



**SFWIB EXECUTIVE COMMITTEE**

**DATE: May 12, 2016**

**AGENDA ITEM NUMBER: 2A**

**MEETING MINUTES**

**April 14, 2016 at 8:15 A.M**

**CareerSource South Florida Headquarters**

7300 Corporate Center Drive, Suite 500 (Conference Room 2)  
Miami, FL 33126

<p><b>EXECUTIVE COMMITTEE MEMBERS IN ATTENDANCE</b></p> <ol style="list-style-type: none"> <li>1. Piedra, Obdulio, <i>Chairman</i></li> <li>2. Bridges, Jeff, <i>Vice-Chairman</i></li> <li>3. del Valle, Juan Carlos</li> <li>4. Ferradaz, Gilda</li> <li>5. Gaber, Cynthia</li> </ol>	<p><b>EXECUTIVE COMMITTEE MEMBERS NOT IN ATTENDANCE</b></p> <ol style="list-style-type: none"> <li>6. Garza, Maria</li> <li>7. Gibson, Charles</li> <li>8. Perez, Andy</li> </ol> <p>*****</p> <p><b>SFWIB STAFF</b></p> <p>Beasley, Rick Alonso, Gustavo Garcia, Christine Jean-Baptiste, Antoinette Kavehersi, Cheri Smith, Marian Smith, Robert</p>	<p><b>AUDIENCE:</b></p> <p>***None***</p>
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Agenda items are displayed in the order they were discussed.

**1. Call to Order and Introductions**

Chairman Obdulio Piedra called the meeting to order at 8:15am, asked all those present introduce themselves, and noted into record that a quorum had been achieved.

**8. Information – PY 2016-17 Potential In-State Allocations**

Chairman Piedra introduced the item. Executive Director Rick Beasley further discussed and read the item into record the projected in-state allocations for Program Year 16-17 for the Workforce Innovation & Opportunity Act (WIOA) Adult, Dislocated Worker, and Youth Programs. Also discussed were the Wagner-Peyser Act Employment Service Program (WP) and Temporary Assistance for Needy Families (TANF). He additionally reviewed with the Executive Committee Program Year 2016 WIOA Local Workforce Development Board Formula Allocation reports.

[Vice-Chairman Bridges arrived; **Quorum Achieved**]

Chairman Piedra inquired about workforce region 22 receiving an additional \$800,000 in Temporary Assistance for Needy Families (TANF) funds. Mr. Beasley explained that it was due to relative share.

Chairman Piedra inquired about youth funding for this region. Mr. Beasley responded that the region gained. He provided further explanation.

Chairman Piedra inquired about the status of the letters related to the Supplemental Nutrition Assistance Program (SNAP) that needed translation in the languages of Spanish and Creole. Mr. Beasley further explained that this region had been tasked to translate the letters in both languages.

Chairman Piedra asked whether staff is satisfied with the allocations. Mr. Beasley responded, "Yes". He later asked Finance Assistant Director Gus Alonso whether he and staff were working on the budget. Mr. Alonso responded that they are.

**2. A. Approval of February 11, 2016 Meeting Minutes**

Ms. Gilda Ferradaz moved the approval of February 11, 2016 meeting minutes. Motion seconded by Ms. Cynthia Gaber; **Further Discussion(s):**

Ms. Ferradaz noted a scrivener's error into record that her name appears twice in the minutes as both attended and not in attendance. As such, the record will reflect that she'd attended the meeting.

**Motion Passed as Amended by Unanimous Consent**

**3. Recommendation as to Approval of the 2016-2020 Strategic Plan**

Chairman Piedra introduced the item and Mr. Beasley further discussed and read into record the following four outcomes of the workshops:

1. Celebrate and build on the success of the Board's current strategic plan and identify opportunities for continuous improvement
2. Develop new and enhanced strategic goals for 2016-20 that meet the needs of South Florida WIOA state plan and federal WIOA expectations
3. Discuss the roles and responsibilities of the Board in leading and supporting the attainment of the identified strategic goals
4. Plan next steps to finalize and implement the strategic plan goals

Vice-Chairman Bridges moved the approval of the 2016-2020 Strategic Plan. Motion seconded by Mr. Juan Carlos del Valle; **Motion Passed Unanimously**

**4. Recommendation as to Approval of the 2016-2020 WIOA Local Workforce Plan**

Chairman Piedra introduced the item and Mr. Beasley further discussed then introduced SFWIB Policy and Business Services Manager Cheri Kavehersi who appeared before the Council and provided an update. SFWIB Adults Program Supervisor Robert Smith further presented as well.

Mr. Beasley requested staff provide information on the workshops that were held at the south locations. Ms. Kavehersi explained.

Mr. Beasley requested Mr. Smith explain the outreach services that would be provided to the disability population. Mr. Smith further explained the effort to launch new mobile units in the Keys for more access to employment and training services in the areas where there are not too many local centers (specifically in Marathon). He also gave an update on a future memorandum of understandings (MOU) with the library systems to provide services at the renovated library facilities as well. In addition, he explained the future implementation of Video Teleconferences (VTCs) for remote access to trainings.

Mr. Smith moreover explained CSSF's partnership with the Social Security Administration for the Ticket to Work program. He additionally provided an update on the Summer Youth Employment and information on the various challenges in the Florida Keys with regards to the needs of the youth population in comparison to the needs of employers. Staff also explained the challenges with economic development in the Keys. Chairman Piedra commented that the Keys should begin seeking other economic development opportunities. Staff continued their presentation by providing an overview of the feedback received by the residents in the Keys regarding the challenges with workforce housing.

