

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
MIAMI, FLORIDA**

**FINANCIAL STATEMENTS AND
REQUIRED SUPPLEMENTARY INFORMATION
JUNE 30, 2021**

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREERSOURCE SOUTH FLORIDA
JUNE 30, 2021**

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D/B/A CAREERSOURCE SOUTH FLORIDA
JUNE 30, 2021**

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ANTHONY BRUNSON P.A.

CERTIFIED PUBLIC ACCOUNTANTS & BUSINESS ADVISORS

INDEPENDENT AUDITORS' REPORT

Governing Body of South Florida Workforce Investment Board
d/b/a CareerSource South Florida
Miami, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, and each major fund of South Florida Workforce Investment Board as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the South Florida Workforce Investment Board's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.



We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, and each major fund, of the South Florida Workforce Investment Board, as of June 30, 2021, and the respective changes in financial position, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and on pages 4 through 8 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the South Florida Workforce Investment Board's basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*, and the accompanying Reconciliation of the General Ledger Expenditure Accounts to the State of Florida the State of Florida Subrecipient Enterprise Resource Application System, as required by the Special Guidance Provided by the Florida Department of Economic Opportunity audit requirement are presented for the purpose of additional analysis and are not a required part of the basic financial statements.

The Reconciliation of the General Ledger Expenditure Accounts to the State of Florida Subrecipient Enterprise Resource Application System and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, Reconciliation of the General Ledger Expenditure Accounts to the State of Florida Subrecipient Enterprise Resource Application System and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 15, 2021, on our consideration of the South Florida Workforce Investment Board's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering South Florida Workforce Investment Board's internal control over financial reporting and compliance.



Miami, Florida
December 15, 2021

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREERSOURCE SOUTH FLORIDA
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021**

This section of the South Florida Workforce Investment Board (SFWIB) annual financial report presents Management's Discussion and Analysis (MD&A) of the SFWIB's financial performance during the fiscal year ended June 30, 2021. This section is to be read in conjunction with SFWIB's financial statements and the accompanying notes, which follow this section.

FINANCIAL HIGHLIGHTS

At the end of the current fiscal year, SFWIB's net position totaled \$504,968.

- During fiscal year 2021, SFWIB's expenses in the government-wide financial statements totaled \$40,688,787 for direct program services and administrative expenses. Revenues totaled \$40,363,175.

OVERVIEW OF THE FINANCIAL STATEMENTS

The MD&A is intended to serve as an introduction to SFWIB's basic financial statements. SFWIB's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to basic financial statements.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of SFWIB's finances, using accounting methods similar to those used by private sector business.

The statement of net position presents information on all of SFWIB's assets, deferred outflows, liabilities, and deferred inflows, with the difference between assets and liabilities, deferred inflows, and deferred outflows, reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of SFWIB is improving or deteriorating.

The statement of activities presents information showing how SFWIB's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenue and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREERSOURCE SOUTH FLORIDA
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021**

OVERVIEW OF THE FINANCIAL STATEMENTS (cont'd)

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. SFWIB, like all other governmental entities, uses fund accounting to ensure and reflect compliance with finance-related requirements, such as the general statutes and special grant conditions. SFWIB maintains two governmental funds to account for governmental activities:

General Fund - The general fund is used to account for and report all financial resources not accounted for and reported in another fund.

Special Revenue Fund - Most of the SFWIB's basic services are accounted for in the special revenue fund. The special revenue fund is used to account for all federal, state, and local grants and contracts.

However, unlike the government-wide financial statements, the governmental fund financial statements focus on near-term, inflows and outflows of spendable resources, as well as on balances of expendable resources available at the end of the fiscal year. Such information may be useful in evaluating SFWIB's near-term financing requirements.

Because the focus of the governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for the governmental funds with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of SFWIB's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenue, expenditures, and changes in fund balance provide a reconciliation to facilitate this comparison between *the governmental funds* and *governmental activities*.

Notes to the Financial Statements

The notes provide disclosures and additional information that are essential to a full understanding of the financial information presented in the government-wide and fund financial statements.

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREERSOURCE SOUTH FLORIDA
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021**

FINANCIAL ANALYSIS OF SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

Government-wide Financial Analysis

Summary of Net Position

The following comparative table summarizes SFWIB's net position as of June 30, 2021 and 2020.

	<u>2021</u>	<u>2020</u>
Assets:		
Current and other assets	\$ 9,229,818	\$ 10,934,452
Capital assets, net	<u>137,456</u>	<u>110,608</u>
Total assets	<u>9,367,274</u>	<u>11,045,060</u>
Liabilities and deferred inflows:		
Current liabilities	5,863,581	9,012,812
Non-current liabilities	878,405	860,341
Deferred inflows	<u>2,120,320</u>	<u>341,327</u>
Total liabilities and deferred inflows	<u>8,862,306</u>	<u>10,214,480</u>
Net position:		
Net investment in capital assets	137,456	110,608
Unrestricted net position	<u>367,512</u>	<u>719,972</u>
Total net position	<u>\$ 504,968</u>	<u>\$ 830,580</u>

As of June 30, 2021, current assets totaled \$9,229,818. This is a net decrease of \$1,704,634 from June 30, 2020, principally attributable to the net effect of a decrease in the cash, and a decrease in payables as of June 30, 2021. The net effect of this is due to timing differences between when cash is requested and received from grantor agencies, and when invoices are presented for payment. There was also a decrease in prepaid rent due to the closing of the Miami Beach facility.

The increase of \$26,848 in capital assets is due primarily to the combined effect of depreciation expense of approximately \$41,517 and the acquisition of new assets totaling \$68,365.

Current liabilities of \$5,863,581 decreased by \$3,149,231 when compared to 2020. This decrease was primarily attributable to a net decrease between accrued payables and account payables as of June 30, 2021, and is primarily due to timing of invoices presented for payment.

The increase in non-current liabilities of \$18,064 is due to an increase of compensated absences payable to employees; and the increase in deferred inflows is due to funding decisions related to various grants, which increased the fund under this category.

