



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

ECONOMIC DEVELOPMENT AND INDUSTRY SECTOR (EDIS) COMMITTEE MEETING

Thursday, April 16, 2009

8:00 A.M.

Doubletree Miami Mart/Airport Hotel and Exhibition Center
711 NW 72nd Avenue
Salon B
Miami, Florida 33126

AGENDA

1. Call to Order and Introductions
2. Approval of EDIS Committee Meeting Minutes
 - A. December 6, 2007
 - B. February 7, 2008
 - C. June 5, 2008
 - D. October 2, 2008
 - E. December 11, 2009
 - F. February 26, 2009
3. SFWIB Strategic Planning Discussion
4. Recommendation as to the Approval of New Training Agents and New Programs for Approved Training Agents
5. SFWIB Workforce Estimating Conference
6. Revised Individual Training Account (ITA) Policy Meeting

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2.A

SFWIB - Economic Development and Industry Sector Committee

April 16, 2009

**Minutes of SFWIB Economic Development and Industry Sector Committee Meeting
December 6, 2007**

South Florida Workforce Investment Board
Economic Development and Industry
Sector Committee Meeting
December 6, 2007, at 8:00 A.M.
South Florida Workforce Investment Board Headquarters
7300 Corporate Center Drive, 5th Floor - Conference Room 3

COMMITTEE MEMBERS IN ATTENDANCE	COMMITTEE MEMBERS <u>NOT</u> IN ATTENDANCE	OTHER ATTENDEES
1. Andre (Andy) Perez 2. Bill Diggs 3. Thomas Roth 4. Monica Russo 5. Holly Weidman OTHER SFWIB MEMBERS IN ATTENDANCE	6. Joe Chi 7. Maria Cristina Regueiro 8. Gregg Talbert SFW STAFF Beasley, Rick Glancy, Anne Hernandez, Juan Kistner, Ken Pierre, Linda	Cartwright, Jerry, <i>Small Business Development Center</i> Costas, Jorge, <i>Youth Co-Op, Inc.</i> Sanchez, Ofelia, <i>Management Resources, Inc.</i>

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Mr. Andy Perez called the meeting to order at 8:25 A.M. and introductions were made. Mr. Perez noted that a quorum was present.

2. Approval of EDIS Committee Meeting Minutes October 4, 2007

Bill Diggs moved approval of the minutes of October 4, 2007. The motion was seconded by Thomas Roth and approved.

10. Recommendation as to an Allocation of Funds to the University of West Florida for a Region 23 Small business Needs Assessment

Monica Russo moved approval of an allocation of funds to the University of West Florida for a Region 23 small business needs assessment. The motion was seconded by Thomas Roth and approved.

3. Recommendation as to an Approval of New Programs for Approved Training Agents

[Holly Wiedman left the room.]

Bill Diggs moved approval of New Programs for Approved Training Agents Technical Career Institute, and Sullivan & Cogliano Training Centers, Inc. The motion was seconded by Holly Wiedman and approved.

[Holly Wiedman returned.]

4. Recommendations as to an Approval of Employed Worker Training Program Applications

Thomas Roth moved approval of Employed Worker Training Program applications from Baptist Health South Florida, Inc. and Tim-Bar Corporation dba Tim-Bar Packaging and Display. The motion was seconded by Holly Wiedman and approved.

5. Employed Worker Training Program (EWTP) Update

Mr. Beasley noted that there were no new trainings since the last report.

Mr. Perez urged Members to notify Mr. Beasley if they are aware of training needs.

6. Florida Career and Professional Education (CAPE) Act Discussion

Mr. Beasley reported that the Florida Career and Professional Education (CAPE) Act, Chapter 2007-216, passed during the 2007 legislative session which ensures career and technical education programs are academically rigorous and relevant to the work place, and it provides a statutory bond between career and technical education and the workforce development system.

He noted that on December 7, 2007, from 9:00 a.m. to 1:00 p.m., SFW is hosting a meeting at the Robert Morgan Educational Center on the Florida Career and Professional Education Act.

Mr. Beasley also noted that the act requires that a strategic 5-year plan be jointly developed between school districts, regional workforce boards and postsecondary institutions and that plan would be reviewed by this Committee.

7. Annual Recognition Event Discussion

There was much discussion as to the merits of various recognition events, as well as the need to have the events.

Discussion included: the criteria to select those to be recognized; success stories; showcasing of employees; business leaders bring their leaders; and elevating the SFW brand.

Ms. Russo noted that SFW is a secret, and having participants tell their success stories are the most moving.

Mr. Beasley commented that publicity be arranged when funds are awarded by SFW to an organization. Ms. Wiedman suggested that Mr. Beasley meet with the editorial Board of the Miami Herald.

8. Workforce Estimating Conference Discussion

Mr. Beasley reported that as soon as he has a date when the information is due to the State, he would inform the Committee.

9. Training Reconciliation Discussion

Mr. Beasley noted that this would be a sub-group to review data to determine if our programs are effective, and to make recommendations to improve where necessary. The group should include one SFW staff person, service providers, training partners, and a Member of this Committee.

Mr. Perez noted that the time commitment would be two to three meetings of an hour each.

Mr. Beasley noted that this would not be a staff driven group. He added that an email message would be sent to request input.

The meeting adjourned at 9:32 A.M.



2.B

SFWIB - Economic Development and Industry Sector Committee

April 16, 2009

Minutes of SFWIB Economic Development and Industry Sector Committee Meeting February 7, 2008

South Florida Workforce Investment Board
 Economic Development and Industry
 Sector Committee and Workforce Estimating Conference Meeting
 February 7, 2008, at 8:00 A.M.
 South Florida Workforce Investment Board Headquarters
 7300 Corporate Center Drive, 5th Floor - Conference Room 3

COMMITTEE MEMBERS IN ATTENDANCE	COMMITTEE MEMBERS <u>NOT</u> IN ATTENDANCE	OTHER ATTENDEES
1. Andre (Andy) Perez 2. Thomas Roth 3. Monica Russo OTHER SFWIB MEMBERS IN ATTENDANCE Margolis, Edward Manrique, Carlos	4. Joe Chi 5. Bill Diggs 6. Maria Cristina Regueiro 7. Gregg Talbert 8. Holly Weidman SFW STAFF Beasley, Rick Glancy, Anne Kistner, Ken Pierre, Linda	Costas, Jose, <i>Youth Co-Op, Inc.</i> Faughaner, Maria, <i>New Professions Technical Institute.</i> Gordon, Barry, <i>Miami Dade College</i> Heit, David, <i>Youth Co-Op, Inc.</i> Mitchell, Carlena, <i>Miami-Dade County Public Schools</i> Ortiz, Ofelia, <i>Total International Career Institute</i> Ramallal, Jose, <i>Compu-Med</i> Sanchez, Ophelia, <i>Management Resources, Inc.</i> Sokolowitz, Vicky <i>Avborne</i> Suarez, Sofia, <i>ATC</i> Zuniga, Veronica, <i>Management Resources, Inc.</i>

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Mr. Andy Perez, Committee Chair, called the meeting to order at 8:21 A.M. and introductions were made. Mr. Perez noted that a quorum had not been achieved.

2. Approval of EDIS Committee Meeting Minutes of December 6, 2007

The minutes were not approved due to the lack of a quorum.

3. Recommendation as to the Approval of New Programs for Approved Training Agents

Mr. Beasley introduced the item, and noted that Workforce Florida, Inc. and the Agency for Workforce Innovation (AWI) allow each Workforce Region to determine their approved Training

Agents based upon their Region's criteria. The local procedure currently in place, permits training institutions to request approval to become training agents for Educational Scholarships (ITAs) and for current training agents to request the addition of new training programs or facilities. He then directed attention to the attachment which included information regarding the institutions and programs proposed.

Mr. Perez requested, as a Partner of The Academy of South Florida, Inc. that the school's request to add a new program be removed from the list of institutions and programs reflected on the attachment. He noted that a correction must be made to the State by the Academy.

Mr. Margolis asked if the occupations were in demand and Mr. Beasley responded in the affirmative.

Ms. Russo asked why the Nurses Aides and Patient Care Technicians are Temporary Assistance for Needy Families (TANF) only. Mr. Kistner responded that the wage rate under TANF would not be an issue, but under WIA it would become an issue.

Ms. Russo asked why the wage rates are different for the Radiology Technician occupation on the attachment to this item compared to the wage rate on the attachment to the Workforce Estimating Conference item which is next on the agenda. Mr. Kistner responded that the information on the attachment to the Workforce Estimating Conference item is preliminary information for 2008-2009.

Mr. Roth asked why the Dental Lab Technician occupation is to be dropped from the 2008-2009 Targeted Occupations List (TOL). Mr. Kistner explained the reason for the proposed removal. And as of yet no justification information to keep the occupation on the list has been received from the school. Mr. Perez asked that staff contact the school.

Mr. Roth suggested that if an occupation currently on the 2007-2008 TOL, not identified for removal on the 2008-2009 TOL, then SFW should consider it off the list now, as a lame duck.

Mr. Beasley noted that change information to the TOL is due to the State by the 15th.

Mr. Margolis asked what would happen if the occupation was not on the list, and Mr. Beasley responded that the person could be enrolled, but SFW would not pay for the training. The participant could find other funds to pay for the training, such as a loan, or a Pell Grant.

Mr. Beasley added that as long as the training began while the occupation was on the TOL, and if later the occupation is no longer on the TOL, the student would be able to continue with SFW.

Mr. Perez noted that information could be received from employers to show that the occupation should remain on the TOL, and the full Board could then request that the occupation remain on the TOL.

