



SFWIB FINANCE AND EFFICIENCY COUNCIL

AGENDA ITEM NUMBER: 2D

DATE: October 18, 2018 at 8:00AM

AGENDA ITEM SUBJECT: MEETING MINUTES

August 16, 2018 at 8:00am
 Big Brothers Big Sisters of Miami
 550 NW 42nd Avenue
 Miami, FL 33126

COMMITTEE MEMBERS IN ATTENDANCE	COMMITTEE MEMBERS NOT IN ATTENDANCE	OTHER ATTENDEES
<ol style="list-style-type: none"> 1. Gibson, Charles A, <i>Chairman</i> 2. Perez, Andy, <i>Vice-Chairman</i> 3. Bridges, Jeff 4. Lampon, Brenda 5. Wensveen, John 	<ol style="list-style-type: none"> 6. Adrover, Bernardo 7. Datorre, Roberto 8. Davis-Raiford, Lucia 9. Maxwell, Michelle 10. Scott, Kenneth <p>SFW STAFF Alonso, Gustavo Garcia, Christine</p>	<p>Someillan, Ana – <i>Adults Mankind Organization, Inc.</i></p>

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Finance & Efficiency Council (FEC) Chairman Gibson called the meeting to order at 8:25am and welcomed all those present. Quorum of members present had not been achieved.

2. Approval of Finance and Efficiency Council Meeting Minutes of February 15, 2018, April 19, 2018 and June 21, 2018

Deferred

3. Information – Financial Report – June 2018

Chairman Gibson introduced the item and SFWIB Assistant Director of Finance Gus Alonso further presented.

Budget Adjustment:

- No revenue adjustments

Revenue:

- Youth Services – \$51,224 net increase
- Training and Support Services – (\$14,565)

Explanation of Significant Variances:

1. Revenues - 68.4% versus 100%
2. Adult Services - 62.1% versus 100%
3. Refugee Services – 73.8% versus 100%
4. Training and Support Services – 51.9% versus 100%
5. Other Programs and Contracts – 61.2% versus 100%

Chairman Gibson shared his concern regarding training and services percentages and Ms. Azor explained it is expected to increase by the end of the fiscal year.

Ms. Lampon inquired about the original allocation for summer youth program and Ms. Azor provided details.

Chairman Gibson inquired about Refugee Employment and Training Allocation as well as Adult Programs. Ms. Azor provided details.

Vice-Chairman Perez inquired about the National Emergency Grant Funds and Ms. Azor provided details. He later requested if a waiver can be request. Ms. Azor responded that she would check.

Executive Director Rick Beasley appeared before the Council and provided details.

There was continued discussion.

Chairman Gibson requested all funds be fully exhausted prior to the end of the program year in order to ensure services are provided in Miami-Dade and Monroe counties. He further requested an update report and Ms. Azor assured it would be provided.

4. Information – Bank Reconciliation – June 2018 and July 2018

Mr. Gibson introduced and Ms. Azor further discussed.

No further questions or discussions.

5. Information – Fiscal Monitoring Activity Report

Chairman Gibson introduced the item and Ms. Azor further presented.

No further questions or discussions.

6. Recommendation as to Approval to Update the Accounting Polies and Procedures

Chairman Gibson introduced the item. Ms. Azor further presented.

Chairman Gibson inquired about the number of members noted in the report. Executive Director Rick Beasley appeared before the Council and explained.

Item moved by consensus of the members present.

7. Recommendation as to Approval to Accept Additional State of Florida Department of Economic Opportunity Workforce Funding

Chairman Gibson introduced the item. Mr. Azor further presented and read the item into record. Mr. Beasley provided details.

Item moved by consensus of the members present.

8. Recommendation as to Approval to Allocate Funds to Miami-Dade County Public Schools for Commercial Foods Culinary Arts Training

Chairman Gibson introduced the item. Mr. Azor further presented and read the item into record. Mr. Beasley provided details.

SFWIB Chairman Bridges who would oversee this initiative and Mr. Beasley explained M-DCPS.

SFWIB Vice-Chairman Perez requested additional details and Mr. Beasley further explained.

Item approved by consensus of the members present.

9. Recommendation as to Approval to Allocate Funds to Miami Dade County Public Schools for Construction Technology and Private Security Officer Training

Chairman Gibson introduced the item. Mr. Beasley further presented and read the item into record. Mr. Beasley provided details.

The Council inquired about the location and Mr. Beasley provided details.

Item approved by consensus of the members present.

10. Recommendation as to Approval to Ratify an Allocation of Funding to the Early Learning Coalition (ELC) of Miami-Dade/Monroe, Inc.

Chairman Gibson introduced the item. Mr. Azor further presented and read the item into record. Mr. Beasley provided details.

Item approved by consensus of the members present.

There being no further business to come before the Council, the meeting adjourned.