



**SFWIB EXECUTIVE COMMITTEE MEETING MINUTES**

**DATE:** July 11, 2024

**LOCATION:** CareerSource South Florida  
7300 Corporate Center Drive, Suite 500  
Conference Room 2  
Miami, FL 33126

**ZOOM:** [https://us02web.zoom.us/webinar/register/WN\\_ISSH7LAzTdywsrtfD2Q3IA](https://us02web.zoom.us/webinar/register/WN_ISSH7LAzTdywsrtfD2Q3IA)

1. **CALL TO ORDER:** Vice-Chairman del Valle called to order the regular meeting of the SFWIB Executive Committee Meeting at 8:22AM on July 11, 2024.
2. **ROLL CALL:** 7 members; 4 required; 6 present: Quorum established.

<b>SFWIB EXECUTIVE COMMITTEE MEMBERS PRESENT</b>	<b>SFWIB MEMBERS ABSENT/EXCUSED</b>	<b>SFWIB STAFF</b>
del Valle, Juan-Carlos, Vice-Chairman Canales, Dequasia Chi, Joe Gibson, Charles, Chair (Zoom) Loynaz, Oscar, M.D.	Ferradaz, Gilda Roth, Thomas “Tom” (Excused)	Beasley, Rick Bennett, Renee Morgan, Ebony (Zoom) Smith, Robert Parson, Robert Perrin, Yian  <b>ADMINISTRATION/IT</b> Gonzalez, Yoandy McFarland, Cassandra
<b>OTHER ATTENDEES</b>		

Agenda items are displayed in the order they were discussed.

**2A. Approval of Executive Committee Meeting Minutes – May 8, 2024**

Vice Chairman del Valle presented agenda item 2A. June 13, 2024 Executive Committee Meeting minutes for review in advance of approval.

**Motion** for approval by Mr. Chi; Ms. Canales seconded; **motion is passed without dissent.**

Minutes Prepared by: Ebony Morgan  
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No further comments or suggestions were submitted from the members. Item closed.

### 3. Information – WIOA Four-Year Plan 2025-2029

Vice-Chairman del Valle introduced the item; Mr. Beasley informed the Executive Committee members that the Florida Department of Commerce has recently released guidelines for the development of the 2025-2029 WIOA Four-Year Plan for Region 23. In accordance with 20 Code of Federal Regulations (CFR) 679.500 and 20 CFR 679.540, the Workforce Innovation and Opportunity Act (WIOA) requires that each local workforce development board, in collaboration with their respective Chief Local Elected Official (CLEO), submit a plan that outlines the methods by which each local workforce development system will achieve the objectives of WIOA. The plan must also be consistent with the goals and intentions of the state board throughout the same period.

He provided a concise overview of the eight strategic areas that the local plan must address and during the overview and informed those present that SFWIB staff will be conducting a series of town hall meetings to garner feedback from key stakeholders and members of the public. Upon its completion, the plan will be submitted to the board for review and final approval. Lastly, Mr. Beasley discussed the implementation of new tools to increase placement rates, the broadband initiative at Miami-Dade College, and plans to reduce costs.

No further comments or suggestions were submitted from the members. Item closed.

Vice-Chairman del Valle elected to advance items that require approval to the front of the agenda to ensure quorum is maintained, as Chairman Gibson will be unable to attend the meeting in its entirety.

### 7. Approval – Revision of South Florida Workforce Investment Board Bylaws

Vice-Chairman del Valle introduced the item; Mr. Beasley further presented the revised SFWIB bylaws.

He further explained that Monroe County has successfully transitioned from Region 23 to Region 24, Southwest Florida. In addition, the Miami-Dade County Board of County Commissioners and Mayor Cava Levine have approved the new governance structure, which was established under Article LXVII of chapter 2 of the Code of Miami-Dade County, Florida, in June 2024. To ensure that our bylaws are consistent with the changes that have been implemented, CSSF staff has made further adjustments to the bylaws removing of all references to Monroe County.

**Motion** for approval to recommend the revised bylaws to the full board presented by Dr. Loynaz; Chairman Gibson seconded; **motion is passed without dissent.**

No further comments or suggestions were submitted from the members. Item closed.

