



SFWIB EXECUTIVE COMMITTEE MEETING MINUTES

DATE: August 8, 2024

LOCATION: CareerSource South Florida
7300 Corporate Center Drive, Suite 500
Conference Room 2
Miami, FL 33126

ZOOM: https://us02web.zoom.us/webinar/register/WN_ISSH7LAzTdywsrtfD2Q3IA

1. **CALL TO ORDER:** Vice-Chairman del Valle called to order the regular meeting of the SFWIB Executive Committee Meeting at 8:23AM on August 8, 2024.
2. **ROLL CALL:** 7 members; 4 required; 6 present: Quorum established.

SFWIB EXECUTIVE COMMITTEE MEMBERS PRESENT	SFWIB MEMBERS ABSENT/EXCUSED	SFWIB STAFF
del Valle, Juan-Carlos, Vice-Chairman Canales, Dequasia (Zoom) Chi, Joe Gibson, Charles, Chair (Zoom) Loynaz, Oscar, M.D. Roth, Thomas “Tom”	Ferradaz, Gilda (Excused)	Beasley, Rick Bennett, Renee Morgan, Ebony Smith, Robert ADMINISTRATION/IT Gonzalez, Yoandy
OTHER ATTENDEES		

Agenda items are displayed in the order they were discussed.

2A. Approval of Executive Committee Meeting Minutes – July 11, 2024

Vice Chairman del Valle presented agenda item 2A. July 11, 2024 Executive Committee Meeting minutes for review in advance of approval.

Motion for approval by Mr. Chi; Ms. Canales seconded; **motion is passed without dissent.**

No further comments or suggestions were submitted from the members. Item closed.

Minutes Prepared by: Ebony Morgan
SFWIB Executive Committee Meeting
August 8, 2024, 8:15am

Status: **APPROVED**

Approval date: 09/12/2024

3. Information – Board Member Resignation

Vice-Chairman del Valle introduced the item; Mr. Beasley notified the Executive Committee about Mr. Bill Diggs's recent resignation from the board. Diggs as a long-time member of the SFWIB, represented Economic Development with MDEAT. He has actively contributed to achieving several of the board's goals & objectives over the years. Due to taking on various competing projects that require his time, he will no longer be able to participate on the board.

Mr. Beasley further advised that the Chief Local Elected Official (CLEO), in coordination with the Executive Director, would determine the timeline for filling the position.

No further comments or suggestions were submitted from the members. Item closed.

4. Information – Grantee/Sub-Grantee Agreement

Vice-Chairman del Valle introduced the item; Mr. Beasley further presented the draft Grantee/Sub-grantee Agreement with the Florida Department of Commerce (formerly the Department of Economic Opportunity).

Mr. Smith informed the Committee that the draft agreement has been provided for their review. Furthermore, he highlighted several modifications that diverged significantly from the previous agreement with the Florida Department of Economic Opportunity (DEO).

Mr. Beasley explained that staff have developed a matrix to ensure compliance with all areas of the Agreement.

There was further discussion regarding staff recommendations submitted to the FL Department of Commerce for consideration.

No further comments or suggestions were submitted from the members. Item closed.

5. Approval – Updated SFWIB Bylaws

Vice-Chairman del Valle introduced the item; Mr. Beasley presented the updated SFWIB Bylaws with three changes that have been introduced as a result of the Florida Department of Commerce Grantee/Subgrantee Agreement and the recent resignation of a board member.

Mr. Smith reviewed the changes and answered questions regarding the version of the Board bylaws that have received approval from the Chief Local Elected Official (CLEO) and are currently in use. Mr. Beasley clarified that the version that has been approved by both the full board and the CLEO is version five, approved in March 2024.



Motion for approval to recommend version eight (8) of the revised SFWIB Bylaws is presented by Dr. Loynaz; Mr. Chi seconded; **motion is passed without dissent.**

No further comments or suggestions were submitted from the members. Item closed.

6. **Approval – One Stop Operator Memorandum of Understanding (MOU)**

Vice-chairman del Valle introduced the item; Mr. Beasley reviewed the One-Stop Operator Memorandum of Understanding (MOU) that the SFWIB previously approved during the April 18, 2024 meeting. He explained that modifications were necessary due to the Board's transition as an agency of Miami-Dade County under the new board governance agreement.

Motion for approval to recommend to the Board the revised OSO MOU by Mr. Chi; Mr. Roth seconded; **motion is passed without dissent.**

No further questions or comments were presented for consideration. Item closed.

New Business – Florida Commerce Private Broadband Workforce Development Working Group Roundtable

Mr. Beasley shared an update on the Beacon Council Board Retreat, held on Friday, August 2, 2024 and provided an overview of discussions had with multiple workforce boards regarding the launch of the CSSF Monitoring Tool in several US locations.

Additionally, he provided a brief description of a project together with Geographic Solutions that would generate automated case notes and service codes for individuals who are receiving services through CSSF.

Lastly, he informed the Committee that he and members of the management team will be traveling to the state conference and SETA Summit to present the CSSF Monitoring Tool to a broader audience.

With no further business presented to the Committee, the meeting adjourned at 9:16 am.