



SFWIB EXECUTIVE COMMITTEE MEETING MINUTES

DATE: June 16, 2022

LOCATION: The Landing at MIA
 5 Star Conference Center (**Everglades Room**)
 7415 Corporate Center Drive, Suite H
 Miami, FL 33126
 Zoom: https://us02web.zoom.us/webinar/register/WN_gKA-m86nSZSxCXUhvjFhIg

1. **CALL TO ORDER:** 9:42AM
2. **ROLL CALL:** 8 members; 5 required; 8 present: Quorum established.

SFWIB EXECUTIVE COMMITTEE MEMBERS PRESENT	SFWIB MEMBERS ABSENT	SFWIB STAFF
Canales, Dequasia (Zoom) Chi, Joe del Valle, Juan-Carlos, Vice-Chairman Ferradaz, Gilda Gibson, Charles, Chair (Zoom) Loynaz, Oscar, M.D. Roth, Thomas “Tom” SFWIB Members Clayton, Lovey Rod, Denis		Beasley, Rick Bennett, Renee Gilbert, David Kelly, Travis Morgan, Ebony (Zoom) Perrin, Yian Petro, Basil Smith, Robert ADMINISTRATION/IT Almonte, Ivan Anderson, Francis
OTHER ATTENDEES		
Girnun, Arnie, FVI School of Nursing Holmes, Randy, Miami-Dade County Public Schools Malagon, Pamela, Bean Automotive Mitchell, Carlana, Miami-Dade County Public Schools Ovueraye, Loretta, Miami Dade College Perez-Borroto, Connie, Youth Co-Op, Inc. (Zoom) Perez, Jiselle, Bean Automotive Reyes, Enrique, Bean Automotive Rodanes, Carlos, New Horizons		

Rolle, Alexia, Miami Dade College
Torres, Charles, Miami-Dade County Public Schools

Agenda items are displayed in the order they were discussed.

Presentation – Bean Automotive Group Apprenticeship Program

Mr. Beasley introduced Ms. Jiselle Perez, V.P., Human Resources, Bean Automotive Group, and her team, provided an overview of the CSSF/Bean Automotive Group Apprenticeship Program and the benefits available to those that graduate and stay with the company.

Enrique, a Miami-Dade College student participating in the program, provided testimonial in support of the program. He highly recommends the offering for anyone interested in building a career path in the automotive field.

They anticipate the next program cohort will be up to 25 apprenticeships. The program is a one-year roadmap, which will conclude with a GS1 Certification, which is an entry-level Service Repair Technician Certification. Apprentices have the opportunity to test for additional certifications; if they choose to test, they are reimbursed any out of pocket costs.

Q: When will the next cohort begin?

A. The next cohort will begin mid-September 2022

Q. When is the graduation for the current cohort?

A. September 16, 2022

Dr. Rolle thanked the Executive Committee for their support and shared that Miami-Dade College has written and received grants in excess of \$100,000.00 in support of the program. Monies received helps to provide toolkits and ASC books for students participating in the Bean Automotive Apprenticeship Program, which can be up to \$3,000.00 each.

Mr. Beasley advised that the Beacon Council Community Ventures is also a part of this program. He also shared with the Committee the subsidy that has been provided to offset labor costs.

No further questions or concerns presented.

6A. Recommendation as to Approval to Extend the Contract of Youth Service Providers in Monroe County

Vice-Chairman del Valle introduced the item; Mr. Beasley further presented.



Mr. Beasley clarified that since we were not able to achieve quorum for the full board, By-laws state that the Executive Committee can move financial items only – not policy items

The SFWIB re-issued the Youth Services Request for Proposal (RFP) because there was not a provider that bid for services in Monroe County. Youth Co-Op will no longer be providing services for Monroe County. CSSF staff seeks authorization to extend the Youth Services contract with Youth Co-Op, Inc., for Monroe County, until we receive the results of the second RFP which should be sometime in August.

No further questions or concerns presented.

Motion by Ms. Ferradaz to approve the extension of the Youth Co-Op, Inc. service contract until results of second RFP have returned.

Mr. Chi seconded the motion; **item is passed without dissent.**

6B. Recommendation as to Approval to Accept and Allocate Funds for the City of Miami Gardens Summer Youth Employment Program

With permission of the Vice-chair, Mr. Beasley introduced and further presented the item.

