



SFWIB EXECUTIVE COMMITTEE MEETING MINUTES

DATE: August 11, 2022

LOCATION: CareerSource South Florida
 7300 Corporate Center Drive, Suite 500
 Conference Room 2
 Miami, FL 33126
 Zoom: https://us02web.zoom.us/webinar/register/WN_gKA-m86nSZSxCXUhvjFhIg

1. **CALL TO ORDER:** 8:24AM
2. **ROLL CALL:** 7 members; 4 required; 7 present: Quorum established.

SFWIB EXECUTIVE COMMITTEE MEMBERS PRESENT	SFWIB MEMBERS ABSENT	SFWIB STAFF
Canales, Dequasia Chi, Joe del Valle, Juan-Carlos, Vice-Chairman Ferradaz, Gilda Gibson, Charles, Chair Loynaz, Oscar, M.D. Roth, Thomas “Tom” (Zoom)		Beasley, Rick Bennett, Renee Gilbert, David Kelly, Travis Morgan, Ebony Perrin, Yian Petro, Basil Smith, Robert ADMINISTRATION/IT Almonte, Ivan Anderson, Francis
OTHER ATTENDEES		
Cooper, Jamie, New Horizons Girnun, Arnie, FVI School of Nursing Ortiz-Velazquez, Gizelle, City Colleges Perez-Borroto, Connie, Youth Co-Op Rodanes, Carlos, New Horizons		

Agenda items are displayed in the order they were discussed.



2A. Approval of Executive Committee Meeting Minutes – June 9 & June 16, 2022

Chairman Gibson presented agenda item 2A. June 9, 2022 and June 16, 2022 Executive Committee Meeting minutes for approval.

Correction submitted for June 16, 2022 meeting minutes; Dr. Loynaz was not in attendance.

Motion by Mr. Chi to approve the South Florida Workforce Investment Board meeting minutes from June 9, 2022; June 16, 2022 minutes are accepted with correction.

Ms. Ferradaz seconded the motion; **item is passed without dissent.**

[Items requiring approval have been moved to the top of the agenda.]

8. Rapid Response and Layoff Aversion Initiatives

Vice-Chairman del Valle introduced the item; Mr. Beasley further presented.

The SFWIB continued partnerships developed during PY 21-22 to support the launch of the Rapid Response & Layoff Aversion Pilot Project. Due to the program's success, the desire to further strengthen, develop, and enhance the Rapid Response Team, and to extend the SFWIB's reach in the community - SFWIB staff recommends the allocation of an amount not to exceed \$50,000 in WIOA Dislocated Worker funds to the South Florida Hispanic Chamber of Commerce, Inc. to act as a business intermediary.

Mr. Beasley reminded the Executive Committee this is the same agreement we have with the Miami Dade Chamber of Commerce, CAMCOL, and Minority Supplier whereby they identify small businesses that require additional financial assistance.

Motion by Vice-Chair del Valle to approve the recommendation to the SFWIB to allocate \$50,000 in WIOA Dislocated Worker funds to the South Florida Hispanic Chamber of Commerce, Inc.

Mr. Chi seconded the motion; **item is passed without dissent.**

[Mr. Roth joined the meeting at 8:26am]

9. Miami Dade College Helpdesk Technician Apprenticeship Program

Chairman Gibson introduced the item; Mr. Beasley further presented.

[Dr. Loynaz is recused due to his affliction with Miami Dade College.]



SFWIB staff recommends to the Executive Committee to recommend to the Board the approval to allocate an amount not to exceed \$149,976 in WIOA funds for the Miami Dade College Helpdesk Technician Apprenticeship Program.

Miami Dade College (MDC) and the Thrive Company are currently in need of IT Support. MDC will sponsor a HD apprenticeship program for 15 candidates. Eleven (11) apprentices will be employed with Miami Dade College; Thrive will employ the remaining four (4).

Apprentices will earn the Help Desk Support Technician College Credit Certificate (16 College Credits), the CompTIA A+ and Network + certifications, and a Registered Apprenticeship Certificate of Completion issued by the Florida Department of Education and recognized by the United States Department of Labor.