Mr. Margolis noted that Career Center providers must meet the wage rate of \$12 per hour and is it viable to have lower paying occupations on the TOL.

Mr. Carlos Manrique noted that the return on our investment must be reviewed in light of a provider requirement of \$12 per hour average wage rate. He suggests that SFW should probably not include any occupations at less than \$11-\$12 per hour.

Mr. Manrique asked if the investment in training is working, and what are the completion rates and job placement rates after training.

Mr. Beasley commented that providers must not "cherry pick" and all customers must be served. The goal is to strive towards occupations that pay \$12 or more per hour. SFW must get jobs for TANF recipients and wages below the \$12 wage-rate must still be included.

Mr. Beasley added that when the final TOL is received, it would be brought back to the Committee.

He added that the completed program review checklists are is included in the agenda as an attachment.

4. Workforce Estimating Conference

Ken Kistner reported that this second annual Region 23 Workforce Estimating Conference is in response to the release by the State of the Region 23 Preliminary 2008-2009 Targeted Occupations List. The Conference affords the Region the opportunity to request the addition of high-skill/high-wage occupations or other occupations that are important to the Region's or State economy. In addition, it also allows the Region to request the deletion of occupations from the list.

He noted that an occupation must have at least 25 openings a year, a positive growth rate, an entry level wage of \$9.96, and a mean wage of \$12.25. In order to be a high skills/high wages occupation the entry level wage must be \$12.25 and the mean wage \$19.20.

Mr. Kistner reported that eight requests were received to add occupations to the TOL:

- Customer Service Representative
- Major Appliance Technician
- Avionics Technician
- Aircraft Mechanic
- Electrical Powerline Installer
- Producer/Director Program
- Automotive Technicians and Mechanics

Mr. Beasley explained that SFW last year worked very hard to get the Major Appliance Technician occupation back on the TOL, and again it was recommended for deletion.

Mr. Kistner commented that the definition of an opening is very broad.

He also brought to the Committee's attention that some occupations that meet the State criteria but not the Region's criteria may be added to the TOL.

Mr. Beasley noted that the surveys of employers are very important, and the State surveys them as well.

Mr. Roth commented that the data shows the gap between supply and demand for jobs in an area.

Mr. Kistner noted that if the survey is not completed by an employer, then the data is not necessarily complete.

Mr. Manrique added that a past SFW Board Member, Dr. Nora Hernandez-Hendrix considered this process her pet peeve. She and Mr. Beasley worked very hard to try to improve this process.

There was discussion as to the occupational titles and the number of career areas that might be included an occupational title.

Mr. Margolis was of the opinion that airport/transportation jobs were increasing.

Mr. Perez noted that there was consensus of the Committee to submit the information to the State to add the occupations as presented to the TOL.

Mr. Beasley announced that if any information changes the item would be brought to the Board.

[Mr. Manrique left.]

Mr. Kistner presented the request to remove Self Enrichment Teachers that includes such occupations as: Dance Teacher, Tae Kwon Do Instructor, Dive Instructor, etc. from ~~on~~ the TOL.

Mr. Beasley noted that the requested occupations would be submitted for inclusion on the TOL.

5. Employed Worker Training Program (EWTP) Update

This item was not discussed, as it was an informational item.

Mr. Perez noted that the agenda had been completed, and asked for questions ore comments.

Mr. Beasley briefed the Committee on the *Region 23 State of the Workforce Report* that staff has spent much time preparing. The report includes information on the status of workforce in Miami-Dade and Monroe counties. He added that there is a considerable problem with under education of the population compared to the occupations to be filled.

He added that the un-employment numbers are increasing.

Mr. Perez asked that Ms. Russo and Mr. Roth to put together a breakfast meeting focused on economic development and to include unions, legislators, chambers, and construction.

Mr. Margolis noted that having a breakfast meeting is fine, but the organizations that participate with SFW must be accountable. In addition, realistic goals must be developed for one, two, and three years from now.

The meeting adjourned at 9:55 A.M.



2.C

SFWIB - Economic Development and Industry Sector Committee

April 16, 2009

Minutes of SFWIB Economic Development and Industry Sector Committee Meeting June 5, 2008

South Florida Workforce Investment Board
 Economic Development and Industry
 Sector Committee and Workforce Estimating Conference Meeting
 June 5, 2008, at 8:00 A.M.
 South Florida Workforce Investment Board Headquarters
 7300 Corporate Center Drive, 5th Floor - Conference Room 3

COMMITTEE MEMBERS IN ATTENDANCE	COMMITTEE MEMBERS <u>NOT</u> IN ATTENDANCE	OTHER ATTENDEES
1. Andre "Andy" Perez 2. Thomas Roth 3. Maria Cristina Regueiro 4. Holly Weidman OTHER SFWIB MEMBERS IN ATTENDANCE Margolis, Edward Manrique, Carlos	5. Joe Chi 6. Bill Diggs 7. Monica Russo 8. Gregg Talbert SFW STAFF Beasley, Rick Glancy, Anne Kistner, Ken Pierre, Linda	Rodriguez, Maria- <i>Youth Co-Op, Inc.</i>

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Mr. Andy Perez, EDIS Committee Chair, called the meeting to order at 8:20 A.M. and introductions were made. Mr. Perez noted that a quorum had not been achieved.

2. Approval of EDIS Committee Meeting Minutes of December 6, 2007, and February 7, 2008

The minutes were not approved due to the lack of a quorum.

3. Employed Worker Training Program (EWTP) Update

3A. 2007/2008 Update

Executive Director, Rick Beasley, updated the members on the Employed Worker Training Program. He noted that approximately \$300,000 was spent of the \$800,000 that was budgeted. He explained that the funds were held in anticipation of a funding rescission, and to prevent affecting provider contracts. Even with that, more people at a lower cost per rate were trained compared to last year.

The State has since absorbed the full amount of the rescission, which allows us to carry forward funds. It is anticipated that SFW new funding would be reduced by \$4Million.

3B. 2009/2009 Allocation Discussion

Mr. Beasley noted the importance of allocating-funds for the EWT program since it helps to raise the region's wage rates.

Mr. Perez noted that 2,000 employees were trained during a six month period.

Mr. Beasley indicated that if the Beacon Council could decide that certain skill sets are necessary for SFW participants to become job-ready, SFW could then use EWT funds to upgrade those skill sets.

He added that SFW may not use EWT funds for “soft” skills training, but a certification program could be devised at the recommendation of an organization such as the Beacon Council to include necessary skills. This requires written policies by SFW so that providers may be reimbursed for their expenditures.

Ms. Wiedman noted that the Beacon Council was ready to talk about aviation.

Mr. Beasley noted that the service strategy for Monroe County must be revised since EWT is the most beneficial program given their population, and there is a need for training in the “soft” skills.

Ms. Maria Rodriguez noted that there are not many training agents in Monroe County.

Mr. Perez noted that the EWT program has had another benefit because it opened the door for our providers to work with local businesses and corporations and to develop a continuing relationship.

Mr. Roth asked what the guidelines are or should be. Mr. Beasley suggested that the Committee could recommend that a certain percentage of funding could be put into EWT. Mr. Perez asked for a recommendation to take to the Finance Committee.

Mr. Perez noted that EWT is currently funded at 10 percent and asked whether that amount should be maintained, or increased? The Committee could recommend that the policy be for an example, a 10%-15% range of funding, for EWT. Mr. Roth offered that a range of 10%-15% would be a good start.

Mr. Beasley reported that the health, construction, and retail areas are using primarily ITAs. He added that SFW must work with the large local hospitals such as Mercy, and Ms. Regueiro could assist in that effort.

Mr. Perez explained the process for Individual Training Accounts (ITA) and that the applications are reviewed by SFW staff.

Mr. Beasley explained that industry specific certifications could be given for skills determined to be necessary by an association, such as the Beacon Council. Ms. Weidman suggested that a meeting be scheduled on this issue with SFW staff and the 12 staff persons who work with companies for the Beacon Council.

Mr. Beasley noted that SFW would focus on certain industries using the strategic plan as a guideline.

4. Small Business Development Center (SBDC) Update

Mr. Beasley reviewed the highlights of the DRAFT *Business Needs Assessment of Miami-Dade and Monroe Counties, April 2008* prepared for SFW by Florida’s SBDC Network, State Director’s Office, May 6, 2008.

He added that CAMACOL receives a direct allocation from the state, and is able to fund only half of the cost of providing a home for the SBDC. CAMACOL has asked if SFW could fund the balance. The survey of local small businesses was requested in order to determine the role that SFW might fulfill-

5. State of the Workforce Event Follow-up – Action Plan

Mr. Beasley thanked board members, Tom Roth, and Andy Perez, for their sponsorship of the event in partnership with Mayor Alvarez. He noted that Holly Weidman was unable to attend as a panelist due to travel problems.

Mr. Beasley noted that a plan of action must be prepared for ways to enhance workforce services within the county. One suggestion from the event was to identify permanent funding streams to prevent a dependency on only state and federal funds. There was also a discussion of ways to generate funding to retain companies in the region.

Mr. Beasley suggested that businesses be assessed 0.5%, and then receive a 0.5% reduction in their tax payment.

Mr. Perez commented that the committee and SFW would begin the process and that it would take some time to get Commission approval. He added that suggestions are requested from this Committee.

Mr. Perez asked whether meetings should be scheduled with industry, Miami-Dade County and the chambers to identify the barriers, and the solutions.

