



**SFWIB EXECUTIVE COMMITTEE**

**DATE: January 14, 2016**

**AGENDA ITEM NUMBER: 2A**

**MEETING MINUTES**

**November 12, 2015, 2015 at 8:15 A.M**

**CareerSource South Florida Headquarters**

7300 Corporate Center Drive, Suite 705

Miami, FL 33126

<p><b>EXECUTIVE COMMITTEE MEMBERS IN ATTENDANCE</b></p> <ol style="list-style-type: none"> <li>1. Piedra, Obdulio, <i>Chairman</i></li> <li>2. del Valle, Juan Carlos</li> <li>3. Ferradaz, Gilda</li> <li>4. Gaber, Cynthia</li> <li>5. Gibson, Charles</li> <li>6. Perez, Andy</li> </ol>	<p><b>EXECUTIVE COMMITTEE MEMBERS NOT IN ATTENDANCE</b></p> <ol style="list-style-type: none"> <li>7. Bridges, Jeff, <i>Vice-Chairman</i></li> <li>8. Garza, Maria</li> </ol> <p>*****</p> <p><b>SFWIB STAFF</b></p> <p>Beasley, Rick          Alonso, Gustavo          Garcia, Christine          Graham , Tomara          Hernandez, Juan          Jean-Baptiste, Antoinette          Kavehersi, Cheri          Smith, Marian</p>	<p><b>AUDIENCE:</b></p> <p><i>Cela, Jose – SER Jobs for Progress</i></p> <p>Rodriguez, Maria – <i>Youth Co-Op, Inc.</i></p>
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Agenda items are displayed in the order they were discussed.

**1. Call to Order and Introductions**

Chairman Obdulio Piedra called the meeting to order at 8:15am, asked all those present introduce themselves, and noted into record that a quorum had been achieved.

**2. A. Approval of October 8, 2015 Meeting Minutes**

Ms. Gaber moved the approval of October 8, 2015 meeting minutes. Motion seconded by Mr. Andy Perez; Motion Passed Unanimously

**3. Information – PY2014-15 Career Center Performance Update**

Chairman Piedra introduced the item and Executive Director Rick Beasley further discussed the draft performance measures. He announced that the centers are currently performing pretty well.

Mr. Gibson inquired about the measures of Florida Keys center. Mr. Beasley explained and specifically provided reasons for not including a training methodology.

Chairman Piedra opened the discussion to those seated in the audience and asked Youth Co-Op, Inc.'s Executive Director Maria Rodriguez to share current experiences on the services provided in the Florida Keys. Ms. Rodriguez explained that one of the challenges is the size of the population. She explained that the size of the population affects the level of services. Mr. Beasley added that SFWIB recently raised the income level to those seeking employment in Monroe County. Ms. Rodriguez explained that the increase is still not enough to sustain employment and explained the challenges with serving the underemployed population. Mr. Beasley briefly discussed the new implementation of the Workforce Innovation & Opportunity Act (WIOA) that focuses on the "Hardest to Serve" population.

Mr. Perez requested staff explain the purpose of each column in the Balance Scorecard Report for Transition, Inc. He additionally requested details regarding the cost per placement which shows a huge variance and different in each center's report. Mr. Beasley additionally advised that the cost per placement varies by center, specifically this particular center which serves a population that is most challenging to place/replace into employment and in the right categories.

Mr. Perez inquired about the placement numbers and Mr. Beasley responded that it is listed in line 13 of the balance scorecard report for that particular center.

Mr. Beasley shared with the Committee the benefits of ensuring providers place individuals into the right categories. He continued his discussion regarding Direct Job Placements (DJP)

[Mr. Juan Carlos del Valle arrived]

Mr. Perez inquired about the \$300 cost per placement versus what had been budgeted. Mr. Beasley provided details.

Chairman Piedra shared his concern regarding issues with quality control. Mr. Beasley explained how categories may differ among centers and the importances of ensuring individuals are placed into the right categories. Mr. Hernandez provided an example of Transition Inc.'s center which provides services to the ex-offenders population. He explained that although the center is currently meeting its performance, it is not being recognized by the state under the new WIOA terms. And as a result, the entity is not being compensated for its efforts. Chairman Piedra inquired about the causes for these issues. Both Mr. Beasley and Mr. Hernandez explained.

SER Jobs for Progress, Inc.'s Executive Director Jose Sela seated in the audience shared his concerns regarding current challenges and market pressures.

Mr. Gibson inquired about the employment average wage listed in the balance scorecard that varies among centers. Mr. Beasley explained that the employment average wage is determined based on the demands of local industries.

There was continued discussion.

The Committee later discussed the difference between obtained and direct placements.

Chairman Piedra requested staff provide information on the percentages of direct and obtained.

Mr. del Valle inquired about staff potentially setting aside resources to provide soft skills training.

Mr. Perez suggested promoting business seminars. Mr. Gibson inquired about the return on investment on workforce and training related conferences. Mr. Perez also recommended this region promote more outreach. He stated that more can be done.

**4. Information – Time & Motion Study for Career Center Operations**

Chairman Piedra introduced the item and Mr. Beasley further discussed.

No further questions or discussions.

**5. Information – 2014-15 Fiscal Audit Update**

Chairman Piedra introduced the item. Mr. Beasley further discussed. He noted there were no adjustments needed to be made to the financial, no material weaknesses or findings.

No further questions or discussions.

**6. Recommendation as to of the South Florida Workforce Investment Board 2016 Board Meeting Calendar**

Chairman Piedra introduced the items. Beasley further presented.

Mr. Andy Perez moved the approval of SFWIB's 2016 Board Meeting Calendar. Motion seconded by Mr. Juan Carlos del Valle; Motion Passed Unanimously

**7. Recommendation as to Approval to Release an RQ for IT Penetration Audit Services**

Chairman Piedra introduced the item and Mr. Beasley further discussed.

SFWIB Finance Assistant Director Gus Alonso explained that based on his research, the Auditors agreed to conduct an IT Audit not an IT Penetration.

Mr. Perez asked how the state ensures that an IT penetration is conducted. Chairman Piedra recommended staff piggyback off the state's process and contract. Mr. Beasley advised that this could not be done.

Mr. Andy Perez moved the approval to release an RFQ for IT Penetration Audit Services. Motion seconded by Mr. Juan Carlos del Valle; **Motion Passed Unanimously**

**8. Recommendation as to Approval to Accept Funding Reductions for the 2015-16 WIOA Adult and WIOA Dislocated Workers Programs**

Mr. Beasley presented the item.

Mr. Juan Carlos del Valle moved the approval to accept funding reductions for the 2015-16 WIOA Adult and WIOA Dislocated Worker Program. Motion seconded by Mr. Andy Perez; **Motion Passed Unanimously**

**New Business (es):**

Mr. Juan Carlos del Valle congratulated Chairman Piedra on his recent award from Boys Scouts of America.

Meeting adjourned at 10:20am.