



**SFWIB EXECUTIVE COMMITTEE**

**DATE: November 14, 2013**

**AGENDA ITEM NUMBER: 2B**

**MEETING MINUTES**

**October 17, 2013 at 9:30 A.M**

**South Florida Workforce Investment Board Headquarters**

**7300 Corporate Center Drive, 5th Floor - Conference Room 3**

**EXECUTIVE COMMITTEE MEMBERS IN ATTENDANCE**

1. Piedra, Obdulio, *Vice- Chairman*
2. Brown, Clarence
3. Fils-Aime, Sr., Daniel
4. Perez, Andy

**EXECUTIVE COMMITTEE MEMBERS NOT IN ATTENDANCE**

5. West, Alvin, *Chairman*
6. Gibson, Charles A.
7. Marinelli, Frederick

**SFWIB STAFF**

Beasley, Rick  
Alonso, Gus  
Garcia, Christine  
Hernandez, Juan  
Jean-Baptiste, Antoinette  
Kavehersi, Cheri  
Morgan, Myria  
Smith, Marian

<b>OTHER ATTENDEES</b>	
Acedo, Maleidy – <i>Youth Co-Op, Inc.</i>	Marti, Sergio – <i>Miami-Dade County Public Schools</i>
Battle, Jorge – <i>Arbor, E&amp;T Inc.</i>	Mendez, Jessy – <i>Community Coalition Inc.</i>
Barroso, Lupe – <i>Cuban American National Council, Inc.</i>	Morales, Maria – <i>Arbor E&amp;T, Inc.</i>
Beary, Katter – <i>KRA Corporation</i>	Pichardo, Jorge – <i>Youth Co-Op, Inc.</i>
Brown, Delphine – <i>Youth Co-Op, Inc.</i>	Quiros, Vivian – <i>Sullivan &amp; Cogliano</i>
Cambronne, Robert – <i>Youth Co-Op, Inc.</i>	Rodanes, Carlos – <i>New Horizons</i>
Carlena Mitchell, Carlena – <i>Youth Co-Op, Inc.</i>	Rodriguez, Maria – <i>Youth Co-Op, Inc.</i>
Cepeda, Margarita – <i>UNIDAD</i>	Scott, Don – <i>KRA Corporation</i>
Denova, Delvin – <i>UNIDAD</i>	Shebadeh, Jessica – <i>Transition, Inc.</i>
Farinas, Irene – <i>Adult Mankind Organization</i>	Someillan, Ana – <i>Adult Mankind Organization, Inc.</i>
Flores, Oscar – <i>American Advanced Technicians Institute</i>	Subirana, Maria – <i>City of Hialeah</i>
Gaviaria- Lopez, Beatriz – <i>SER Jobs for Progress, Inc.- North Miami Beach</i>	Townsend-Owens, Alice – <i>Transition, Inc.</i>
Gilbert, David – <i>City of Miami</i>	Zerno Miriam – <i>SER Jobs for Progress - North Miami-Beach</i>
Girnun, Arnie – <i>New Horizons, Inc.</i>	
Gonzalez, Ana M – <i>City of Hialeah</i>	
L, Ray – <i>Cuban National Council, Inc.</i>	
Lopez, Sonia – <i>Cuban American National Council, Inc.</i>	

Agenda items are displayed in the order they were discussed.

**1. Call to Order and Introductions**

As a result of the Board meeting lacking a quorum of members present, Vice-Chairman Obdulio Piedra called the Executive Committee meeting to order at 10:23a.m., asked all those present to introduce themselves and noted that a quorum had been achieved. Executive Director Rick Beasley advised the members of the Executive Committee of their authority to approve SFWIB agenda items, except those related to policy and contracts that requires two-thirds vote of members. He additionally noted that the City of Hialeah will continue providing services, but will not receive funding until the full Board approves the item. He read the following items into record for approval:

- **Item # 4.A.** Recommendation as to Approval to Allocate Refugee Program Funds

- **Item# 4.B.** Recommendation as to Approval to Accept Allocation Compensation Supplemental Funds
- **Item# 7.A.** Recommendation as to Approval to proceed with the Project and Negotiate and Award the Auditing Services to McGladrey, LLP.

The Committee proceeded with a vote on the above items. He also noted that staff recommended the extension of Miami-Dade County Public Schools contract to October 31, 2013.

**4.a. Recommendation as to Approval to Allocate Refugee Program Funds**

Mr. Piedra introduced the item. Mr. Beasley further discussed and read the item into record, noting staff's recommendation for the Committee's approval to recommend to the Board to allocate refugee employment and training program funds.

Mr. Clarence Brown moved the approval to allocate refugee program funds. Motion was seconded by Mr. Andy Perez; **Motion Passed Unanimously**

**4.b. Recommendation as to Approval to Accept Employment Compensation Supplemental Funds**

Mr. Piedra introduced the item. Mr. Beasley further discussed and read the item into record, noting staff's recommendation for the Committee's approval to recommend to the Board to accept \$25,938 in employment compensation supplemental funds.

Mr. Clarence Brown moved the approval to accept employment compensation supplemental funds. Motion was seconded by Mr. Andy Perez; **Motion Passed Unanimously**

**7.a. Recommendation as to Approval to Proceed with the Project and Negotiate and Award the Auditing Services to McGladrey, LLP**

Mr. Piedra presented the item.

Mr. Clarence Brown moved the approval to proceed with the project and negotiate and award the auditing services to McGladrey, LLP. Motion was seconded by Mr. Andy Perez; **Motion Passed Unanimously**

**Deferred Items:**

2. **Chairman's Report**
3. **Executive Director's Report**
5. **Youth Council**
- 5.a. **Recommendation as to Approval of an Allocation to the National Flight Academy – Explore Ambition Program for Miami-Dade County Public Schools Student**
- 5.c. **Recommendation as to Approval of an Extension to the Miami-Dade County Internship Program's Completion Date**
6. **Workforce Services Improvement Committee**
- 6.a. **Recommendation as to Approval of the Workforce Services Balanced Scorecard Standard and Performance Measures**

- 6.b. Recommendation as to Approval of the Refugee Short Term Training: Miami-Dade College – Hospitality Program**
- 6.c. Recommendation as to Approval of the Refugee Short Term Training: Miami-Dade County Public Schools - Automotive Program**
- 6.d. Recommendation as to Approval of the Refugee Short Term Training: American Advanced Technician Institute – Automotive Program**

There being no further business to come before the Committee, the meeting was adjourned at 10:26 am.