Mr. Perez requested a report on the use of the mobile units including where they have been used and for what events. Mr. Roth asked what services are provided by the mobile units, and Mr. Beasley responded that the mobile units are able to provide full services. Mr. Perez noted that in the event of a company closing and having to lay off staff, the mobile units can go to the company to assist the employees.

Mr. Beasley reported that the meeting of the US Conference of Mayors was to meet in Miami, June 20th-24th, and asked members for their support.

The meeting adjourned at 9:41 A.M



2.D

SFWIB - Economic Development and Industry Sector Committee

April 16, 2009

**Minutes of SFWIB Economic Development and Industry Sector Committee Meeting
October 2, 2008**

South Florida Workforce Investment Board
 Economic Development and Industry
 Sector Committee and Workforce Estimating Conference Meeting
 October 2, 2008, at 8:00 A.M.
 South Florida Workforce Investment Board Headquarters
 7300 Corporate Center Drive, 5th Floor - Conference Room 3

COMMITTEE MEMBERS IN ATTENDANCE	COMMITTEE MEMBERS <u>NOT</u> IN ATTENDANCE	OTHER ATTENDEES
1. Andre “Andy” Perez 2. Thomas Roth 3. Maria Cristina Regueiro 4. Monica Russo OTHER SFWIB MEMBERS IN ATTENDANCE Margolis, Edward	5. Joe Chi 6. Bill Diggs 7. Gregg Talbert 8. Holly Weidman	None SFW STAFF Garcia, Karla Glancy, Anne Hernandez, Juan Kistner, Ken Parodi, Silvio Pierre, Linda Smith, Marian

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Mr. Andy Perez, Committee Chairperson, called the meeting to order at 8:20 A.M. and introductions were made. Mr. Perez noted that a quorum had not been achieved.

2. Approval of EDIS Committee Meeting Minutes of December 6, 2007, and February 7, 2008

The minutes were not approved due to the lack of a quorum.

3. SDBC Small Business Assessment Report

Mr. Perez commented that Mr. Jerry Cartwright was not able to present, and added that he requested that Mr. Cartwright, of the Florida Small Business Development Center (SBDC) be invited to attend the meetings of CAMACOL and the Beacon Council.

Mr. Perez added that the item should be forwarded to the full Board.

4. Employed Worker Training Program (EWTP)

Mr. Perez reported that the EWT program had been on hold pending the expected funding rescission, but there has been some success. Ms. Maria Cristina Regueiro had some questions, such as:

Did the average wage for the trainee increase after completing the training?
Was the trainee promoted to a higher paying job after completing the training?
Is EWT to increase wages of employees, or to subsidize the employers

Mr. Perez noted that the EWT program is to enable employees to move up in their organization/company. Mr. Perez also added that the original wage rate as well as the final wage rate be included on the report. Mr. Roth noted that the EWT program is a subsidy for targeted industries to raise the skill levels of their employees. Mr. Margolis commented that the program is important for career laddering. Ms. Monica Russo asked if more value could be attained. Mr. Perez asked that a column be added to the report of the results/benefit to SFWIB. Mr. Margolis added that the benefits outweigh the concerns.

Mr. Perez commented that how we do business is being revamped to stop wasteful spending regarding the TOL.

Mr. Perez noted that as there is no quorum, the consensus is to move the item to the full Board.

5. Recommendation as to the Approval of New Programs for Approved Training Agents

There was conversation regarding the TOL. It was noted that the TOL is expected to be received from the State in February, at which time the Estimating Conference could be scheduled. The discussion continued as to the fastest growing occupations, and new legislation regarding paralegals and a new certification requirement.

7. Individual Training Accounts (ITAs) Report

Mr. Perez noted that the training providers had many questions, such as the steps taken due to the downturn in the economy; requests for a handout to of the past three (3) years; possibility of setting a cap on funds to be approved for certain occupations; a report of the cost per program.

The training providers will meet again and will consider shorter trainings; not paying for the entire training; and ways to fund the balance of the training.

It was also noted that SFWIB must ensure that the training provided actually benefits, not just that the provider receives payment; and work to reduce the TOL to focus spending wisely; require more accountability by the schools.

It was noted that becoming successful in a few industries could be used as a model to build from and SFWIB must listen to business rather than education.

Concern was expressed that the data in SAMS was not reliable and it was recommended that a monthly reconciliation of trainee status be received from the provider by the 30th of each month.

6. Digital Skills Workgroup

Mr. Perez noted that this item would be moved to the next meeting.

The meeting adjourned at 9:48 A.M



2.E

SFWIB - Economic Development and Industry Sector Committee

April 16, 2009

Minutes of SFWIB Economic Development and Industry Sector Committee Meeting December 11, 2008

South Florida Workforce Investment Board
 Economic Development and Industry
 Sector Committee and Workforce Estimating Conference Meeting
 December 11, 2008, at 8:00 A.M.
 South Florida Workforce Investment Board Headquarters
 7300 Corporate Center Drive, 5th Floor - Conference Room 3

COMMITTEE MEMBERS IN ATTENDANCE	COMMITTEE MEMBERS <u>NOT</u> IN ATTENDANCE	OTHER ATTENDEES
1. Andre “Andy” Perez 2. Joe Chi 3. Maria Cristina Regueiro 4. Thomas Roth	5. Bill Diggs 6. Monica Russo 7. Gregg Talbert 8. Holly Weidman	Batista, Mercedes - ARBOR Machado, Fernando – Management Resources Marino, Nayrbe – AATI Marti, Sergio – Miami-Dade County Public Schools Puente, Pablo – Per Scholas SFW STAFF Beasley, Rick Glancy, Anne Hernandez, Juan Kistner, Ken

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Mr. Andy Perez, Committee Chairperson, called the meeting to order at 8:35 A.M. and introductions were made. Mr. Perez noted that a quorum had not been achieved and added that items on this agenda would be forwarded to the full board.

2. Approval of EDIS Committee Meeting Minutes of December 6, 2007, February 7, 2008, June 5, 2008, and October 2, 2008

The minutes were not approved due to the lack of a quorum.

Mr. Beasley presented a report on data which is a subcomponent of the workforce report. It graphically illustrates where a sample of the occupations in Region 23 fall within the four quadrants, low pay- low growth; low pay-high growth; high pay-low growth; and high pay-high growth. -

3. Recommendation as to the Approval of Revised ITA Policy

Mr. Beasley presented the item. Ken Kistner continued the presentation. A lengthy discussion was held by the Committee members.

There was consensus to forward this item to the full Board.

4. Recommendation as to the Approval of New Training Agents and New Programs for Approved Training Agents

Mr. Beasley presented the item. Ken Kistner provided additional information. Ms. Regueiro recommended that staff contact the Department of Education for the status of each training institution, and are placements being made.

The item would be moved to the full Board following staff review. Those institutions with questionable comments would not be included in the item which would go to the full Board.

5. Discussion - Employed Worker Training Program (EWTP)

Mr. Beasley presented the item.

6. Informational - National Emergency Grant

Mr. Beasley informed the committee on the status of the application for an NEG grant.

The meeting adjourned at 10:15 A.M.



2.F

SFWIB - Economic Development and Industry Sector Committee

April 16, 2009

Minutes of SFWIB Economic Development and Industry Sector Committee Meeting February 26, 2009

South Florida Workforce Investment Board
 Economic Development and Industry
 Sector Committee and Workforce Committee
 February 26, 2009, at 8:00 A.M.
 Doubletree Miami Mart/Airport Hotel and Exhibition Center
 711 N.W. 72nd Ave., Miami

COMMITTEE MEMBERS IN ATTENDANCE	COMMITTEE MEMBERS <u>NOT</u> IN ATTENDANCE	OTHER ATTENDEES
9. Andre “Andy” Perez 10. Joe Chi 11. Gregg Talbert 12. Holly Wiedman	13. Bill Diggs 14. Maria Cristina Regueiro 15. Monica Russo 16. Thomas Roth	Cartwright, Jerry – <i>Small Business Development Center (SBDC) Network</i> Costas, George – <i>Youth Co-op, Inc.</i> Lindauer, Bruce - <i>Everest</i> Valenti, Ramon – <i>Florida Education Institute</i> SFW STAFF Kistner, Ken

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Mr. Andy Perez, Committee Chairperson, called the meeting to order at 8:20 A.M. and introductions were made. Mr. Perez noted that a quorum had not been achieved and added that items on this agenda would be forwarded to the full board.

Mr. Perez noted that he and Mr. Chi and Mr. Costas were present when Governor Charlie Christ visited to the West Dade Career Center. With the number of persons at the center at the time of the visit it is apparent that the number of persons in need of assistance is very large.

2. Approval of EDIS Committee Meeting Minutes of December 6, 2007, February 7, 2008, June 5, 2008, October 2, 2008, and December 11, 2009

Ms. Wiedman noted that the spelling of her name was misspelled.

The minutes were not approved due to the lack of a quorum.

3.SFWIB Strategic Planning Discussion

Mr. Perez asked that if someone other than SFWIB members would like to become involved in this committee please let Mr. Ken Kistner know.

Mr. Perez noted that Board Chair would like each Committee to review and take action on the following items and to report back to the Executive Committee:

- SFWIB success definition,

- Develop recommendations for areas to target and recommendations for the first three actions to be taken, and
- Inclusion of non-SFWIB members to work with the committee

The focus of SFWIB has been missing, and most members want to focus on differing areas.

Mr. Greg Talbert commented that Monroe County wants to attract more business outside of hospitality in order to stabilize the economy.

He added that some businesses have taken advantage of the EWT program; however, the employers need more education on the services provided by SFWIB.

