



Tier One Certificate Exam Request Form

Revised 11/16/2017

If a staff member has completed the Tier One curriculum materials and is ready to take the Tier One Certificate Exam, complete this form to indicate he or she is prepared for the Tier One Certificate Exam. After all information requested below has been entered, please email to WFSTraining@deo.myflorida.com.

Learner's First Name

Learner's Last Name

Learner's Email Address

LWDB Number 23

Career Center

Please register this staff member to complete the Tier One Certification Exam. The date of the exam to be completed is

What attempt is this for the learner?

First Attempt

Second Attempt

If second attempt what was the date of the first attempt

Third Attempt

If third attempt what was the date of the second attempt

Transcript Reset

Please reset this staff member's transcript in the Adobe Connect Learning Management System

Reason

LWDB Training Coordinator's Name: Kelly Levy

LWDB Training Coordinator's Email Address: Tier1certification@careersourcesfl.com

Center Director's/Supervisor Name

Center Director's Supervisors Email

Date Submitted