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREERSOURCE SOUTH FLORIDA
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021**

FINANCIAL ANALYSIS OF SOUTH FLORIDA WORKFORCE INVESTMENT BOARD (cont'd)

Government-wide Financial Analysis (cont'd)

Change in Net Position - Governmental Activities

	<u>2021</u>	<u>2020</u>
Total revenue	\$ 40,363,175	\$ 39,351,209
Total expenses	<u>40,688,787</u>	<u>39,442,930</u>
Change in net position	<u>\$ (325,612)</u>	<u>\$ (91,721)</u>

Total revenue and expenses increased approximately \$1,011,966 and \$1,245,857 respectively, during fiscal year 2021. The increase in revenue and expenses was primarily due to additional funding from DEO for COVID19 grants.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

As of June 30, 2021, SFWIB had invested approximately \$137,456 net of accumulated depreciation of approximately \$1,048,360 in a wide range of assets for its Career Centers, and administrative operations including computer equipment, five mobile vehicles, office equipment and furniture and fixtures. See Note 5 to the accompanying financial statements for further analysis.

Long-term Liabilities

SFWIB's long-term liabilities consist of compensated absences payable to SFWIB's employees at some future date in excess of one year after June 30, 2021. The long-term portion of compensated absences payable as of June 30, 2021 was approximately \$878,405. See Note 8 to the accompanying financial statements for further analysis.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The Florida Legislature and CareerSource Florida will not provide a final allocation to the SFWIB until late May or early June, 2022; therefore, the actual funding awarded to SFWIB is not measurable as of the date of this report.

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREERSOURCE SOUTH FLORIDA
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2021**

CONTACTING SOUTH FLORIDA WORKFORCE INVESTMENT BOARD'S FINANCIAL MANAGEMENT

This financial report is designed to provide to the citizens, customers, and creditors in Miami-Dade and Monroe Counties as well as grantor agencies with a general overview of the SFWIB's financial position and to demonstrate the SFWIB's accountability for the funds it receives. Questions concerning any of the information provided in this report or requests for additional information should be addressed to:

South Florida Workforce Investment Board - Finance Office
7300 NW 19th Street
Suite 500
Miami, Florida 33126

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREERSOURCE SOUTH FLORIDA
STATEMENT OF NET POSITION
FOR THE YEAR ENDED JUNE 30, 2021**

	Primary Government
	Total Governmental Activities
ASSETS	
Current assets:	
Cash	\$ 1,470,507
Grants receivable	7,294,265
Prepaid costs	<u>465,046</u>
Total current assets	<u>9,229,818</u>
Non-current assets:	
Capital assets, net	<u>137,456</u>
Total non-current assets	<u>137,456</u>
Total Assets	<u><u>\$ 9,367,274</u></u>
LIABILITIES AND DEFERRED INFLOWS OF RESOURCES	
Current liabilities:	
Accounts payable and accrued expenditures	\$ 5,746,921
Current portion of compensated absences	<u>116,660</u>
Total current liabilities	<u>5,863,581</u>
Non-current liabilities:	
Non-current portion of compensated absences	<u>878,405</u>
Total non-current liabilities	<u>878,405</u>
Total liabilities	<u>6,741,986</u>
Deferred inflows of resources:	
Unearned revenue & advances	<u>2,120,320</u>
Total deferred inflows of resources	<u>2,120,320</u>
Total Liabilities and Deferred Inflows of Resources	<u>8,862,306</u>
Net position:	
Invested in capital assets, net of related debt	137,456
Unrestricted	<u>367,512</u>
Total Net Position	<u><u>\$ 504,968</u></u>

The accompanying notes are an integral part of these financial statements.

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREERSOURCE SOUTH FLORIDA
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2021**

<u>FUNCTIONS/PROGRAMS</u>	<u>Expenses</u>	<u>Program Revenue</u>	<u>Net (Expense) Revenue & Changes in Net position</u>
		<u>Operating Grants and Contributions</u>	<u>Governmental Activities</u>
Governmental Activities			
Government grants:			
WIOA - Adult Services	\$ 6,001,009	\$ 6,006,588	\$ 5,579
WIOA - Dislocated Workers Services	6,350,472	6,357,710	7,238
WIOA Supplemental State Level	2,392,663	2,392,663	-
Supplemental Nutritional Program	851,759	852,198	439
Reemployment Eligibility Assessment	666,095	666,431	336
Refugee and Entrant Program	5,518,341	5,524,011	5,670
Trade Adjustment Assistance TAA/TAC/TAT	6,870	6,820	(50)
Disabled Veterans' Outreach Program	51,080	50,906	(174)
Local Veterans' Outreach Program	44,588	44,639	51
Wagner Peyser	780,572	779,379	(1,193)
Wagner Peyser 7B - Military Spouse	89,941	89,976	35
Temporary Assistance to Needy Families/ Welfare Transition Program	8,048,850	8,055,519	6,669
WIOA - Youth Services	6,418,553	6,416,709	(1,844)
WIOA - National Emergency	1,516,790	1,518,811	2,021
WIOA – State Level COVID-19 Supplemental	219,307	220,066	759
WIOA - COVID-19 Layoff Aversion Strategy	1,378,600	1,379,796	1,196
Non-federal expenses	<u>353,298</u>	<u>-</u>	<u>(353,298)</u>
Total Governmental Activities	<u>\$ 40,688,787</u>	<u>\$ 40,362,221</u>	<u>(326,566)</u>
General revenue - contribution income		954	<u>954</u>
Change in net position		(325,612)	<u>(325,612)</u>
Net position - beginning			<u>830,580</u>
Net position - ending			<u>\$ 504,968</u>

The accompanying notes are an integral part of these financial statements.