Mr. George Costas commented that last week there was a meeting at Florida Keys Community College re: training. We're limited on number of training programs for employed workers. Florida Keys Community College only has about 10 options for young un-employed people. The good news is that businesses are using on-the-job training.

He added that there will be forum with the college and businesses/industries to see how they can be assisted more effectively. Soft skills training is needed and SFWIB cannot pay for soft skills training.

Mr. Perez suggested that the chambers of commerce in Monroe County be contacted to help get the information to the businesses. He asked that Mr. Costas provide a report.

Mr. Chi inquired whether there were any pending infrastructure projects in the offering in Monroe County. Mr. Talbert responded that there was nothing in the offering.

Ms. Wiedman commented on projects in Miami-Dade County involving the Beacon Council.

- Miami-Dade County is updating their strategic plan
- The Beacon Council is updating their strategic plan
- The State is redoing their 5-year update of the strategic plan called the Road Map
- The Beacon will host the South Florida Region from Indian River south in July probably at St. Thomas University on the regional plan to update the strategic plan

Retention of jobs is more a priority with the Beacon Council now rather than new jobs. One Community One Goal is focusing on the following industries: Healthcare/Life Sciences and Aviation/Aerospace. She added that the seven industries in One Community One Goal still are included.

Mr. Perez stressed the importance of working as a unit in the community to focus on industries in which to invest.

Mr. Perez asked that each member decide on the top five priorities.

Mr. Talbert commented that marine biology and environmental research are important to Monroe County.

Mr. Perez noted that employers need to be identified, and members of this committee need to be involved.

He added that the stimulus funds must be spent by June 30, 2010, which is not a long time. There may be only approximately 14 months to spend the funds.

Mr. Perez would like to meet again in order to continue the discussion started today.

4. Recommendation as to the Approval of New Training Agents and New Programs for Approved Training Agents

Mr. Kistner noted that Everest Institute and Florida Education Institute were the only vendors for which the letters from CIE had been received.

Mr. Talbert asked why Florida Education Institute, (FEI) Inc. has a zero default rate on loans and Everest Institute has a history of default. Mr. Kistner reported that FEI is a smaller group than Everest.

Mr. Perez noted that the consensus of the members present was to move the item to the full Board.

5. SBDC Small Business Assessment Report

Mr. Jerry Cartwright, SBDC State Director, provided a report, and noted that the new hosts for SBDC are in a perfect position to be plugged into local and regional economic development activities. Mr. Cartwright noted the following:

- One SBDC has a curriculum for health care professionals in the Tampa Bay area, which could be replicated in this region.
- Access to capital is a need. SBA loans are down over 57% and default rates are rising. Some of those businesses may be saved.
- In Monroe county more coordination is needed, although information on infrastructure is available.
- Small businesses began to decline a year before the economic crisis was identified. Small businesses of 1-3 employees had more often reported that they expect to increase their businesses.
- Licensing and permitting is still a problem reported by the small businesses, and technical assistance, and assistance with government contracting is also a concern.

Mr. Cartwright added that the local SBDC representative is Carlos Cardenas, and the local office is in the Festival Plaza on SW 8th St.

6. Employed Worker Training Program (EWTP) Update

For PY 2008-2009, SFWIB allocated \$500,000 for the EWTP training pool.

Mr. Perez commented that last year at this time the same amount of funds were spent, and the funds must be spent by the end of June. He added that we need to do better outreach with employers and can we streamline the process?

Concern for small businesses is strong, and Mr. Costas can coordinate the process.

7. SFWIB Workforce Estimating Conference

Workforce Florida, Inc/Targeted Occupations Committee met on January 29, 2009 and approved the State's 2009-2010 Targeted Occupations List (TOL) and the occupational wage criteria for each Regional TOL.

The preliminary Regional TOL will be released shortly and the Region is provided an opportunity to review and submit any modifications to the draft preliminary Region TOL to more appropriately reflect the current demands within their respective regions which may not be reflected in the initial state-demand list.

This Conference provides the Region the opportunity to request the addition of high-skill/high-wage occupations or other occupations that are important to the Region's or State economy. In addition, it also allows the Region to request the deletion of occupations from the list.

Mr. Perez reported that the workforce estimating conference has been done for the past 2 year, and the next workforce estimating conference was scheduled on March 18, 200, at 9:00am.

8. Scheduling ITA Meeting

Mr. Perez offered that an additional meeting be held in April 2, 2009, at 9:00AM to discuss the ITA policy.

The meeting adjourned at 9:23A.M



3.

**SFWIB – Economic Development & Industry
Sector (EDIS) Committee**

April 16, 2009

SFWIB Strategic Planning Discussion

Discussion Item

BACKGROUND

At its January 6, 2009, meeting, the Executive Committee reviewed and discussed the SFWIB revised Strategic Plan. The Board Chair would like each Committee to review and take action on the following items and to report back to the Executive Committee:

- To define SFWIB success,
- Develop recommendations on what areas to target and recommendations for the first actions to be taken, and
- Including non-SFWIB members to work with their committee.

At its February 26, 2009 meeting, the EDIS Committee held a lengthy discussion on the Chair's request.

The Committee discussed the need to focus on industries that would help the community. It was noted that for the Beacon Council retention of jobs is more a priority with the Beacon Council now rather than new jobs and that One Community One Goal is focusing on the following industries: Healthcare/ Life Sciences and Aviation/Aerospace.

In Monroe County it was noted that marine biology and environmental research was important.

The Committee Chair asked that each member decide on the top five priorities and noted the importance of working as a unit in the community to focus on industries in which to invest.

The Committee agreed to meet again to continue their discussion.



4.

SFWIB - Economic Development & Industry Sector (EDIS) Committee

April 16, 2009

Recommendation as to the Approval of New Training Agents and New Programs for Approved Training Agents

RECOMMENDATION

SFWIB staff recommends the approval for the new training vendors and new training programs for approved Region 23's Training Agents, as set forth below and in the attached table.

BACKGROUND

Workforce Florida, Inc. and the Agency for Workforce Innovation (AWI) allow each Workforce Region to determine their approved Training Agents based upon their Region's criteria. The local procedure currently in place, permits training institutions to request approval to become training agents for Educational Scholarships (ITAs) and for current training agents to request the addition of new training programs or facilities.

For request to become an approved SFWIB Training Vendor, this process requires SFWIB staff to review programmatic and fiscal capabilities for agencies that are not currently approved by SFWIB. For those existing approved Training Agents requesting new training programs, this process requires staff to review programmatic capabilities. Upon approval by SFWIB, the recommendations are entered into the State of Florida Eligible Training Provider List (ETPL).

ATI Enterprises, Inc. (ATI Career Training Centers and ATI College of Health), Professional Training Centers, Inc. a submitted requests to become approved SFWIB Training Vendors. In addition, South Florida Career Institute, Inc, Miami-Dade County Public Schools and Miami Dade College submitted a request to add new programs to their list of approved offerings.

At the December 11, 2009, EDIS Committee meeting, the members requested SFWIB staff contact the FLDOE/Commission for Independent Education for the private educational providers to determine if there are any issues that have a negative impact on each of the identified schools.

To date CIE has advised in writing that ATI Enterprises, Inc. (ATI Career Training Centers and ATI College of Health), Professional Training Centers, Inc and South Florida Career Institute, Inc. are current with all requirements of Rule 6E, Florida Administrative Code.

The attached Table 1 sets forth the reviewed requests and SFWIB staff recommendation.

Attachment

FLORIDA DEPARTMENT OF EDUCATION



STATE BOARD OF EDUCATION

T. WILLARD FAIR, *Chairman*

Members

PETER BOULWARE

DR. AKSHAY DESAI

ROBERTO MARTÍNEZ

PHOEBE RAULERSON

KATHLEEN SHANAHAN

LINDA K. TAYLOR

April 3, 2009

Dr. Eric J. Smith
Commissioner of Education

Mr. Ken Kistner
South Florida Workforce
7300 Corporate Center Drive, 5th Floor
Miami, Florida 33126

Dear Mr. Kistner:

This letter is in response to your correspondence of April 2, 2009 regarding the licensure of ATI Career Centers and ATI College of Health.

ATI Career Training Center – School ID #3114 – Licensed since May, 2004
ATI Career Training Center – School ID #3115 – Licensed since May, 2004
ATI Career Training Center – School ID #3117 – Licensed since May, 2004
ATI College of Health - School ID #3116 – Licensed since May 2004

All of the above listed schools are in compliance with Rule 6E, Florida Administrative Code.

Please feel free to contact Mr. Talman Sisk, Executive Manager for the Commission by e-mail at Talman.Sisk@fldoe.org or by calling (850) 245-3214 if you need additional information regarding this inquiry.

Sincerely,

Samuel L. Ferguson

SAMUEL L. FERGUSON
Executive Director
Commission for Independent Education



March 10, 2009

VIA ELECTRONIC TRANSMISSION
CONFIDENTIAL

Mr. Ken Kistner
South Florida Workforce Investment Board
7300 NW Corporate Center Drive, Suite 500
Miami, Florida 33126-1234

RE: ATI Career Training Center – Miami, Florida (School #B001340)
ATI Career Training Center – Oakland Park, Florida (School #M001339)
ATI Career Training Center – Fort Lauderdale, Florida (School #M001576)
ATI College of Health – Miami, Florida (School #M001225)

Dear Mr. Kistner:

The purpose of this letter is to confirm that the institutions listed above are accredited by the Accrediting Commission of Career Schools and Colleges of Technology (“ACCSCCT”) and are currently accredited in good standing.

