



SFWIB EXECUTIVE COMMITTEE

DATE: May 14, 2015

AGENDA ITEM NUMBER: 2A

MEETING MINUTES

February 12, 2014 at 8:15 A.M

CareerSource South Florida Headquarters

7300 Corporate Center Drive, Suite 204

Miami, FL 33126

<p>EXECUTIVE COMMITTEE MEMBERS IN ATTENDANCE</p> <ol style="list-style-type: none"> 1. Piedra, Obdulio, <i>Chairman</i> 2. Bridges, Jeff, <i>Vice-Chairman</i> 3. Brown, Clarence 4. Perez, Andy <p>EXECUTIVE COMMITTEE MEMBERS NOT IN ATTENDANCE</p> <ol style="list-style-type: none"> 5. Fils-Aime, Sr., Daniel 6. Gibson, Charles A. 	<p>SFWIB STAFF</p> <p>Beasley, Rick Alonso, Gustavo Garcia, Christine Hernandez, Juan Jean-Baptiste, Antoinette Kavehersi, Cheri Morgan, Myria Smith, Marian</p>	<p>AUDIENCE:</p> <p>Rodanes, Carlos – <i>New Horizons, Inc.</i></p>
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Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Chairman Obdulio Piedra called the meeting to order at 8:19am, asked all those present introduce themselves, and noted into record that a quorum had not been achieved.

2. A. Approval of December 11, 2014 Meeting Minutes

Deferred due to lack of quorum.

3. Information – December 2014 Financial Report

Chairman Piedra introduced the item and SFWIB's Assistant Director of Finance, Mr. Gus Alonso further reviewed with the Committee the accompanying notes to the financial report (unaudited) for the period of July 1, 2014 to December 31, 2014:

Budget Adjustments:

- No Revenue Adjustments to report.

Expenses

Youth Services funds decreased – (\$3,875)

Training and Support Services fund increased – (\$3,8754)

Explanation of Significant Variances:

1. Training and Support Services Expenditures were low - 14.4% versus 50%
2. Other Programs and Contracts were low – 101% versus 50%

Chairman Piedra requested the financial report be properly titled showing which month being reported. Mr. Gus Alonso explained that the month being reported is written on the cover of the financial. However, he assured that it will be noted on all pages.

Chairman Piedra inquired about the low expenditures for training and support services. He wanted to know whether it was due to a recent matter regarding the City of Hialeah. Mr. Beasley responded that it was partly due to this reason, and explained City's written request to terminate its contract with South Florida Workforce Investment Board (SFWIB) d/b/a CareerSource South Florida. Chairman Piedra inquired about the City's career center staff, as he wanted to know whether they would continue their employment with this region. Mr. Beasley and staff explained that the majority are covered under the civil services agreement and about 10 belonged to other service partners; a total of 11 were not covered; and five (5) are currently working for another SFWIB contractor.

4. Information – Bank Reconciliation for January 2015

Chairman Piedra introduced the item and Mr. Alonso further presented the bank reconciliation for January 2015.

Chairman Piedra asked whether there are any current issues with the newly implemented Automatic Clearing House (ACH) system and Mr. Alonso responded that the implementation is ‘running smoothly.’

5. Information – City of Miami Beach Lease

Chairman Piedra introduced the item and Executive Director Rick Beasley further discussed by commending his Assistant Director Marian Smith, Facility Division Staff and Programs for their diligent work.

6. Recommendation as to Approval to Accept WIA Performance Incentive Funds

Chairman Piedra introduced the item and Mr. Beasley further read into record staff’s recommendation for the Executive Committee to recommend to the Board the approval to accept \$51,666 in WIA Performance Incentive Funds.

The consensus of the members present moved the above recommendation to the full Board.

7. Recommendation as to Approval to Accept WIA Military youth Funds

Mr. Beasley discussed the item.

Chairman Piedra asked whether this program would recruit locally for qualified youths of military parents. Youth Programs Manager, Myria Morgan responded that the goal is to successfully target a total of 10 military families.

Chairman Piedra recommended contacting the local Red Cross, which provides assistance to military families. Mr. Beasley responded that staff has reached out to both the local Red Cross and United Way of Miami-Dade. Ms. Morgan also explained that several Florida Regional Workforce Boards (RWB) received grants for implementing such services for their local communities and staff has reached out to Brevard County.

The consensus of the members present moved the above recommendation to the full Board.

8. Recommendation as to Approval to Accept Supplemental WIA Dislocated Worker Funds

Mr. Beasley presented the item and noted staff’s recommendation for the Executive Committee’s approval to recommend to the Board the approval to accept \$653,927 in supplemental WIA Dislocated Worker Program Funds.

No questions or discussions.

The consensus of the members present moved the above recommendation to the full Board.