

July 6, 2022

Mr. Donard St. Jean  
CEO-President  
Compu Design USA, Inc.  
1140 NE 163RD Street, Suite 22  
North Miami Beach, FL 33162

**SUBJECT: Letter of Intent**

Dear Mr. St. Jean:

This Letter of Intent is to notify you that, as an approved **South Florida Workforce Investment Board (SFWIB)** Training Vendor; **Compu Design USA, Inc.** will continue to provide Training Vendor services for the effective period from **July 1, 2022 to June 30, 2025** pursuant to the terms contained herein.

**The Contractor agrees** to render services in a manner deemed satisfactory to the SFWIB, in its sole discretion, and in accordance with the **Statement of Work**, attached hereto and incorporated herein, as **Exhibit A**.

Modifications to **Exhibit A, Statement of Work** shall not be effective until approved, in writing, by the SFWIB.

**The Contractor agrees** that payment will continue on the basis of the most recent **Approved Training Program Cost Listing** attached hereto and incorporated herein, as **Exhibit C** until such time as approved by the SFWIB and incorporated by written modification.

**The Contractor and the SFWIB agree** this Letter of Intent will be replaced by a duly executed contract within 90 calendar days from the date of transmittal. Failure to submit documents identified below within the specified timeframe may result in a disallowance of the expenditure made and/or cost incurred by the Contractor, which shall be determined by the SFWIB in its sole discretion.

Please submit the following to Dania Roque, Contracts Officer, within ninety (90) days from the date of transmittal:

- Operational documents and signed contract within 90 calendar days from the date of transmittal.

info@careersourcesfl.com

7300 Corporate Center Drive, Suite 500  
Miami, Florida 33126

p: 305-594-7615 | f: 305-470-5629

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The Training Vendor Agreement (Contract) is forthcoming for your signature. Once executed, we will return one (1) scanned original to you. Should you have any questions or concerns, please contact the SFWIB Contracts Officer identified above.

**CONTRACTOR'S REPRESENTATIVE**

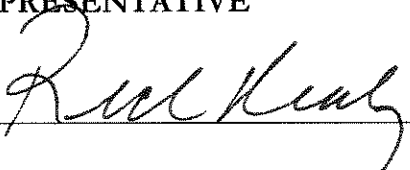
Signature: \_\_\_\_\_

PRINTED NAME: **Donard St. Jean**

TITLE: **CEO-President**

DATE: \_\_\_\_\_

**SFWIB'S REPRESENTATIVE**

Signature:  \_\_\_\_\_

PRINTED NAME: **Rick Beasley**

TITLE: **Executive Director**

DATE: 7/11-22

*Attachments*

- Pc: Renee Bennett, Assistant Director, SFWIB/Finance
- David Gilbert, Adult Programs Manager, SFWIB/CSSF
- Robert Smith, Special Projects Administrator II, SFWIB/CSSF
- Central File, SFWIB/CSSF