ACCSCCT is an independent, non-profit, educational organization which provides institutional accreditation for private, post-secondary career schools and colleges. ACCSCCT is recognized by the United States Department of Education as a national accrediting agency under the provisions of Chapter 33, Title 38, U.S. Code, and subsequent legislation. For more information pertaining to our accreditation processes, please visit our website at www.accsct.org.

Please contact me at (703) 247-4512 or via email at lmatthews@accsct.org should you require further assistance.

Sincerely,

A handwritten signature in black ink, appearing to read 'Leah K. Matthews', is written over a light blue horizontal line.

Leah K. Matthews
Director
Institutional Compliance & Development

cc: Michael Ackerman
President-ATI College of Health
ATI Enterprises, Inc.

2101 Wilson Boulevard, Suite 302
Arlington, VA 22201
(703) 247-4212
Fax (703) 247-4533
www.accsct.org

COMMITTEE ON ACCREDITATION
FOR RESPIRATORY CARE

Sponsored By:

The American Association of Respiratory Care • The American College of Chest Physicians
The American Society of Anesthesiologists • The American Thoracic Society

Executive Office

April 1, 2009

VIA ELECTRONIC TRANSMISSION
CONFIDENTIAL

Mr. Ken Kistner, Policy Coordinator
South Florida Workforce Investment Board
7300 NW Corporate Center Drive, Suite 500
Miami, Florida 33126-1234

Reference: ATI Health Education Center, Campus 150, Miami FL

Dear Mr. Kistner:

The purpose of this letter is to confirm that the institution listed above is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) in collaboration with the Committee on Accreditation for Respiratory Care (CoARC) and is currently accredited in good standing.

CAAHEP is the largest programmatic accreditor in the health sciences field. In collaboration with its Committees on Accreditation, CAAHEP reviews and accredits over 2000 educational programs in twenty (20) health science occupations. CAAHEP is recognized by the Council for Higher Education Accreditation (CHEA). For more information pertaining to our accreditation processes, please visit the CAAHEP website at www.caahep.org or the CoARC website at www.coarc.com.

If you have any questions please contact me at 817-283-2835, ext. 101 or via email at tom@coarc.com should you require further assistance.

Sincerely,



Thomas R. Smalling, Ph.D., RRT, RPFT, RPSGT, FAARC
Executive Director

A Committee on Accreditation of



FLORIDA DEPARTMENT OF EDUCATION



STATE BOARD OF EDUCATION

T. WILLARD FAIR, *Chairman*

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LINDA K. TAYLOR

Dr. Eric J. Smith
Commissioner of Education

April 1, 2009

Mr. Kenneth Kistner
Policy Coordinator
South Florida Workforce
7300 Corporate Center Drive, 5th Floor
Miami, Florida 33126

Dear Mr. Kistner:

This letter is in response to your inquiry dated March 31, 2009 regarding Professional Training Centers.

Professional Training Centers – License #1697 has been licensed by the Commission for Independent Education since August of 1994 and is accredited by the Accrediting Council on Independent Colleges and Schools. Professional Training Centers is current with the requirements of Rule 6E, Florida Administrative Code.

I hope this information is helpful and if this office may be of further assistance, please feel free to contact Mr. Talman Sisk, Executive Manager by e-mail at Talman.Sisk@fldoe.org or by calling (850) 245-3214.

Sincerely

Samuel L. Ferguson

SAMUEL L. FERGUSON
Executive Director
Commission for Independent Education



**Accrediting Council for
Independent Colleges and Schools**

750 First Street, NE, Suite 980
Washington, DC 20002-4241
TEL: (202) 336-6780
FAX: (202) 842-2593
www.acics.org

March 19, 2009

Mr. Ken Kistner
Policy Coordinator
South Florida Workforce
7300 Corporate Center Drive
5th Floor
Miami, FL 33126

Dear Mr. Kistner:

This letter serves as official notification that Professional Training Centers located in Miami, FL (ID Code M01234) is in good standing with the Accrediting Council for Independent Colleges and Schools (ACICS). They received their initial grant of accreditation in 2007 and are approved to offer programs through the academic associate level. The institution is currently not on financial, retention, or placement reporting with the Council. If I may be of further assistance, please don't hesitate to ask.

Sincerely,

A handwritten signature in cursive script that reads "Jocelyn N. Harris".

Jocelyn N. Harris
Assistant Manager, Campus Development

c: Ms. Suhas Deochand, Professional Training Centers Campus Director

FLORIDA DEPARTMENT OF EDUCATION



STATE BOARD OF EDUCATION

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LINDA K. TAYLOR

Dr. Eric J. Smith
Commissioner of Education

April 1, 2009

Mr. Kenneth Kistner
Policy Coordinator
South Florida Workforce
7300 Corporate Center Drive, 5th Floor
Miami, Florida 33126

Dear Mr. Kistner:

This letter is in response to your inquiry dated March 31, 2009 regarding South Florida Career Institute.

South Florida Career Institute – License #2306 has been licensed by the Commission for Independent Education since November of 2000. South Florida Career Institute is current with the requirements of Rule 6E, Florida Administrative Code.

I hope this information is helpful and if this office may be of further assistance, please feel free to contact Mr. Talman Sisk, Executive Manager by e-mail at Talman.Sisk@fldoe.org or by calling (850) 245-3214.

Sincerely,

Samuel L. Ferguson

SAMUEL L. FERGUSON
Executive Director
Commission for Independent Education

Summary of Training Institutions Reviews

Training Institution	Proposed Training Program(s)	Program Length	Total Program Cost	Maximum ITA Amount	Pell Eligible	2008-2009 TOL			Preliminary 2009-2010 TOL			Comments
						Related Occupations	Wage Rate		Related Occupations	Wage Rate		
							Entry	Mean		Entry	Mean	
NEW SCHOOLS												
ATI - 3 campuses and 1 branch,	A.A.S. and A.S. Degree: Respiratory Therapy	2 years	\$ 37,500.00	\$ 10,500.00	Yes	Respiratory Therapist (SOC 291126)	\$ 17.43	\$ 23.04	Respiratory Therapist (SOC 291126)	\$ 19.59	\$ 24.96	Programmatic and Due Diligence reviews were conducted. ATI met all requirements. SFWIB staff recommends approval
	A.A.S. Degree: Diagnostic Ultrasound Technician	2 Years	\$ 37,500.00	\$ 10,500.00	Yes	Diagnostic Medical Sonographer (SOC 292032)	\$ 21.25	\$ 27.37	Diagnostic Medical Sonographer (SOC 292032)	\$ 20.90	\$ 27.47	
	Occupational Associate Degree (OAD) Degree: Air Conditioning, Heating, Refrigeration & Appliances	16 months	\$ 15,875.00	\$ 8,642.00	Yes	Heating, AC, & Refrigeration Mechanic & Installers (SOC 499021)	\$ 12.20	\$ 17.18	Heating, AC, & Refrigeration Mechanic & Installers (SOC 499021)	\$ 12.93	\$ 18.13	
	Occupational Associate Degree (OAD) Degree: Automotive Service Technician	16 months	\$ 19,500.00	\$ 6,793.00	Yes	Automotive Service Technicians (SOC 493023)	\$ 10.44	\$ 16.90	Automotive Service Technicians (SOC 493023)	\$ 10.48	\$ 17.08	
	Occupational Associate Degree (OAD) Degree: Network Administration	16 Months	\$ 17,500.00	\$ 9,915.00	Yes	Computer & Information System Manager (SOC 11302)	\$ 33.04	\$ 48.21	Computer & Information System Manager (SOC 11302)	\$ 36.63	\$ 54.86	
						Computer Support Specialist (SOC 15104-1)	\$ 13.34	\$ 19.50	Computer Support Specialist (SOC 15104-1)	\$ 20.16	\$ 13.79	
						Network & Computer Systems Administrator (SOC151071)	\$ 22.52	\$ 33.13	Network & Computer Systems Administrator (SOC151071)	\$ 22.74	\$ 36.04	
	Diploma Program: Air Conditioning, Heating, Refrigeration & Appliances	12 months	\$ 15,000.00	\$ 4,240.00	Yes	Heating, AC, & Refrigeration Mechanic & Installers (SOC 499021)	\$ 12.20	\$ 17.18	Heating, AC, & Refrigeration Mechanic & Installers (SOC 499021)	\$ 12.93	\$ 18.13	
	Diploma Program: Automotive Service Technician	12 months	\$ 18,000.00	\$ 5,640.00	Yes	Automotive Service Technicians (SOC 493023)	\$ 10.44	\$ 16.90	Automotive Service Technicians (SOC 493023)	\$ 10.48	\$ 17.08	
	Diploma Program: Business Administration Technology	10 months	\$ 12,000.00	\$ 5,121.00	Yes	Compensation, Benefits & Jobs Analysis Specialist (SOC 131071)	\$ 16.26	\$ 24.02	Compensation, Benefits & Jobs Analysis Specialist (SOC 131071)	\$ 16.50	\$ 24.33	
						Computer & 7 Information Systems Manager (SOC 13021)	\$ 33.04	\$ 48.21	Computer & 7 Information Systems Manager (SOC 13021)	\$ 36.63	\$ 54.86	
						Employment ,Recruitment & Placement (SOC 131071)	\$ 14.31	\$ 22.26	Employment ,Recruitment & Placement (SOC 131071)	\$ 15.19	\$ 22.85	
						General & Operations Manager (SOC 111021)	\$ 28.63	\$ 54.42	General & Operations Manager (SOC 111021)	\$ 25.16	\$ 49.30	
						Marketing Manager (SOC 112021)	\$ 30.75	\$ 53.97	Marketing Manager (SOC 112021)	\$ 33.40	\$ 57.72	
						Property Real Estate and Community Association Manager (SOC 119141)	\$ 15.22	\$ 29.82	Property Real Estate and Community Association Manager (SOC 119141)	\$ 15.15	\$ 27.70	
						Public Relations Specialist (SOC 273031)	\$ 15.50	\$ 23.73	Public Relations Specialist (SOC 273031)	\$ 16.28	\$ 25.46	
						Real Estate Sales Agent (SOC 419022)	\$ 10.13	\$ 24.20	Real Estate Sales Agent (SOC 419022)	\$ 10.58	\$ 23.74	
Social & Community Services Manager (SOC 119151)						\$ 19.72	\$ 31.29	Social & Community Services Manager (SOC 119151)	\$ 18.79	\$ 34.63		
Diploma Program: Medical Assisting Technology	10 months	\$ 11,750.00	\$ 5,622.00	Yes	Medical Assistants (SOC 319092)	\$ 10.02	\$ 13.21	Medical Assistants (SOC 319092)	\$ 10.43	\$ 13.35		
Diploma Program: Medical Administrative Assisting Technology	7 months	\$ 8,500.00	\$ 4,789.00	Yes	Medical Secretaries (SOC 436013)	\$ 10.15	\$ 14.71	Medical Secretaries (SOC 436013)	\$ 10.23	\$ 13.45		

