU but other colleges/universities throughout Miami-Dade County. Mr. Beasley explained.

Dr. Wensveen shared that he's in support of this initiative. However, reiterated his concerns regarding potential issues with the current model.

Ms. Lampon questioned whether if all college students within this region would successfully have access to the network.

Ms. Lucia Davis Raiford shared her feedback.

There was continued discussion regarding potential process issues and models.

Motion Passed as amended with One Opposition (Vice Chairman Andy Perez)

There being no further business to come before the Council, the meeting adjourned at 9:26am.