



SFWIB FINANCE AND EFFICIENCY COUNCIL

AGENDA ITEM NUMBER: 2A

DATE: April 18, 2019 at 8:00AM

AGENDA ITEM SUBJECT: MEETING MINUTES

February 21, 2019 at 8:00am

Doubletree Miami Airport Hotel – Convention Center (2nd floor)

711 NW 72nd Avenue

Miami, FL 33126

COMMITTEE MEMBERS IN ATTENDANCE	COMMITTEE MEMBERS NOT IN ATTENDANCE	OTHER ATTENDEES
<ol style="list-style-type: none"> 1. Gibson, Charles A, <i>Chairman</i> 2. Perez, Andy, <i>Vice-Chairman</i> 3. Bridges, Jeff 4. Lampon, Brenda 5. Maxwell, Michelle 6. Scott, Kenneth 7. Wensveen, John 	<ol style="list-style-type: none"> 8. Adrover, Bernardo 9. Datorre, Roberto 10. Davis-Raiford, Lucia <p>SFW STAFF Azor, Christine</p>	<p>Brunson, Tony - Anthony Brunson, PA.</p> <p>Someillan, Ana – <i>Adults Mankind Organization, Inc.</i></p>

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Finance & Efficiency Council (FEC) Chairman Gibson called the meeting to order and welcomed all those present. He noted that a quorum of members present had been achieved.

2. Approval of Finance and Efficiency Council Meeting of October 18, 2018

SFWIB Chairman Andy Perez moved the approval of Finance and Efficiency Council Meeting Minutes. Motion seconded by Dr. John Wensveen; **Motion Passed Unanimously**

Motion Passed by Unanimous Consent

3. Information – Financial Report – December 2018

Chairman Gibson introduced the item and Finance Assistant Director Christine Azor further presented.

Chairman Gibson requested details on allocations that were transferred. Ms. Azor provided details.

Chairman Gibson asked whether if information regarding adjustments is details in the contracts. Ms. Azor responded, “Yes”.

She further presented the following:

Budget Adjustments:

- No budget adjustments

Expenses:

- Youth Services Decreased (\$7,025)

Explanation of Significant Variances

1. Adult Services – 27.2% versus 50%
2. Training and Support Services expenditures 16.9% versus 50%
3. Other Programs and Contracts 14.5% versus 50%

[Mr. Roberto Datorre arrived]

No further questions or discussions.

4. Information – Bank Reconciliation – December 2018 and January 2019

Chairman Gibson introduced the item and Ms. Azor further presented.

No further questions or discussions.

5. Information – Fiscal Monitoring Activity Report

Chairman Gibson introduced the item. Ms. Azor further presented.

No further questions or discussions.

6. Recommendation as to Approval of an Adjustment to the FY 2018-2019 Budget

Chairman Gibson introduced the item. Ms. Azor further presented and Mr. Beasley provided additional details.

Mr. Gibson verified the recommendation for approval and Ms. Azor provided details.

Mr. Roberto Datorre moved the approval of an Adjustment to the FY 2018-2019 Budget. Motion seconded by SFWIB Chairman Andy Perez; **Motion Passed Unanimously**

There being no further business to come before the Council, the meeting adjourned at 9:26am.