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREERSOURCE SOUTH FLORIDA
BALANCE SHEET — GOVERNMENTAL FUNDS
JUNE 30, 2021**

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Total Governmental Funds</u>
ASSETS			
Cash	\$ 1,362,212	\$ 108,295	\$ 1,470,507
Grants receivable	371	7,293,894	7,294,265
Due from other funds	-	465,046	465,046
Prepaid expenses	<u>465,046</u>	<u>-</u>	<u>465,046</u>
Total Assets	<u>1,827,629</u>	<u>7,867,235</u>	<u>9,694,864</u>
LIABILITIES			
Accounts payable & accrued expenditures	-	5,746,921	5,746,921
Due to other funds	<u>465,046</u>	<u>-</u>	<u>465,046</u>
Total liabilities	<u>465,046</u>	<u>5,746,921</u>	<u>6,211,967</u>
DEFERRED INFLOWS OF RESOURCES			
Unearned revenue	<u>6</u>	<u>2,120,314</u>	<u>2,120,320</u>
Total liabilities and deferred inflows of resources	<u>465,052</u>	<u>7,867,235</u>	<u>8,332,287</u>
FUND BALANCE			
Non-spendable	465,046	-	465,046
Restricted	-	-	-
Unassigned	<u>897,531</u>	<u>-</u>	<u>897,531</u>
Total Fund Balance	<u>1,362,577</u>	<u>-</u>	<u>1,362,577</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balance	<u>\$ 1,827,629</u>	<u>\$ 7,867,235</u>	<u>\$ 9,694,864</u>

The accompanying notes are an integral part of these financial statements.

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREERSOURCE SOUTH FLORIDA
RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET POSITION
JUNE 30, 2021**

Total Fund Balance - Governmental Funds \$ 1,362,577

Amounts reported for governmental activities in the statement of net position
are different because:

Capital assets net of accumulated depreciation used in governmental
activities are not financial resources and therefore are not reported in
the governmental fund. 137,456

Compensated absences that are long-term liabilities, are not due and
payable in the current period and therefore, are not reported in the
governmental funds. (995,065)

Net position of Governmental Activities \$ 504,968

The accompanying notes are an integral part of these financial statements.

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREERSOURCE SOUTH FLORIDA
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE OF THE
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2021**

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Total Governmental Funds</u>
REVENUE			
Government grants and contracts	\$ -	\$ 40,362,221	\$ 40,362,221
Other income & interest	<u>842</u>	<u>112</u>	<u>954</u>
Total Revenue	<u>842</u>	<u>40,362,333</u>	<u>40,363,175</u>
EXPENDITURES			
Program costs	233,098	36,059,634	36,292,732
Administration costs	<u>39,235</u>	<u>4,302,699</u>	<u>4,341,934</u>
Total Expenditures	<u>272,333</u>	<u>40,362,333</u>	<u>40,634,666</u>
Excess of revenue over expenditures	(271,491)	-	(271,491)
Fund balance at beginning of year	<u>1,634,068</u>	<u>-</u>	<u>1,634,068</u>
Fund balance at end of year	<u>\$ 1,362,577</u>	<u>\$ -</u>	<u>\$ 1,362,577</u>

The accompanying notes are an integral part of these financial statements.

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREERSOURCE SOUTH FLORIDA
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE OF THE GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2021**

Net change in fund balance governmental fund	\$	(271,491)
Amounts reported for governmental activities in the statement of net position are different because:		
Provision for depreciation expense on governmental capital assets is included in the governmental activities in the Statement of Activities		(41,517)
Capital outlays, reported as expenditures in governmental funds, are shown as capital assets in the statement of net position.		68,365
Change in compensated absences that are long-term liabilities, are not due and payable in the current period and therefore, are not reported in the fund financial statements.		<u>(80,969)</u>
Change in net position of Governmental Activities	\$	<u>(325,612)</u>

The accompanying notes are an integral part of these financial statements.

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREER SOURCE SOUTH FLORIDA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021**

Note 1 - General

On March 7, 2006, the Miami-Dade Board of County Commissioners (“BOCC”) passed a resolution approving a new Inter-local Agreement (“ILA”) between Miami-Dade County and Monroe County that created the Local Workforce Investment Board for Region 23 of the State of Florida in accordance with federal and state laws and regulations. On February 5, 2013 Miami-Dade Board of County Commissioners passed a resolution amending the Inter-local Agreement and extending the term four years, set to expire on June 20, 2016. On July 19, 2016 Miami-Dade Board of County Commissioners passed a resolution amending the Inter-local Agreement and extending the term four years, to expire on June 20, 2020. On May 5, 2020, Miami-Dade Board of County Commissioners passed a resolution amending the Inter-local Agreement and extending the term four years, to expire on June 20, 2024. The Local Workforce Investment Board shall be known as the South Florida Workforce Investment Board (“SFWIB”) d/b/a CareerSource South Florida and:

- Shall be a separate public body, corporate and politic, and a governmental agency and governmental instrumentality of both Miami-Dade County and Monroe County.
- The Executive Director shall be selected by the SFWIB and shall be an employee of Miami-Dade County.
- The staff of the SFWIB shall all be employees of Miami-Dade County and shall serve the SFWIB under the supervision and control of the Executive Director of SFWIB.
- The members of the SFWIB shall elect a chairperson of the SFWIB, as required by the Workforce Investment Act of 1998, and such other officers as may be deemed necessary and appropriate by the SFWIB.
- The Chief Elected Official of Miami-Dade County and the administrative service of Miami-Dade County are designated as the local fiscal agent for Region 23 of the State of Florida.
- The Chief Elected Official of Miami-Dade County for and on behalf of Miami-Dade County and the Chief Elected Official of Monroe County for and on behalf of Monroe County shall be the local grant recipients for Region 23 of the State of Florida and shall be liable for any misuse of the grant funds allocated to Region 23.
- Monroe County and Miami-Dade County agreed to assume financial liability for any misuse of grant funds in accordance with State and Federal Law: Monroe County agreed to assume 6.7% of any financial liability for any misuse of grant funds; Miami-Dade County agreed to assume 93.3% of any financial liability for any misuse of grant funds.