The City of Miami Gardens City Council agreed to enter into a partnership with the South Florida Workforce Investment Board (SFWIB) to provide summer employment opportunities for up to 112 youth residents of the City of Miami Gardens. The SFWIB will provide summer job placement for youth between the ages of 15 to 18. Youth enrolled in the Summer Youth Employment Program (SYEP) will also receive employability skills training. Participants will earn \$13.88 per hour for 140 hours, which includes 20 hours of work readiness training and financial literacy from Bank of America. Each participant will be provided a bank account where earned funds will be deposited.

The City of Miami Gardens will provide \$150,000 in general revenue funds to the SFWIB toward the SYEP. The SFWIB will provide a match of \$150,000 in Temporary Assistance for Needy Families (TANF) funds. Adult Mankind Organization, Inc. will be administering the program.

No further questions or concerns presented.

Motion by Mr. Chi to approve the acceptance and allocation of funds for the City of Miami Gardens Summer Youth Employment Program.

Ms. Ferradaz seconded the motion; **item is passed without dissent.**

6C. Recommendation as to Approval to Accept and Allocate Funds for the City of Opa-Locka Summer Youth Employment Program

With permission of the Vice-chair, Mr. Beasley introduced and further presented.

Minutes Prepared by: Ebony Morgan
SFWIB Executive Committee Meeting
June 16, 2022, 9:30am

Status: **APPROVED**

Approval date: August 11, 2022

Page 3 of 9



The City of Opa-Locka City Council agreed to enter into a partnership with the South Florida Workforce Investment Board (SFWIB) to provide summer employment opportunities for up to 40 youth residents of the City of Opa-Locka.

The SFWIB will provide summer job placement for youth between the ages of 15 to 18. Participants will earn \$13.88 per hour for 140 hours, which includes 20 hours of work readiness training and financial literacy provided by Youth Co-Op, Inc. Each participant will be required to have a bank account where earned funds will be deposited.

As part of the partnership, the City of Opa-Locka will provide \$50,000 in general revenue funds to the SFWIB toward the SYEP. The SFWIB will provide a match of \$50,000 in Temporary Assistance for Needy Families (TANF) funds. The total amount allocated for the SYEP is \$100,000. The program will provide entry-level positions with local businesses, public sector and community-based organizations to the City of Opa-Locka's future workforce.

Youth Co-Op, Inc. will be responsible for administering the program.

No further questions or comments presented.

Motion by Mr. Chi to approve the acceptance and allocation of funds for the City of Opa-Locka Summer Youth Employment Program.

Ms. Ferradaz seconded the motion; **item is passed without dissent.**

6D. Recommendation as to Approval to Allocated fund for the Stanley G. Tate Florida Prepaid College Foundation, Inc.

With permission of the Vice-chair, Mr. Beasley introduced and further presented.

SFWIB staff seeks approval to purchase 275 Florida pre-paid scholarships from the Stanley G. Tate Florida Prepaid College Foundation. After the June 9, 2022 discussion with the Executive Committee, the program offerings have been modified to reflect a hybrid approach, which has increased the purchase amount to an amount not to exceed \$1,430,000.

Allocations have been changed to the following:

- Seventy-five (75) - 2+2 Florida Plan: 60 lower division credit hours of tuition and local fees at a Florida Public College + 60 credit hours of tuition, tuition differential fee, and local fees at a Florida Public University.
- Two Hundred (200) - 2-yr Florida College Plan: 60 lower division credit hours of tuition and local fees at a Florida Public College.

Mr. Beasley reviewed the scholarship distribution list with the Executive Committee.



Take Stock in Children and Big Brothers Big Sisters of Miami (TSIC / BBBS Miami) will continue to manage the scholarship program and serve as the administrator and fiscal agent for participating organizations.

No further questions or comments presented.

Motion by Ms. Ferradaz to approve the extension of the Youth Co-Op, Inc. service contract until results of second RFP have returned.

Dr. Loynaz seconded the motion; **item is passed without dissent.**

6E. Recommendation as to Approval to Accept Workforce System Funding

Vice-Chairman del Valle introduced the item; Mr. Beasley further presented.

No further questions or comments presented from members.

