



SFWIB EXECUTIVE COMMITTEE MEETING MINUTES

DATE: February 8, 2024

LOCATION: CareerSource South Florida Headquarters
 Conference Room 2
 7300 Corporate Center Drive, Suite 500
 Miami, FL 33126

- 1. CALL TO ORDER:** Vice-Chairman del Valle called to order the regular meeting of the SFWIB Executive Committee Meeting at 8:21AM on February 8, 2024.
- 2. ROLL CALL:** 7 members; 4 required; 4 present: Quorum established.

SFWIB EXECUTIVE COMMITTEE MEMBERS PRESENT	SFWIB MEMBERS ABSENT	SFWIB STAFF
del Valle, Juan-Carlos, Vice-Chairman Chi, Joe (Zoom) Ferradaz, Gilda Roth, Thomas “Tom”	Canales, Dequasia Gibson, Charles, Chair Loynaz, Oscar, M.D.	Beasley, Rick Bennett, Renee Morgan, Ebony Smith, Robert Perrin, Yian (Zoom) ADMINISTRATION/IT Curry, Willie Gonzalez, Yondy
OTHER ATTENDEES		

Agenda items are displayed in the order they were discussed.

2A. Approval of Executive Committee Meeting Minutes – February 8, 2024

Vice-Chairman del Valle presented agenda item 2A. February 8, 2024 Executive Committee Meeting minutes for approval.

Motion for approval by Ms. Ferradaz; Mr. Chi seconded; **motion is passed without dissent.**

No further comments or suggestions were submitted from the members. Item closed.

3. Information – The New Governance Agreement

Vice-Chairman del Valle introduced the item; Mr. Beasley further presented a draft version of the new Governance Agreement which is pending review by Miami-Dade County Attorney's Office.

In addition, Mr. Beasley elaborated on the agreement's particulars, including its scope, authorities, the board and county's responsibilities, the budget oversight process, and financial obligations. He mentioned that the Miami-Dade County Commission must approve the agreement before it can be executed; the deadline for approval and signature is July 1, 2024.

SFWIB Amended and Restated By-Laws: Term Limits

Mr. Roth elaborated on the term limits stipulated in the amended bylaws for non-governmental members of the Board, which were initially established at eight years. The county attorney, however, recently reduced this, to six years. His concerns were that this change could prevent board members from the opportunity to serve as board leaders and/or, conceivably, on the Executive Committee, given that they might need more time to acclimate and become proficient before being nominated. He proposed that by increasing the term limit to eight years, greater continuity could be achieved and a more seamless leadership transition could be facilitated. Additionally, he disclosed that he intended to discuss this matter at the coming board meeting.

Mr. Beasley stated that while the board can seek changes to the term limits, the final authority in that respect resides with the CLEO. Additionally, he informed the group that the State Board implements a variety of term limits that result in members being elevated to leadership positions shortly after appointment. Conversely, those who have served on the board for even a year are eligible for removal. Mr. Beasley further stressed that while approval from the board is required for approval of any suggested modifications, the CLEO retains the authority to establish term limits.

Ms. Ferradaz and Vice-Chairman del Valle further stated that the CLEO has already implemented a modification to the eight-year term limit that was originally specified. The committee went on to examine the process for implementing a modification to the tenure limits. Subsequently, Mr. Beasley clarified that the board does not operate as a business entity – there is no line of succession as it is with a company. To ensure continuity, a public record of the board's achievements is maintained and accessible through CSSF's website. Additionally, annual orientation and renewal courses are required for all members.

No further comments or suggestions were submitted from the members. Item closed.

4. **Approval – SFWIB to Serve as the One-Stop Operator**

Vice-Chairman del Valle introduced the item; Mr. Beasley continued the presentation by providing an account of the RFQ process history for the One-Stop Operator and the competitive procurement conducted by the Workforce Development Board of Treasure Coast d/b/a CareerSource Research Coast (CSRC) on behalf of CSSF. This procurement ultimately led to CSSF being selected as the one-stop operator for Region 23.

Motion for approval by Mr. Roth; Mr. Chi seconded; **motion is passed without dissent.**

No further questions or comments were presented for consideration. Item closed.

5. **Approval – Conflict of Interest & Code of Ethics Policy**

Vice-Chairman del Valle introduced the item; Mr. Beasley Mr. Beasley outlined the policies that have been created to fulfill mandates from the state. As County employees, we are obligated to adhere to County policies. Nevertheless, we have been tasked with developing a CSSF policy that references the existing County policy and incorporates any WIOA-specific and workforce specific stipulations.

Motion for approval by Mr. Chi; Ms. Ferradaz seconded; **motion is passed without dissent.**

No further questions or comments were presented for consideration. Item closed.

6. **Approval – Mandatory Disclosure of Violations of Criminal Law Policy**

Vice-Chairman del Valle introduced the item; Mr. Beasley briefly reviewed the purpose of the policy. Mr. Smith elaborated on the modifications that have been implemented that are distinct from the current County policy, particularly in regards to the WIOA, Code of Federal Regulations, and the Reimagining Education and Career Help (REACH) Act specifications.



Motion for approval by Ms. Ferradaz; Mr. Chi seconded; **motion is passed without dissent.**

No further questions or comments were presented for consideration. Item closed.

7. Approval – Whistle Blower Policy

Vice-Chairman del Valle introduced the item; Mr. Beasley outlined the policy that has been created to fulfill mandates from the state. As County employees, we are obligated to adhere to County policies. Nevertheless, we have been tasked with developing a CSSF policy that references the existing County policy.

Motion for approval by Mr. Roth; Mr. Chi seconded; **motion is passed without dissent.**

No further questions or comments were presented for consideration. Item closed.

8. Approval – Lobby Prohibition Policy

Vice-Chairman del Valle introduced the item; Mr. Beasley outlined the policy that has been created to fulfill mandates from the state. As County employees, we are obligated to adhere to County policies. Nevertheless, we have been tasked with developing a CSSF policy that references the existing County policy.

Continued discussion surrounded the distinction between lobbying and educating.

Motion for approval by Mr. Chi; Mr. Roth seconded; **motion is passed without dissent.**

No further questions or comments were presented for consideration. Item closed.

New Business

Partnership with the Miami-Dade County Library System

Mr. Beasley shared that in partnership with the Miami-Dade County Library System, we were awarded 1.2 M to launch an IT Career Center in the main library system downtown. Additionally, public housing and CASHD will be involved. CareerSource will staff the location.

Digital Connect Initiative with Mayor Cava – February 24, 2024

Comcast has initiated a new initiative geared toward of assisting households in zip codes characterized by limited or nonexistent digital connectivity to gain internet access.



In support of the cause, CSSF will allocate two mobile units that will be wrapped, which should help spread the word of the event. Mr. Beasley extended an invite to the members to attend the event.

With no further business presented to the Committee, the meeting adjourned at 9:38 am.