In March of 2006, Workforce Florida, Inc. (“WFI”), now CareerSource Florida, approved the charter for Region 23 for South Florida Workforce Board. WFI completed their review of the new Interlocal Agreement and determined the board appointments and plan requirements had been satisfied.

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREER SOURCE SOUTH FLORIDA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021**

Note 1 - General (cont'd)

Funding flows from the federal agencies (the U.S. Department of Labor and the U. S. Department of Health and Human Services) to the State of Florida. In the State of Florida, CareerSource Florida, is the policy board that allocates funding to the State's Regions and oversees the performance of the Regions in meeting performance standards established by the U.S. Department of Labor, the Florida Legislature, and CareerSource Florida. At the state level, the Florida Department of Economic Opportunities is the state agency that functions as the administrative entity for CareerSource Florida.

On the local level, the South Florida Workforce Investment Board is the policy board that plans and oversees the operation of the service delivery system in the Miami-Dade/ Monroe Region, including allocating funding to various community based organizations, for profit and governmental organizations, to provide educational, training and placement services.

Funding was received pursuant to the Workforce Investment Opportunity Act (WIOA) from the U.S. Department of Labor, Employment, and Training Administration, through the State of Florida Department of Economic Opportunities (DEO). The primary objective of WIOA is to establish programs to prepare youth and unskilled adults and dislocated workers for entry into the labor force and to afford job training to individuals facing serious barriers to employment or in need of retraining.

Funding was received from the U.S. Department of Health and Human Services through the State of Florida Department of Economic Opportunities for the purpose of providing employment and related services to those individuals who are current and former welfare recipients under the Temporary Assistance to Needy Families Act, referred to as the Welfare Transition (WT) program, and are deemed eligible for the support by the State of Florida Department of Children and Families Services (DCF).

Funding was provided by the U.S. Department of Health and Human Services, Office of Refugee Resettlement, through the DCF to provide placement services to individuals with the immigration status of entrant and refugee.

Note 2 - Summary of Significant Accounting Policies

Basis of presentation

SFWIB's accounting policies conform with Generally Accepted Accounting Principles applicable to state and local governmental units. Accordingly, the basic financial statements include both the government-wide and fund financial statements.

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREER SOURCE SOUTH FLORIDA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021**

Note 2 - Summary of Significant Accounting Policies (cont'd)

Government-wide and fund financial statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all activities of SFWIB.

The statement of activities demonstrates the degree to which the direct expenses of a given program are offset by program revenue. *Direct expenses* are those that are clearly identifiable with a program. *Program revenue* includes operating grants that are used to meet the operational requirements of a particular program.

SFWIB does not legally adopt a budget for the governmental funds and accordingly, a budget to actual comparison has not been presented in the accompanying financial statements.

Measurement focus, basis of accounting, and financial statement presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grant receipts are deemed to be earned and reported as revenue when SFWIB and its contracted service providers have incurred expenditures in accordance with specific grant requirements. Amounts received but not yet earned are reported as unearned revenues. Interest income is accrued as earned. In applying the susceptible to accrual concept to intergovernmental revenue, the legal and contractual requirements of the numerous individual programs are used as guidance. Funds must be expended on the specific purpose as defined in the grant line-item budget or agreement; therefore, revenue is recognized when the related expenditures are incurred.

Governmental fund financial statements are reported using the current financial resources measurement focus and modified accrual basis of accounting. Revenue is recognized as soon as they are both measurable and available. Revenue is considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

SFWIB reports the following major governmental funds:

General Revenue Fund – The general fund is used to account for and report all financial resources not accounted for and reported in another fund.

Special Revenue Fund - The special revenue fund accounts for specific revenues that are legally restricted to expenditure for particular purposes and includes all federal grants and contracts.

When both restricted and unrestricted resources are available for use, it is SFWIB's policy to use restricted resources first.

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREER SOURCE SOUTH FLORIDA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021**

Note 2 - Summary of Significant Accounting Policies (cont'd)

Prepaid costs

Other assets are comprised primarily of prepaid rent and insurance which are accounted for under the consumption method.

Capital assets

Capital assets, which include computer equipment, mobile vehicles, office equipment, office furniture and other equipment, are reported in the government-wide financial statements. Capital assets are defined by SFWIB as assets with an initial, individual cost of more than \$5,000 and a life of more than one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives and are not capitalized.

Capital assets of SFWIB are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Computer equipment	5 - 10
Office equipment	5 - 7
Office furniture	5 - 7
Other equipment	5 - 7

Net position

Net position represents the difference between assets, deferred outflows, deferred inflows, and liabilities. Net position invested in capital assets, net of related debt, consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition or improvement of those assets. Net positions are reported as restricted when there are limitations imposed on their use through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREER SOURCE SOUTH FLORIDA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021**

Note 2 - Summary of Significant Accounting Policies (cont'd)

Fund balance

As prescribed by GASB Statement No. 54, governmental funds report fund balance in classifications based primarily on the extent to which SFWIB is bound to honor constraints on the specific purposes for which amounts in the funds can be spent. Fund balances for governmental funds consist of the following:

Non-spendable fund balance – includes amounts that are not in spendable form such as prepaid amounts.

Unassigned fund balance – is the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific programs with the general fund.

Use of estimates

The preparation of financial statements in conformity with generally accepted accounting principles require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenditures during the reporting period. Actual results could differ from those estimates.

Income taxes

SFWIB is fulfilling an essential governmental function. Accordingly, income of SFWIB is excluded from income tax under the provisions of the Internal Revenue Code.

Note 3 - Cash

Cash deposits are held by banks qualified as public depositories under Florida Statutes. All deposits are fully insured by federal insurance and by a multiple financial institution collateral pool required by Florida Statutes, Chapter 280, "The Florida Security for Public Deposits Act."