## 8. Related Party Training Vendor Agreements

Vice-Chairman del Valle introduced the item; Mr. Beasley presented the item, establishing that Training Vendor Agreements that may constitute a conflict of interest for members of the SFWIB must be submitted to the board for approval. Said conflict must be disclosed by submitting a Related Party Contract Form, which will require subsequent approval by the Florida Department of Commerce. At present, there are four training vendors that may present a conflict of interest for board members:

- The District Board of Trustees of Miami Dade College (MDC)
- Miami-Dade County Public Schools (M-DCPS)
- Technology Trade Group, Inc. d/b/a Atlantis University
- The Academy of South Florida, Inc.

Training vendor contracts will be presented to the SFWIB during the August 2024 meeting.

**Motion** for approval to recommend the related party training vendor agreements to the full board presented by Mr. Chi; Ms. Canales seconded; **motion is passed without dissent.**

No further comments or suggestions were submitted from the members. Item closed.

## 4. Information – ITA Expenditure Requirement Waiver

Vice-chairman del Valle introduced the item; Mr. Beasley advised of a revision to Administrative Policy 074 – Individual Training Account (ITA) Expenditure Requirements and Waiver Request Process. This revision mandates that local workforce development boards allocate and expend a minimum of 50% of the WIOA Adult and Dislocated Worker formula funds. The automatic waiver that each area was permitted to claim for the fiscal year was eliminated by the policy change, and is now determined by a sliding scale established by the Florida Department of Commerce's Bureau of Financial Management. Each local board's budget must include waiver percentages when it is submitted to the Florida Department of Commerce.

The budget for Program Year 2024-2025 was approved by the SFWIB on June 20, 2024. A waiver request was included in the approved PY24-25 budget to allocate 40% of the WIOA dollars for training. SFWIB staff will finalize the waiver request for Mayor Levin Cava's approval in advance of SFWIB's budget submission to FloridaCommerce.

No further questions or comments were presented for consideration. Item closed.

## 5. Information – WIOA Reauthorization – Senate HELP Committee Legislation

Vice-Chairman del Valle introduced the item. Mr. Beasley provided an update on the Stronger Workforce for America Act, a WIOA-related legislation that was passed by the House in April

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2024. The Senate Committee on Health, Education, Labor, and Pensions (HELP) is currently reviewing and discussing the legislation.

In addition, Mr. Beasley gave an update on the PLA pilot program currently underway with CAEL which will include Miami Dade College and Atlantis University.

There was further discussion around the PLA process, the working poor, and possible ways students can afford to participate in the program (tax credits for employers, earned income tax credits or other federal legislation to address the benefits cliff, etc.).

No further questions or comments were presented for consideration. Item closed.

## **6. Information – New Workforce Area Designation**

Vice-Chairman del Valle introduced the item; Mr. Beasley advised that FloridaCommerce, Bureau of One-Stop and Program Support issued a memorandum requiring all workforce boards to submit a New or Subsequent Local Workforce Development Area (LWDA) Designation form and LWDA composition rosters to Florida Commerce. As the SFWIB was impacted by the realignment/consolidation of counties, in accordance with the REACH Act, CSSF staff is required to submit a request for designation as a new LWDA.

Furthermore, Mr. Beasley shared that CSSF staff submitted a draft LWDA New Designation Form to Florida Commerce in May 2024 along with a request for a temporary waiver to allow the transition of Monroe County to LWDA 24 to be finalized, including the approval of the ordinance re-establishing the board and the re-appointment of its members. Now that the process is complete, CSSF staff will submit the New or Subsequent Local Workforce Development Area (LWDA) Designation Form to Chairman Gibson for approval before submitting it to the CLEO for final authorization.

No further questions or comments were presented for consideration. Item closed.

## **New Business – Florida Commerce Private Broadband Workforce Development Working Group Roundtable**

Mr. Beasley shared an update on the Broadband Workforce Development Roundtable which took place on Wednesday, July 10, 2024. The State awarded over \$400k to Miami Dade College for its Broadband Initiative. Additionally he reminded the Committee that the SFWIB was similarly awarded \$1.2M to create a tech center in the downtown library. We are slated to launch in February of 2025.

With no further business presented to the Committee, the meeting adjourned at 9:21 am.