



SFWIB EXECUTIVE COMMITTEE MEETING MINUTES

DATE: March 10, 2022

LOCATION: CareerSource South Florida
 7300 Corporate Center Drive, Suite 500 (Conf. Room 2)
 Miami, FL 33126
 Zoom:
https://us02web.zoom.us/webinar/register/WN_ISSH7LAzTdywsrtfD2Q3IA

1. **CALL TO ORDER:** 8:21AM
2. **ROLL CALL:** 8 members; 5 required; 8 present: Quorum established.

SFWIB EXECUTIVE COMMITTEE MEMBERS PRESENT	SFWIB MEMBERS ABSENT	SFWIB STAFF
Gibson, Charles, Chair del Valle, Juan-Carlos, Vice-Chairman Chi, Joe Canales, Dequasia Glean-Jones, Camela Ferradaz, Gilda Loynaz, Oscar, M.D. Roth, Thomas “Tom” (Zoom)		Beasley, Rick Gilbert, David Morgan, Ebony Smith, Robert ADMINISTRATION/IT Almonte, Ivan (Zoom) Francis, Anderson
OTHER ATTENDEES		
Cooper, Jamie – New Horizons of South Florida Dalfo, Joseph - New Horizons of South Florida Rodanes, Carlos – New Horizons of South Florida		

Agenda items are displayed in the order they were discussed.

2A. Approval of Executive Committee Meeting Minutes – October 14, 2021, December 9, 2021, February 10, 2022

Vice-Chairman Gibson presented agenda items 2A, 2B, and 2C for approval. Ms. Ferradaz introduced a motion for approval of the October 14, 2021, December 9, 2021, and February 10, 2022 Executive Committee Meeting minutes; motion seconded by Vice-Chairman del Valle. **All in favor with no opposition. Motion Passed Unanimously**

Minutes Prepared by: Ebony Morgan
 SFWIB Executive Committee Meeting
 March 10, 2022, 8:15am

Status: APPROVED

Approval date: April 14, 2022

3. Information – Department of Labor Review Update

Chairman Gibson introduced the item; Mr. Beasley further presented.

The Department of Economic Opportunity (DEO) shared the response from the U.S. Department of Labor (USDOL), which provided an overview of the findings and areas of concern that were “unresolved” in our December 14, 2021 letter. The requested documentation providing detail on the files flagged in the initial report was not included in their correspondence. Staff has provided a copy of the letter and our draft response.

Mr. Beasley reviewed the actions that CSSF staff have taken since receipt of the original notification from the USDOL, including a review of over 56,000 placements for evidence of falsified placements. The electronic placement validation system, in place since 2016, necessitates that the user follows all criteria, as determined by law, to enter a placement. The system cannot be backdated. Work papers will be necessary to identify problematic placements.

The State has also asked for the work papers to enable a review of files.

Ms Glean-Jones inquired about next steps and possible resolution.

Mr. Beasley explained that we are waiting to hear back from the State on next steps. They are asking USDOL for the sample size data to track down where there may be discrepancies. In addition, the date/time stamp for when the data was pulled is required to enable replication. The system updates daily as placements are secured.

Mr. Chi asked if we are the only LWDB selected for audit.

Mr. Beasley advised that we are not the only LWDB; however, we are the largest in the State. We will be selected often for that reason. Audits are not viewed negatively, rather an opportunity for continued improvement.

4. Recommendation as to Approval of the DEO 2020-21 Internal Control Questionnaire and Assessment

Chairman Gipson introduced the item; Mr. Beasley further presented.

The Internal Control Questionnaire and Assessment is completed annually and submitted to DEO. The process ensures CSSF has proper internal controls in place. The same questions are presented to our service providers annually for completion.

Chairman Gibson presented agenda item #4 to the Executive Committee for approval. Ms. Glean-Jones introduced a motion to recommend to the Board; seconded by Vice-Chair del Valle. **All in favor with no opposition. Motion Passed Unanimously.**

5. Recommendation as to Approval of New Training Providers and Programs and New Programs for Existing Training Providers

Chairman Gipson introduced the item; Mr. Beasley further presented the list of new training providers and/or programs for Executive Committee review.

Chairman Gibson presented agenda item #5 to the Executive Committee for approval. Mr. Roth introduced a motion to recommend to the Board; seconded by Vice-Chair del Valle. **All in favor with no opposition. Motion Passed Unanimously.**

Chairman Gibson asked for clarification around apprenticeship program acceptance and approval.

Mr. Beasley and Mr. Smith advised that State approved and/or USDOL apprenticeship programs are automatically approved; however, we must still go through the Board approval process. Apprenticeship programs that have not been previously approved by the aforementioned entities may be rejected.

Mr. Beasley went on to explain how the apprenticeship programs are funded, the types of programs underway, and the benefits associated for colleges and employers.

New Business

1. Launching of the “Grow with Google” Initiative with Google, Mayor Daniella Levine Cava, Miami-Dade Public Housing and Community Development and Miami-Dade Public Library System.

Yesterday we completed the kick-off event for “Grow with Google”. The program will provide 500 scholarships for education and certification in Data Analytics, IT Support, Project Management, or UX Design. The offering is geared toward low-income and public housing residents of Miami-Dade County.

If participants do not have access to the technology necessary to complete the program, they can borrow a Chromebook and/or hotspot from the nearest Miami-Dade County Public Library.

CSSF will track the scholarships and complete job placements once participants have completed the program and obtained certification.

The offering is in alignment with Mayor Cava’s Renew 305 initiative and SFWIB’s Tech Hire Program.



CSSF staff is hopeful to finalize a similar program with Microsoft sometime in the near future.

2. Women in Tech Program

Mr. Smith is working with Ms. Kerry-Ann Royes of YWCA of Greater Miami-Dade and Community Action and Human Services (CASHD) to launch the next Women in Tech cohort. They are currently in the recruitment phase.

Chairman Gibson inquired about the Returning Citizens program and stressed the importance of the initiative.

Mr. Beasley explained that there has been a recent change in leadership for the MDC Department of Corrections and Administration. The MOU for the program will need to be updated to reflect the names of the newly appointed resources.

Once the MOU has been updated, Corrections and Miami-Dade County Public Schools will need to sign because they do not have an existing relationship and equipment will be transitioned from one department to the other. We are working to get this completed as soon as possible and will keep the Committee abreast of the progress.

With no further business presented to the Committee, the meeting adjourned at 8:48am.