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREER SOURCE SOUTH FLORIDA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021**

Note 4 - Grant Receivables

As of June 30, 2021, grant receivables generally represent amounts due from grantor agencies for reimbursement of expenditures incurred by SFWIB, and consisted of the following:

Temporary Assistance to Needy Families (TANF)/Welfare Transition	\$	1,696,156
WIOA - Dislocated Worker		507,352
Refugee and Entrant Program		780,101
WIOA - Youth Services		1,492,422
Supplemental Nutrition Assistance Program		163,396
Wagner Peyser		126,021
WIOA - National Emergency		49,491
WIOA – National Emergency (COVID-19)		65,067
Reemployment Services & Eligibility Assessment		47,231
Disabled Veterans		3,341
Local Veterans		8,001
WIOA - State Incentives		2,355,315
Other		<u>371</u>
Total Grants Receivable	\$	<u><u>7,294,265</u></u>

Note 5 - Capital Assets

Capital asset balances and activity for the fiscal year ended June 30, 2021 were as follows:

	<u>Balance</u> <u>June 30, 2020</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>June 30, 2021</u>
Depreciable Capital Assets:				
Computer equipment	\$ 687,452	\$ 68,365	\$ -	\$ 755,817
Office equipment	214,552	-	-	214,552
Other equipment	<u>215,447</u>	-	-	<u>215,447</u>
Total Depreciable Capital Assets	<u>1,117,451</u>	<u>68,365</u>	<u>-</u>	<u>1,185,816</u>

DEPRECIATION

Less: Accumulated Depreciation for:

Computer equipment	632,829	27,719	-	660,548
Office equipment	187,643	579	-	188,222
Other equipment	<u>186,371</u>	<u>13,219</u>	-	<u>199,590</u>
Total Accumulated Depreciation	<u>1,006,843</u>	<u>41,517</u>	<u>-</u>	<u>1,048,360</u>
Net Capital Assets	<u>\$ 110,608</u>	<u>\$ 26,848</u>	<u>\$ -</u>	<u>\$ 137,456</u>

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREER SOURCE SOUTH FLORIDA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021**

Note 5 - Capital Assets (cont'd)

Depreciation expense was charged to functions as follows:

Governmental Activities

WIOA - Adult Services	\$ 5,615
Temporary Assistance to Needy Families/ Welfare Transition	3,912
WIOA - Dislocated Worker Services	10,605
WIOA - Youth Services	11,837
Wagner Peyser	2,493
Unemployment Compensation	558
Food Stamp/Supplemental Nutrition Assistance Program	891
Wagner Peyser 7B Military Family	51
Refugee	3,327
National Emergency	1,187
Other	<u>1,041</u>
Total	<u>\$ 41,517</u>

Note 6 - Unearned Revenue

As of June 30, 2021, deferred inflows of resources consist of the following:

Wagner Peyser	\$ 418
WIOA – Youth	156
City of Homestead	55,308
Wagner Peyser Performance Incentive	178
City of Miami Garden	59,261
Refugee Services	357,766
TAA Case Management	1,095
Reemployment Services and Eligibility Assessment (RESEA)	2,928
WIOA - Adult Program	388,450
WIOA - Dislocated Worker Formula Grant	1,254,755
Other	<u>5</u>
Total	<u>\$ 2,120,320</u>

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREER SOURCE SOUTH FLORIDA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021**

Note 7 - Compensated Absences

Governmental Accounting Standards Board (GASB) Statement 16, Accounting for Compensated Absences, requires governmental agencies to record as a liability the vested and future right to sick and/or vacation leave. Accordingly, consideration of the probability of partially vested employees becoming fully vested and actual past termination payment experience in the determination of the liability was considered. As such, compensated absences in the accompanying financial statements are comprised of accrued vacation, holiday, and sick expenses.

SFWIB's employee vacation and sick leave policies provide for the granting of a specific number of days of vacation based on years of service. These policies also provide for paying employees unused vacation up to 750 hours and unused sick leave up to 1,000 hours upon termination depending on years of service as per Miami-Dade County leave manual.

Changes in compensated absences for the fiscal year ended June 30, 2021 were as follows:

Beginning balance	\$ 914,096
Additions	1,093,139
Reductions	<u>(1,012,170)</u>
Ending balance	995,065
Estimated current portion	<u>116,660</u>
Long-term portion	<u>\$ 878,405</u>

Note 8 - Related Party Transactions

Contract awards

Miami-Dade County Public Schools, The District Board of Trustees of Miami Dade College, The Beacon Council Economic Development Foundation, and Opa-locka Community Development Corporation are members of the South Florida Workforce Investment Board and were paid for program services; The Academy of South Florida and County of Monroe Office of Sheriff are also a related party. These training agents were reimbursed for program services provided during fiscal year 2021 as follow:

Miami-Dade County Public Schools	\$ 1,695,476
The District Board of Trustees of Miami Dade College	128,700
The Beacon Council Economic Development Foundation, Inc.	5,000
Greater Miami Chamber of Commerce, Inc.	414,526
The Academy of South Florida	1,175,922
Opa-locka Community Development Corporation, Inc.	13,901
County of Monroe Office of Sheriff	29,970

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREER SOURCE SOUTH FLORIDA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021**

Note 8 - Related Party Transactions (cont'd)

Services

Miami-Dade County, Florida (County) provides payroll processing, procurement, legal, and other services, and goods for SFWIB. The County was reimbursed approximately \$188,528 for these services during the fiscal year ended June 30, 2021.

Payroll

SFWIB staff are employees of Miami-Dade and are subject to its employment policies and procedures. All payroll costs are reimbursed to Miami-Dade by SFWIB.

Retirement plan

All SFWIB staff are covered under Miami-Dade County's participation in the State of Florida Retirement System (FRS), a cost sharing, multiple-employer Public Employee Retirement System (PERS). The FRS is now an employee/employer contributory program and is totally administered by the State of Florida.

Benefits are computed based on age, average final compensation, and service credit. Average final compensation is the average of the five highest fiscal years of earnings. The Florida Retirement System provides vesting of benefits after eight years of creditable service. Early retirement may be taken any time after vesting; however, there is a 5% benefit reduction for each year prior to normal retirement age or date. The FRS also provides death and disability benefits. A State statute establishes benefits.