Summary of Training Institutions Reviews

Training Institution	Proposed Training Program(s)	Program Length	Total Program Cost	Maximum ITA Amount	Pell Eligible	2008-2009 TOL			Preliminary 2009-2010 TOL			Comments
						Related Occupations	Wage Rate		Related Occupations	Wage Rate		
							Entry	Mean		Entry	Mean	
Professional Training Center	OAD Program: Diagnostic Medical Sonography (CIP 0317021202)	1,982 Clock Hours (127.5 Quarter Credits) 24.7 months	\$ 40,191.00	\$ 10,500.00	Yes	Diagnostic Medical Sonographers (SOC 292032)	\$ 21.25	\$ 27.37	Diagnostic Medical Sonographers (SOC 292032)	\$ 20.90	\$ 27.47	Programmatic and Due Diligence reviews were conducted. Professional Training Center met all requirements. SFWIB staff recommends approval
	OAD Program: General Radiologic Technology (CIP 0317020904)	2,192 Clock Hours (137.5 Quarter Credits) 27.4 months	\$ 42,523.00	\$ 9,719.00	Yes	Radiologic Technologists & Technicians (SOC 292034)	\$ 17.70	\$ 24.77	Radiologic Technologists & Technicians (SOC 292034)	\$ 18.19	\$ 25.73	
NEW PROGRAMS												
South Florida Career Institute	Diploma Program: Paralegal Assistant (CIP 0722010301)	900 Clock Hours (22 weeks)	\$ 10,375.00	\$ 6,749.00	No	Paralegals & Legal Assistants (SOC 232011)	\$ 12.73	\$ 20.78	Paralegals & Legal Assistants (SOC 232011)	\$ 13.13	\$ 21.99	Programmatic review was conducted. South Florida Career Institute met all requirements. SFWIB staff recommends approval
	Diploma Program: Medical Secretary/Dental Front Office (CIP 0507060503)	420 Clock Hours (10 weeks)	\$ 6,125.00	\$ 3,917.00	No	Medical Secretaries (SOC 436013)	\$ 10.15	\$ 14.71	Medical Secretaries (SOC 436013)	\$ 10.23	\$ 13.45	
	Diploma Program: NCLEX Examination Review for RN/LPN Professionals of Other Countries (CIP 0318110110)	600 Clock Hours (15 weeks)	\$ 8,325.00	\$ 5,591.00	No	Registered Nurses (SOC 291111) Licensed Practical and Licensed Vocational Nurses (SOC 292061)	\$ 22.68 \$ 14.67	\$ 31.24 \$ 18.84	Registered Nurses (SOC 291111) Licensed Practical and Licensed Vocational Nurses (SOC 292061)	\$ 22.85 \$ 16.32	\$ 32.32 \$ 19.68	
Miami-Dade County Public School/Lindsey Hopkins Technical Educational Center	Tile Setting – CIP 0646010300 – Certificate Program	500 hours,	\$ 1,385.00	\$ 1,385.00	NO	Tile and marble Setters (SOC 472044)	\$ 14.91	\$ 19.33	Tile and marble Setters (SOC 472044)	\$ 10.36	\$ 16.52	Programmatic review was conducted. LHTEC met all requirements. SFWIB staff recommends approval
Miami Dade College	A.S. Degree Program: CIP 0626061600/1626061600 • Biotechnology • Chemical Technology • Bioinformatics	61 credits (2 years)	\$ 7,239.00	\$ 7,239.00	Yes	Biological Technicians (SOC 194021)	\$ 13.64	\$ 16.61	Biological Technicians (SOC 194021)	\$ 14.81	\$ 20.65	Programmatic review was conducted. MDC met all requirements. SFWIB staff recommends approval
	College Credit Certificate (CCC) Program: CIP 0626061602 • Biotechnology	19 credits (1 year)	\$ 2,607.00	\$ 2,607.00								
	Advanced Technical Certificate (ATC) Programs: CIP 0626061602 • Biotechnology • Bioinformatics • Chemical Technology	33 credits (1 year)	\$ 5,047.00	\$ 5,047.00								

SCHOOL PROGRAMMATIC REVIEW CHECKLIST

Institution Name: ATI – 3 campuses and 1 Branch New School XX New Program(s) _____

Date: 4/29/2008 – 4/30/2008 **Updated: October 9, 2008 Updated: March 31, 2009**

	PROGRAMMATIC REVIEW AREAS	(Yes/No /N/A)	COMMENTS
1.	School's Licensing Information.	YES	ATI 4 locations in South Florida are licensed by the State of Florida/DOE/Commission for Independent Education (CIE).
	Accreditation Information, if applicable.	Yes	All ATI locations are accredited by the Accrediting Commission of Career Schools and Colleges of Technology (ACCSCT). In addition, ATI College of Health in Miami is also accredited by the Committee on Accreditation for Respiratory Care (CoARC).
2.	School's enrollment information.	YES	<p>ATI's total enrollment as of April 18, 2008 was 2,119 (both day & evening) for all locations in Broward and Miami-Dade Counties. Enrollment by locations is as follows:</p> <ol style="list-style-type: none"> 1. ATI Career Training Center: School # 3114 - Fort Lauderdale, FL - 199 students 2. ATI Career Training Center: School # 3115 – Oakland Park, FL - 445 students 3. ATI Career Training Center: School # 3117 – Miami, FL - 398 students 4. ATI College of Health: School # 3116 – Miami, FL – 1077 students <p><u>Updated Enrollment Information:</u> ATI's total enrollment as of October 8, 2008 was 2,678.(both day & evening) for all locations in Broward and Miami-Dade Counties. Enrollment by locations is as follows:</p> <ol style="list-style-type: none"> 1. ATI Career Training Center: School # 3114 - Fort Lauderdale, FL - 304 students 2. ATI Career Training Center: School # 3115 – Oakland Park, FL - 643 students 3. ATI Career Training Center: School # 3117 – Miami, FL - 626 students 4. ATI College of Health: School # 3116 – Miami, FL – 1105 students
3.	Training Program/Design – Per training program.	Yes	<p>A.S. Degree Program:</p> <ol style="list-style-type: none"> 1. Diagnostic Ultrasound Technician (CIP 0317021300) or (CIP317021200) 24 months 2. Respiratory Therapy (CIP 0317081800)- 24 months <p>OAD Programs:</p> <ol style="list-style-type: none"> 3. Air Conditioning, Heating Refrigeration & Appliances (CIP 0647020101) – 16 months 4. Automotive Service Technician (CIP 0647060400)- 16 months 5. Network Administration (CIP 0507030609) – 16 months <p>Certificate Programs:</p>

			<p>6. Medical Assisting Technology (CIP 0317050300) - 10 months/40 weeks</p> <p>7. Medical Administrative Assisting Technology (CIP 0507060502) - 7 months//30 weeks.</p> <p>8. Air Conditioning, Heating Refrigeration & Appliances (CIP 0647020101) 11 months</p> <p>9. Automotive Service Technician (CIP 0647060400) 12 months</p> <p>10. Business Administration Technology (CIP 0507040102) 10 months</p>
4.	Curriculum per training area requested. Affiliation Agreements, if applicable.	Yes	Full curricula were available and reviewed. Lesson plans developed and instructional objectives and strategies were incorporated. Affiliation Agreements in place for required programs.
5.	Instructional staffing.	Yes	Resumes, CIE Instructional and Administrative Personnel Forms were provided for instructional staff.
6.	Facility.	Yes	<p>ATI has two campuses in Broward County and one campus and a branch in Miami-Dade County. ATI's Fort Lauderdale campus is comprised of two standalone buildings located on NW 62nd Street and occupies approximately 25, 000 sq ft of space (13 classrooms and 4 labs)</p> <p>ATI's Oakland Park campus is two standalone buildings land occupies approximately 25,000 sq feet of space (6 Classrooms and 11 Labs).</p> <p>ATI's Career Center located at 7625 NW 25th Street, Miami is a 30,000 sq foot facility. (13 classrooms and 5 labs).</p> <p>ATI's College of Health, located at 1525 NW 167 Street, Miami, is housed in two locations in an office complex and is approximately 16,000 36,000 square feet (8 23 classrooms, 5 7 labs). This campus will be moving to a new facility, within the same complex they are currently located in.</p>
7.	Equipment, training aids, books and other instructional material.	Yes	Inventory provided. All equipment maintained and in good working order. Books and materials are on hand.
8.	Placement information. Licensing or Certification rate, if applicable.	Yes	Provided Annual Reports for 2006 and 2007 required by ACCSCT. Performance varies from campus to campus and by the programs offered. The placement rate for all programs: reported was 78.4% with a 94.2% training related placement rate.
9.	Staff job development/placement information.	Yes	Resumes provided for the staff responsible for placement assistance.
10.	Additional staffing capabilities, i.e. counseling, case management, etc.	YES	Resumes of other staff provided.
11.	Cost data per training program.	Yes	<p>ATI's Total Program cost:</p> <p>A.S. Degree Program:</p> <p>1. Diagnostic Ultrasound Technician : \$37,500.00</p> <p>2. Respiratory Therapy : \$37,500.00</p> <p>OAD Programs:</p> <p>3. Air Conditioning, Heating Refrigeration & Appliances:</p>

