



SFWIB FINANCE AND EFFICIENCY COUNCIL

AGENDA ITEM NUMBER: 2A

DATE: December 15, 2016 at 8:00AM

AGENDA ITEM SUBJECT: MEETING MINUTES

October 20, 2016 at 8:00am
 Doubletree by Hilton Miami Airport Hotel &
 Exhibition Center
 711 NW 72nd Avenue
 Miami, FL 33126

COMMITTEE MEMBERS IN ATTENDANCE	COMMITTEE MEMBERS NOT IN ATTENDANCE	OTHER ATTENDEES
<ol style="list-style-type: none"> 1. Gibson, Charles A, <i>Chairman</i> 2. Perez, Andy, <i>Vice-Chairman</i> 3. Bridges, Jeff 4. Datorre, Roberto 5. Scott, Kenneth 	<ol style="list-style-type: none"> 6. Adrover, Bernardo 7. Davis-Raiford, Lucia <p><i>Former Member:</i> Montoya, Rolando</p> <p>SFW STAFF Alonso, Gustavo Garcia, Christine</p>	<p>Thompkins, Carshena – BCA Watson Rice, LLP</p>

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Finance & Efficiency Council (FEC) Chairman Gibson called the meeting to order at 8:22am. However, he requested FEC Vice-Chairman Andy Perez lead today’s meeting. Vice-Chairman Perez welcomed all those present introduce themselves and noted that a quorum had been achieved.

2. Approval of the Finance and Efficiency Council Meeting Minutes of June 23, 2016 and August 18, 2016

Moved by Dr. Montoya and seconded by Mr. Datorre.

Passed by consensus

3. Information – Financial Report – August 2016

Vice-Chairman Perez introduced the item and SFWIB Assistant Director of Finance Gus Alonso presented the following:

Budget Adjustment:

Expenses:

- Youth Services decreased by (\$255,946)
- Set Asides decreased by (\$562,760)
- Training and Support Services increased by \$225,946
- Other Programs & Contracts increased by \$562,760

Explanation of Significant Variances

1. Training and Support Services - 5.2% versus 16.7%
2. Other Program & Contracts – low at 1.6% versus 16.7%

Vice Chairmam Perez inquired about the September's report.

Dr. Montoya commented on educational programs.

There was lengthy discussion regarding special projects.

- Chairman Gibson inquired about the process
- Dr. Montoya commented on invoices

Executive Director Rick Beasley appeared before the Council and provided details.

4. Information – Bank Reconciliation – August 2016

SFWIB Vice-Chairman Bridges introduced the item and Mr. Alonso presented.

No further questions or discussion.

5. Information – Fiscal Audit Update

Vic-Chairman Perez introduced the item then introduced Ronald Thompkins of BCA Watson Rice, LLP who appeared before the Council and presented.

Vice-Chairman Perez asked if an IT penetration testing is included in the contract. Mr. Thompkins responded that they were not hired to provide such service.

There was continued discussion.

Vice-Chairman Perez strongly recommended that the testing be done.

There was continued discussion regarding an RFP for this process to take place. Vice-Chairman Perez inquired about the process for publishing an RFP. Mr. Alonso explained.

Dr. Montoya moved the approval of immediate negotiation with 2nd ranked entity for the penetration testing RFP. Motion seconded by Mr. Kenneth Scott

The members unanimously recommended immediate negotiation with the 2nd ranked entity for the penetration testing RFP that had been previously conducted.

Mr. Scott briefly commented on the cyber security.

No further questions or discussions.

6. **Information – Fiscal and Programmatic Monitoring Activity Reports**
Vice-Chairman Perez introduced the item and Mr. Alonso further presented.

Dr. Montoya commented on the disallowed cost.

7. **Recommendation as to Approval to Allocate Funds to Transition, Inc. for Supportive Miami Dade Projects**
Vice-Chairman Perez introduced the item and Mr. Alonso further presented.

Dr. Montoya abstained from voting.

Mr. Datorre moved the approval to allocate funds to Transition, Inc. Motion seconded by SFWIB Vice-Chairman Jeff Bridges; Further Discussion(s):

Mr. Scott inquired about the term “barriers.” Mr. Alonso further explained. Mr. Scott briefly provided his comments. SFWIB Vice-Chairman briefly explained the terms “barriers”.

(One opposition; FEC Vice Chairman Andy Perez)

Staff questioned whether there was quorum.

The consensus of the members present moved the item.

8. **Recommendation as to Approval to City of Miami for the Employ Miami Dade Project**

Vice-Chairman Perez introduced the item and Mr. Alonso further presented.

SFWIB Vice-Chairman Bridges inquired about the population and Mr. Alonso explained.

Dr. Rolando Montoya moved the approval. Motion seconded by Vice-Chairman Bridges; Further Discussion (s):

There was continued discussion.

The consensus of the members present moved the item.

9. **Recommendation as to Approval to Accept Welfare Transition Program Funds**
Vice-Chairman Perez introduced the item and Mr. Alonso further presented.
Mr. Scott shared his comments.

The consensus of the members present moved the item.

There being no further business to come before the Council, the meeting adjourned at 9:11am.