Chairman Piedra informed the Committee of a bus service managed by Miami-Dade County that travels from Homestead to the Keys daily. Mr. Smith noted that the Keys don't have an economic board.

Chairman Piedra inquired about the living wage ordinance and Mr. Beasley provided information. Chairman Piedra shared his concern regarding the current living wage and high cost of living in the Keys. Mr. Smith provided information on the average wage to live self-sufficiently in the Keys. He stated that the average annual wage to live comfortably is \$42,000. Mr. Piedra also explained the issues with high cost of living in Miami-Dade County as well.

Vice-Chairman Bridges asked whether CSSF's mobile units are American with Disabilities Act (ADA) accessible. Mr. Beasley responded, "Yes."

There was continued discussion regarding the possible developments in the Florida Keys.

Chairman Piedra recommended reaching out to the Beacon Council, Visitors and Convention Bureau and the Greater Miami & Beaches Hotel Association to provide businesses and residents in the Keys information on economic development.

Ms. Ferradaz also shared with the Council that the Department of Children and Families has a very small workforce in the Keys. She briefly explained the Job matching challenges in the Florida Keys and gave an example of the Department of Children and Families (DCF) jobs

that requires certain qualifications that are difficult to find by those residing there. She further stated that DCF's recent candidates lived outside the Keys. Mr. Beasley inquired about their traveling means to work. Ms. Ferradaz explained that they were willing to relocate.

There was continued discussion regarding the challenges in the Keys. Chairman Piedra announced the recent resignation of two of SFWIB members from the Keys.

Mr. Piedra thanked Mr. Smith for his presentation and commended his presentation for being very informative.

Ms. Cynthia Gaber moved the approval of the 2016-20 WIOA Local Workforce Plan. Motion seconded by Mr. Juan Carlos del Valle; **Motion Passed Unanimously**

**5. Recommendation as to Approval to Allocate funds for the Summer Youth Employment Program**

Chairman Piedra introduced the item and Mr. Beasley further discussed staff's recommendation for the Executive Committee to recommend to the Board the approval to allocate an amount not to exceed \$300,000 in Temporary Assistance for Needy Families (TANF) funds for the South Florida Workforce Investment Board Summer Youth Employment.

Chairman Piedra added that the zip codes represent 11 of the 13 Miami-Dade County Commission districts. Mr. Beasley further explained that the two commission districts that are not represented are districts 7 and 13 (Commissioner Xavier L. Suarez and Esteban Bovo, Jr.). As far as the Ready to Work Program, the zip codes also represent 11 of the 13 Miami-Dade County Commission districts. And the two districts that are not covered are districts 10 and 11 (Commissioner Javier D. Souto and Juan C. Zapata).

Vice-Chairman Jeff Bridges moved the approval of to allocate funds for the Summer Youth Employment Program. Motion Seconded by Mr. Juan Carlos del Valle; **Motion Passed Unanimously**

Chairman Piedra announced a recent press conference he'd attended with Miami-Dade County Mayor regarding a new mentorship initiative.

**6. Recommendation as to Approval to Accept and Allocate funds for the City of Miami Gardens Summer Youth Employment Program**

Mr. Beasley introduced and presented the item noting staff's recommendation for the Executive Committee's approval to recommend to the Board to accept and allocate funds for the City of Miami Gardens Summer Youth Employment Program.

Mr. del Valle requested additional information regarding the zip codes and Mr Beasley clarified.

Mr. Gilda Ferradaz moved the approval to accept and allocate funds for the City of Miami Gardens Summer Youth Employment Program. Motion Seconded by Mr. Juan Carlos del Valle; **Motion Passed Unanimously**

**7. Recommendation as to Approval to Allocate funds for a TechHire Center and YOUMedia Miami Lab for the Digital Learning Center.**

Chairman Piedra introduced the item and Mr. Beasley further discussed and noted staff's recommendation for the Board's approval to allocate funds for a TechHire Center and YOUMedia Miami Lab for the Digital Learning Center.

Mr. Beasley further noted that CSSF is working with Miami-Dade County Commissioner's offices to leverage CDBG dollars new techcenter renovation.

Mr. Piedra requested clarification on CSSF's partnerships with Miami-Dade County Commission district. Mr. Beasley provided information on the donated spaces at Big Brother Big Sisters in Miami-Dade County Commissioner Rebecca Sosa's district and One United Bank located in Commissioner Chairman Jean Monestime's district and another facility in the South located in Commissioner Daniella Levine Cava's district.

Mr. Beasley requested additional information regarding the leveraged dollars and Mr. Beasley further explained.

Mr. Juan Carlos del Valle moved the approval to allocate funds for a TechHire Center and YOUMedia Miami Lab for the Digital Learning Center. Motion seconded by Ms. Cynthia Gaber; Motion Passed Unanimously

Mr. del Valle had questions pertaining to item #6 regarding the launch date. Mr. Beasley explained that CSSF is ready to launch.

Mr. del Valle inquired about the launch date of item #6. Mr. Beasley explained that CSSF is ready to launch.

Mr. Beasley briefly discussed a grant funded by the City of Miami for a summer youth program financial literacy program.

Chairman Piedra suggested budgeting \$500,000 in the future for summer youth programs. He additionally requested setting aside up to \$100,000 from that amount to be used as matching funds in order to encourage municipalities to participate in summer youth employment to specifically target and employ those residing within their jurisdictions.

There was continued discussion regarding leveraging dollars.

There being no further business to come before the Committee, the meeting adjourned at 9:41am.