Motion by Mr. Chi to approve the extension of the Youth Co-Op, Inc. service contract until results of second RFP have returned.

Ms. Ferradaz seconded the motion; **item is passed without dissent.**

6F. Recommendation as to Approval of the 2022-2023 Budget

Vice-Chairman del Valle introduced the item; Mr. Beasley further presented.

On June 9, 2022, the members of the Executive Committee met to discuss the attached SFWIB PY 2022-2023 budget format, budget and cost distributions. As a part of the budget process, CSSF staff will link performance benchmarks to the PY20221-2023 budget.

The Financial & Efficiency Council is recommending a program budget of \$47.08 million dollars with a reserve of \$989,551 dollars for PY2022-2023.

Mr. Beasley reviewed the 2022-23 program budget and associated cost distributions which are broken down into four major cost categories: Headquarters (program and administrative), Training, Career Center Facility Costs, and Provider Contracts. He also summarized the year-over-year funding changes by program, which provides an overview of increases/decreases for each program.

No further questions or comments presented.

Motion by Mr. Chi to approve the 2022-2023 budget.

Ms. Ferradaz seconded the motion; **item is passed without dissent.**

6G. Recommendation as to Approval to Allocate Funds to Miami-Dade County Public School District for the Summer Youth Pre-Apprenticeship Internship Program

Vice-Chairman del Valle introduced the item; Mr. Beasley further presented.

Minutes Prepared by: Ebony Morgan
SFWIB Executive Committee Meeting
June 16, 2022, 9:30am

Status: **APPROVED**

Approval date: August 11, 2022

Page 5 of 9

SFWIB staff recommends to the Executive Committee the approval to allocate an amount not to exceed \$7,500 in Workforce Innovation and Opportunity Act Youth funds for the Miami Dade Pre-Apprenticeship Internship Program.

The SFWIB will provide a paid summer youth internship opportunity for up to 23 eleventh and twelfth grade students who are currently participating in the program. Each participant will complete 150 hours and be paid \$13.88 per hour. Additionally, each student will open an account with the South Florida Educational Federal Credit Union or other financial institutions prior to the start of the internship. The eight-week summer internship opportunity is scheduled to take place June 13, 2022 through August 6, 2022.

No further questions or comments presented.

Motion by Ms. Ferradaz to approve the allocated amount not to exceed \$7,500 in WIOA funds for the Miami-Dade Pre-Apprenticeship Internship Program.

Mr. Chi seconded the motion; **item is passed without dissent.**

6H. Recommendation as to Approval of Workforce Services Contractors for Program Year 2022-2023

Vice-Chairman del Valle introduced the item; Mr. Beasley further presented.

SFWIB staff recommends to the Board the authorization for staff to negotiate contracts with the providers for the requested career centers in Miami Dade and Monroe County.

Mr. Beasley advised that Opa-Locka CDC currently operates centers in both Opa-Locka and Carol City. He requests an amendment to the motion to allow SFWIB to contract with Opa-Locka CDC for up to three (3) months to allow for completion of the transition in Carol City. The time will allow new providers an opportunity to complete background checks and onboard incoming staff.

No further questions or comments presented.

Motion by Dr. Loynaz to approve the selected workforce services contractors and to begin contract negotiations for PY 2022-2023. The motion also permits SFWIB to contract with Opa-Locka CDC for an additional three (3) months to allow for transition.

Ms. Ferradaz seconded the motion; **item is passed without dissent.**

6I. Recommendation as to Approval of Youth Services Contractors for Program Year 2022-2023

Vice-Chairman del Valle introduced the item; Mr. Beasley further presented.



SFWIB staff released a Youth Services RFP to the public on February 16, 2022, soliciting proposals from organizations capable of providing Youth Services within Local Workforce Development Area 23. Six (6) organizations responded to the RFP; four (4) were selected to be awarded a contract to service Miami-Dade County residents.

No further questions or comments presented.

Motion by Mr. Chi to approve selected Youth Services contractors for Program Year 2022-2023.

Ms. Ferradaz seconded the motion; **item is passed without dissent.**

6J. Recommendation as to Approval of the Career Development Center at Florida Memorial University and Miami Dade College

Vice-Chairman del Valle introduced the item; Mr. Beasley further presented.