FRS issues an annual financial report. A copy can be obtained by sending a written request to:

Division of Retirement
1317 Wynnewood Boulevard, Bldg. B
Tallahassee, FL 32399-1560

SFWIB's required contribution rate is established by State statute and was 8.47% of the covered payroll for the fiscal year ended June 30, 2021. Additionally, a 3% employee contribution is mandated by the State of Florida. The required contribution by SFWIB to the FRS for the fiscal year ended June 30, 2021, 2020, and 2019, were approximately \$542,189, \$444,113, and \$446,858, respectively. SFWIB has met all contribution requirements for the current year and the two preceding years.

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREER SOURCE SOUTH FLORIDA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021**

Note 9 - Risk Management

SFWIB is exposed to various risks of loss related to torts, theft of, damages to, and destruction of assets, errors and omissions, and natural disasters for which SFWIB carries commercial liability insurance. There have been no claims in excess of insurance coverage limits during the last fiscal years. Workers' compensation claims are covered by Miami-Dade self-insurance fund. SFWIB makes payments to the self-insurance fund for workers' compensation based on actuarial estimates. SFWIB does not share in the exposure for the difference between payments to the self-insurance fund and actual payments and thus, no claim liability is reported by SFWIB.

Note 10 - Lease Commitments

SFWIB leases office space under various operating leases. The majority of these leases are through the SFWIB, with lease terms extending through June 30, 2026. Total rent expense was approximately \$2,797,962 for the year ended June 30, 2021.

The following is a schedule of the estimated minimum payments required on operating leases as of June 30,

For the year ended June 30,	
2022	\$ 3,092,116
2023	2,547,628
2024	1,546,610
2025	666,099
2026	211,430

Note 11 - Contingencies

Grants

Individual grants are subject to financial and compliance audits by the grantors or their representatives during the three-year record retention period. Such audits could result in requests for reimbursements to the grantor agency for expenditures disallowed under terms of the grants. Based on past experience, SFWIB's management is of the opinion that disallowances, if any, will not have a material impact on the basic financial statements.

Note 12 - Subsequent Events

The SFWIB management evaluated subsequent events through December 15, 2021, the date the financial statements were available to be issued. There were no events which required disclosure in the financial statements.

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREERSOURCE SOUTH FLORIDA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2021**

Federal Grantor/Pass-Through Grantor/Program Title	Federal CFDA Number	Pass-Through Identifier	Total Expenditures	Sub-recipient Expenditures
U.S. Department of Labor				
Passed-through:				
Florida Department of Economic Opportunity (DEO)				
Workforce Investment Act (WIA) Cluster:				
WIOA - Adult Program	17.258	038294	\$ 3,698,346	\$ 2,800,338
WIOA - Adult Program	17.258	039258	2,308,267	1,548,096
WIOA - COVID -19 PPE	17.258	038933	20,066	-
WIOA - COVID -19 OJT	17.258	038947	200,000	146,368
WIOA - Supplemental	17.258	039183	1,546,830	763,437
WIOA - Sector Strategies	17.258	039388	405,000	195,682
WIOA - Pathways to Prosperity	17.258	039389	420,000	202,931
WIOA - State Level Emerging Initiatives Foundational	17.258	038621	20,833	-
WIOA - Dislocated Worker Formula Grants - COVID-19 Layoff Aversion Strategy	17.258	039049	143,996	-
WOPA - Dislocated Worker Formula Grants – COVID-19 Layoff Aversion Strategy	17.258	040304	122,634	-
WIOA - Dislocated Worker Formula Grants - COVID-19 Layoff Aversion Strategy	17.278	040303	1,113,166	734
WIOA - Youth Activities	17.259	038121	4,924,356	3,918,426
WIOA - Youth Activities	17.259	039077	1,492,422	1,148,996
WIOA Dislocated Worker Formula Grants	17.278	038318	5,273,444	3,656,837
WIOA Dislocated Worker Formula Grants	17.278	039234	<u>1,084,274</u>	<u>442,862</u>
Total Workforce Investment Act (WIA) Cluster			<u>22,773,634</u>	<u>14,824,707</u>
Workforce Investment Opportunity Act (WIOA) National Emergency Grant:				
WIOA National Dislocated Worker- National Emergency Hurricane Irma	17.277	34188	597,538	-
WIOA National Emergency COVID-19	17.277	038902	<u>921,272</u>	<u>-</u>
Total Workforce Investment Act (WIOA) National Emergency Grant			<u>1,518,810</u>	<u>-</u>
Employment Services (ES) Cluster				
Disabled Veterans' Outreach Program (DVOP)	17.801	038560	21,747	-
Disabled Veterans' Outreach Program (DVOP)	17.801	039550	29,160	-
Local Veterans' Employment Representative (Lver) Program	17.801	038580	13,970	-
Local Veterans' Employment Representative (Lver) Program	17.801	039703	30,669	-
Employment Service/Wagner-Peyser Funded Activities	17.207	039210	779,386	-
Employment Service/Wagner-Peyser Funded Activities	17.207	038222	13,424	-
Employment Service/Wagner-Peyser Funded Activities	17.207	039104	<u>76,552</u>	<u>28,320</u>
Total Employment Services (ES) Cluster			<u>964,908</u>	<u>28,320</u>
Unemployment Insurance				
Reemployment Services and Eligibility Assessment	17.225	038021	20,558	142
Reemployment Services and Eligibility Assessment	17.225	038969	<u>645,875</u>	<u>385,704</u>
Total Unemployment Insurance			<u>666,433</u>	<u>385,846</u>
Trade Adjustment Assistance				
Trade Adjustment Assistance	17.245	038477	689	-
Trade Adjustment Assistance	17.245	039367	<u>6,131</u>	<u>-</u>
Total Trade Adjustment Assistance			<u>6,820</u>	<u>-</u>
Total U.S. Department of Labor				
U.S. Department of Agriculture				
Passed-through:				
Florida Department of Economic Opportunity (DEO)				
Supplemental Nutrition Assistance Program	10.561	039485	<u>852,198</u>	<u>495,934</u>
Total U.S. Department of Agriculture			<u>852,198</u>	<u>495,934</u>
U.S. Department of Health and Human Services				
Passed-through:				
Florida Department of Economic Opportunity (DEO)				
Temporary Assistance for Needy Families (TANF)				
Temporary Assistance for Needy Families	93.558	039142	2,796,834	1,707,900
Temporary Assistance for Needy Families	93.558	039414	<u>5,258,685</u>	<u>1,922,176</u>
Total Temporary Assistance for Needy Families (TANF)			<u>8,055,519</u>	<u>3,630,076</u>
Passed-through:				
Florida Department of Children and Families				
Refugee and Entrant Assistance - State Administered Programs 10/1/19-9/30/20	93.566	XK050	1,372,767	1,301,456
Refugee and Entrant Assistance - State Administered Programs 10/1/20-9/30/21	93.566	XK050	<u>4,151,244</u>	<u>3,722,613</u>
Total Refugee and Entrant Assistance Program			<u>5,524,011</u>	<u>5,024,069</u>
Total U.S. Department of Health and Human Services				
Total Expenditures of Federal Awards			<u>\$ 40,362,333</u>	<u>\$ 24,388,953</u>

