



**SFWIB EXECUTIVE COMMITTEE**

**DATE: August 12, 2021**

**AGENDA ITEM NUMBER: 2A**

**MEETING MINUTES**

**June 10, 2021 at 8:15 A.M**

**CareerSource South Florida Headquarters**

<p><b>EXECUTIVE COMMITTEE MEMBERS IN ATTENDANCE</b></p> <ol style="list-style-type: none"> <li>1. Perez, Andy, <i>Chairman</i></li> <li>2. Gibson, Charles, <i>Vice-Chairman</i></li> <li>3. del Valle, Juan Carlos</li> <li>4. Ferradaz, Gilda</li> </ol>	<p><b>EXECUTIVE COMMITTEE MEMBERS NOT IN ATTENDANCE</b></p> <ol style="list-style-type: none"> <li>5. Garza, Maria</li> </ol> <p><b>SFWIB STAFF</b></p> <p>Beasley, Rick          Anderson, Frances          Bennett, Renee          Gilbert, David          Jean-Baptiste, Antoinette          Kavehersi, Cheri          Kelly, Travis          Mc Farland, Cassandra</p>	<p><b>AUDIENCE:</b></p> <p>Rodanes, Carlos</p>
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Agenda items are displayed in the order they were discussed.

- 1. Call to Order and Introductions**  
SFWIB Vice-Chairman Gibson called the meeting to order at 8:40am, asked all those present introduce themselves and he noted that quorum had not been achieved.
- 2. Approval of Meeting Minutes of June 10, 2021**  
Item deferred
- 3. Information – 2021-2022 In-State Allocations**
- 4. Information – SFWIB Strategic Plan Update**
- 5. Information – House Bill 1507 – Workforce Related Programs and Services**

Vice-Chairman Gibson introduced the item and Mr. Beasley further presented.

He additionally noted he'd asked finance staff Renee Bennett (Comp Controller) and Basil Petro (Assistant Comp Controller).

Mr. del Valle requested additional details on potential impact to this year's budget. He inquired what were the most important issues. Mr. Beasley explained that although there would not be a significant impact to contracts, there would be drastic impacts to refugee services.

Mr. Beasley continued with his presentation.

Mr. Beasley additionally noted possible reductions to career center leases, as well as space size. Mr. Beasley furthermore noted potential cuts in headquarter costs. He additionally noted defer filling the Chief of Staff position recently advertised.

Mr. del Valle verified potential impacts to headquarter funds and Mr. Beasley explained. He noted vacant positions that may not be filled.

He additionally shared possible initiatives:

- The "Peace and Prosperity" initiatives in partnership with Miami-Dade County Mayor Danielle Levine Cava and Commissioner Kionne L. Mcghee.
- Summer Youth Employment
- TechHire

In terms of Monroe county, he noted percentage reduction from six percent to 3 percent in funding. And with regards to impacts to career center leases, he gave one example of a space located in Liberty City area for the relocation of the Northside center (located in the area of 54<sup>th</sup> street and NW 23<sup>th</sup> avenue).

Vice-Chairman Gibson inquired about quality/details of the leased potential space. Mr. Beasley explained.

Mr. Beasley furthermore provided updates on relocation of centers in the Keys, as they will be located at local college sites.

He continued his discussion on apprenticeship programs.

With Vice-Chairman Gibson asked whether if these programs would be new implemented on already in existence. Mr. Beasley explained the programs to-be implemented would be brand new.

[Mr. Gibson stepped out of the meeting room]

There was continued discussion.

[Mr. Gibson stepped returned to the meeting room]

Vice-Chairman Gibson inquired about approval procedures the following remaining pending items. Mr. Beasley explained that items can be moved for approval by consensus.

**6. Recommendation as to Approval to Renew Existing Workforce Services Contract for Program Year 2021-2022**

Vice-Chairman Gibson introduced the item and Mr. Beasley further presented.

