



SFWIB EXECUTIVE COMMITTEE MEETING MINUTES

DATE: January 9, 2025

LOCATION: CareerSource South Florida
 7300 Corporate Center Drive, Suite 500
 Conference Room 2
 Miami, FL 33126

ZOOM: https://us02web.zoom.us/webinar/register/WN_ISSH7LAzTdywsrtfD2Q3IA

- 1. CALL TO ORDER & INTRODUCTIONS:** Vice-Chairman del Valle called to order the regular meeting of the SFWIB Executive Committee Meeting at 8:23AM on January 9, 2025.

ROLL CALL: 6 members; 4 required; 5 present: **Quorum established.**

SFWIB EXECUTIVE COMMITTEE MEMBERS PRESENT	SFWIB MEMBERS ABSENT/EXCUSED	SFWIB STAFF
Canales, Dequasia del Valle, Juan-Carlos, Vice-Chairman Chi, Joe Ferradaz, Gilda Gibson, Charles, Chair (Zoom)	Loynaz, Oscar, M.D. (Excused)	Beasley, Rick Bennett, Renee Morgan, Ebony Smith, Robert ADMINISTRATION/IT Gonzalez, Yoandy McFarland, Cassie
OTHER ATTENDEES		

Agenda items are displayed in the order they were discussed.

2. Public Comment

Public comments should be two minutes or less.

Vice-Chairman del Valle opened the floor for comments from the public. No requests to speak were received by the Executive Office. None presented. Item closed.

4. Information – Arbor d/b/a Equus Workforce Solutions: Notice of Potential Breach of Contract

Vice-Chairman del Valle introduced the item; Mr. Beasley informed the Committee of a potential breach of contract with one of our service providers – Arbor d/b/a Equus Workforce Solutions.

Mr. Beasley provided a brief overview of our last U.S. Department of Labor audit, which revealed questionable costs related to the extension of participants in the system without providing corresponding services. While that issue has since been resolved, CSSF staff has since implemented service code training for center staff that aims to ensure service providers are remain abreast of all current service codes and that they are entered accurately aligned with the services provided.

CSSF has identified a serious issue involving the staff member of a service provider who has improperly initiated over 700 service codes in the system without providing the required services, despite the training he has received. This matter has been escalated to the leadership of Arbor d/b/a Equus Workforce Solutions for prompt resolution. Furthermore, Mr. Beasley informed the Committee that CSSF will be revising Workforce Services contracts to allow for a recommendation for dismissal of any service provider staff who refuse to adhere to policy requirements. We have also notified the state of this incident and are actively seeking their assistance to correct this information, with the caveat that this may have a negative impact on our performance numbers and possibly result in questionable costs.

Ms. Ferradaz requested clarity on what Equus Workforce's leadership will do to address this issue and how it was initially uncovered. Mr. Beasley confirmed that a meeting is set for Monday, January 13th, and he will deliver an update to the Committee afterward. Mr. Smith further advised that Jarvis Washington, our One-Stop Operator, actively monitors the performance of our service providers. This issue was identified during a routine performance review, specifically targeting high data spikes.

No further comments or suggestions were submitted from the members. Item closed.

[Mr. Joe Chi re-joined the meeting at 8:39am.]

2. Approval of Executive Committee Meeting Minutes – December 19, 2024

Vice-Chairman del Valle presented agenda item 2A. December 19, 2024 Executive Committee Meeting minutes for review in advance of approval.

Motion for approval of the December 19, 2024 SFWIB Executive Committee Meeting minutes by Mr. Chi; Ms. Canales seconded; **motion is passed without dissent.**

No further comments or suggestions were submitted from the members. Item closed.

5. Information – CSSF 2023-2024 Annual Report Presentation

Vice-Chairman del Valle introduced the item; Mr. Beasley introduced the CSSF 2023-2024 Annual Report, highlighting the overall impact the CSSF has made in the community over the past year. He presented a digital look book of the plan and informed that all SFWIB members will receive a copy of the report during the February board meeting.

The report is currently being printed and will be mailed to all city, state, and federal representatives once it becomes available.

Vice-Chairman Del Valle congratulated the team on the development of the report and inquired about how Balsara Communications would be used to announce it. Mr. Beasley informed him that Balsara had also reviewed the report and would further assist CSSF in publicizing it.

No further comments or suggestions were submitted from the members. Item closed.

6. Approval – Request to Release a Request for Proposal (RFP) for Career Centers and Youth Workforce Service Providers for PY’25-28

Vice-Chairman del Valle introduced the item; Mr. Beasley presented the request to release a Request for Proposal (RFP) to competitively procure Career Center and Youth Workforce Services Providers for Program Year (PY) 2025-2028.

Motion for approval the release of a Request for Proposal (RFP) for Career Centers and Youth Workforce Service Providers for PY 2025-2028 by Ms. Canales; Mr. Chi seconded; **motion is passed without dissent.**

No further comments or suggestions were submitted from the members. Item closed.

7. Approval – SFWIB Leadership Nominations

Vice-Chairman del Valle introduced the item; Mr. Beasley further presented the SFWIB leadership nominations for 2025-2027.

Mr. Charles Gibson and Mr. Juan Carlos del Valle will be re-appointed to Chairman and Vice-Chairman.

Staff further recommends the following SFWIB members as nominees for Council leadership:

SFWIB Council	Chairperson	Vice Chair Person
Finance and Efficiency	Mr. Kenneth Scott, Jr.	Mr. Joe Chi
Performance Council	Ms. Dequasia Canales	Mr. Renee Mantilla
Global Talent & Competitiveness	Ms. Gilda Ferradaz	Dr. Oscar Loynaz



Motion for approval to recommend to the Board the leadership nominations as so mentioned by Mr. Chi; Ms. Ferradaz seconded; **motion is passed without dissent.**

No further comments or suggestions were submitted from the members. Item closed

8. Approval – Florida College Plan Scholarships

Vice-Chairman del Valle introduced the item; Mr. Beasley further presented the request to repackage six expiring two-year scholarships and re-allocate them to the 5000 Role Models Program.

Motion for approval to recommend to the Board to repackage and allocate Florida Prepaid College scholarships in an amount not to exceed \$50,000, for the 5000 Role Models Program by Ms. Canales; Mr. Chi seconded; **motion is passed without dissent.**

No further comments or suggestions were submitted from the members. Item closed.

9. Approval – Request to Release a Request for Proposal (RFP) for Workforce Services in the Aviation Industry

Vice-Chairman del Valle introduced the item; Mr. Beasley submitted a request to issue a Request for Proposal for Aviation Workforce Services. He also provided an overview of discussions with aviation industry leaders who informed him about significant workforce shortages in the sector.

Motion for approval to recommend to the Board to release a Request for Proposal (RFP) for Aviation Workforce Services by Mr. Chi; Ms. Ferradaz seconded; **motion is passed without dissent.**

No further comments or suggestions were submitted from the members. Item closed.

New Business

Mr. Beasley discussed the allocation of Federal funds to the State and the need for CSSF staff to revise the existing budget to incorporate increases received. He also mentioned the CSSF partnership with Easter Seals and our efforts to enhance services for the blind and mentally disabled populations.

No further questions or comments were presented for consideration. Item closed.

With no further business presented to the Committee, the meeting adjourned at 9:08 am.

The next SFWIB Executive Committee Meeting is scheduled for Thursday, February 13, 2025 at 8:15am.