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREERSOURCE SOUTH FLORIDA
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2021**

Note 1 - Basis of Presentation

The accompanying schedule of expenditures of federal awards includes the federal grant activity of South Florida Workforce Investment Board and is presented using the modified accrual basis of accounting, which is described in Note 2 to South Florida Workforce Investment Board's financial statements. The information on this schedule is presented in accordance with the requirements of OMB Uniform Guidance. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

Note 2 - Indirect Cost Rate

The South Florida Workforce Investment Board has not elected to use the 10 percent de minimus cost rate. The cost rate has been negotiated directly with the Florida Department of Economic Opportunity.

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

MIAMI, FLORIDA

**REPORTS REQUIRED BY
THE OFFICE OF MANAGEMENT AND BUDGET
(OMB) UNIFORM GUIDANCE**

FOR THE YEAR ENDED JUNE 30, 2021



ANTHONY BRUNSON P.A.

CERTIFIED PUBLIC ACCOUNTANTS & BUSINESS ADVISORS

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Governing Body of South Florida Workforce Investment Board
d/b/a CareerSource South Florida
Miami, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the governmental activities, and each major fund, of the South Florida Workforce Investment Board ("SFWIB"), as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the SFWIB's basic financial statements, and have issued our report thereon dated December 15, 2021.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered SFWIB's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of SFWIB's internal control. Accordingly, we do not express an opinion on the effectiveness of the SFWIB's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected, and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether SFWIB's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Miami, Florida
December 15, 2021



ANTHONY BRUNSON P.A.

CERTIFIED PUBLIC ACCOUNTANTS & BUSINESS ADVISORS

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Governing Body of South Florida Workforce Investment Board
d/b/a CareerSource South Florida
Miami, Florida

Report on Compliance for Each Major Federal Program

We have audited South Florida Workforce Investment Board's ("SFWIB") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of SFWIB's major federal programs for the year ended June 30, 2021. SFWIB's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of SFWIB's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about SFWIB's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the SFWIB's compliance.

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Miramar Office
3350 SW 148th Avenue | Suite 110
Miramar, FL 33027
(954) 874-1721

CLIENT FOCUSED: SOLUTION DRIVEN

info@abcpasolutions.com

Miami Office
801 Brickell Avenue | Suite 800
Miami, FL 33131
(305) 789-6673

Opinion on Each Major Federal Program

In our opinion, SFWIB, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

Report on Internal Control over Compliance

Management of SFWIB is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered SFWIB's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of SFWIB's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Miami, Florida
December 15, 2021

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREER SOURCE SOUTH FLORIDA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JUNE 30, 2021**

Section I - Summary of Auditors' Results

Financial Statements

Type of Auditors' Report Issued

Unmodified Opinion

Internal control over financial reporting:

- Material weaknesses identified? _____ Yes X No
- Significant deficiency identified that are not considered to be material weaknesses? _____ Yes X No
- Non-compliance material to financial statements noted? _____ Yes X No

Federal Awards

Internal control over major programs:

- Material weaknesses identified? _____ Yes X No
- Significant Deficiency identified that are not considered to be material weaknesses? _____ Yes X No

Type of Auditors' Report Issued on Compliance for Major Program: Unmodified Opinion

Any audit findings disclosed that are required to be reported in accordance with The Uniform Guidance? _____ Yes X No

Identification of Major Programs:

CFDA Numbers	Name of Federal Program or Cluster
93.558	Temporary Assistance For Needy Families
17.207, 17.801, 17.804	Employment Service Cluster
10.561	State Administrative Matching Grants for the Supplemental Nutrition Assistance Program
17.277	WIOA National Dislocated Worker Grants / WIA National Emergency Grants

Dollar threshold used to distinguish between

Type A and Type B programs: \$1,210,870

Auditee qualified as low-risk auditee? X Yes _____ No

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREER SOURCE SOUTH FLORIDA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JUNE 30, 2021**

Section II - Current Year Findings - Financial Statements Audit

No current year findings.

Section III - Current Year Findings and Questioned Costs - Major Federal Award Programs Audit

No current year findings.

Section IV - Prior Year Findings - Financial Statements Audit

Significant Deficiency

2020-01 Internal Control Over the Accounting Function and Financial Reporting

Condition

During the June 30, 2020 audit, we noted that the finance department team incur significant turnover of its former senior finance team members and currently does not possess suitable skills, knowledge and /or governmental accounting experience necessary to record transactions and events accurately and timely to efficiently prepare the organization's complete financial statements.

Recommendation

We recommend that the organization invest in appropriate training for the finance department staff, consider investment in an experienced governmental accountant, as well as implement a system that will provide cross training for all finance team members, this will provide necessary continuity in the event of staff turnover.