Mr. Juan Carlos del Valle moved the approval to renew existing workforce services contract for program year 2021-2022. Motion seconded by Ms. Gilda Ferradaz; **Motion Passed for Recommendation to the Full Board by Consensus of the Members Present**

**7. Recommendation as to Approval to Renew Existing Workforce Services Contract for Program Year 2021-2022**

Vice-Chairman Gibson introduced the item and Mr. Beasley further presented.

Mr. Juan Carlos del Valle moved the approval to renew existing workforce services contract for program year 2021-2022. Motion seconded by Ms. Gilda Ferradaz; **Motion Passed for Recommendation to the Full Board by Consensus of the Members Present**

**8. Recommendation as to Approval to Allocate Funds for the Miami-Dade County Public Schools for the Miami-Dade Pre-Apprenticeship Internship Program**

Vice-Chairman Gibson introduced the item and Mr. Beasley further presented.

Ms. Gilda Ferradaz moved the approval to allocate funds for the Miami-Dade County Public Schools for the Miami-Dade Pre-Apprenticeship Internship Program. Motion seconded by Mr. del Valle; **Further Discussion(s):**

Vice-Chairman Gibson inquired about the requirements of Request For Proposal (RFP) when contracting with local governmental entities. Mr. Beasley explained this agency is permitted to directly contract with local governmental entities (without an RFP process).

**Motion Passed for Recommendation to the Full Board by Consensus of the Members Present**

**9. Recommendation as to Approval of TechHire Internship Program**

Vice-Chairman Gibson introduced the item and Mr. Beasley further presented.

Mr. Juan Carlos del Valle moved the approval TechHire Internship Program. Motion seconded by Ms. Gilda Ferradaz; **Motion Passed for Recommendation to the Full Board by Consensus of the Members Present**

**10. Recommendation as to Approval of Amendments to the By-Laws of the SFWIB**

Vice-Chairman Gibson introduced the item and Mr. Beasley further presented.

He furthermore provided changes to the proposed amended By-Laws.

Ms. Ferradaz inquired about the number of meetings members allowed to miss.

Mr. Beasley responded a total of two absences allowable. She later asked whether if those attending virtually, would be counted towards a quorum. Mr. Beasley responded, “Yes” he noted the maximum excused about must not exceed three a year.

Vice-Chairman Gibson asked whether if there’s a standard process for removing members from the board. Mr. Beasley explained.

There was continued discussion.

Ms. Ferradaz inquired virtual attendance

Mr. del Valle requested clarification on page 12 of the By-Laws which details the requirements of telecommunication attendance. He asked whether if this language also includes virtual attendance (2 meetings a year). Mr. Beasley provided details on proposed language and noted all meetings will take place in person (there a total of six regularly scheduled board meetings a year). Anyone attending via teleconference (virtual) would count as a quorum count. **Modify Language:** “Members can participate twice a year”

Ms. Ferradaz recommended holding virtual meetings during current pandemic as she questioned whether if there would be virtual meetings in the future. Mr. Beasley clarified.

**Modify Language:** “Members can participate virtually two times; when necessary to have meetings virtually” (during emergencies (example natural disasters/pandemics)).

Maximum virtual meetings per year is two (not to include emergency meetings held virtually) (**Modify Language:** remove words “twice a year”).

There was continued discussion.

- Modifications requested on pages six (6) and twelve

SFWIB Policy Manager Cheri Kavehersi reviewed with the members on recommended changes to the By-Laws.

There was continued discussions.

Vice-Chairman Gibson recommended differentiating the types of “acceptable excuses”.

Mr. del Valle asked how are virtual meetings called by CSSF counted towards regular virtual attendance limitations. Mr. Beasley explained.

There was continued discussion related to meeting attendance criteria and limitation.

**New Business(es):**

- Mr. Beasley updated the members on a volume of exit cases

There being no further business to come before the Committee, meeting adjourned at 9:58am.