			<p>\$15,875.00</p> <p>4. Automotive Service Technician: \$19,500.00</p> <p>5. Network Administration: \$17,500.00</p> <p>Certificate Programs:</p> <p>6. Medical Assisting Technology: \$11,750.00</p> <p>7. Medical Administrative Assisting Technology: \$8,500.00</p> <p>8. Air Conditioning, Heating Refrigeration & Appliances :\$15,000.00</p> <p>9. Automotive Service Technician: \$18,000.00</p> <p>10. Business Administration Technology: \$12,000.00</p>
12.	Financial Aid Information.	Yes	<p>ATI is a Title IV eligible school. The School participates in the Federal Pell Grant Program, as well as other loan programs such as: Federal Stafford Subsidized and Federal Stafford Unsubsidized Loans, Federal Direct Subsidized and Federal Direct Unsubsidized Loans, Federal Supplemental Loans for Students (Federal SLS Loans).</p> <p>ATI default rate varies from campus to campus. 1. ATI College of Health final default rate in FY 2005 was 3.3%, 2. ATI Career Training Center, Oakland Park and Miami combined FY 2005 final default rate was 10.5%, and 3. ATI Career Training Center, Fort Lauderdale, FY 2005 final default rate was 9.3%</p> <p>These rates were a decrease from the previous year report.</p>

SCHOOL PROGRAMMATIC REVIEW CHECKLIST

Institution Name: Professional Training Center **New School:** X **New Program(s)** _____

Date: 11/9/07 **Updated:** September 23, 2008- **Updated:** March 31, 2009

	PROGRAMMATIC REVIEW AREAS	(Yes/No/ N/A)	COMMENTS
1.	School's Licensing Information.	YES	Professional Training Center is licensed by the FLDPE/Commission for Independent Education by "Means of Accreditation"
	Accreditation Information, if applicable.	Yes	Accredited by the by the Accrediting Council for Independent Colleges and Schools
2.	School's enrollment information.	YES	PTC's enrollment as of 03/25/09 was 494 students (day and evening). PTC's enrollment as of July 1, 2008 was 408 students (day and evening) At the time of the initial review the enrollment was 380 students (both day & evening).
3.	Training Program/Design – Per training program.	Yes	<u>Occupational Associates Degree (OAD) Programs</u> Diagnostic Medical Sonography General Radiologic Technology
4.	Curriculum per training area requested. Affiliation Agreements, if applicable.	Yes	Full curricula were available and reviewed. Lesson plans developed and instructional objectives and strategies were incorporated. Affiliation Agreements in place for required programs.
5.	Instructional staffing.	Yes	Resumes, CIE Instructional and Administrative Personnel Forms were provided for instructional staff.
6.	Facility.	Yes	Professional training Center (PTC) is located on a six acre campus, currently comprising six buildings with approximately 36,000 square feet of space (offices, classrooms, labs, library and a cafeteria) the school has 16 classrooms, 7 labs (1 Computer Lab, 3 DMS labs, 2 X-Ray Labs and 1 Pharmacy Lab).
7.	Equipment, training aids, books and other instructional material.	Yes	Inventory provided. All equipment maintained and in good working order. Books and materials are on hand.
8.	Placement information. Licensing or Certification rate, if applicable.	Yes	Florida Education & Training Placement Information Program (FETPIP) provided. Performance varies from program. The placement rate for all programs: reported was 85.5%. The School provided its Accrediting Bureau of Health Education Schools (ABHES) Annual reports. The reports are: <ul style="list-style-type: none"> • 2006-2007 Intuitional Annual Report for the period July 1, 2006 – June 30, 2007, and • 2005-2006 Intuitional Annual Report for the period July 1, 2005 – June 30, 2006. The placement rate for all programs reported was: 74.5% Diagnostic Medical Sonography: 72.45% as of June 30, 2008 General Radiologic Technology: 73.70% as of June 30, 2008.
9.	Staff job development/placement information.	Yes	Resumes provided for the staff responsible for placement assistance.
10.	Additional staffing capabilities, i.e. counseling, case management, etc.	YES	Resumes of other staff provided.

	PROGRAMMATIC REVIEW AREAS	(Yes/No/ N/A)	COMMENTS
11.	Cost data per training program.	Yes	PTC's Total Program cost: OAD Programs As of 3/25/09: 1. Diagnostic Medical Sonography = - \$40,191.00 2. General Radiologic Technology = \$42,523.00
12.	Financial Aid Information.	Yes	PTC is a Title IV eligible school. The School participates in the Federal Pell Grant Program, Federal Supplemental Education Opportunity Grant. In addition PTC participates in the following loan programs: Federal Subsidized and Unsubsidized Stafford Loan Programs, and Federal PLUS Loan Program PTC's default rate was: 2005 (0.4%, 2004 (7.3%) and 2003 (5.63%)

SCHOOL PROGRAMMATIC REVIEW CHECKLIST

Institution Name: South Florida Career Institute (SFCD) **New School:** _____ **New Program(s)** XX
Date: 08/26/08 **Updated:** November 24, 2008

	PROGRAMMATIC REVIEW AREAS	(Yes/No/ N/A)	COMMENTS
1.	School's Licensing Information.	YES	South Florida Career Institute (SFCD) is licensed by the FLDPE/Commission for Independent Education by "Means of Accreditation"
	Accreditation Information, if applicable.	Yes	N/A
2.	School's enrollment information.	YES	South Florida Career Institute is a small school with limited enrollment. Class sizes are limited to 12 students. The current enrollment was 4 students.
3.	Training Program/Design – Per training program.	Yes	<u>Proposed Programs:</u> Diploma Programs: Medical Secretary/Dental Front Office – 420 clock hours – 10 weeks Paralegal Assistant – 900 clock hours – 22 weeks NCLEX Examination Review for RN/LPN Professionals of Other Countries – 600 clock hours – 15 weeks
4.	Curriculum per training area requested. Affiliation Agreements, if applicable.	Yes	Full curricula were available and reviewed. Lesson plans developed and instructional objectives and strategies were incorporated.
5.	Instructional staffing.	Yes	Resumes, CIE Instructional and Administrative Personnel Forms were provided for instructional staff.
6.	Facility.	Yes	South Florida Career Institute is a small school and is located at 7615 Davie Road Extension, Hollywood Fl 33024 and is approximately 1,600 square feet of space (2 offices and 2 classrooms, and 1 dedicated computer lab) Note: all classrooms have computer stations for all students. .
7.	Equipment, training aids, books and other instructional material.	Yes	Inventory provided. All equipment maintained and in good working order. Books and materials are on hand.
8.	Placement information. Licensing or Certification rate, if applicable.	Yes	<ul style="list-style-type: none"> • South Florida Career Institute provided. FDOE/CIE Annual Completion, Placement and Licensing performance information on the various programs for the period: • July 1, 2007 – June 30, 2008 - Placement rate for all programs reported was 86.5% (31 enrollments, 30 graduates and 26 placements) In addition, the school also submitted performance information maintained for individuals that are referred by workforce for the periods:: <ul style="list-style-type: none"> • July 1, 2006 – June 30, 2007 – Placement rate for all programs reported was 96.9% (33 enrollments, 32 graduates and 31 placements) • July 1 2005 – June 30, 2006 - Placement rate for all programs reported was 95.0%.
9.	Staff job development/placement information.	Yes	Resumes provided for the staff responsible for placement assistance.
10.	Additional staffing capabilities, i.e. counseling, case management, etc.	YES	Resumes of other staff provided.

	PROGRAMMATIC REVIEW AREAS	(Yes/No/ N/A)	COMMENTS
11.	Cost data per training program.	Yes	South Florida Career Institute Program costs are: Diploma Programs 1. Medical Secretary/Dental Front Office = \$6,125.00 2. Paralegal Assistant = \$10,375.00 3. NCLEX Examination Review for RN/LPN Professionals of Other Countries = \$8,325.00
12.	Financial Aid Information.	Yes	South Florida Career Institute is not participating in any financial aid program (Title IV, or loan programs) at this time.