Mr. Beasley advised that state approved apprenticeship programs are designed around a particular specialty or program; MDC, in partnership with other organizations, developed the educational component for all organizations. As such, the curriculum and format for Helpdesk Technician is set and fits both employers. Mr. Smith further explained that the related technical instruction (RTI) would be conducted by MDC; however, the apprentices will not be working at the same location that facilitates the training.

Moving forward members will begin to see performance measures, up to and including WIOA eligibility, skills gained, and credentials for each of the programs.

Mr. Smith advised that the four (4) apprentices employed with Thrive would start at \$17.50 per hour, Miami Dade College apprentices will start at \$16.36 per hour. Mr. Beasley added that SFWIB would pay approximately 30% of the wages; the employers will cover the cost of the RTI.

Ms. Ferradaz inquired about Thrive Inc. Mr. Smith advised that Thrive provides third-party help desk technical support to various organizations.

Mr. Roth asked how the program was sourced. Mr. Beasley advised that Miami Dade College designed a generic IT help desk apprenticeship program that could be used by any employer. In this case, they are the program participants and the employer. Mr. Smith further shared that Miami Dade College, recognizing a need for technical support at another one of their campuses, presented the opportunity to CSSF for further discussion and implementation.

After discussion, Mr. Beasley reviewed all of the existing and forthcoming apprenticeship programs.

No further questions or comments presented from members.

Motion by Mr. Chi to recommend to the Board the approval to allocate an amount not to exceed \$149,976 in WIOA funds for the Miami Dade College Helpdesk Technician Apprenticeship Program.

Ms. Ferradaz seconded the motion; **item is passed without dissent.**

[Dr. Loynaz, Miami Dade College will submit a completed Related Parties/Conflict of Interest Form for this contract.]

3. Youth Service Providers in Monroe County Request for Proposal

Chairman Gibson introduced the item; Mr. Beasley further presented.

SFWIB staff released a Youth Services Request for Proposal (RFP) to the public on June 6, 2022, soliciting proposals from organizations capable of providing In School and Out-of-School services to youth in Monroe County. CSSF advertised in all local and major newsletters, the Monroe County Chamber site, and on social media. One (1) organization responded by the prescribed deadline; however, the respondent failed to submit a complete proposal. Subsequently, the agency was unable to complete the process; a rejection letter with the reason for exclusion was provided via registered mail. The notification also provided information on the appeal process.

Per procurement guidelines, once a LWDB releases a RFP and its unsuccessful, a second or third may be released for solicitation. Furthermore, the LWDB may petition CareerSource Florida and the Department of Economic Opportunity (DEO) to do a sole source procurement.

Mr. Beasley advised that we CSSF staff seek approval to move to a sole source. The in-school youth program can be managed through Monroe County School District; The out-of-school youth program with The College of the Florida Keys. Dr. Snyder spoke with David about the program and expressed interest, however, they did not submit.

CSSF staff will reach out to the School district for consideration and follow up with the College of the Florida Keys for the OSY program.

To determine the best course of action, CSSF staff will discuss with the State Workforce Board and DEO regarding the sole source option. Afterwards, if permitted, we will come back to the Executive Committee to seek approval either to seek authorization to sole source or to re-release the Youth RFP.

4. One Stop Operator Request for Proposals Update

With permission of the Chairman Gibson, Mr. Beasley introduced and further presented.

On February 16, 2022, SFWIB staff released a Request for Proposal (RFP) for the selection of a One-Stop Operator for Workforce Development Area 23. The first release did not yield respondents. A subsequent RFP released on May 11, 2022, despite advertising in local papers, social media, and via the National Workforce Board website, we were unable to attain respondents by the July 8, 2022 deadline. The SFWIB now has the option of releasing a third RFP or submitting a request to CareerSource Florida (CSF) and the Florida Department of Economic Opportunity (DEO) for authorization to utilize the Sole Source Procurement Method.