Current Year Status

CSSFL has adequately addressed this finding.

Section V - Prior Year Findings and Questioned Costs - Major Federal Award Programs Audit

No prior year findings.



ANTHONY BRUNSON P.A.

CERTIFIED PUBLIC ACCOUNTANTS & BUSINESS ADVISORS

MANAGEMENT LETTER PURSUANT TO THE RULES OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA

Governing Body of South Florida Workforce Investment Board
d/b/a CareerSource South Florida
Miami, Florida

Report on the Financial Statements

We have audited the accompanying basic financial statements of South Florida Workforce Investment Board ("SFWIB") as of and for the fiscal year ended June 30, 2021, and have issued our report thereon dated December 15, 2021.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance); and Chapter 10.550, Rules of the Auditor General.

Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; Independent Auditor's Report on Compliance for Each Major Federal Program and Report on Internal Control over Compliance; Schedule of Findings and Questioned Costs; regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports and schedule, which are dated December 15, 2021 should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding financial audit report. Corrective actions have been taken to address findings and recommendations made in the preceding financial audit report.

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Miramar Office
3350 SW 148th Avenue | Suite 110
Miramar, FL 33027
(954) 874-1721

CLIENT FOCUSED: SOLUTION DRIVEN

info@abcpasolutions.com

Miami Office
801 Brickell Avenue | Suite 800
Miami, FL 33131
(305) 789-6673

Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. The name or official title and legal authority of South Florida Workforce Investment Board are disclosed in the notes to the financial statements.

Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal, and other granting agencies, as applicable, management, and the Board of Elected Officials of South Florida Workforce Investment Board and is not intended to be and should not be used by anyone other than these specified parties.



Miami, Florida
December 15, 2021

SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

ADDITIONAL INFORMATION

FOR THE YEAR ENDED JUNE 30, 2021

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREERSOURCE SOUTH FLORIDA
RECONCILIATION OF GENERAL LEDGER
EXPENDITURE ACCOUNTS TO THE STATE OF FLORIDA
SUBRECIPIENT ENTERPRISE RESOURCE APPLICATION
FOR THE YEAR ENDED JUNE 30, 2021**

Program	Amount per GL	Program Income	Subtotal	Amount per SERA	Difference
Combined WIOA Adult, Youth, DW-COVID-19 PPE	\$ 20,066	\$ -	\$ 20,066	\$ 20,066	\$ -
Combined WIOA Adult, Youth, DW-COVID-19 OJT	200,000	-	200,000	200,000	-
Combined WIOA Adult, Youth, DW Supplemental	1,546,830	-	1,546,830	1,546,830	-
Combined WIOA Sector Strategies	405,000	-	405,000	405,000	-
WIOA Combined Pathways to Prosperity	420,000	-	420,000	420,000	-
WIOA State Level Emerging Initiatives Foundational SK	20,833	-	20,833	20,833	-
WIOA -Adult Program	3,698,346	-	3,698,346	3,698,346	-
WIOA -Adult Program	2,308,267	25	2,308,242	2,308,267	(25)
WIOA-Youth Activities	4,924,356	70	4,924,286	4,924,356	(70)
WIOA-Youth Activities	1,492,422	-	1,492,422	1,492,422	-
WIOA Dislocated Worker Formula Grants	5,273,444	-	5,273,444	5,273,444	-
WIOA Dislocated Worker Formula Grants	1,084,274	8	1,084,266	1,084,266	(8)
WIOA - State Level COVID-19 Layoff Aversion Strategy	122,634	-	122,634	122,634	-
WIOA - State Level COVID-19 Layoff Aversion Strategy	1,113,166	-	1,113,166	1,113,166	-
WIOA - State Level SFY19-20 Performance Incentives	143,996	-	143,996	143,996	-
WIOA National Dislocated Worker- National Emergency Hurricane Irma	597,538	-	597,538	597,538	-
WIOA National Emergency – COVID-19	921,272	-	921,272	921,272	-
Disabled Veteran's Outreach Program (DVOP)	21,747	-	21,747	21,747	-
Disabled Veteran's Outreach Program (DVOP)	29,160	-	29,160	29,160	-
Local Veterans' Employment Representative (Lver) Program	13,970	-	13,970	13,970	-
Local Veterans' Employment Representative (Lver) Program	30,669	-	30,669	30,669	-
Wagner Peyser	779,387	8	779,379	779,387	(8)
Wagner Peyser Military Family Employ Advocacy Program	13,424	-	13,424	13,424	-
Wagner Peyser Military Family Employ Advocacy Program	76,552	-	76,552	76,552	-
Reemployment Services and Eligibility Assessment (RESEA)	20,558	-	20,558	20,558	-
Reemployment Services and Eligibility Assessment (RESEA)	645,875	2	645,873	645,875	(2)
Trade Adjustment Assistance	689	-	689	689	-
Trade Adjustment Assistance	6,131	-	6,131	6,131	-
Supplemental Nutrition Assistance Program	852,198	-	852,198	852,198	-
Temporary Assistance for Needy Families	2,796,834	-	2,796,834	2,796,834	-
Temporary Assistance for Needy Families	5,258,685	-	5,258,685	5,258,685	-

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD
D/B/A CAREERSOURCE SOUTH FLORIDA
NOTE TO THE RECONCILIATION OF GENERAL LEDGER
EXPENDITURE ACCOUNTS TO THE STATE OF FLORIDA
SUBRECIPIENT ENTERPRISE RESOURCE APPLICATION
FOR THE YEAR ENDED JUNE 30, 2021**

Note 1 - Basis of Presentation

The Schedule is a reconciliation of certain general ledger expenditure accounts to the State of Florida Sub-recipient Enterprise Resource Application (SERA) for the fiscal year ended June 30, 2021. The information on this Schedule is presented in accordance with the requirements of OMB Uniform Guidance. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

Interest income associated with program funds are allocated to the appropriate fund as a reduction in program expenses.