SCHOOL PROGRAMMATIC REVIEW CHECKLIST

Institution Name: Miami-Dade County Public Schools (MDCPS)/Lindsey Hopkins Technical Educational Center (LHTEC) New School: ____ New Program(s) X Date: March 4, 2009

	PROGRAMMATIC REVIEW AREAS	(Yes/No/ N/A)	COMMENTS
1.	School's Licensing Information.	YES	MDCPS is under the auspices of the Florida Department of Education.
	Accreditation Information, if applicable.	Yes	Lindsey Hopkins Technical s Educational Center (LHTEC) is accredited by the Council of Occupational Education (COE)
2.	School's enrollment information.	YES	MDCPS – LHTEC total enrollment the year 7/08 was 8,345 students.
3.	Training Program/Design – Per training program.	Yes	<u>Certificate Program</u> Tile Settings – CIP 0646010300. This is the only program in MDCPS.
4.	Curriculum per training area requested. Affiliation Agreements, if applicable.	Yes	Full curricula were available and reviewed. Instructional objectives and strategies were incorporated.
5.	Instructional staffing.	Yes	MDCPS Certified instructors.
6.	Facility.	Yes	The LHTEC facility is located on a major campus and consists of a 380,000 sq ft of classroom, labs and office space. LHTEC is along a major transient route.
7.	Equipment, training aids, books and other instructional material.	Yes	Inventory provided. All equipment maintained and in good working order. Books and materials are on hand.
8.	Placement information. Licensing or Certification rate, if applicable.	Yes	The placement rate is based on FETPIP data and the most report has MDCPS overall placement rate at 79%. LHTEC MLEC overall placement rate is 81%.
9.	Staff job development/placement information.	Yes	A full-time Career Specialist assists with job placement for all currently enrolled students and former students who have earned a Certificate of Completion. Teachers also assist with placement.
10.	Additional staffing capabilities, i.e. counseling, case management, etc.	YES	The Student Services Department offers guidance counseling, vocational testing, financial aid, and job placement services. Counselors are available Monday through Thursday from 8:00 a.m. to 9:30 p.m., and Friday from 8:00 a.m. to 6:00 p.m.
11.	Cost data per training program.	Yes	LHTEC Total Program cost: Tile Setting = \$1,385.00
12.	Financial Aid Information.	Yes	Note: Due to the length of this program, 500 hours, the Tile Setting program does not qualify for PELL Grants. LHTEC is a Title IV eligible school. The School participates in the Federal Pell Grant Program as well as the Federal Supplemental Education Opportunity Grants (FSEOG), Federal Stafford Loan Program (FSLP). Other financial aid programs available for LHTEC are the District Financial Aid Program (DFAP), as well as a Tuition Fee Waiver Program.

SCHOOL PROGRAMMATIC REVIEW CHECKLIST

Institution Name: Miami Dade College
Date: March 30 – April 1, 2009

New School: _____ New Program(s) X

	PROGRAMMATIC REVIEW AREAS	(Yes/No/ N/A)	COMMENTS
1.	School's Licensing Information.	YES	Miami Dade College is a State Supported educational institution under the Florida Department of Education, Division of Community Colleges.
	Accreditation Information, if applicable.	Yes	Miami Dade College is accredited by the Commissions on Colleges of the Southern Association of Colleges and Schools to award associate and baccalaureate degrees.
2.	School's enrollment information.	YES	MDC's total enrollment is over 167, 700 students. The Biotechnology program enrollment is 285 students.
3.	Training Program/Design – Per training program.	Yes	<p><u>A.S. Degree Program:</u> CIP 0626061600/1626061600</p> <ul style="list-style-type: none"> • <u>Biotechnology</u> • <u>Chemical Technology</u> • <u>Bioinformatics</u> <p><u>College Credit Certificate (CCC) Program:</u> CIP 0626061602</p> <ul style="list-style-type: none"> • <u>Biotechnology</u> <p><u>Advanced Technical Certificate (ATC) Programs:</u> CIP 0626061602</p> <ul style="list-style-type: none"> • <u>Biotechnology</u> • <u>Bioinformatics</u> • <u>Chemical Technology</u>
4.	Curriculum per training area requested. Affiliation Agreements, if applicable.	Yes	Full curricula were available and reviewed. Instructional objectives and strategies were incorporated.
5.	Instructional staffing.	Yes	Miami Dade College faculty.
6.	Facility.	Yes	The Biotechnology program at MDC is offered at the MDC/Wolfson and MDC/ North campuses. The facilities at the MDC Wolfson campus houses classrooms and 4 labs for the biotechnology program. The North campus consists of classrooms and has a number of labs that are available. This facility will be moving into a 70,000 sq foot science building in June 2009.
7.	Equipment, training aids, books and other instructional material.	Yes	Inventory provided. All equipment maintained and in good working order. Books and materials are on hand.
8.	Placement information. Licensing or Certification rate, if applicable.	Yes	The placement rate is based on FETPIP data and the most report has MDC overall placement rate at 81%.
9.	Staff job development/placement information.	Yes	The Biotechnology program has two full-time student support services staff in addition to having the MDC Career Specialist. This staff assists students with enrollments and placement. .
10.	Additional staffing capabilities, i.e. counseling, case management, etc.	YES	The Student Services Department offers guidance counseling, vocational testing, financial aid, and job placement services. Counselors are available Monday through Thursday from 8:00 a.m. to 9:30 p.m., and Friday from 8:00 a.m. to 6:00 p.m.
11.	Cost data per training program.	Yes	<p>MDC Cost for the programs are:</p> <p><u>A.S. Degree Program:</u> \$7,239.00</p> <ul style="list-style-type: none"> • <u>Biotechnology</u>

			<ul style="list-style-type: none"> • <u>Chemical Technology</u> <p>Bioinformatics LHTEC Total Program cost:</p> <p><u>College Credit Certificate (CCC) Program: \$2,609.00</u></p> <ul style="list-style-type: none"> • <u>Biotechnology</u> <p><u>Advanced Technical Certificate (ATC) Programs: \$5,047.00</u></p> <ul style="list-style-type: none"> • <u>Biotechnology</u> • <u>Bioinformatics</u> • <u>Chemical Technology</u>
12.	Financial Aid Information.	Yes	<p>MNDC is a Title IV eligible school. The School participates in the Federal Pell Grant Program as well as the Federal Supplemental Education Opportunity Grants (FSEOG), Federal Stafford Loan Program (FSLP).</p>



5.

SFWIB – Economic Development & Industry Sector (EDIS) Committee

April 16, 2009

SFWIB Workforce Estimating Conference

Informational/Discussion

BACKGROUND

On March 18, 2009, the 3rd Region 23 Workforce Estimating Conference (WEC) was held in response to the State releasing on March 2, 2009, the Region's Preliminary 2009-2010 Targeted Occupations List (TOL). The WEC reviews the Region's Targeted Occupations List (TOL) to assess if occupations meet the needs of the Region, including occupations that are identified as high-skill/high-wage occupations and additionally to target other occupations that are important to the Region's economy. The Conference provides the Region the opportunity to request addition of occupations that are important the Region's or State economy. In addition, it also allows the Region to request the deletion of occupations from the list. Requests for on-line additions/deletions to the TOL were due to the State by COB, March 31, 2009.

The Regional criteria for inclusion on the Region's TOL are:

1. Minimum of 25 annual openings and positive growth.
2. Wage Criteria: The occupation must meet both the entry level and the mean (average) wage criteria.
 - (a). Targeted Occupations ITA Wage Criteria
 - (i.) Entry wage of \$10.29 per hour or higher
 - (ii) Average wage of \$12.66 per hour or higher
 - (b). High Skill/High Wage Occupations
 - (i) Entry wage of \$12.66 per hour or higher
 - (ii) Average wage of \$19.83 per hour or higher
3. Training Codes of 3 (PSAV Certificate) or 4 (Community College Credit/Degree). A.A. Degrees are not included.

The Conference reviewed requests that were received and requested staff verify information for the following requests; Travel Agent, Security Guard and Pharmacy Technicians. In addition, the Conference authorized staff to accept additional requests to add occupations until March 27, 2009. Staff verified the submitted request and uploaded the requested additions to the State on0line by COB, March 31, 2009.

The requested additions are attached for review.

Attachment

Occupations Submitted for Addition to the Region's 2009-2010 Preliminary Targeted Occupations List

SOC Code	SOC Title	Annual Openings	Weighted Entry Wage	Weighted Mean Wage
194021	Biological Technicians	25	\$14.81	\$20.65
292081	Optician, Dispensing	53	\$14.37	\$21.08
339032	Security Guard	275	\$11.55	\$14.07
351011	Chefs and Head Cooks	35	\$14.42	\$16.84
434051	Customer Service Representative	126	\$11.33	\$13.60
494021	Avionics Technicians	48	\$19.79	\$24.39
499031	Home Appliance Repairers	26	\$14.29	\$22.17
499092	Commercial Divers	29	\$13.62	\$18.25

Occupations Submitted for Deletion from the Region's 2009-2010 Preliminary Targeted Occupations List

SOC Code	SOC Title	08-09 Final	09-10 Prelim	Source*
253021	Self-Enrichment Education Teachers	N	Y	R



8.

SFWIB – Economic Development & Industry Sector (EDIS) Committee

April 16, 2009

Revised Individual Training Account (ITA) Policy Meeting

Informational Item

BACKGROUND

Individual Training Accounts (ITAs) are used to provide training services to eligible SFWIB customers. The training must be in an occupation on the Region's Targeted Occupations List (TOL) and is used to defray the cost of the training at an approved SFWIB Training Vendor.

At its December 11, 2008, meeting, the Committee members held a lengthy a discussion on a revised Individual Training Account (ITA) Policy for the Region. Based on the discussion, the Committee members felt that a further discussion was needed on the policy.

The Committee needs to discuss scheduling a meeting to discuss the revised ITA policy.