SFWIB staff recommends to the Executive Committee the approval to allocate an amount not to exceed \$1,350,000 in Workforce Services funds to renew contracts with Florida Memorial University and Miami-Dade College for Career Development Centers.

A breakdown of costs allocated to each location is included in the agenda item for further review.

No further questions or comments presented.

Motion by Ms. Ferradaz to approve the funds allocated to the Career Development Centers at Florida Memorial University and Miami Dade College.

Mr. Chi seconded the motion; **item is passed without dissent.**

6K. Recommendation as to Approval of the Warren Henry Apprenticeship Program

Vice-Chairman del Valle introduced the item; Mr. Beasley further presented.

SFWIB staff recommends to the recommends Executive Committee the approval to allocate an amount not to exceed \$97,200.00 in WIOA funds for the Warren Henry Automobiles, Inc. Apprenticeship Program. SFWIB is subsidizing the wages to Warren Henry; they will pay the training cost to Miami Dade College.

Mr. Clayton inquired about wages provided to program participants.

Dr. Rolle advised that participants receive classroom training and participating in OJT simultaneously. Mr. Beasley further confirmed that program participants are employees of the company; Miami-Dade County is providing training on-site.

Dr. Rolle explained that the apprenticeship program includes classroom instruction, at the college or on-site and on-the-job training from Warren Henry Service Mechanics. The educational component may take place before or after their shift. This cohort is in two locations – North Miami and Cutler Bay with approximately ten (10) participants at each venue. Furthermore, to be considered a registered apprenticeship program, the employee must be on boarded through the employer’s regular HR processes, the employee must be enrolled with the College as a student, and they must earn a paid wage – all three are required to occur concurrently.

No further questions or comments presented.

Motion by Mr. Chi to approve funding for the Warren Henry Apprenticeship Program. Ms. Ferradaz seconded the motion; **item is passed without dissent.**

6L. Recommendation as to Approval of the Rapid Response and Layoff Aversion Initiatives

Vice-Chairman del Valle introduced the item; Mr. Beasley further presented.

SFWIB staff recommends to the Executive Committee the approval to allocate an amount not to exceed \$450,000 in WIOA Dislocated Worker funding to the following business organizations: Miami-Dade Chamber of Commerce, CAMACOL, Florida State Minority Supplier Development Corps, South Florida Progress Foundation (GMCC), and The Beacon Council Economic Development Foundation. These entities will look to enhance Rapid Response & Layoff Aversion activities and serve as business intermediary teams for the SFWIB.

No further questions or comments presented.

Motion by Ms. Ferradaz to the allocated amount, not to exceed \$450,000 in WIOA Dislocated Worker funding for Rapid Response and Layoff Aversion initiatives. Dr. Loynaz seconded the motion; **item is passed without dissent.**

6M. Recommendation as to Approval of the Early Learning Coalition Apprenticeship Program

Vice-Chairman del Valle introduced the item; Mr. Beasley further presented.

SFWIB staff recommends to the Executive Committee the approval to allocate an amount not to exceed \$191,295 in Workforce Innovation and Opportunity Act funds for the Early Learning Coalition Apprenticeship Program.



The program provides approximately three thousand (3,000) hours of On-The-Job training (OJT) and fifteen (15) credit hours of related technical instruction. The technical instruction will be provided by MDC and the OJT will be provided by local small business early education centers. Upon successful completion of the program, participants will earn their National Child Development Associate (CDA) certification. The SFWIB will subsidize the wages of the apprentice while they are completing the program.

Ms. Ferradaz inquired about why the program was only available in Miami-Dade County and not Monroe.

Dr. Rolle advised that there are five (5) participants, based in Monroe County, that are interested in the program, but they will be starting with the next cohort. Students must be enrolled with Miami Dade College – at this time, Monroe County is not ready to launch the MDC Live platform.

No further questions or comments presented.

Motion by Mr. Chi to approve to allocate an amount not to exceed \$191,295 in WIOA funds for the Early Learning Coalition Apprenticeship Program.

Ms. Ferradaz seconded the motion; **item is passed without dissent.**

Mr. Beasley advised that CSSF staff will reschedule the full board meeting within the next week or two. Items approved during the Executive Committee meeting will be ratified at the next Board session.

With no further business presented to the Committee, the meeting adjourned at 10:46 am.