CSSF staff will reach out to the State Workforce Board and DEO regarding the Sole Source Procurement Method and advise the Committee afterward.

Mr. Roth inquired about past submissions and if anyone that previously responded to the RFP process showed interest. Mr. Beasley explained that one RFP process used to contain a component for both the one-stop operator and service provider. CSSF has have since leaned more on the conservative side an instructed service providers cannot be one-stop operators, they now have to submit for one or the other.

CSSF staff will re-release the RFP; if we do not receive respondents, CSSF staff discuss with the State Workforce Board and DEO regarding the sole source option. Afterwards CSSF staff will present options to the Executive Committee for review and feedback.

5. WIOA Performance Indicators and Measures

With the permission of Vice-Chairman del Valle, Mr. Beasley introduced and further presented the item.

On July 6, 2022, the South Florida Workforce Investment Board (SFWIB) received the PY 2022-2023 and 2023-2024 WIOA Performance Indicators for Workforce Development Area (WDA) 23 from the DEO. As required by the USDOL, the DEO used a Statistical Adjustment Model (SAM) to ensure the impact of participant and economic characteristics in the local areas are accounted for when determining the negotiated local levels of performance.

Mr. Beasley discussed the WDA 23 proposed negotiated performance tool for PY 2022-2023 and 2023-2024, which is a part of the agenda packet. He reminded the Committee of the CSSF performance review that was presented during the June 2020 SFWIB meeting. Mr. Charles Williams, the Workforce Administrator, Bureau of One-Stop and Program Support, for DEO, advised the Board that moving forward, CSSF performance measures would see a reduction due to the Regression Model and the several barriers to employment CSSF

manages in Miami-Dade and Monroe County. Since that time, CSSF performance measures have been reduced by twenty percent (20%).

Mr. Beasley and Mr. Gilbert assisted the Committee in examining the recently received regression data for the Adult, Youth, and Dislocated Worker, which summarizes performance across the state.

In the near future, DEO will outline the process for the SFWIB to either accept the proposed levels of performance or indicate whether the Board intends to negotiate. The same data for all regions across the state (for the 2nd Quarter) will be presented to the full board during the August 18, 2022 meeting.

No further questions or comments presented from members.

6. U.S. Department of Labor, Employment and Training Report

With the permission of Vice-Chairman del Valle, Mr. Beasley introduced and further presented the item.

The SFWIB, along with the DEO, submitted a response to the review and completed a Corrective Action Plan (CAP). Since that time, the DOL has responded to the Corrective Action Plan by requesting additional information. SFWIB staff met with DEO staff and submitted the requested information.

Additional information requested included items such as signed training logs, an updated calendar for the One-Stop Operator Request for Proposal, newly drafted policies and an updated contract structure. SFWIB Staff will inform the committee as to the final acceptance of the corrective action and resolution of the review findings.

Mr. Smith reviewed the highlighted areas in the report, which reflects suggested changes to the competitive procurement process.

No further questions or comments presented from members.

7. Rapid Response Policy for EconoVue Platform

With the permission of Vice-Chairman del Valle, Mr. Beasley introduced and further presented the item.

In an effort to provide additional structure to Rapid Response teams, staff developed a Rapid Response Policy, which provides guidance to staff as it relates to rapid response activities and the use of the EconoVue™ platform.



EconoVue™ is an intuitive licensed data visualization platform that offers multi-dimensional views of a region's business, workforce, and sector data for targeted business outreach.

The EconoVue™ platform utilizes Bureau of Labor Statistics and Dun & Bradstreet data to help establish an early warning system to identify businesses, regardless of size, that may be at risk of closing. The platform is interactive and provides information on businesses, including labor market data, standard identity and demographic information regarding size, location and operations, business health, and change dynamics. The Rapid Response Team will utilize the platform to identify troubled companies and to develop and implement layoff aversion strategies.

The policies are presented to the Executive Committee for review before being presented to the Global Talent and Competitiveness Council for consideration and subsequent approval.

With no further business presented to the Committee, the meeting adjourned at 9:55 am.